

**MINUTES
DEPARTMENTAL BUDGET HEARINGS
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 303
WEDNESDAY, MAY 18, 2011
8:00 A.M.**

Commissioners Present: Deb Schorr, Chair
Bernie Heier, Vice Chair
Larry Hudkins
Jane Raybould
Brent Smoyer

Others Present: Dennis Meyer, Budget and Fiscal Officer
Kerry Eagan, Chief Administrative Officer
Gwen Thorpe, Deputy Chief Administrative Officer
Dan Nolte, County Clerk
Cori Beattie, Deputy County Clerk
Ann Taylor, County Clerk's Office

The Chair opened the meeting at 8:05 a.m.

COUNTY CLERK (602)

Appearing were Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Tim Genuchi, Accounting Operations Manager, County Clerk's Office.

Dan Nolte, County Clerk, said he submitted a continued level of service budget. No increase in revenues is anticipated. Expenditures are projected to increase 2.1%. He said he would have to implement a combination of layoffs and furloughs to meet the Board's request for a budget at 97% of last year's budget.

Schorr asked whether any retirements are anticipated. Nolte said he is not aware of any at this time. He said that he would delay hiring a replacement should that occur.

Brief discussion took place regarding fees and it was suggested the Board pursue legislation to increase fees for marriage licenses, locksmith licenses and certified copies.

Dennis Meyer, Budget and Fiscal Officer, asked whether they will need temporary employees to assist with property valuation protests in 2011 since a lower number of protests are anticipated. **NOTE:** The department does not budget for temporary salaries as it is difficult to predict those costs. Instead, an additional appropriation is requested at midyear.

Cori Beattie, Deputy County Clerk, said overtime costs will likely increase if they eliminate temporary workers. Nolte added temps will only be used when necessary.

Meyer noted that Information Services (IS) has indicated it will take 160 hours to maintain that system, at a cost of \$14,000.

Beattie said they felt that amount of time seemed excessive and requested a breakdown from IS. She said IS has not provided them with specific information. Beattie said in terms of the Board of Equalization (BOE) budget, the driving costs are the referee contracts and the contract with Great Plains Appraisal, which provides referee coordinator services. Raybould said she believes Great Plains should be asked to reduce its contract by 3%. Schorr thought the contract has already been approved.

COUNTY TREASURER (603)

Appearing were Andy Stebbing, County Treasurer; Terry Adams, Deputy County Treasurer; and Liz Thanel, Accountant in the County Treasurer's Office.

Andy Stebbing, County Treasurer, read a prepared statement regarding the department's budget (Exhibit A). He noted implementation of a new sick leave policy which has significantly reduced usage; a reduction in phone charges by eliminating phone lines and monthly maintenance charges; turning expired license plates in for scrap metal reimbursement instead of giving them back to the State to be recycled; and efforts to increase on-line and mail renewals. Stebbing noted several positions have been left vacant for the past two years and said he needs to fill two of them, a Motor Vehicle Clerk and an Account Clerk III position, to meet the existing workload and to respond to a request to assume additional accounting responsibilities for the Railroad Transportation Safety District (RTSD) and the Public Building Commission (PBC). He said he would also like to train motor vehicle staff to assist with motor vehicle inspections which would eliminate the need for additional Sheriff's Office staff. Stebbing said he would need to fill another motor vehicle clerk position to provide that assistance.

A summary of budget changes was also disseminated (Exhibit B). It was noted an \$80,000 reduction in revenues is projected. Expenditures are projected to increase approximately 3.5%.

Meyer asked what the ramifications would be if the department is held to a 97% budget. Terry Adams, Deputy County Treasurer, said would not be able to provide accounting assistance to the RTSD and PBC and would have to reduce staffing at the Motor Vehicle Facilities which would result in longer lines. Adams added they have covered salary increases in their budget, rather than asking for an additional appropriation, and plan to return \$80,000 to \$100,000 to the General Fund this year.

The Chair asked that discussion of phone lines and maintenance agreements be scheduled on a Management Team Meeting agenda.

COUNTY ASSESSOR/REGISTER OF DEEDS (605)

Appearing were Norm Agena, County Assessor/Register of Deeds; Rob Ogden, Chief Field Deputy; and Scott Gaines, Chief Administrative Deputy.

Meyer noted expenditures have increased 1.16%. Revenues have remained the same.

Norm Agena, County Assessor/Register of Deeds, said it is a status quo budget. He said he currently has two vacancies that he has not filled and said if he is held to this year's budget amount he will have to layoff one employee. If held to a 97% budget, he will have to layoff three employees.

In response to a question from Raybould, Agena said he will not implement furloughs.

Agena also presented Field Device Acquisition and Operational Cost Estimate (Exhibit C).

Meyer asked whether he plans to reinstate funding for the Geographic Information System (GIS) (see March 31, 2011 Staff Meeting minutes). Agena said he does not.

The Chair exited the meeting at 9:10 a.m. and the Vice Chair assumed direction of the meeting.

COUNTY ENGINEER/GEOGRAPHIC INFORMATION SYSTEM (GIS) (615, 703)

Appearing were Don Thomas, County Engineer; Ken Schroeder, County Surveyor; and Erik Hubl, GIS Mapping Division Head.

Fund 703 - County Engineer

Meyer said expenditures have increased by 1.36%. He said there is no revenue affiliated with the budget.

Don Thomas, County Engineer, said his budget reflects the cost of operations.

Meyer asked Thomas to address how a 97% budget would impact his department. Thomas said the property tax that funds this budget and the Bridge and Special Road Fund Budget are linked together and that budget is not completed. He said the reduction would be in the property tax, not the budget. **NOTE:** The budgets for the Bridge and Special Road Fund and the Highway Fund will be brought forward in early July, once the fund balances are known. Thomas said he would likely delay construction projects.

Raybould asked whether he has considered a reduction in force. Thomas said average longevity in his department is 16 years and said he would not want to lose that experience.

Meyer asked Thomas whether the County still needs to set aside \$622,000 in the Keno Fund for the East Beltway project. Thomas said he is not aware of any impending expenses. **NOTE:** The funds were set aside for right-of-way acquisition.

Fund 615 - Geographic Information System (GIS)

Erik Hubl, GIS Mapping Division Head, said the budget reflects a 1.16 % decrease. He noted a vacancy (Computer and GIS Records Assistant) was filled and the department's share of funding for the GIS Program Manager and related expenses (rent, Enterprise hardware and software, etc.) was increased. Hubl said IS expenses have decreased (Exhibit D). He said he is conservative with expenditures and will return approximately \$30,000 to the General Fund this year.

Heier inquired about lodging and meals expenses. Hubl said he and a member of his staff would like to attend the annual Esri User Conference and present their abstract. Those amounts reflect their travel expenses. Raybould noted departments have been asked to curtail their travel. Hubl said that is why he cancelled plans to attend this year's conference.

Meyer asked Hubl whether he will be submitting a microcomputer request. Hubl said no, it was built into the budget.

RECORDS & INFORMATION MANAGEMENT (648)

Appearing was Brian Pillard, Records & Information Manager.

Meyer said a 14.5% increase in revenues and a 5.5% increase in expenditures is projected.

Brian Pillard, Records & Information Manager, said he submitted a budget that maintains the existing level of service.

Raybould asked Pillard whether his department has the capacity to handle more contracts. Pillard said it does, adding the contracts should cover the labor costs.

Heier asked whether fees could be increased. Pillard said they could. He said the fees are based on costs and said he believes they are in the market range for scanning and microfilming services.

Meyer inquired about the increase in Information Services (IS) costs and asked whether there have been any changes. Pillard said no. He said there is a new fee structure in place and said it lacks a tracking mechanism. **NOTE:** The new fee structure charges departments a fixed, rather than hourly, rate for services. The rates are based on the previous year's usage or an average of the three previous years.

Meyer asked Pillard how he could get to a 97% budget. Pillard said he would have to reduce personnel which would have an impact on services.

Heier noted Pillard had indicated that storage is nearing capacity and suggested he consider moving inactive records to the new storage facility being built at the site of the new jail.

PROPERTY MANAGEMENT (066)

Appearing was Don Killeen, County Property Manager.

Meyer noted a 2.5% reduction in expenses and a 1.43% increase in revenues.

Don Killeen, County Property Manager, said he reduced rents by 3% in all of the county-owned facilities except Trabert Hall, explaining he balances rents against revenues in that building. He also discussed capital outlays (Business Unit 649), explaining their intent is to only move forward with necessary projects.

Discussion also took place regarding whether to charge for parking related to budgets with consensus to schedule further discussion of the issue with the City-County Common.

NOTE: Employees would still be allowed to park at no cost in the parking lot south of the government complex.

RISK MANAGEMENT (012, 013)

Appearing was Sue Eckley, County Risk Manager.

Fund 012 - Workers' Compensation

Sue Eckley, County Risk Manager, said there are eight open claims, two of which are lifetime claims, from Lancaster Manor employees. She said there is a reserve of \$314,944 to pay those claims. Eckley said they are trying to reduce the costs of those claims by requiring them to utilize ScripNet, a discount drug program for workers' compensation.

Meyer said the intent is to pay the claims for Manor employees out of the Manor Fund.

Eckley said there are 40 additional workers compensation claims for the County with a reserve of \$388,995. She said the reserves are strong and said the County's participation in the discount drug program and a medical diagnostic network have helped contain costs.

Meyer said he plans to shift the departments's share of funding for Workers' Compensation to General Liability and use it as a revenue source. Revenue for General

Liability will then be moved to the Workers' Compensation Fund. He said there will be no net effect for departments but it will provide more revenue for General Liability.

Eckley noted she has also cut expenses for travel, subscriptions and association memberships from her budget to reduce expenditures.

Fund 013 - Other Self Insurance

Eckley said she asked the County's excess insurance carrier to consider dropping the self-insured retention to \$250,000, for Sheriff's pursuits only. She said the carrier has agreed to do so, for a fee of \$25,000. Eckley said the carrier has also agreed to have representatives come and tour departments and visit with department heads so they can gain a better understanding of the County's needs. She said she also asked the actuary for a recommendation as to how much should be set aside to cover claims where the County has no coverage. An example is the Sheriff's Department being at fault in an accident. She said the actuary's recommendation was \$20,500. The actuary also recommended that the Sheriff put in \$50,000 every year to build the loss fund.

Hudkins arrived at the meeting at 10:25 a.m.

There was consensus to stop funding the Smoking Cessation Program but to leave a balance of \$1,000 to pay remaining costs.

ELECTION COMMISSION (607, 627)

Appearing were Dave Shively, Election Commissioner; Maura Kelly Tolzin, Chief Deputy Election Commissioner; and Becky Hight-Moravec, Administrative Services Officer.

Fund 607 - Election Commission

Dave Shively, Election Commissioner, presented information regarding his budget request (Exhibit E). He said there will only be one major election this budget cycle so there is a reduction in expenditures and revenues. Shively said early/absentee voting, postage costs and the increase in minimum wage have also impacted the budget. He said he is working to reduce the number of precincts which will help to lower poll worker, coding and programming costs.

In response to question from Schorr, Shively said postage costs could be reduced if the absentee ballots were folded but his office would need to purchase special equipment that could read folded ballots.

