

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 8, 2019
9:00 A.M.

**COMMISSIONERS: Jennifer Brinkman; Roma Amundson;
Sean Flowerday; Deb Schorr; and Rick Vest**

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) OATH OF OFFICE:

A. Administration of the oath of office to County Elected Officials.

2) ELECTION OF OFFICERS:

A. Election of the 2019 Officers for the Lancaster County Board of Commissioners.

3) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, December 18, 2018.

4) CLAIMS:

A. Approval of all claims processed through January 8, 2019.

5) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Utility permits for the following:

1. No. 1746 allowing Black Hills Energy to install an underground pressurized steel pipeline across multiple tracts between North 98th Street and Fletcher Avenue to North 134th Street and Highway 34. There is no cost to the County. (C-19-0005)

B. Amendments to the following County contracts:

1. C-17-0054 with Block & Company Inc., for Annual Supply - Property Bags (Quote No. 5529). The amendment renews the contract from February 7, 2019 through February 6, 2020. The cost to the County shall not exceed \$4,000. (C-19-0001)
2. C-16-0006 with All Roads Barricades, Inc., for Annual Supply – Traffic Channelizing & Barricade Devices (Bid No. 15-233). The amendment renews the contract from January 5, 2019 through January 4, 2020. The cost to the County for all contracts shall not exceed \$12,000. (C-19-0002)
3. C-16-0007 with TrafFix Devices, Inc., for Annual Supply – Traffic Channelizing & Barricade Devices (Bid No. 15-233). The amendment renews the contract from January 5, 2019 through January 4, 2020. The cost to the County for all contracts shall not exceed \$12,000. (C-19-0003)
4. C-18-0193 with The Home Depot U.S.A., Inc., using the U.S. Communities Contract (Serial No. 16154-RFP) for the Maintenance, Repair, Operating (MRO) Supplies, Industrial Supplies, and Related Products (MOU022). The amendment renews the contract from January 1, 2019 through December 31, 2019. The estimated cost to the County shall not exceed \$4,500. (C-19-0007)
5. C-14-0614 with Executive Answering Service for Annual Requirements – Telephone Answering Services (Bid No. 14-236). The amendment renews the contract from January 1, 2019 through December 31, 2022. The cost to the County shall not exceed \$6,000. (C-19-0025)
6. C-18-0013 with Hood Masters, Inc., for Annual Service - Kitchen Exhaust Hood & Equipment Cleaning (Bid No. 17-312). The amendment renews the contract from January 24, 2019 through January 23, 2020. The cost to the County shall not exceed \$6,850. (C-19-0026)
7. C-18-0017 with Otte Oil & Propane for Annual Supply – Propane (Bid No. 17-285). The amendment renews the contract, with a price increase, from January 1, 2019 through December 31, 2019. The cost to the County shall not exceed \$9,000. (C-19-0028)

C. Right-of-way contracts with the following:

1. Merle E. Lipe Family Trust; Ronald E. Lipe and Clarice M. Hennings, Co-Trustees, North 98th Street and Agnew Road, in the amount of \$433. (C-19-0013)
2. Thomas E. Peterson, Trustee; The Melvin A. Peterson Revocable Trust, North 176th Street and Greenwood Road, in the amount of \$685. (C-19-0014)

3. Kimberly S. Johnson, North 98th Street and Agnew Road, in the amount of \$190. (C-19-0015)
4. B & W Landon Family Farms, LLC, North 176th Street and Greenwood Road, in the amount of \$874. (C-19-0016)
5. Studebaker Farms, Inc, North 1st Street and West Rock Creek Road, in the amount of \$3,600. (C-19-0017)
6. Cameron E. and Robyn K. Stroeh, North 1st Street and West Rock Creek Road, in the amount of \$3,022. (C-19-0018)
7. Jory E. Ford and John W. Spader, Co-Trustees; Testamentary Trust of Florence A. Horstman, North 84th Street and Mill Road, in the amount of \$460. (C-19-0019)
8. Connie Barnhouse, Southwest 42nd Street and West Olive Creek Road, in the amount of \$343. (C-19-0020)
9. Gerald Martin Mills, North 176th Street and Greenwood Road, in the total amount of \$803. (2 contracts) (C-19-0021, C-19-0022)
10. North Bluff Farms, Inc., North 84th Street and Mill Road, in the total amount of \$1,851.50. (2 contracts) (C-19-0023, C-19-0024)

D. Received and placed on file the following reports for December, 2018:

1. Lancaster County Clerk
2. Clerk of the District Court

E. Setting a public hearing on Tuesday, January 15, 2019 at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding the vacation of a portion of "unnamed" platted street lying west of and adjacent to Block 3, Gieren's First Addition in the unincorporated Village of Walton.

