

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JANUARY 9, 2024, AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;**  
**Roma Amundson, Matt Schulte and Rick Vest**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the hearing room. All written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's website at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

- 1) **ELECTION OF OFFICERS**: Election of 2024 Officers of the Lancaster County Board of Commissioners.
- 2) **MINUTES**: Approval of the [minutes](#) of the Board of Commissioners meeting held on December 19, 2023.
- 3) **CLAIMS**
  - A. Amendment to the payroll [claims](#) ending December 27, 2023.
  - B. Approval of the [claims](#) processed through January 9, 2024.
  - C. Approval of a [claim](#) to El Centro de las Americas in the amount of \$1,932.20. (Batch 302488, Document 831122)
  - D. Approval of a [claim](#) to Cedars Youth Services in the amount of \$69,872. (Batch 302861, Document 831851)
  - E. Approval of the [claims](#) including billing for goods and services beyond the 90-day time period provided in Neb. Rev. Stat. § 23-135:
    1. Morpho USA Inc, dated December 25, 2023, for a total of \$3,257. (Batch 302615; Document 831471)
    2. Cardinal Health 414 LLC, dated January 01, 2024, for a total of \$204. (Batch 302832; Document 831690-691)
- 4) **SPECIAL PRESENTATION**: Recognition of Troy Hawk, Clerk of the District Court, for his years of service to Lancaster County.
- 5) **CONSENT ITEMS**: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Amendments to the following County contracts:**

1. C-22-0640 with Intuition & Logic Engineering Inc, for professional engineering services related to channel stabilization of the Ash Hollow drainage canal. (The amendment adds construction management services to Intuition & Logic's scope of work, and the cost for these additional services shall not exceed \$78,127.) ([C-24-0014](#))
2. C-22-0708 with ArchiveSocial for social media archive services. (W-013; the amendment renews the contract from January 1, 2024 through December 31, 2024. The estimated cost to the County is not to exceed \$9,588.) ([C-24-0029](#))
3. C-21-0684 with Herman Miller Inc, for furniture, installation, and related products and services. (NC/OMNIA Contract 2020000622; MOU103. The amendment renews the contract from January 1, 2024 through December 31, 2024. The estimated cost to the County is not to exceed \$20,000.) ([C-24-0030](#))
4. C-22-0038 with the Nebraska Department of Veterans' Affairs to allow the Lancaster County Veterans Service Office to view and add information to a database to assist veterans and/or their eligible dependents to access benefits. (The amendment renews the MOU for an additional two-year term through December 31, 2025. There is no cost to the County.) ([C-24-0015](#))
5. C-22-0605 with the Center for Legal Immigration Assistance to increase the total allowable expenditures by \$1,540.97. ([C-24-0025](#))
6. C-08-0663 and C-08-0664, an Administrative Services Agreement with Empower Annuity Insurance Company FKA Prudential Retirement Insurance Annuity Company, to remove from the service schedule certain inapplicable compliance services. (For Lancaster County, NE Employees Retirement Plan (401(a), Plan 524729-01, FKA Plan 006371 and Lancaster County, NE 457 Deferred Compensation Plan (457(b), Plan 524729-02, FKA Plan 006372.) ([C-24-0027](#))
7. C-19-0087 with U.S. Bank for P Card Services. (State of Nebraska Contract 84289 O4. The amendment renews the contract from January 1, 2024 through December 31, 2024. There is no cost to the County for this service.) ([C-24-0037](#))
8. C-23-0640 with the City of Lincoln regarding extending the closing date of the sale of real property located at 1005 "O" Street, Lincoln. ([C-24-0038](#))

**B. Right-of-way contracts with the following:**

1. Twin B LLC, Southwest 42<sup>nd</sup> Street and West Princeton Road, in the amount of \$842.50 (Project 22-30 / W-160) ([C-24-0001](#))
2. Pat J Duling, Northwest 56<sup>th</sup> Street and West Mill Road, in the total amount of \$1,966.50. (Project 24-21 / E-091) ([C-24-0002](#)) ([C-24-0003](#)) (Project 24-21 / E-092) ([C-24-0004](#)) ([C-24-0005](#))
3. Diane K Hansmeyer, West Pella Road and Southwest 114<sup>th</sup> Street, in the total amount of \$1,100. (Project 22-31 / V-042) ([C-24-0006](#)) (Project 22-31 / V-237) ([C-24-0007](#))
4. Eldean E Hansmeyer, West Pella Road and Southwest 114<sup>th</sup> Street, in the amount of \$352. (Project 22-31 / V-042) ([C-24-0008](#))
5. Eldean E and Diane K Hansmeyer, West Pella Road and Southwest 114<sup>th</sup> Street, in the total amount of \$1,397. (Project 22-31 / V-177) ([C-24-0009](#)) ([C-24-0010](#))
6. Wayne F Boldebuck, Northwest 105<sup>th</sup> Street and West Waverly Road, in the amount of \$3,617.50 (Project 24-21 / E-126) ([C-24-0011](#))
7. Dennis K and Carol J Pomajzl Life Estate, West Pella Road and Southwest 142<sup>nd</sup> Street, in the amount of \$1,540. (Project 22-31 / V-146) ([C-24-0017](#))
8. Loree J and Linda L Pospisil, West Pella Road and Southwest 100<sup>th</sup> Street, in the total amount of \$1,056. (Project 22-31 / V-154) ([C-24-0019](#)) (Project No. 22-31 / V-303) ([C-24-0020](#)) ([C-24-0022](#))
9. Riley Quest LLC and Everett Edward Munn, Life Estate, West of Waverly Road, in the amount of \$755. (Project 21-61 / Ash Hollow) ([C-24-0023](#))