Fund 608 - Jury Commission

Shively presented information regarding the Jury Commissioner's budget (see Exhibit E). He said they are looking into utilizing the company that mailed absentee ballots for his office to see whether they could help reduce postage costs for jury mailings.

Meyer asked Shively to discuss the impact of holding the Jury Commissioner to a 97% budget. Shively said the budget mainly reflects personnel costs. **NOTE:** The department has 1.75 full-time equivalents (FTE's). He noted it is also hard to judge the number of jury trials which can have a significant impact on the budget.

MISCELLANEOUS BUDGETS

Fund 628 - Justice System

Meyer gave an overview of the budget.

Fund 020 - Library

Appearing were Pat Leach, Library Director; and Greg Mickells, Assistant Library Director.

Pat Leach, Library Director, said the City Libraries provide services to County residents through an interlocal agreement (Exhibit F). She said County residents have full use of library facilities and services through their library cards. Services are also provided through the Bookmobile, the Library's website, outreach services and special events. Leach said the City of Waverly is still interested in having a library and a second outreach site has been added.

In response to a question from Meyer, Leach said Waverly does not want to give up its connection with the Library and understands that the rural library is assessed county-wide. She added there may be a mechanism for Waverly to tax its residents a little more or access private support to provide enhanced service.

Leach said they are still in the process of finalizing the budget request that will be submitted to the City with the suggested reduction. She said she does not anticipate any library closings, rather a reduction in library hours. The funding request for County library services is not yet available.

Fund 805 - Health & Human Services

Discussion took place regarding funding for the Joint Budget Committee (JBC). It was noted that Kit Boesch, Human Services Administrator, had proposed moving \$400,000 of the funding from her budget to the Justice System Budget (Fund 628).

Meyer suggested that the Board provide Boesch with a funding amount for the JBC and let her determine the best areas of funding.

GENERAL BUDGET DISCUSSION

The Board discussed other options for reducing the budget shortfall:

- A one-day furlough
- Delay opening of the new jail
- Suspend Post Employment Health Plan (PEHP) contributions
- Utilizing \$1,000,000 to \$1,600,000 of the Keno Fund
- A one-year exclusion from transferring funds into the Sheriff's Sinking Fund for new radios
- Ask the Public Defender to adjust case load limits

The meeting was recessed at 11:49 a.m.

The meeting was resumed at 12:46 p.m.

ADULT PROBATION (674)

Appearing was Gene Cotter, Chief Probation Officer, Adult Probation.

Gene Cotter, Chief Probation Officer, Adult Probation, gave an overview of his budget which shows a 3.84% reduction in expenditures. He said he reviewed the budget and discovered they were paying for several unused phone lines.

Schorr suggested the Board e-mail all department heads and ask them to review their all of their phone lines and maintenance agreements.

Cotter said they were also able to reduce photocopy costs as they are moving to a paperless system.

Discussion took place regarding the County's funding of a probation officer. **NOTE:** The County entered into an interlocal agreement with the State of Nebraska Probation Administration in 2008 for two probation officers to provide additional pre-sentence investigation (PSI) report services in an effort to decrease the time needed to complete PSI's for inmates housed by Corrections. The Board decided in May to withdraw the County's share of funding, believing it to be a State responsibility, and asked that State Probation Administration fund both positions. A letter from Scott Helvie, Chief Deputy, Public Defender's Office, regarding this issue was disseminated (Exhibit G). Meyer noted that the position was included in the budget request and the department was still able to meet the 97% budget requirement. There was general consensus to leave the position in the budget for now.

WEED CONTROL (064)

Appearing was Brent Meyer, Weed Control Authority Superintendent.

Brent Meyer, Weed Control Authority Superintendent, gave an overview of the budget explaining he took the 3% requested reduction off the tax asking for both the City and County. He said last year's budget was inflated because of a retirement so he worked off a baseline. B. Meyer noted an increase in fees has helped revenue projections. He also cited suspension of service on hand-held devices that are not in use and placing their legal notices in the Waverly and Hickman newspapers, which are less expensive than the Lincoln Journal Star, as cost saving measures. B. Meyer said they are also looking into suspending insurance coverage on vehicles when they are not in use.

INFORMATION SERVICES (610)

Appearing was Steven Henderson, Chief Information Officer.

Steven Henderson, Chief Information Officer, said when his department initially prepared its Fiscal Year 2011-12 budget request for the City and County the amount was \$6,164,075 (a 3.7% increase). He was then asked by the City to submit a budget that was 97% of the base budget (\$5,942,002), but has not received a final determination.

Schorr asked why departments' rates were not adjusted to 97%. Henderson said it was a timing issue. A new fee structure that charges departments a fixed, rather than hourly, rate for services was implemented in 2010, prior to budgeting activities. **NOTE:** Departments' rates are based on the previous year's usage or an average of the three previous years. New installations and minor enhancements are included in the fixed rate. Schorr asked whether they will be adjusted now. Henderson said he does not know.

Henderson also presented a budget comparison to other cities and counties in the Midwest (Exhibit H).

Meyer asked what would happen if the County holds Information Services (IS) to a 97% budget. Henderson said he would need to involve others in formulating an answer to that question.

Meyer then asked whether IS's Sinking Fund could be used to address the budget situation. Henderson said he is concerned it could impact cash flow.

VISITORS PROMOTION (018, 019)

Appearing were Jeff Maul, Lincoln Convention and Visitors Bureau (CVB) Executive Director, and Derek Feyerherm, Director of Sales.

Fund 018 - Visitor Improvement Fund

Meyer gave a breakdown of the fund. It was noted nine new grant requests have been submitted and are being reviewed.

Fund 019 - Visitors Promotion

Jeff Maul, Lincoln Convention and Visitors Bureau (CVB) Executive Director, gave an overview of the proposed budget, which he said primarily relates to the Visitors Promotion Fund (Exhibit I). He said there are no plans to increase staffing.

Derek Feyerherm, Director of Sales, discussed travel and training, noting they are planning to attend two new trade shows. One is designed for communities that are not considered destination cities. The other is a national religious trade show.

Maul said they plan to take a more aggressive sales approach in the coming budget year.

AGRICULTURAL SOCIETY

Appearing were Ron Snover, Managing Director, Lancaster Event Center; and Julie Burton, Assistant Managing Director.

Ron Snover, Managing Director, Lancaster Event Center, gave an overview of the budget, noting he made the requested 3% reduction on the capital side rather than the County Fair (Exhibit J). He also presented a list of capital projects (see Exhibit J).

Schorr questioned whether it is appropriate to show bank and legal fees as capital expenses. Snover said he will check with their accountant.

A flyer related to the Lancaster County Super Fair was also distributed (Exhibit K).

Heier asked how long they can afford to lose money on the Fair. **NOTE:** A loss of \$119,000 is predicted. Snover said they are under lid restrictions so the Event Center is subsidizing the loss. He added he believes they will eventually get to a break even point.

Heier suggested they charge admission. **NOTE:** A gate admission of \$2.00 is charged but it waived with passes obtained at several locations in Lincoln and Lancaster County (see Exhibit K).

Hudkins said he would not want to see 4-H exhibitors or their families unable to participate in the fair because of admission costs.

Julie Burton, Assistant Managing Director, said 4-H exhibitors receive passes that allow entry to the fair.

The Chair exited the meeting at 2:22 p.m. and the Vice Chair assumed direction of the meeting.

EMERGENCY MANAGEMENT (FUND 693)

Appearing was Doug Ahlberg, Emergency Management Director.

Doug Ahlberg, Emergency Management Director, gave an overview of the budget, noting a 6.98% reduction in expenditures.

Hudkins asked Ahlberg when he anticipates moving to the 233 Building.

Ahlberg said hopefully within a month. He also discussed hiring of a deputy director, noting he plans to retire within two years. Ahlberg said the cost of salary and benefits (\$64,650) could be reduced with a one-time contribution by the Lincoln-Lancaster County Health Department (\$10,000) and Emergency Management Program Grant (EMPG) monies (\$35,000).

Gwen Thorpe, Deputy Chief Administrative Officer, asked Ahlberg whether the City has approved adding a deputy. **NOTE:** Half of the operating costs are paid by the City.

Ahlberg said no, but said he plans to take it to the City-County Common.

The Board asked Ahlberg to work with the Personnel Department to prepare a job description.

MISCELLANEOUS BUDGETS

Fund 618 - Board of Equalization (BOE)

Meyer gave an overview of the BOE budget.

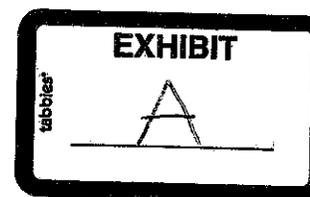
ADJOURNMENT

MOTION: Smoyer moved and Raybould seconded to adjourn the meeting at 2:46 p.m. Raybould, Hudkins, Smoyer and Heier voted aye. Schorr was absent from voting. Motion carried 4-0.

Dan Nolte

Dan Nolte
Lancaster County Clerk





Dear Madam Chair and County Commissioners:

I was elected on November 3rd, 2010 and sworn into office as County Treasurer on January 6th, 2011. For the last five months, I can tell you that my entire office has been aggressively and diligently searching for ways to reduce expenses and maximize revenues.

Compared to other County departments, my budget is very basic, consisting of five costs: personnel, data processing, banking, postage, and office space rental. Every service performed by my office is required by Nebraska State Statutes. Our 45 full-time equivalent employees are responsible for the collection of over 350 million dollars in property tax and another 76 million dollars in motor vehicle and drivers licensing fees. These funds are fully accounted for and then paid out every month to more than 250 different trust and agency funds throughout the County. We title, register and provide license plates for over a quarter of a million vehicles.

When I was elected, the County Treasurer's Office had the highest average sick leave of all the County offices. We authored a new sick leave policy and approached the problem through a number of avenues. After five months, I am happy to report that sick leave usage is less than half of what it was for the same period over the last two years.

In 2008, my office reviewed our phone bill and cut over \$2,000 annually by eliminating unused phone lines and monthly maintenance charges. Last month, I asked Liz to conduct the same study again and we eliminated an additional 5 phone lines, reducing our expenses by nearly \$1,000 for the year. I would suggest that every agency conduct an in-depth review of their monthly phone records and try to eliminate unnecessary lines and services, as the cost savings could be significant.

As you know, new license plates are being issued on all vehicles this year. Going forward, this will be done every six years. This has increased our mailing expense which is offset by postage reimbursements. In the past, the used aluminum license plates were given to the State of Nebraska for recycling. This year we have taken a different approach. We are storing at no expense the expired used plates and will turn them in for scrap metal reimbursement. Today aluminum is

being recycled at 64 cents per pound. At that rate, we estimate \$6,000 in additional revenue for the general fund in January, 2012.

When I took office, one of my first goals was to reduce the waiting lines at our motor vehicles office. My management team and I have taken a shotgun approach to the lines. We have been increasing online and mail renewals, expanded drive-through hours, and are looking at options to add vehicle registration renewals to our other office locations.

