

MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, OCTOBER 10, 2013, 1:30 P.M.
CONFERENCE ROOM 113
COUNTY CITY BUILDING

PRESENT: Jonathan Cook, Linda Wilson, Larry Hudkins, Jane Raybould

OTHERS PRESENT: Don Killeen, Rod Confer, Mike Lee, Bob Walla, and Jeanne Sayers

The meeting of the Public Building Commission was called to order by Chairperson Larry Hudkins and the location of the Nebraska Open Meetings Act was announced.

Wilson moved and Cook seconded a motion to approve the minutes from the September 10, 2013, Public Building Commission meeting. The motion passed.

Don Killeen reported to the Commission that Juvenile Probation is occupying space at the K Street Storage Facility and additional suite renovations continues at Heritage Square.

The new back up generator at the 233 Bldg is installed, wired and has been tested without incident.

A donation has been given to the Aging Partners Department for parking lot surfacing at the Northeast Senior Center. Bids were presented to the Commission and Wilson moved to approve R & C Concrete. Raybould seconded. Advance notice of re-surfacing is requested to allow staff, visitors and volunteers sufficient notice to park elsewhere. The Aging Partners staff has also mentioned a possible ground breaking celebration. The motion passed.

Conversion/adaptor boxes for digital service of government, educational and public channels are needed from Time Warner Cable. A extremely large number of these boxes are needed within the County and City departments. The City Law department was able to get Time Warner to provide conversion boxes free of charge for the remainder of the franchise agreement. TWC will deliver as well as install. All employees were notified and given instructions on how to request this conversion box.

Raybould moved to approve the General Vouchers for September 2013 and Wilson seconded. The vote carried.

Lancaster County Juvenile Court will participate in the National Adoption Day Program on November 23, 2013, and is requesting use of portions of the 3rd and 4th floor of the Justice and Law Enforcement Center. Cook moved approval of the request which Wilson seconded and the motion carried.

Cook moved to approve the Amendment to the Agreement, Annual supply of Ice Melt with Egan Supply Company and Annual Requirements for Envelope Supply & Printing with Nebraska Printing Center. Raybould seconded and the motion passed.

A vehicle damage claim was presented which resulted from concrete falling on a parked vehicle in the North Employee Parking Facility. Wilson moved to approve payment of damages which was seconded by Cook. The motion passed unanimously.

A proposal submitted from AGA Consulting will provide construction administration services for repair work of the North Parking Facility and will sub-contract with Merit construction. This construction

company is currently under contract with the City of Lincoln for repairs of their municipal garages. Cook moved to accept the AGA proposal and was seconded by Raybould. The motion passed.

Two (2) bids were supplied for a re-roofing project at the 233 Building which is adjacent to a re-development area. Following discussion, Cook moved and Wilson seconded a motion to direct Purchasing to negotiate with bidder to hold the quoted price for a six (6) month period which is beyond the bid requisition holding requirement. The motion carried.

Wilson moved to approved the preventive maintenance agreement with Cummings for the 27th LPD Sub-Station. The motion passed with a second from Raybould.

The administrative computers of Public Building Commission are remotely connected to the main frames rather than hard wired. Due to the extreme age of the computers this has caused frequent shut downs and difficulty in re-booting, programs are outdated and no longer supported, new programs are required for miscellaneous operational upgrades. It is requested that four (4) computers and three (3) monitors be purchased. Raybould moved to approve the request. Wilson seconded and the motion passed.

The next meeting of the Commission is tentatively set for November 12, 2013.

Report From Administrative Staff: The sky lights in the County City Building appear to have a couple of small leaks and these will be checked on before they become larger. There was interest of an unknown source in the purchase of the 'K' Street Storage Facility. Current leases with the State are through September of 2016 and bonds are also tied to the facility which must be paid off prior to a sale.

With no further business, Raybould moved to adjourn the meeting which was seconded by Cook. The vote carried unanimously.