



**LANCASTER COUNTY BOARD OF COMMISSIONERS
STAFF MEETING
THURSDAY, JANUARY 19, 2023 COUNTY CITY BUILDING
ROOM 112 - CITY COUNTY CHAMBERS
8:30 A.M.**

Location Announcement of the Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of the room.

AGENDA ITEM

1. MINUTES:

- A. APPROVAL OF STAFF MEETING MINUTES FOR
JANUARY 12, 2023**
- B. CORRECTION OF STAFF MEETING MINUTES
FOR NOVEMBER 17, 2022**

2. 8:30 A.M. – LEGISLATIVE UPDATE

Joe Kohout, Brennen Miller, and Sarah Wagelie, Kissel, Kohout, ES
Associates LLC

**3. 9:00 A.M. – INTRODUCTION OF RYAN WIEBER, DIRECTOR, LINCOLN
CITY LIBRARIES**

**4. 9:15 A.M.— JUVENILE DETENTION SUPERVISORS COMPENSATION
REVIEW**

Nicole Gross, Total Rewards Division Leader, Lincoln-Lancaster County
Human Resources

Documents:

[ITEM 4__PAY ADJUSTMENT CONSIDERATIONS Youth Services.pdf](#)

**5. 9:30 A.M.— INTRODUCTION OF HUMAN RESOURCES LEADERSHIP
TEAM AND COUNTY BUSINESS PARTNER**

Barb McIntyre, Director, Lincoln-Lancaster County Human Resources

Documents:

[ITEM 5__HR Organizational Chart 12-2022.pdf](#)

6. 9:45 A.M. – COVID-19 UPDATE AND RESPONSE

7. ACTION ITEM

- A. 2023 WELCOMING AMERICA MEMBERSHIP DUES IN THE AMOUNT OF \$500.00**

8. CHIEF ADMINISTRATIVE OFFICER REPORT

- A. AIR POLLUTION CONTROL ADVISORY BOARD:**
[Resolution No. R-13-0073](#)

Documents:

[CAO A__Memo RE APCA Board.pdf](#)

1. APPOINTMENTS TO A TERM CONCLUDING DECEMBER 12, 2025:

a. Torrey Wilson

Documents:

[CAO A__Wilson.pdf](#)

b. Ed Hubbs

Documents:

[CAO A__Hubbs.pdf](#)

2. REAPPOINTMENT OF BRIAN WERTZ TO A SECOND TERM CONCLUDING SEPTEMBER 1, 2025

Documents:

[CAO A__County Clerk - Advisory Boards - Wertz.PDF](#)

9. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

- A. EMPLOYEE RECOGNITION BREAKFAST, TUESDAY, MAY 16, 2023, 7:30 A.M. - 9:00 A.M.**

10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

- A. Realtors Association Government Affairs Committee**
Friday, January 13, 2023 @ 9:00 a.m.
Amundson / Schulte

B. Mutual Aid

Monday, January 16, 2023 @ 8:00 p.m.
Amundson / Flowerday

C. Lincoln's Second Water Supply

Tuesday, January 17, 2023 @ 10:30 a.m.
Flowerday

D. OTHER MEETINGS ATTENDED SINCE THE LAST STAFF MEETING

11. SCHEDULE OF BOARD MEMBER MEETINGS

A. Lancaster County Ag Society

Thursday, January 19, 2023 @ 7:00 p.m.
Amundson / Vest

B. New Americans Task Force

Friday, January 20, 2023 @ 12:00 p.m.
Yoakum

C. LIBA Elected Officials Forum

Monday, January 23, 2023 @ 11:45 a.m.
Flowerday / Schulte

D. Youth Crisis Response Committee

Monday, January 23, 2023 @ 12:00 p.m.
Amundson / Schulte

E. District Energy Corporation (DEC) Meeting

Tuesday, January 24, 2023 @ 11:30 a.m.
Flowerday / Vest

12. EMERGENCY ITEMS

13. ADJOURNMENT

PAY ADJUSTMENT CONSIDERATIONS YOUTH SERVICES

FACTS:

Juvenile Detention Officer pay (27 full time, 16 On-call):

2021: \$22.099 - \$28.303

2022: \$23.425 - \$31.081 (new step 9)

Juvenile Detention Supervisor pay (6 employees):

2021: \$24.652 - \$31.572

2022: \$25.453 - \$32.598

The percent and dollar amount between Juvenile Detention Officer maximum and Juvenile Detention Supervisor maximum:

2021: 11.55% (\$3.269)

2022: 4.88% (\$1.517)

OPTIONS:

OPTION 1: Do nothing.

Percent and dollar amount between Juvenile Detention Officer maximum and Juvenile Detention Supervisor maximum would remain at 4.88% (\$1.517).