To increase mail renewals, we have spearheaded a program to use letter-size renewal notices as opposed to the old postcard system. Although the change would increase our budget by approximately 20,000 dollars in printing and postage, we feel it is warranted and will pay for itself. There are numerous advantages to this change:

- 1-Addition of a barcode to speed up processing the transaction
- 2-Privatize personal information on the form
- 3-Space to provide additional information, including special messages, and also promote the availability of online and in-mail payments
- 4-Encourage the use of renewals by mail or online verses coming into the facility, thereby decreasing the waiting lines
- 5-Be the pilot program for the State of Nebraska who plans to make this the required form for all 93 counties next year

Nebraska state law requires that all vehicles purchased in other states must be inspected by the County Sheriff or Treasurer. Currently, the Sheriff's Office staffs any combination of deputies and/or court officers to annually inspect 13,000 vehicles. I believe this system would be better and more cost-effective by having the Sheriff's Office provide only one court officer for inspections. The FBI requires that the NCIC terminal needed for inspections be used only by law enforcement personnel so we would need to maintain one court officer. Treasurer staff would be trained to conduct inspections, eliminating the need for additional Sheriff's Office staff.

In April, we began accepting credit and debit cards at the counter for property tax payments. Within the next few months, we plan to add these types of payments for motor vehicle and driver's license transactions. There will be no cost to the

County and we will be better at accepting revenue with this additional method of payment.

For the last two years, my office has been operating with 2 full-time tax and one ½-time driver's license positions left vacant. This has strained our operation and our employees. On top of that, we have also kept a key account clerk position open for the last year and one motor vehicle position open for several months. However, the work is piling up and I need to fill these two open positions. Our office has been asked to assume additional accounting responsibilities for the County in the Railroad Transportation Safety District and the Public Building Commission. We cannot absorb this workload without filling the account clerk position. I also want to fill the open motor vehicle position and would like to convert one of the 2 long-term tax vacancies to a motor vehicles clerk to help assume the inspection process from the Sheriff's Office. We would be able to perform all existing duties plus the additional accounting and inspections work while remaining at 43.5 employees, 1.5 FTE less than full staff.

Terry Adams has 36 years with the Treasurer's Office as Chief Deputy, and the same number of years in experience in annual budgets. When asked to have our budget revised to 97 % of last year, I asked Terry for his knowledge and assistance. Terry has been working on the budget and will help in answering questions. Terry . . .?

**LANCASTER COUNTY TREASURER
SUMMARY BUDGET CHANGES
FY11-12**

CHANGE		REVENUE BUDGET
Amount	%	
(\$275,000)	-55.0%	Interest Income
\$150,000	4.2%	Property Tax Commissions
\$45,000	150.0%	Postage reimbursement for new license plates
(\$80,000)	-1.5%	TOTAL CHANGE TO REVENUES

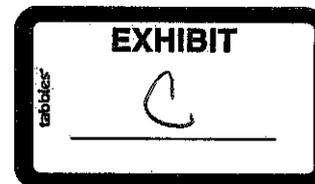
Interest Rate Comparisons				
March, 2011	March, 2010	April, 2009	April, 2008	
0.0-.1%	0.01-0.1%	0.18-1.26%	2.1-4.5%	Money Market
0.05%	0.10%	0.45%	1.90%	NPAIT
0.08-0.22%	0.12-0.45%	0.95%	2.9-5.18%	ST discount notes
.5-.65%	1.0-1.6%	1.1%-2%	4.25%	CD's - 9-12 months
0.50%	1.0-1.3%	2.2-3%	5.20%	CD's-\$100k limits

CHANGE		EXPENDITURE BUDGET
Amount	%	
PERSONAL SERVICES		
\$55,300		AFSCME 3.5% cost of living increase
\$18,200		Re-funding of prior year reductions, merit increases
\$15,750		Insurance increases
\$5,900		FICA, Pension increases due to wage increases
(\$12,500)		Eliminate overtime, temporary tax staff
\$82,650	3.2%	TOTAL PERSONAL SERVICES
OTHER EXPENDITURES		
\$37,500		Plate postage increase-offset by reimbursements
\$7,500		New State MV printer toner, plate envelopes
(\$5,000)		Rent reduction at two facilities
(\$8,000)		Banking, phone, and procedural changes
\$32,000	4.2%	TOTAL NON-PERSONAL SERVICE CHANGES
\$114,650	3.4%	TOTAL CHANGE TO EXPENDITURES

Field Device Acquisition and Operational Cost Estimate

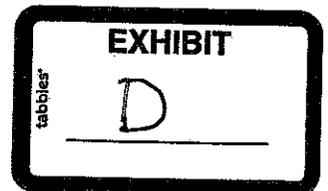
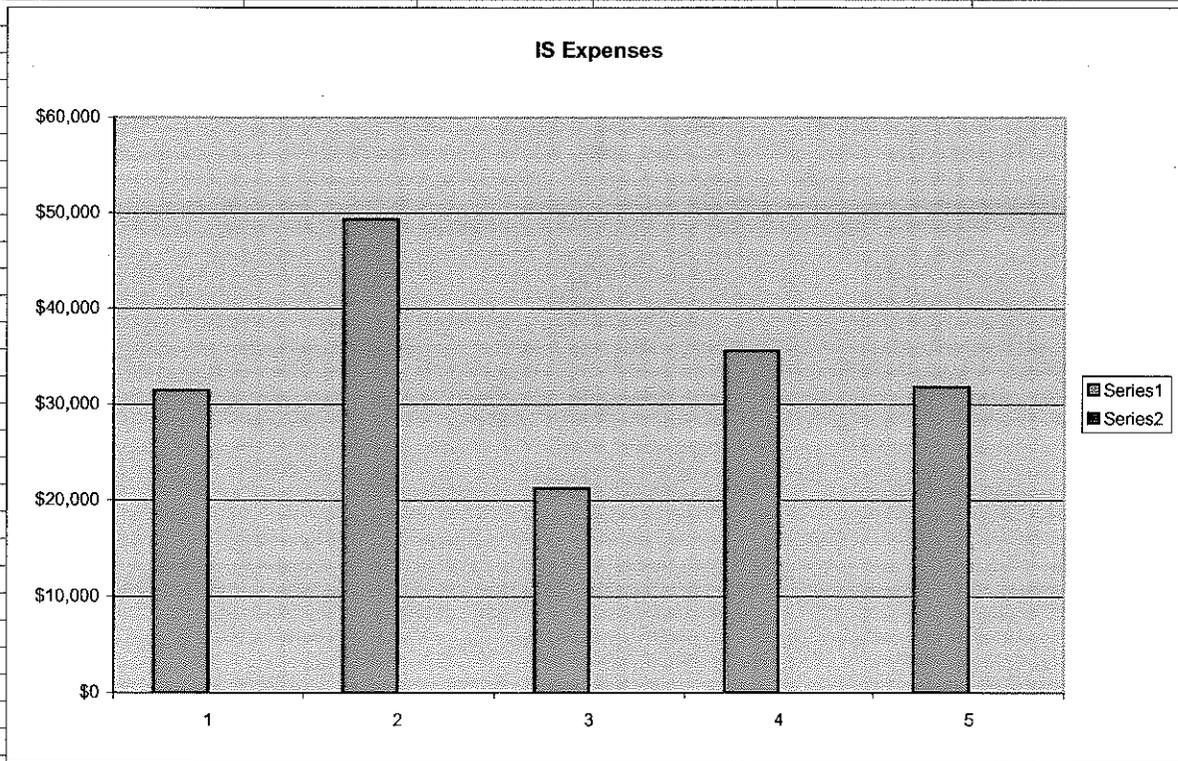
<u>PRODUCT</u>	<u>DESCRIPTION</u>	<u>UNIT AMOUNT</u>	<u>UNIT PRICE</u>	<u>ACQUISITION COST</u>	<u>ANNUAL SUPPORT</u>
APEX	APEX SKETCH V5 PRO ASSESSOR In office sketching software	16	\$ 365.00	\$ 5,840.00	\$ 2,000.00
	NEXUS V3.X PRO Tablet Sketching software	15	\$ 365.00	\$ 5,475.00	\$ 1,875.00
Yotta MVS	MOBILE OFFICE SOFTWARE Site License			\$ 10,000.00	\$ 2,000.00
	Tablet seat License	15	\$ 1,600.00	\$ 24,000.00	
	Custom setup and installation (GIS configuration, training and custom development)			\$ 7,150.00	
MotionComputing	Motion F5v Mobile Field Tool (Intel Core i7 pro processor, 160 GB Hard Drive, Integrated Digital Camera, Blue Tooth technology, View Anywhere display, Three year warranty, 4GB RAM, Mobile broadband)	15	\$ 3,046.00	\$ 45,690.00	
Leica Geosystems	Leica DISTO™ D8 - Electronic measuring device Equipped with a digital Pointfinder, high-resolution 2.4" , colour display, 360° tilt sensor and bluetooth® technology	15	\$ 799.00	\$ 11,985.00	
Total Cost				\$ 110,140.00	\$ 5,875.00

Year one cost	\$ 116,015.00
Year two cost	\$ 5,875.00
Year three cost	\$ 5,875.00



IS Budget Estimates	2007/08	2008/09	2009/10	2010/11	2011/12
Mainframe Estimates	\$12,496	\$20,720	\$0	\$0	\$0
Direct Charges					
CFE	\$10,759	\$10,679	\$10,921	\$12,733	\$13,683
GIS		\$9,780	\$0	\$0	\$0
Network Access					
CFE	\$5,653	\$5,653	\$7,393	\$11,896	\$9,909
GIS	\$2,500	\$2,500			
Oracle			\$2,878	\$10,923	\$8,173
	\$31,408	\$49,332	\$21,192	\$35,552	\$31,765

Notes: CFE network access was reduced from \$13,561 to \$11,896 on 4/01/2010 - not sure why





David J. Shively
Commissioner
Maura Kelly Tolzin
Chief Deputy



Election/Jury Commissioner
601 North 46th Street
Lincoln, Nebraska 68503-3720

Telephone: (402) 441-7311
FAX: 441-6379

Election Commissioner (607) Fiscal Year 2011-2012 Budget Request

Highlights of Budget

- 1) One major election will be conducted during 2011-2012, which will be the State-wide Primary Election on May 15, 2012. For the second time, we will be conducting, mail-in elections for the eight Road Improvement District Elections in September of 2011.
- 2) Postage costs continue to increase for us. This is primarily due to increases in early/absentee ballot requests but also due to annual rate increases by the U.S. Postal Service. In the 1996 Presidential Election 1 in every 22 ballots that were cast were cast using an early/absentee ballot. In the 2004 Presidential election 1 in every 6 ballots that was cast was an early/absentee ballot. In the 2008 and 2010 General Elections almost 1 in every 4 ballots (22.84% in 2008 and 20.39% in 2010) were cast by an early/absentee ballot. I don't believe that this has leveled off yet. However in the recent City Election almost 1/3 of the ballots cast were cast by an early voter. (Please see attachment.)
- 3) Board worker training is an extremely important area and has forced us to add additional time for training which costs us additionally to pay those workers for their time while attending training.
- 4) Increases in minimum wage have also greatly affected our budget. The minimum wage increased \$2.10 per hour since January 1, 2007. State law requires that we pay election board workers minimum wage. We have had an 40% increase in our poll worker line item since 2006.

Areas of potential concern for Future Budgets

- 1) Any changes in state or federal law can cost us additionally depending on the mandates encompassed by those new laws.
- 2) Postage costs.
- 3) Redistricting in FY 2011-12.

Areas of opportunities for Future Budgets

- 1) All mail elections. As you are aware, the legislature passed our suggested legislation to allow us to conduct Road Improvement Elections by mail.

