

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JANUARY 31, 2023, AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;**  
**Roma Amundson, Matt Schulte and Rick Vest**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on January 24, 2023.

**2) CLAIMS**

- A. Approval of the [claims](#) processed through January 31, 2023.
- B. [Claims](#) including billing for goods and services beyond the 90-day time period provided in Neb. Rev. Stat. § 23-135:

1. City of Lincoln Personnel/Human Resources dated January 24, 2023, for a total of \$65. (Batch No. 289816; Document No. 793037-793039)
2. Tyler Technologies Inc dated January 27, 2023, for a total of \$1,796. (Batch No. 289940; Document No. 793190)

- 3) CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Amendments to the following County Contracts:
1. C-19-0046 with Purple Wave, Inc. for annual auction services. (Bid No. 18-236. The amendment extends the contract from February 12, 2023 through August 31, 2023. The income for the County for the extension shall remain a ten percent (10%) Buyer's Premium of the items sold by the Owners.) ([C-23-0051](#))
  2. C-08-0663 Administrative Services Agreement with Empower Annuity Insurance Company ("Empower"), FKA Prudential Retirement Insurance Annuity Company for Lancaster County, NE Employees Retirement Plan (401(a), Plan #006371. The Amendment will revise Exhibit O to change the computation of recordkeeping revenue from an annual basis to a quarterly basis,

effective January 1, 2023. Effective April 1, 2023 the amendment will delete Exhibit O and will update and replace Exhibit A – Election of Services and Exhibit L – Plan Administrative Expenses.) [\(C-23-0053\)](#)

3. C-08-0664 Administrative Services Agreement with Empower Annuity Insurance Company (“Empower”), FKA Prudential Retirement Insurance Annuity Company for Lancaster County, NE 457 Deferred Compensation Plan (457(b), Plan #006372. The Amendment will revise Exhibit O to change the computation of recordkeeping revenue from an annual basis to a quarterly basis, effective January 1, 2023. Effective April 1, 2023, the Amendment will delete Exhibit O, and will update and replace Exhibit A – Election of Services and Exhibit L – Plan Administrative Expenses.) [\(C-23-0054\)](#)

#### 4) **NEW BUSINESS**

- A. Request for an Exceptional Circumstance Award under Personnel Rule 17.9 (b) for [Crystal Jenkins](#), Mental Health Program Manager, for a one-step pay increase.
- B. Agreement with Clare|Matrix to perform in-person training for Lancaster County Community Corrections employees on a manualized treatment protocol to assist behavioral therapy patients in overcoming addiction. The cost to the County is \$12,335 for 3 days of training. [\(C-23-0052\)](#)
- C. Contract with Judson Irrigation, Inc. to provide unit price irrigation maintenance and repair services. The cost to the County is not to exceed \$15,000. (Bid No. 22-260. This contract shall be effective March 1, 2023 through Feb. 29, 2024, with the option to renew for three (3) additional one (1) year terms. [\(C-23-0050\)](#)
- D. Rescission of amendments to the Family and Medical Leave Act Human Resources Policy Bulletin approved on December 6, 2022.
- E. Recommendation from the Personnel Policy Board to create the classification of [Community Corrections Program Supervisor](#) (C10 \$51,097.28 - \$65,453.44)

#### 5) **LEGISLATIVE UPDATE**

- 6) **PUBLIC COMMENT** - Those wishing to speak on items relating to County business not on the agenda may do so at this time.

#### 7) **ANNOUNCEMENTS**

- A. The Lancaster County Board of Commissioners will not hold a staff meeting on Thursday, February 2, 2023. The County Board will hold its mid-year budget retreat at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, February 7, 2023, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv ([LNKTv.lincoln.ne.gov](http://LNKTv.lincoln.ne.gov)). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook ([YouTube.com/LNKTvcity](https://www.youtube.com/LNKTvcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

## **8) ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)