6) NEW BUSINESS:

- A. Resolution authorizing the installation of traffic control devices in Lancaster County. (R-19-0001)
- B. Setting the annual salary of Megan Theesen, Deputy Public Defender, at \$64,943.84 as an Attorney I, effective January 7, 2019.
- C. Agreement with Released and Restored for job readiness/life skills classes for inmates in custody at the Lancaster County Jail. The County will pay \$1,180 per eight-class program. The term of the contract is from January 1, 2019 through December 31, 2019. (C-19-0009)
- D. Agreement with Christian Heritage for implementation of relationship workshops and parental involvement training at the Lancaster County Department of Corrections. The County will pay \$25,249.90 per year for the services. The term of the agreement is from January 1, 2019 through December 31, 2019. (C-19-0010)

- E. Grant contract with The Bridge Behavioral Health for civil protective custody services. The contract is for a \$25,000 grant for the 2018-2019 fiscal year and a \$25,000 grant for the 2019-2020 fiscal year funded by the General Funds from the Lancaster County Sheriffs Office's operating budget. The term of the contract is from January 1, 2019 through June 30, 2020. (C-19-0011)
- F. Contract with Nebraska Department of Health and Human Services to reimburse Lancaster County for the personal service costs of deputy county attorneys associated with termination of parental rights actions. The County will receive no more than \$52,250 under the contract. The term of the contract is from October 1, 2018 through March 31, 2019. (C-19-0012)
- G. Contract with Fort Brands – The Fort Inc., to provide Annual Supply – Work Clothing (Bid No. 18-266). The contract shall be effective from January 1, 2019 through December 31, 2019. The cost to the County is not to exceed \$2,000. (C-19-0027)
- H. Recommendation from the Purchasing Agent and the Lancaster County Engineering Office to award purchase orders for Supply and Hauling of Sand (Bid No. 18-274) as follows:
 - 1. Westover Rock & Sand Inc., in the total amount of \$18,050. (C-19-0004)
 - 2. RL Tiemann Construction in the total amount of \$7,075. (C-19-0006)
- I. Recommendation from the Purchasing Agent and County Corrections to award and execute a contract to TraStar, Inc., for floodlights (Quote No. 5950). The total amount of the contract is \$7,700. (B-19-5950)

7) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

8) **ANNOUNCEMENTS**:

- A. The Lancaster County Board of Commissioners will hold a special staff meeting on Tuesday, January 8, 2019 at 10:00 a.m., or immediately following the Board of Equalization in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular staff meeting on Thursday, January 10, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, January 15, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 8, 2019
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

**COMMISSIONERS: Jennifer Brinkman; Roma Amundson;
Sean Flowerday; Deb Schorr; and Rick Vest**

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1) ELECTION OF OFFICERS:

- A. Election of the 2019 Officers for the Lancaster County Board of Equalization.

2) MINUTES:

- A. Approval of the minutes of the Board of Equalization meeting held on Tuesday, December 18, 2018.

3) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS

4) PUBLIC HEARINGS:

- A. Motor Vehicle Tax Exemption Applications (See correlating item 5)

Goodwill Industries Serving Southeast Nebraska Inc.	People's City Mission
Great Plains Annual Conference of the United Methodist Church	CEDARS Youth Services
St. Joseph Catholic Church and School	Doane University
St. Elizabeth Regional Medical Center dba CHI Health St. Elizabeth	The Salvation Army
MiddleCross Church of the C&MA	Zion Church

Trinity Lutheran Church and School	Oak Lake Evangelical Church
Wyuka Cemetery and Funeral Home	University of Nebraska Foundation
St. Paul's Lutheran Church	Union College
School Sisters of Christ the King	Madonna Rehabilitation Hospital
North American Martyrs Church/School	Nebraska Wesleyan University
Allon Chapel SDA Church	

5) ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS

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