State law permits us to conduct other elections by mail as long as they only involve issues (i.e. bond elections) and not candidates.

During this past fiscal year we conducted two special elections by mail for the Malcolm School District and for the Village of Malcolm. *Firth*

Both elections were successfully completed and we were able to conduct the elections at a lower cost with a higher voter turnout.

Jury Commissioner (627) Fiscal Year 2011-2012 Budget Request

Highlights of Budget

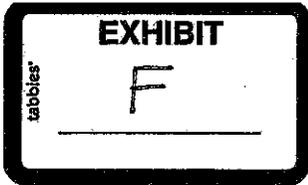
- 1) The number of jury trials that are actually being tried has gone up significantly and with that goes an increase in the number of jurors that are actually called in to report.
- 2) Annual postage rate increases by the U.S. Postal Service.

Lancaster County Election Commissioner Turnout Statistics 1996- Present

Election	Total Registered	Total Voting	Turnout Percentage	Absentee Ballots Counted	Absentee Percentage	Requested Absentee Ballots
May 3, 2011 City General Election	155,531	33,319	21.42%	9,034	27.11%	10,850
April 5, 2011 City Primary Election	155,296	21,327	13.73%	6,993	32.78%	8,892
November 2, 2010 State General Election	177,813	71,110	39.99%	14,497	20.39%	15,998
May 11, 2010 State Primary Election	176,795	71,152	40.25%	14,698	20.66%	16,393
May 5, 2009 City General	158,573	30,424	19.19%	8,171	26.86%	10,462
April 7, 2009 City Primary	158,574	20,609	13.00%	6,537	31.72%	9,128
November 4, 2008 Presidential General	178,982	128,621	71.86%	29,374	22.84%	30,497
September 9, 2008 Malcolm School Bond	1,649	608	36.87%	112	18.42%	120
May 13, 2008 Presidential Primary	171,906	44,902	26.12%	10,927	24.34%	12,754
May 1, 2007 City General	154,647	49,641	32.10%	9,623	19.39%	10,956
April 3, 2007 City Primary	154,623	28,232	18.26%	7,268	25.74%	8,882
February 13, 2007 Highlands Rd Imp Dist	58	41	70.69%	24	58.54%	25
November 7, 2006 State General	172,298	94,214	54.68 %	18,622	19.77 %	20,165
May 9, 2006 State Primary Election	172,476	61,375	35.58 %	7,977	13.0 %	9,011
February 14, 2006 Lincoln School Bond	155,258	37,362	24.2 %	4,883	13.1 %	5,270
September 13, 2005 Waverly School Bond	6,839	1,664	24.3 %	127	7.6 %	137
May 3, 2005 City General Election	144,371	43,152	29.89 %	6,176	14.3 %	6,998
April 5, 2005 City Primary Election	144,088	28,180	19.56 %	4,270	15.2 %	5,221
November 2, 2004 Presidential General	159,174	125,580	78.8 %	20,369	16.0 %	21,476
September 14, 2004 Lincoln Special Bond	132,911	34,215	25.7 %	3,966	11.6 %	4,745
May 11, 2004 Presidential Primary	146,043	37,379	25.6 %	4,260	11.4 %	4,929
May 6, 2003, City General Election	128,480	47,475	36.9 %	5,912	12.4 %	6,685
April 8, 2003 City Primary Election	127,856	26,831	20.9 %	4,467	16.7 %	5,250
November 5, 2002 State General	146,455	68,839	47.0 %	7,785	11.3 %	8,550
May 14, 2002 State Primary	143,959	26,203	18.2 %	2,138	8.2 %	2,466
May 1, 2001 City General Election	130,963	33,537	25.6 %	3,858	11.5 %	4,361
April 3, 2001 City Primary Election	131,568	39,135	29.7 %	3,135	8.0 %	3,409
November 7, 2000 Presidential Election	145,392	107,823	74.1 %	11,893	11.0 %	12,460
May 9, 2000 Presidential Primary	145,092	37,299	25.7 %	2,200	5.9 %	2,356
October 5, 1999 LPS Bond Issue	128,997	39,040	30.2 %	2,078	5.3 %	2,204
May 4, 1999 City General Election	125,928	48,981	38.9 %	2,152	4.4 %	2,227
April 6, 1999 City Primary Election	125,345	29,621	23.6 %	1,023	3.5 %	1,126
November 3, 1998 State General Election	141,653	80,553	56.8 %	3,759	4.6 %	3,990
May 12, 1998 State Primary Election	139,434	51,230	36.7 %	1,713	3.3 %	1,822
May 6, 1997 City General Election	123,683	37,709	28.1 %	1,092	2.9 %	1,172
April 8, 1997 City Primary Election	123,345	20,510	16.6 %	534	2.6 %	590
November 5, 1996 Presidential Election	137,266	98,615	71.8 %	4,902	5.0 %	5,294
May 14, 1996 Presidential Primary	130,292	36,499	28.0 %	1,330	3.6 %	1,455

Jury Commission Statistics: Annual Totals

Annual Totals	Qualification Forms Mailed	Total Responding Qualified Jurors	Jurors Called	Jurors Seated	Juries Held	Juries Cancelled	Contempt Mailed	Total Processed
2006 Terms	12269	5895	3387	861	89	35	1093	11683
2007 Terms	12435	6130	3716	912	92	48	2320	11948
2008 Terms	13094	6799	4242	1148	122	31	2315	12649
2009 Terms	13700	6894	4760	1175	120	49	2582	12958
2010 Terms	12740	6367	4061	1141	111	31	3078	12226



DATE: May 18, 2011

TO: Deb Schorr, Chair
Lancaster County Board of Commissioners

FROM: Pat Leach, Library Director *[Signature]*

SUBJECT: Funding for Contract for Library Services
Fiscal Year 2011-12

**CITY OF LINCOLN
NEBRASKA**

MAYOR CHRIS BEUTLER
lincoln.ne.gov

Lincoln City Libraries
Pat Leach, Director
136 South 14th Street
Lincoln, Nebraska 68508-1899
402-441-8500
library@lincolnlibraries.org
lincolnlibraries.org

The library's fiscal year 2011 - 2012 budget request has not yet been submitted to Mayor Beutler for consideration. The Library Board is in the midst of discussing options to adjust to a suggested budget cut. Therefore, a specific funding request for County library service is not available at this time. As soon as that information is available, I will forward it to you.

The services provided through the contract are: access to all the services and collections of Lincoln City Libraries, Home Outreach by Mail, youth and adult summer reading programs, and biweekly bookmobile service at 12 county sites. County resident cardholders also have remote access to library services via the Internet. Using the website, they can search the library's catalog and place requests for materials. The website allows cardholders to download books directly to their computers, ask questions via email or instant messaging, attend online book clubs, listen to podcasts or conduct research using a variety of electronic resources. In December of 2010 we added online access to books for e-readers, a service that is much in demand.

The 2011 Summer Reading County Outreach program is being held at 11 county sites. This summer's program, "One World, Many Stories" is available at Bennet, Davey, Denton, Firth, Hallam, Hickman, Holland, Malcolm, Panama, Raymond, and Waverly and includes storytelling, books for checkout, craft activities and distribution of summer reading materials. Again in 2011 teen and adult summer reading programs are also available.

Library card registration of residents living outside Lincoln but within Lancaster County is 11,750. This represents 6.2% of registered borrowers as of April 30, 2011.

In 2010, circulation of library materials to county customers reached 251,903 which represents 7.6% of the total circulation of 3,324,506. We estimate that County residents living outside of Lincoln also downloaded audio and e-books or borrowed items through Interlibrary Loan more than 2,000 items.

On behalf of the Library Board, I would like to add a note of sincere thanks to the County Commissioners for designating \$20,000.00 toward the purchase of a new bookmobile. The contract for that vehicle is nearly complete. We expect the vehicle to be delivered in early 2012.

If I can provide additional information, please contact me. Thank you for your consideration of this request.

PJL/bh

cc: Lancaster County Board of Commissioners; Library Board; Dennis Meyer, Budget Director; Steve Hubka, City Budget Officer



LAW OFFICES OF THE
LANCASTER COUNTY PUBLIC DEFENDER
COURTHOUSE PLAZA
633 SOUTH 9TH STREET
LINCOLN, NE 68508
(402) 441-7631
FAX (402) 441-6095



May 13, 2011

Gene Cotter
Chief Probation Officer
District 3 Probation
County City Building Jail Annex
605 South 10th Street
Lincoln, NE 68508

RE: District Court Presentence Reports

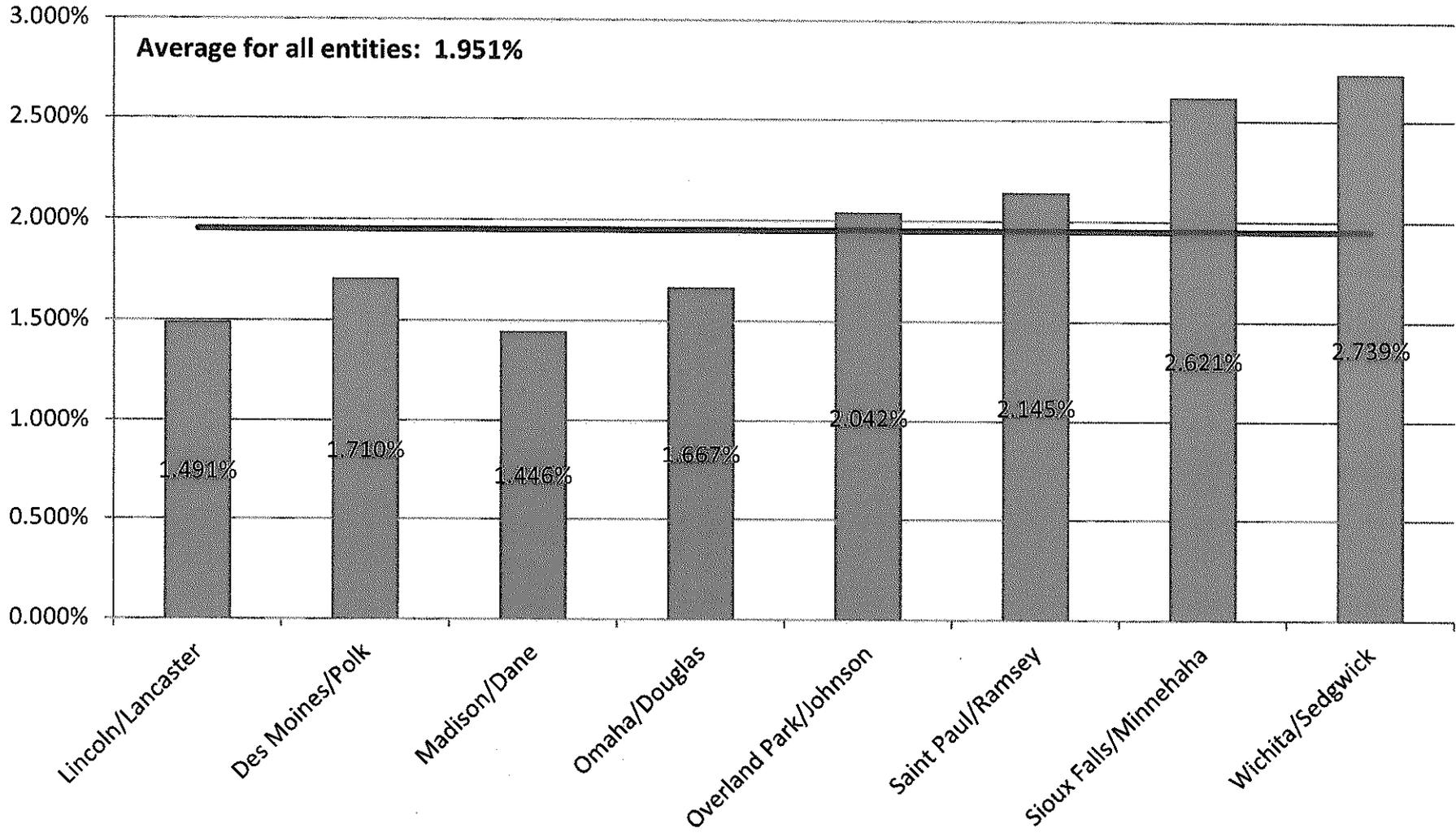
Dear Gene:

I attended your recent presentation to the Lancaster County Board regarding county assistance to fund probation positions to speed up the process of the preparation of presentence reports for people in custody. I believe your request is a worthwhile one from both the cost standpoint of speeding up sentencing dispositions which will have the tendency to reduce county jail populations and from the standpoint of the interest of criminal defendants for quicker resolution of sentencing determinations.