OPTION 2: Increase the Juvenile Detention Supervisor from C11 to C12.

One year cost: \$13,691

Percent and dollar amount between Juvenile Detention Officer maximum and Juvenile Detention Supervisor maximum: 8.66% (\$2.692)

OPTION 3: Increase the Juvenile Detention Supervisor from C11 to C13.

One year cost: \$13,691

Year two cost: approximately \$13,500 as each employee will receive a step increase

Percent and dollar amount between Juvenile Detention Officer maximum and Juvenile Detention Supervisor maximum: 12.58% (\$3.909)

Other classifications to consider adjusting pay grades:

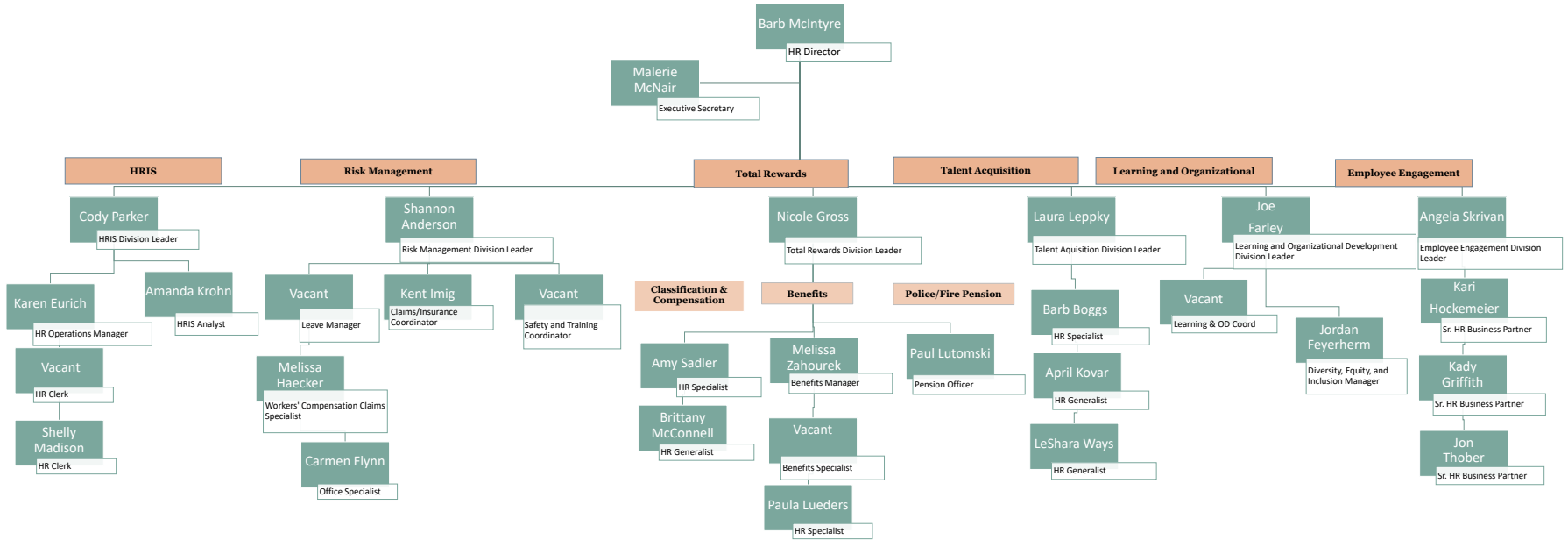
Juvenile Detention Team Leader (C14 \$28.300 - \$36.249), 2 employees, COST: \$4,910

Juvenile Training Coordinator (C14 \$28.300 - \$36.249), 1 employee, COST: \$2,714

Correctional Records Manager (C15 \$29.319 - \$37.553), 1 employee, COST \$2,812

Youth Services Center Administrator (C18 \$32.598 - \$41.756), 2 employees, COST: \$6,253

Human Resources



MEMO

TO: Lancaster County Board of Commissioners

FROM: Mairead Safranek, Aide to Mayor Leirion Gaylor Baird

DATE: January 11, 2023

RE: Appointments to the Air Pollution Control Advisory Board

Please consider approval of the following appointments to the Air Pollution Control Advisory Board for a term to expire on 12-12-2025:

- Torrey Wilson
- Ed Hubbs

Additionally, please consider approval of the following re-appointment to the Air Pollution Control Advisory Board for a term to expire on 9-1-2025:

- Brian Wertz

If you have any questions, please contact me at 402-416-0131. Thank you for your consideration.

Application Form

Profile

Title

Torrey

First Name

Wilson

Last Name

Middle Initial

Email Address

Home Address

Suite or Apt

Lincoln

City

NE

State

Postal Code

What City Council district do you live in?