- C. Utility Permit 2433 allowing Lincoln Electric Systems (LES) to inspect and replace power poles as needed. (Poles are located north and south of LES service area and are shown in the included construction plans.) ([C-24-0018](#))**

- D. Utility Permit 2482 allowing Lincoln Wastewater System (LWWS) to install a new sanitary sewer line along South 98<sup>th</sup> Street. (The right-of-way alignment begins approximately 1,500 feet north of the South 98<sup>th</sup> Street and Van Dorn intersection, and proceeds to the south for a length of 6,850 feet. The west part of the South 98<sup>th</sup> Street right-of-way will be used for open cut utility installation, with multiple bored sections underneath stream/existing box culverts.) ([C-24-0035](#))
- E. Utility Permit 2469 allowing Windstream Nebraska LLC to place fiber by directional boring along Southwest 119<sup>th</sup> Street. ([C-24-0021](#))
- F. Utility Permits allowing Windstream Nebraska LLC to install fiber optic communication lines for the following: (Installation route is included in the plans attached to each permit.)
  - 1. 2467 ([C-24-0031](#))
  - 2. 2470 ([C-24-0032](#))
  - 3. 2491 ([C-24-0033](#))
  - 4. 2492 ([C-24-0034](#))
- G. Utility Permit 2480 allowing Allo Communications LLC to install fiber optic communication cable in the Village of Kramer. ([C-24-0026](#))
- H. Received and placed on file the following reports:
  - 1. [Assessor/Register of Deeds](#) (December 2023)
  - 2. [Records & Information Management](#) (December 2023)
  - 3. [County Clerk](#) (December 2023)
  - 4. [Clerk of the District Court](#) (December 2023)
  - 5. [County Sheriff](#) (October – December 2023)

## 6) **NEW BUSINESS**

- A. Resolution in the matter of annual salary increases for appointed directors, assistant directors, bailiffs, and the child support referee. ([R-24-0001](#))
- B. Resolution in the matter of fixing salaries for Elected Officers' Chief Deputies for the 2024 calendar year, effective for the pay period beginning December 14, 2023. ([R-24-0002](#))
- C. Resolution in the matter of witness fees paid by Lancaster County which have remained unclaimed for six months or more. ([R-24-0003](#))
- D. Appointment of Kati Umberger to the Aging Partners Areawide Advisory Council for a term beginning June 30, 2023, and ending June 30, 2026.
- E. Agreement with Southeast Nebraska Development District (SEND) for administration of an Owner Occupied Rehab Program. The County will reimburse SEND up to \$26,500 from existing Housing Program Income Funds. (Term of the agreement is May 26, 2022 through May 25, 2025.) ([C-24-0012](#))
- F. Agreement with Southeast Nebraska Development District (SEND) for management of an Owner Occupied Rehab Program as outlined in Attachment "A." The County will reimburse SEND up to \$60,500 from existing Housing Program Income Funds. (Term of the agreement is May 26, 2022 through May 25, 2025.) ([C-24-0013](#))
- G. Supplemental Agreement 3 to County contract C-18-0721 with Felsburg Holt & Ullevig for professional engineering services. (Project 16-17, HSIP-5280(2); Saltillo Road between South 27<sup>th</sup> Street and 68<sup>th</sup> Street. The supplemental agreement extends the contract completion date to October 31, 2025.) ([C-24-0016](#))

- H. Recommendation from the Purchasing Agent on behalf of the County Engineer to award and execute a purchase order to Anderson Ford Auto Group for four 2024 Ford F-250 Crew Cabs in the amount of \$237,084. (Using the State of Nebraska contract 15891 OC.) ([C-24-0024](#))
- I. Recommendation from the Purchasing Agent on behalf of County Engineering to award a bid to Van Dorn Valley Construction LLC for Culvert Maintenance 2024 Phase I Project 24-21. The cost to the County is \$846,897.16. ([B-23-298](#))
- J. Recommendation from the Purchasing Agent on behalf of County Engineering to award a bid to Topkote Inc for 2024 Countywide Chip Seal in the amount of \$894,423.93. (Project 24-01) ([B-23-295](#))
- K. Recommendation from the Purchasing Agent on behalf of the County Correctional Director to award and execute a Sole Source Purchase Order SS-277 for an upgrade to the existing CCTV Network Components to Accurate Controls. The total amount of the order is \$369,700 with a possible additional \$4,621.25 for bonding. ([C-24-0028](#))
- L. Recommendation from the Purchasing Agent on behalf of the County Sheriff to award a bid to Office Interiors & Design for Systems Furniture for the Lancaster County Sheriff. The total cost to the County is \$150,000. ([B-23-207](#))
- M. Grant contract with the Board of Regents of the University of Nebraska, on behalf of the University of Nebraska-Lincoln's Law Psychology Program, for research, testing, and evaluation of the County's Crisis Response Training Program in the amount of \$50,000. (Term of the contract is October 1, 2023, through November 30, 2024.) ([C-24-0036](#))
- N. Recommendations from the Personnel Policy Board to amend the following County Rules:
  1. [Rule 17.27](#) –Hiring and Retention Incentive
  2. [Rule 19.2](#) –Vacation Leave

7) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

## 8) **ANNOUNCEMENTS**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 11, 2024, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, January 16, 2024, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv ([LNKTv.lincoln.ne.gov](http://LNKTv.lincoln.ne.gov)). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are streamed live on YouTube and Facebook ([YouTube.com/LNKTvcity](https://www.youtube.com/LNKTvcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTv apps are also available on Roku, Apple TV, and Amazon Fire TV.

## 9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's website at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)