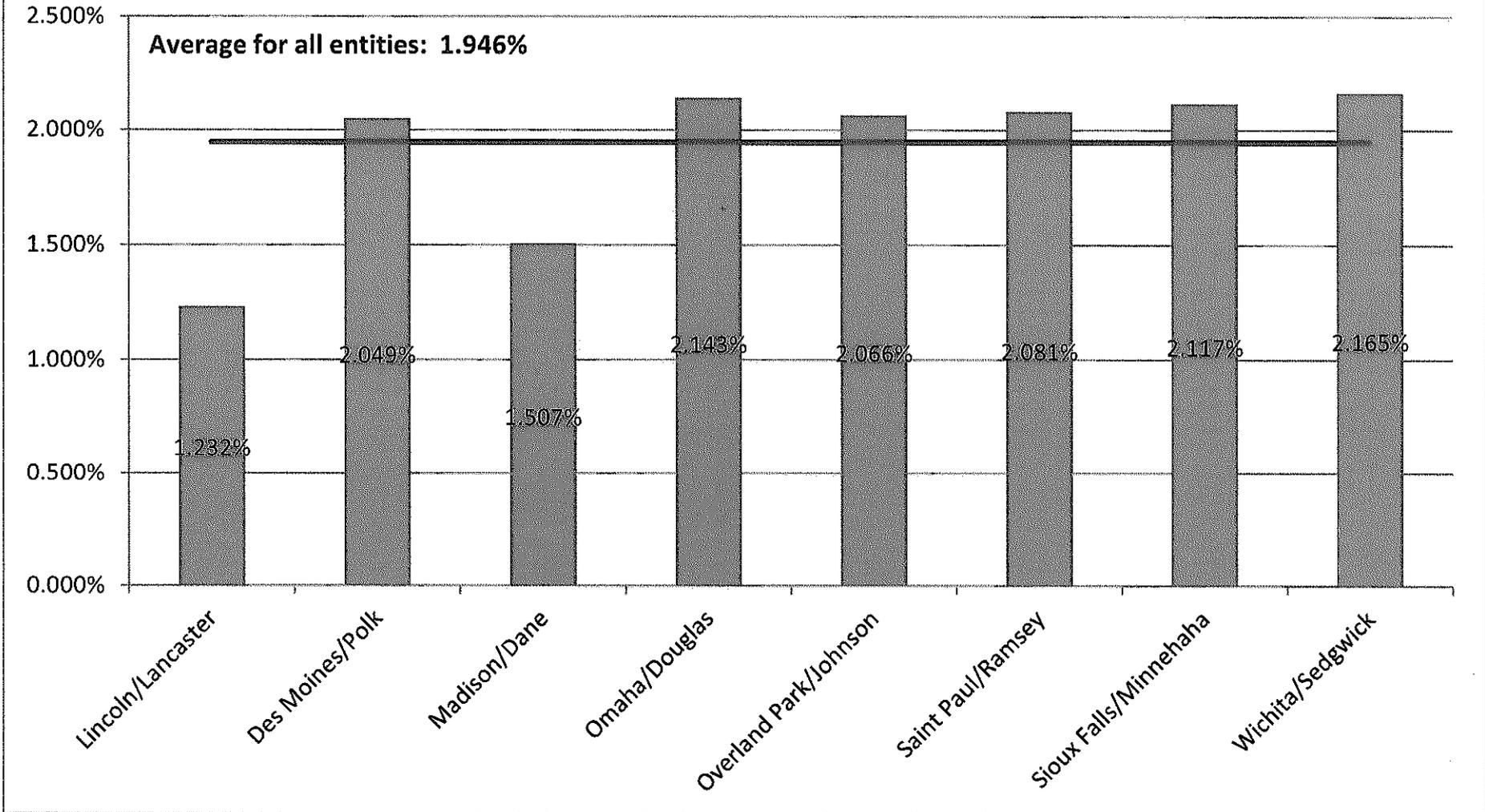
I am not sure that our office was, in the past, taking complete advantage of the program that had been in place to attempt to get custody presentence reports to the district judges quickly enough to allow the district judges to set sentencing dates within 30 days of the date of plea. I wanted you to know that I believe that our attorneys could be helpful in urging district court judges to set sentencing dates for people in custody within 30 days of the plea if in fact you have the resources to prepare the presentence reports within that time frame. I do not believe that we were consistently making that request in the past. It would be my expectation that more judges would set sentencing dates within the 30 day time frame if we were making that request at the time of plea.

You certainly can advise the County Board that if the Board is willing to fund their portion of the additional probation officers necessary to speed up the preparation of presentence reports for

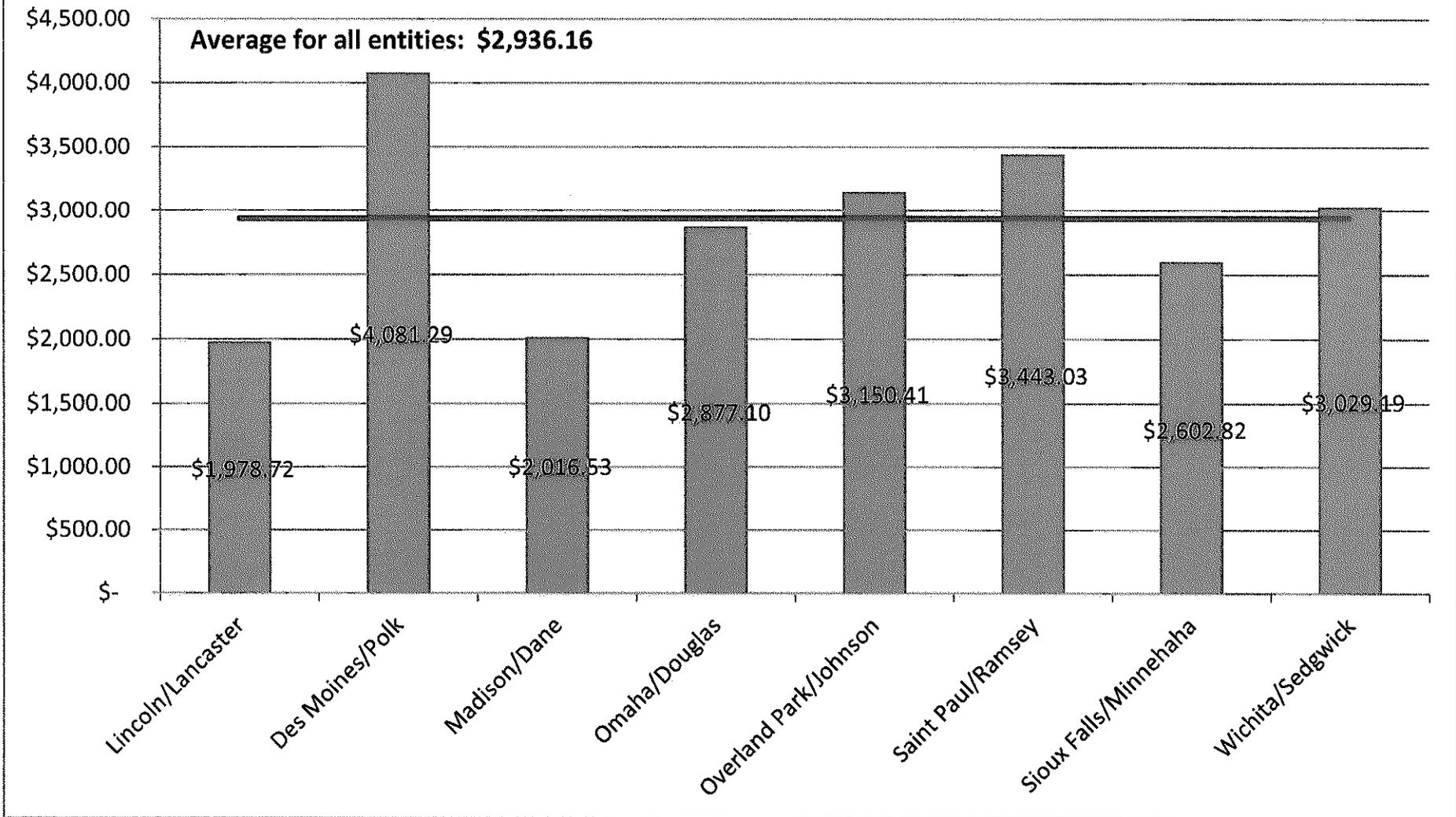
Central IS Budget as Percent of Total Operating Budget (CIR Comparable Cities and Respective Counties)