None Selected

Home: (402) 917-8059

Primary Phone

Alternate Phone

Duncan Aviation

Employer

Quality Systems Auditor

Job Title

Which Boards would you like to apply for?

Air Pollution Control Advisory Board: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

While representing Duncan Aviation, I would like to strengthen my knowledge and provide feedback of the current concerns and issues we are facing in regards to air quality.

Employment History

Duncan Aviation, Quality Systems Auditor November 25, 2019 - Present Walgreens, Store Floor Lead August 2009 - Present State of Nebraska Food Safety & Consumer Protection, Administrative Assistant September 2015 - September 2017

Education

Masters of Arts in Management Doane University- Lincoln Bachelors of Science in Education and Human Sciences, Minor in Spanish, University of Nebraska Lincoln High School Diploma, Lincoln North Star

Activities

Member of the Lincoln Civic Orchestra 2012 - Present

[Torrey_Wilson.docx](#)

Upload a Resume

Demographics

The City of Lincoln places tremendous value in maintaining a diverse group of representatives on our boards and commissions. Everyone is different, everyone is necessary and everyone has a valuable perspective to offer. We are committed to appointing diverse and talented individuals who reflect our community and whose differences enhance the services we provide to our residents.

Ethnicity



Date of Birth

Application Form

Profile

Title

Ed

First Name

Middle Initial

Hubbs

Last Name

Email Address

Home Address

Suite or Apt

Lincoln

City

NE

State

Postal Code

What City Council district do you live in?

None Selected

Business: (402) 797-2301

Primary Phone

Alternate Phone

National Audubon Society

Employer

Habitat and Private Lands
Manager

Job Title

Which Boards would you like to apply for?

Air Pollution Control Advisory Board: Submitted

Interests & Experiences

Please tell us about yourself and why you want to serve.

Why are you interested in serving on a board or commission?

I was contacted by a health department employee who thought I would be a good fit for the board. I have a strong interest in helping myself and others safely conduct prescribed burns in and around Lancaster County and have been doing so for over 10 years.

Employment History

Currently a land manager with National Audubon Society for a property in Lancaster County on which we conduct prescribed burns annually. Through my employer and as a volunteer I assist with planning and participation on at least 4 prescribed burns annually in Lancaster County and many more in surrounding counties. Previously I have worked for NE Game and Parks Commission and UNL. All of these organizations give considerations to air quality and/or have air quality permit requirements when conducting prescribed burns.

Education

Bachelors Degree from UNL focusing on habitat and grassland ecology and managment, as well as various certifications and field trainings involving prescribed fire and smoke managment.

Activities

I have volunteered with TriCounty Prescribed Burn Association for over 10 years.

Upload a Resume

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Ethnicity



Date of Birth

MEMO

TO: Lancaster County Board of Commissioners

FROM: Adelle Burk
Aide to the Mayor 

DATE: August 30, 2019

RE: Appointments to Air Pollution Advisory Board

RECEIVED
AUG 30 2019
LANCASTER COUNTY
BOARD

Please consider approval of the following appointments and re-appointment to the Air Pollution Advisory Board for terms to expire on 9-1-2022:

- Brian Wertz (new appointment)
- Rick Dickey (new appointment)
- Phil Nalley (re-appointment)

Mr. Dickey and Mr. Wertz's applications are attached for your review.

If you have any questions, please contact me at 441-7317. Thank you for your consideration.

City of Lincoln Appointment Application

Personal Information

Application Date: 7/12/2019 AM

Applicant Name: Mr. Brian Wertz

Home Address:

Lincoln, NE

Occupation: Engineer

Email: **Gender:** Male

Home Phone:

Work Phone: 402-476-6600

Employer: Kawasaki Motors

Ethnic: Caucasian/White

Education

BSME University of Nebraska 1984

BSEE University of Nebraska 1999

Activities

Club Huskers Swim Team treasurer.

Employment

Facilities Engineering Dept. Included buildings & grounds, utilities, HVAC, new construction, and environmental reporting.

Board(s) Requested

Air Pollution Advisory Board

City of Lincoln Appointment Application

Personal Information

Application Date: 7/18/2019 AM

Applicant Name: Mr. Rick Dickey

Home Address:

Lincoln, Ne

Home Phone:

Work Phone: 402-475-3671

Occupation: Director of Environmental Programs

Employer: Lincoln Industries

Email: **Gender:** Male

Ethnic: Caucasian/White

Education

Env Eng
Architecture
Civil Eng

Activities

Sponsor Household hazardous waste clean up 10 Yrs

Employment

Director of Environmental Programs
Permitting, Compliance, Reporting, Waste Water Treatment
For Lincoln and oversite Mn and Wi facilities

Board(s) Requested

Air Pollution Advisory Board