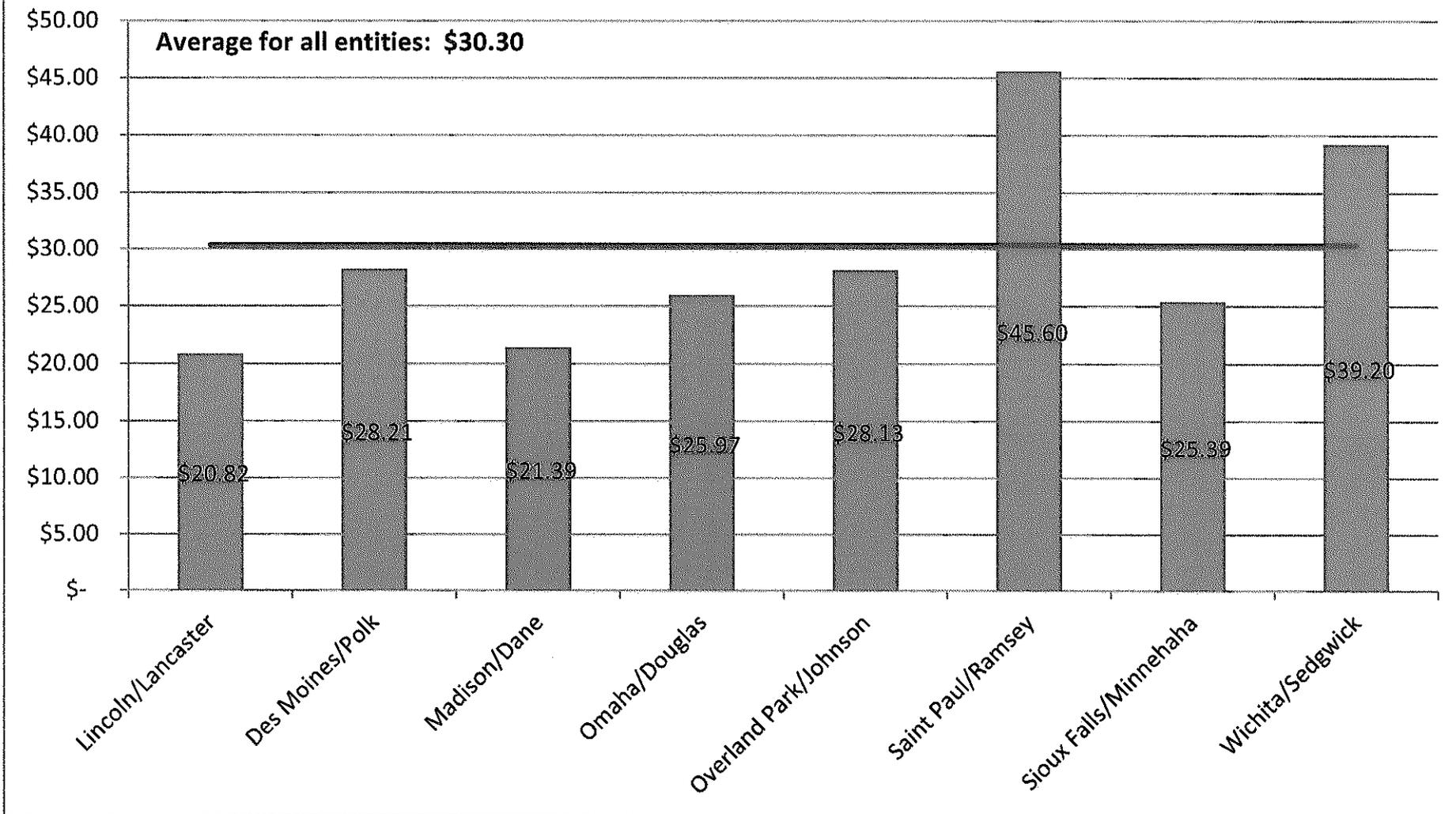
Central IS FTE as Percent of Total FTE (CIR Comparable Cities and Respective Counties)



Central IS Budgeted Dollars Per Total FTE (CIR Comparable Cities and Respective Counties)



Central IS Budgeted Dollars Per County Resident (Counties, Including Respective CIR Comparable Cities)



Data Sources for
CIR City/County Comparative Analysis

	IS FTE	Total FTE
Lincoln	Council adopted budget, FY2010/2011; budget/FTE split between city and county on a two thirds/one third basis; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf	Council adopted budget, FY2010/2011; sum of 1,957.18 + 153.78; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf
Lancaster	Council adopted budget, FY2010/2011; budget/FTE split between city and county on a two thirds/one third basis; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf	Current FTE count obtained by March/April 2011 phone conversation with Dennis Meyer
Des Moines	2011/2012 budget; page 1 of PDF found at website: http://www.dmgov.org/Departments/Finance/PDF/2012Infotech.pdf	2011/2012 budget; page 12 of PDF found at website: http://www.dmgov.org/Departments/Finance/PDF/2012personnellst.pdf
Polk	2010/2011 budget; 3/30/2011 email from Deb Anderson (Budget Officer for Polk County Board of Supervisors).	2010/2011 budget; 3/30/2011 email from Deb Anderson (Budget Officer for Polk County Board of Supervisors).
Madison	Adopted budget, 2011; from PDF at website: http://www.cityofmadison.com/finance/documents/2011OpBud/Adopted/036-psd34.pdf	Adopted Budget, 2011; added FTE (obtained under Permanent Salary Detail) for each organization listed at website: http://www.cityofmadison.com/finance/budget/2011/2011opbud.cfm
Dane	2011 adopted budget; 4/4/2011 email from William Franz (Budget Coordinator, Dane County Controller's Office); per instruction from Marvin Klang (Tech Services Manager), added Land Information Office budget and FTE information from first page of PDF at website: http://danedocs.countyofdane.com/webdocs/PDF/budget/2011/adopted/ISS26390.pdf	2011 adopted budget; 4/4/2011 email from William Franz (Budget Coordinator, Dane County Controller's Office)
Omaha	2010/2011 budget; 3/30/2011 email from Kathleen Hall (Chief Deputy Douglas County Clerk); prorated IS FTE based on billing percentages between Omaha and Douglas	2011 budget; 3/31/2011 email from Andrew Brott (Budget Manager, Omaha Finance Department)
Douglas	2010/2011 budget; 3/30/2011 email from Kathleen Hall (Chief Deputy Douglas County Clerk); prorated IS FTE based on billing percentages between Omaha and Douglas	2010/2011 budget; 3/30/2011 email from Kathleen Hall (Chief Deputy Douglas County Clerk)
Overland Park	Adopted budget, 2011; page 6.19 of PDF at website: http://www.opkansas.org/Resource/_PageResource/City-Government/City-Budget/2011-Budget/2011-OP-Budget.pdf	Adopted budget, 2011; information presented at the website: http://www.opkansas.org/City-Government/2011-Budget
Johnson	2011 budget; 4/18/2011 email from Robin Symes (Assistant Budget Director); includes additional FTE for separate group that supports Oracle Financial System	2011 budget; 4/18/2011 email from Robin Symes (Assistant Budget Director)
Saint Paul	Adopted budget, 2011; from the website listed, select "2011 Adopted Budget"; page 152 of downloaded PDF http://www.stpaul.gov/index.aspx?NID=4046	Adopted budget, 2011; from the website listed, select "2011 Adopted Budget"; page 17 of PDF http://www.stpaul.gov/index.aspx?NID=4046
Ramsey	Approved budget, 2011; subtracted FTE for document management system; page 133 of PDF at website: http://www.co.ramsey.mn.us/ba/docs/2010_2011_Approved_budget.pdf	Recommended supplemental budget, 2011; page 2 and 227 of PDF at website: http://www.co.ramsey.mn.us/ba/docs/2011SupplementalBudgetBookForInternet.pdf
Sioux Falls	2011 budget; 4/4/2011 email from Tim Konda (Financial Analyst)	2011 budget; 4/4/2011 email from Tim Konda (Financial Analyst)
Minnehaha	3/29/2011 email from Monte Waternbach (Director of Information Technology)	3/29/2011 email from Monte Waternbach (Director of Information Technology)
Wichita	Approved budget, 2012; page 118 (by appearance on page numbers within document) of PDF at website: http://www.wichita.gov/NR/rdonlyres/3A62E001-F980-42BA-8D44-513DE0261F55/0/13InformationTechnology.pdf	Adopted budget, 2011; page 321 (by appearance on page numbers within document) of PDF at website: http://www.wichita.gov/NR/rdonlyres/9F184A28-8421-4C95-B3BE-80D2C558A41C/0/\$22Appendix.pdf
Sedgwick	2011 budget; from total, 101.11 reduced by 16.75 to remove combined call center, records management and mail room, per 3/29/2011 email from Richard Vogt (Sedgwick County CIO); page 194 of PDF at website: http://www.sedgwickcounty.org/Finance/Budget/2011_Budget/adopted/GenGovt/technology.pdf	2011 operating budget; page 1 of PDF at website: http://www.sedgwickcounty.org/Finance/Budget/2011_Budget/adopted/executive_summary.pdf

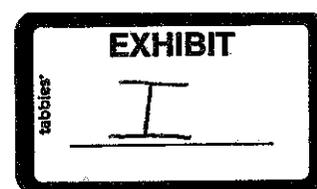
Data Sources for
CIR City/County Comparative Analysis

	IS Budget	Overall Budget	Population
Lincoln	Council adopted budget, FY2010/2011; budget/FTE split between city and county on a two thirds/one third basis; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf	Council adopted budget, FY2010/2011; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Lincoln,_Nebraska
Lancaster	Council adopted budget, FY2010/2011; budget/FTE split between city and county on a two thirds/one third basis; page 16 of the PDF at the website: http://lincoln.ne.gov/city/finance/budget/pdf/sum11.pdf	Commission adopted budget, FY2010/2011; page 6 of the PDF at the website: http://lancaster.ne.gov/budget/pdf/budget11.pdf	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Des Moines	2011/2012 budget; page 1 of PDF found at website: http://www.dmgov.org/Departments/Finance/PDF/2012Infotech.pdf	2012 budget; page 21 of PDF found at website: http://www.dmgov.org/Departments/Finance/PDF/2012financialtables.pdf	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Des_Moines,_Iowa
Polk	2010/2011 budget; 3/30/2011 email from Deb Anderson (Budget Officer for Polk County Board of Supervisors).	2010/2011 budget; 3/30/2011 email from Deb Anderson (Budget Officer for Polk County Board of Supervisors).	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Madison	Adopted budget, 2011; page 1 of pdf at website: http://www.cityofmadison.com/finance/documents/2011OpBud/Adopted/036-oper34.pdf	Adopted operating budget, 2011; page 7 (as displayed by PDF viewer) of PDF at website: http://www.cityofmadison.com/finance/documents/2011OpBud/Adopted/CompleteBudget.pdf	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Madison,_Wisconsin
Dane	2011 adopted budget; 4/4/2011 email from William Franz (Budget Coordinator, Dane County Controller's Office); per instruction from Marvin Klang (Tech Services Manager), added Land Information Office budget and FTE information from first page of PDF at website: http://danedocs.countyofdane.com/webdocs/PDF/budget/2011/adopted/ISS26390.pdf	2011 adopted budget; 4/4/2011 email from William Franz (Budget Coordinator, Dane County Controller's Office)	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Omaha	2011 budget; 3/31/2011 email from Andrew Brott (Budget Manager, Omaha Finance Department)	2011 budget; 3/31/2011 email from Andrew Brott (Budget Manager, Omaha Finance Department)	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Omaha,_Nebraska
Douglas	2010/2011 budget; 3/30/2011 email from Kathleen Hall (Chief Deputy Douglas County Clerk)	2010/2011 budget; 3/30/2011 email from Kathleen Hall (Chief Deputy Douglas County Clerk)	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Overland Park	Adopted budget, 2011; page 6.19 of PDF at website: http://www.opkansas.org/Resource/_PageResource/City-Government/City-Budget/2011-Budget/2011-OP-Budget.pdf	Adopted budget, 2011; presented at the website: http://www.opkansas.org/City-Government/2011-Budget	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Overland_Park,_Kansas
Johnson	2011 budget; 4/18/2011 email from Robin Symes (Assistant Budget Director); Includes additional amount for separate group that supports Oracle Financial System	2011 budget; 4/18/2011 email from Robin Symes (Assistant Budget Director)	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Saint Paul	Adopted budget, 2011; from the website listed, select "2011 Adopted Budget"; page 156 of PDF http://www.stpaul.gov/index.aspx?NID=4046	Adopted budget, 2011; from the website listed, select "2011 Adopted Budget"; page 16 of PDF http://www.stpaul.gov/index.aspx?NID=4046	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Saint_Paul,_Minnesota
Ramsey	Approved budget, 2011; subtracted amount for document management system; page 131 of PDF at website: http://www.co.ramsey.mn.us/ba/docs/2010_2011_Approved_budget.pdf	Recommended supplemental budget, 2011; page 2 and 227 of PDF at website: http://www.co.ramsey.mn.us/ba/docs/2011SupplementalBudgetBookForInternet.pdf	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Sioux Falls	2011 budget; 4/4/2011 email from Tim Konda (Financial Analyst)	2011 budget; 4/4/2011 email from Tim Konda (Financial Analyst)	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Sioux_Falls,_South_Dakota
Minnehaha	Page 2 of PDF at website: http://www.minnehahacounty.org/commission/budget_finance/2011AnulBdgt.pdf	Page 5 of PDF at website: http://www.minnehahacounty.org/commission/budget_finance/2011AnulBdgt.pdf	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)
Wichita	Approved budget, 2012; page 118 (by appearance on page numbers within document) of PDF at website: http://www.wichita.gov/NR/rdonlyres/3A62E001-F98D-42BA-BD44-513DE0261F55/0/13InformationTechnology.pdf	Approved budget, 2012; expenses deemed as non-operating (\$172,182,945) removed from total on page 2 of PDF at website: http://www.wichita.gov/NR/rdonlyres/BCAFC85-45AF-46EB-B23E-339AE5C385C9/0/S02FinancialSummaries.pdf	2010 census data, documented at the website: http://en.wikipedia.org/wiki/Wichita,_Kansas
Sedgwick	2011 budget; from total, figures for combined call center, records management and mail room are subtracted; page 194 of PDF at website: http://www.sedgwickcounty.org/Finance/Budget/2011_Budget/adopted/GenGovt/technology.pdf	2011 operating budget; page 1 of PDF at website: http://www.sedgwickcounty.org/Finance/Budget/2011_Budget/adopted/executive_summary.pdf	2010 census data, documented at the website: http://2010.census.gov/2010census/data/ (navigate to the proper state, then select the appropriate county)

LINCOLN CONVENTION VISITORS BUREAU

Proposed Budget

July 2011 through June 2012



	<u>Jul '10 - Jun '11</u> <u>Budget</u>	<u>Jul '11- Jun '12</u> <u>Proposed</u> <u>Budget</u>
Income		
Room Tax-CVB	1,008,019	1,058,420
Room Tax - Event Promotion	366,000	366,000
Other Income	63,000	45,000
Total Income	<u>\$1,437,019</u>	<u>\$1,469,420</u>
Expense		
Salaries	417,000	430,255
Commissions	7,000	8,800
Payroll Taxes	32,000	35,430
Retirement Plan	27,700	28,400
Medical & Dental Insurance	65,000	66,000
Life & Disability Insurance	4,200	5,000
Travel & Training	21,905	25,900
Auto Expense	5,000	4,500
Rent	79,000	78,000
Garage Rental & Parking	8,700	8,400
Dues & Subscriptions	12,620	10,655
Equipment/Maintenance	17,500	15,250
Office Supplies	8,500	13,000
Postage	9,300	14,800
Printing	53,000	60,000
Utilities	20,200	19,000
Professional Fees	16,500	12,000
Public Relations	18,000	15,000
Advertising	100,000	165,000
Insurance	5,360	5,500
Miscellaneous	3,000	3,000
Event Promotion	67,550	65,000
Sports Event Promotion	416,500	374,000
Depreciation/Amortization	8,500	1,500
Total Expense	<u>\$1,424,035</u>	<u>\$1,464,390</u>
Net Income	<u><u>\$12,984</u></u>	<u><u>\$5,030</u></u>

Lancaster County Agricultural Society
General Fund Budget

For the Fiscal Year Ended November 30, 2011 & 2012

Account No.	Description	Budgeted 2007/2008	Actual 2007/2008	Budgeted 2008/2009	Actual 2008/2009	Budgeted 2009/2010	Actual 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
INCOME - GENERAL AND FAIR									
3001	County tax receipts	191,530	193,308	193,800	195,762	195,000	198,180	197,000	198,000
	Less: Co Treas. Comm. & delinquencies	(12,530)	(4,254)	(3,800)	(3,679)	(4,000)	(3,790)	(4,000)	(4,000)
	Net property taxes	179,000	189,054	190,000	192,083	191,000	194,390	193,000	194,000
	Homestead exemption	-	-	-	-	-	-	-	-
	Motor-vehicle pro-rate	600		600	-	600	-	600	600
	In-lieu	200		200	-	200	-	200	200
	Total taxes	179,800	189,054	190,800	192,083	191,800	194,390	193,800	194,800
3910	Interest income	85	60	120	19	120	34	120	100
3915	Donations						425		500
3920	Hog sales	9,600	3,085	4,500	1,843	3,000		-	-
	Shaving and bedding	-	962	-	-	7,000	7,158	15,000	7,500
3923	Nebraska Bush Pullers income						4,910	9,000	5,000
3924	Golf cart tips				766	-	673	-	500
3925	Family Night BBQ	4,100	3,185	3,000	3,750	3,500	1,911	3,500	-
3927	Figure 8 Inc	5,000	4,795	6,000	8,392	8,000	7,650	8,000	8,000
3928	Demolition Derby	5,000	8,313	7,000	13,740	9,000	11,341	9,000	10,000
3930	Entry fees	8,000	7,402	8,000	12,866	92,735	35,370	95,000	45,000
3932	Monster Truck income						11,364		15,000
3955	Miscellaneous income	500	425	1,000	4,142	1,000	14,459	1,000	-
3960	Carnival income	6,000	8,437	8,000	19,415	50,000	23,454	50,000	35,000
3965	Sponsorship/advertising	8,000	27,075	50,000	23,705	120,000	36,105	100,000	100,000
3967-A	Stall rental income						4,245		5,000
3968	Campground rental income						3,882		4,000
3969	Ticket sales		183				2,505	1,000	-
3979	Vendor inc/booth rental	9,000	15,120	15,000	23,535	20,000	54,178	70,000	70,000
	Entertainment income				17,199	120,000		55,000	-
	Open Dressage income	-	-	-	-	-	-	-	2,500
	Total local receipts	55,285	79,042	102,620	129,372	434,355	219,664	416,620	308,100
	Total fair receipts	235,085	268,096	293,420	321,455	626,155	414,054	610,420	502,900
EXPENSES - GENERAL AND FAIR									
4000	Premiums	30,000	22,031	25,000	24,752	50,408	38,471	55,000	45,000
4001	Hog sale checks	9,600	3,460	4,500	2,218	3,000	375	-	-
4003	Leases		240				444		500
4004	Office expenses	2,500	3,333	4,000	7,988	13,539	4,382	14,000	7,000
4005	Judges	10,000	7,220	10,000	7,934	25,080	15,703	26,000	18,000
4006	Misc show expense	100	3,173	1,500	9,471	3,500	12,178	3,500	10,000

Account No.	Description	Budgeted 2007/2008	Actual 2007/2008	Budgeted 2008/2009	Actual 2008/2009	Budgeted 2009/2010	Actual 2009/2010	Budgeted 2010/2011	Budgeted 2011/2012
4007	Fair helpers	19,000	2,773	3,500	4,652	24,891	13,156	25,000	12,000
4010	Family night/BBQ	3,000	2,713	2,500	1,476	3,000	1,437	3,000	-
4011	Watermelon feed	400	1,297	1,000	2,097	1,200	1,809	1,500	1,900
4013	Figure 8 expense	-	5,599	6,000	6,625	6,000	6,950	6,500	7,000
4014	Demolition Derby	-	5,460	6,000	6,138	6,000	5,059	6,500	6,500
4017	Payroll expense	50,000	73,663	58,000	101,373	95,000	103,539	100,000	105,000
4018	Fair Board expense	1,000	343	500	228	500	150	500	500
4019	Contract labor	-	2,859	3,000	5,954	6,000	15,877	9,500	16,000
4020	Postage	1,500	523	1,000	596	1,000	591	1,000	1,000
4027	Nebraska Bush Pullers expense	-	-	-	-	-	12,653	8,000	14,000
4023	Antique Tractor Pulls	-	-	-	8,911	-	3,780	8,000	-
4025	Advertising	14,000	15,418	35,000	26,676	70,000	25,680	70,000	45,000
4026	Monster Truck Expense	-	-	-	-	-	21,461	-	25,000
4030	Printing and publishing	5,500	5,858	5,000	7,344	32,600	3,820	15,000	8,500
4035	Dues and fees	700	739	2,500	175	1,000	305	1,000	500
4045	State Fair Board dues	400	150	200	150	200	-	200	150
4050	Rental building and eq	9,000	7,098	11,000	15,939	21,000	30,658	20,000	25,000
4055	Telephone	500	353	500	383	1,000	523	1,000	600
4056	Gas	2,500	5,713	2,500	256	7,000	3,614	8,000	5,000
4056	Electricity	15,000	14,841	20,000	14,701	30,000	18,588	20,000	22,000
4057	Water and sewer	3,000	2,601	5,000	3,148	5,000	804	5,000	1,500
4200	Miscellaneous	1,500	254	500	-	500	-	5,000	-
4070	Awards dinner	2,000	1,856	5,500	3,130	2,500	1,595	-	2,000
4071	Other paper supplies	-	306	2,000	487	2,000	483	2,000	1,000
4071B	Shaving/bedding costs	-	2,250	500	-	4,000	6,360	8,000	8,000
4074	Taxes and licenses	200	70	500	230	1,000	210	1,000	250
4075	Ribbons and awards	7,500	3,346	5,000	4,211	13,539	6,164	15,000	8,000
4076	Open Static Exhibitors Bags/Shirts	-	-	-	-	-	12,357	-	10,000
4080	Supplies	3,500	3,019	3,500	1,466	13,539	7,440	5,000	8,000
4081	Web site developmen	500	-	500	-	4,000	-	1,000	1,000
4085	Fair entertainment	13,000	10,370	15,000	67,500	140,000	53,807	50,000	50,000
4095	Audit	14,900	15,939	20,000	15,293	20,000	15,475	20,000	16,000
4096	Legal	26,000	28,871	20,000	39,610	15,000	50,445	30,000	30,000
4100	Insurance	20,000	23,480	28,000	23,221	35,000	17,570	35,000	20,000
4130	Equipment expenses	4,500	-	4,500	-	10,000	2,200	10,000	5,000
4132	Janitorial Supplies	1,500	2,921	2,000	3,208	5,000	3,950	6,000	4,000
4133	Repairs and Maintena	1,000	2,049	1,500	3,323	5,000	2,661	5,000	4,000
4134	Gas/Diesel	-	1,585	-	1,089	5,000	5,760	5,000	7,000
4135	Garbage hauling	1,500	847	1,500	1,209	1,500	1,535	2,000	2,000
4137T	Travel	10,000	5,316	8,000	3,869	13,793	8,479	18,000	9,000
4137E	Meals	-	4,181	-	8,774	-	11,168	-	12,000
4137L	Lodging	-	3,152	-	4,039	-	4,052	4,000	4,500
4138	Marketing	-	934	5,000	2,593	1,000	-	3,000	-
4156	Capital outlay	2,500	292	-	-	5,000	-	5,000	-
4160	Bank Fees and service charges	-	-	-	-	-	776	-	1,000
4407	Superintendents	1,000	2,250	3,000	2,600	17,060	6,430	20,000	10,000
4500	Interest expense (construction loan	-	2,703	-	29,188	-	25,324	-	25,000
5000	Group Insurance	-	1,528	-	3,597	2,000	3,769	3,000	4,000
5149	Education	-	-	500	-	500	-	-	-
	Open Dressage	-	-	100	-	-	-	1,000	2,500

Account No.	Description	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Budgeted
		2007/2008	2007/2008	2008/2009	2008/2009	2009/2010	2009/2010	2010/2011	2011/2012
	Debt service - principal	-	-	-	-	-	-	1,000	-
	Debt service - interest	-	-	-	-	27,000	-	15,000	-
	Expenses - General	288,800	304,977	335,300	477,822	750,849	590,017	678,200	621,900
	Net income (loss) - F	(53,715)	(36,881)	(41,880)	(156,367)	(124,694)	(175,963)	(67,780)	(119,000)
	Net income - Event C	208,873	64,192	235,761	183,247	284,030	244,754	371,500	365,250
	Total income	155,158	27,311	193,881	26,880	159,336	68,791	303,720	246,250

Lancaster County Agricultural Society

Capital Projects

For the Fiscal Year Ended November 30, 2011 & 2012

		Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Budgeted
Account No.	Description	2007/2008	2007/2008	2008/2009	2008/2009	2009/2010	2010/2011	2010/2011	2011/2012
INCOME									
3001	County tax receipts	94,535	95,905	85,680	86,586	111,385	112,987	115385	104000
	Less: Co Treas. Comm. & delinquencies	(6,185)	(1,229)	(1,680)	(1,616)	(2,116)	(2,168)	-3385	-2000
	Net property taxes	88,350	94,676	84,000	84,970	109,269	110,819	112000	102000
	Misc income		1641.43		0				
	Homestead exemption	-		-					
	Motor-vehicle pro-rate	500		500		500			
	In-lieu	150		150		150			
	Interest income	-		-	60		33		
	Donations	-	-	-					
	Debt issued	-	-	-					
	Transfers in	-	-	-					
	Total income	89,000	96,317	84,650	85,030	109,919	110,852	112000	102000
EXPENSES									
	Bank fees and service charges		100				600	1000	1000
	Repairs and maintenance	-	11,140	25,000	14,166	30,000	19,428	35000	30000
	Concrete			15,000					
	Concession stand			10,000					
	Parking lot improvement	13,600	3,963	10,000	44,114	35,000	27,904	15000	15000
	Computer/lighting control	5,000	2,035	5,000		5,000	7,725	5000	0
	Heating/cooling control	5,000	3,287	5,000		5,000		5000	0
	Lighting controllers	15,500	9,813	5,000	18,593	5,000		10000	8000
	Fire alarm upgrade						1,480		
	Landscaping	6,000	1,797	2,500		5,000		2500	2500
	Legal fees						17,847		5000
	Other improvements	-	46,730	10,000	1,751	7,000	43,278	10000	20000
	Phase II	-		-					
	Thermal well field	33,900		-					
	Capital outlay	-		-	47,443				
	Light Poles	-		-			7,297		5500
	Lincoln room flooring	-		-					5000
	Road improvements	10,000		-		18,235		17000	0
	Lighting - Pavilion II,I,	-		-				11500	10000
	Showers/Bathroom - B	-	-	-					
	Transfers out	-	-	-					
	Total expenses	89,000	78,865	87,500	126,067	110,235	125,559	112000	102000
	Net income (loss)	-	17,452	(2,850)	(41,037)	(316)	(14,707)	0	0

Lancaster County Agricultural Society									
General Fund Budget - Event Center (Only)									
For the Fiscal Year Ended November 30, 2011 & 2012									
		Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Budgeted
Acct No	Description	2007/2008	2007/2008	2008/2009	2008/2009	2009/2010	2009/2010	2010/2011	2011/2012
INCOME - EVENT CENTER									
	Rental income	595,000	601,258	620,000	693,633	850,000	926,707	975,000	980,000
	Concessions	375,000	484,118	500,000	557,819	770,000	690,354	800,000	770,000
	Grants and donations	4,500	10,100	500	3,593	20,000	750	10,000	5,000
	Advertising and sponsorships		53,709						
	w/outdoor sign	120,000		120,000	56,011	135,000	49,415	90,000	90,000
	Ticket commissions	-	121	500	1,194	1,000	844	2,000	2,000
	Ticket sales		8,617	90,000	1,645	20,000	1,296	10,000	-
	Extreme Bullriding ticket sales		47,242		14,890		7,500		10,000
	ATM commissions	5,000	2,831	2,500	3,652	3,000	5,963	5,000	7,000
	Security and labor c	55,000	87,013	75,000	119,994	110,000	127,965	120,000	130,000
	Vendor income		9,205	5,000	150	15,000	150	5,000	-
	Lincoln Product Show electrical		5,515		-	5,500	4,805	-	5,000
	Shavings/beddings	55,000	67,074	60,000	92,752	85,000	123,653	100,000	130,000
	Miscellaneous income	3,000	9,672	5,000	3,454	10,000	4,564	10,000	6,000
	Interest income	1,700	39	2,500	12	1,000	6	1,000	-
	Internet income		1,250	1,500	1,075	1,500	250	1,000	250
	Income - Event C	1,214,200	1,387,764	1,482,500	1,549,874	2,027,000	1,944,222	2,129,000	2,135,250
EXPENSES - EVENT CENTER									
	Salaries	360,000	516,035	425,000	602,792	615,000	704,323	620,000	750,000
	Employee benefits	17,000	19,230	20,000	22,656	25,000	26,789	27,000	37,000
	Payroll tax expense	32,000	44,803	40,000	53,213	60,000	70,371	70,000	75,000
	Contract labor	20,000	25,248	25,000	23,219	28,000	40,461	30,000	45,000
	Advertising	15,000	17,298	35,000	2,280	25,000	694	25,000	3,000
	Dues and subscrip	1,000	1,254	1,000	1,528	1,500	2,263	2,500	2,500
	Concessions expens	140,000	191,182	190,000	214,462	300,000	263,361	300,000	300,000
	Shavings/bedding c	40,000	47,098	45,000	59,150	60,000	72,669	75,000	78,000
	Education	500	1,478	500	1,129	1,000	161	2,000	1,000
	Supplies and office	12,000	10,799	14,000	8,864	15,000	9,176	9,000	10,000
	Postage	800	872	1,500	1,625	2,000	1,439	2,000	2,000
	Rental, building and	15,000	16,516	8,000	25,685	25,000	22,427	20,000	25,000
	Electrical setup & sh	6,000	24,853	8,000	2,007	45,000	1,063	40,000	2,000
	Travel	3,000	2,145	5,000	3,470	5,000	872	5,000	3,500
	Meals	2,500	521	1,500	870	1,500	457	1,500	1,000
	Lodging	-		-			132		500
	Telephone	6,000	4,665	4,500	3,823	7,000	4,146	7,000	4,500
	Gas	70,000	34,441	85,000	49,691	55,000	39,590	60,000	45,000
	Electric	70,000	90,000	95,000	120,588	105,000	141,884	130,000	145,000
	Water/Sewer	7,000	8,571	8,000	8,617	10,000	14,010	10,000	15,000
	Garbage hauling	4,000	5,272	6,500	4,594	7,000	6,198	7,000	7,000
	Contracted entertain	-	58,350	75,000	17,300	25,000	9,000	25,000	10,000
	Taxes and licenses	2,500	3,274	5,000	2,902	4,000	2,829	4,000	3,000
	Ribbons & Awards		305		-	1,000		-	-

Acct No	Description	Budgeted	Actual	Budgeted	Actual	Budgeted	Actual	Budgeted	Budgeted
		2007/2008	2007/2008	2008/2009	2008/2009	2009/2010	2009/2010	2010/2011	2011/2012
	Insurance	40,000	32,596	40,000	40,017	45,000	51,876	45,000	55,000
	Professional fees	8,000	1,877	8,000	4,570	15,000	4,782	15,000	5,000
	Bad debt expense	1,000	8,509	5,000	-	8,000	15,230	5,000	5,000
	Interest expense						4,645		5,000
	Miscellaneous	500	503	-	-	1,000	305	1,000	1,000
	Repairs and mainter	35,000	85,763	25,000	46,351	100,000	59,218	100,000	60,000
	Gas/Diesel		14,743		10,937	25,000	18,003	25,000	25,000
	Operating supplies	6,000	8,814	8,000	10,311	10,000	14,557	15,000	15,000
	Web site developme	2,500	203	-	-	2,500	191	2,500	5,000
	Marketing	24,000	43,673	15,000	22,710	55,000	14,696	30,000	20,000
	Capital outlay	12,000	2,641	-	-	10,000	329	-	-
	Security/alarm inspection						5,573		6,000
	Bank charges	500	400	500	1,266	1,000	2,817	2,000	3,000
	Donations			5,000					-
	Expenses - Event	953,800	1,323,932	1,205,000	1,366,627	1,695,500	1,626,537	1,712,500	1,770,000
	Net income	260,400	63,832	277,500	183,247	331,500	317,685	416,500	365,250

EXHIBIT

tabbles

Gotta be there!

SUPER FAIR

LANCASTER COUNTY

AUGUST 4-13, 2011

FREE
Watermelon Feed
Daryl's Racing Pigs
Great American
Duck Races

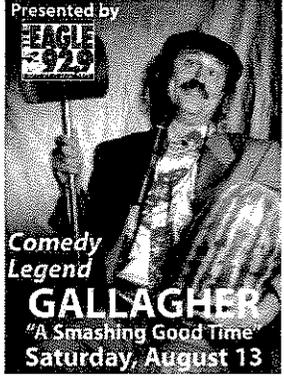
nebraska
LOTTERY

Nebraska Lottery
Entertainment Tent
and Beer Garden



BUSH HAWK
Saturday, August 6

Presented by
THE EAGLE
92.9



Comedy
Legend
GALLAGHER
"A Smashing Good Time"
Saturday, August 13

and much, much more!

Daily Attractions

- A to Z Exotic Animal Petting Zoo and Pony Rides
- Interactive Game Experience
- Antique Tractors & Ag Equipment
- Heart of America Shows Midway Carnival
- Great American Duck Races
- Daryl's Racing Pigs

Other Attractions

- August 4 Figure 8 Races
- August 5 Demolition Derby
- August 7 Big Wheel Race and Pedal Tractor Pull
- August 9 Bush Tractor Pulls
- August 10 Nebraska 4H & FFA State Tractor Operator's Contest
- August 11 No Coast Derby Girls Demonstration
- August 12 Monster Truck Nationals People's Choice Salsa Contest
- August 13 \$1,000 Cinnamon Roll Contest

Single Day
Gate Admission \$2

Pick up
gate admission tickets
FREE at these
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SUPERSAVER

4 Lincoln Locations



Over 35 Locations in Lincoln
and Lancaster County



Because Quality Matters
6 Lincoln Locations

**Military
Appreciation Day**
Monday, August 8

**Older
Nebraskans Day**
Tuesday, August 9

**Safety
Awareness Day**
Wednesday,
August 10

For complete detailed information, visit
www.superfair.org