

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 24, 2020
9:00 A.M.

**COMMISSIONERS: Sean Flowerday, Chair; Rick Vest, Vice Chair;
Roma Amundson, Deb Schorr; and Christa Yoakum**

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES:

- A. Approval of the [minutes](#) of the Board of Commissioners Continuity of Operations Planning meeting held on Tuesday, March 10, 2020.
- B. Approval of the [minutes](#) of the Board of Commissioners Zelle Retreat held on Tuesday, March 17, 2020.
- C. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, March 17, 2020.

2) CLAIMS:

- A. Approval of all [claims](#) processed through March 24, 2020.

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Amendments on the following contracts:
 - 1. C-15-0062 with Summit Food Service, LLC for Annual Service – Food Services for Correctional Facilities, (Bid No. 14-285. The amendment renews the Contract for one (1) additional three (3) year term beginning February 1, 2020 through January 31, 2023 and includes a price increase of 2.6%, per Attachment A.) ([C-20-0144](#))

2. C-17-0295 with Platte Valley Equipment for Annual Services – Rental of Four (4) 2-Wheel Drive Tractors. (17-107. The amendment renews the contract for an additional one (1) year term beginning April 25, 2020 through April 24, 2021. The cost to the County is not to exceed \$26,000.) ([C-20-0146](#))
3. C-19-0491 with Innerspace Studios, Ltd. for Lancaster County Assessor's Office Remodel. (The amendment adds additional services. The expenditure for additional services is \$3,000 for the remainder of the current term. The expenditure for Lancaster County with additional services shall not exceed \$16,000 without approval by the Lancaster County Board of Commissioners.) ([C-20-0147](#))
4. C-19-0304 with Safety-Kleen Systems for Annual Service – Parts Washer Services/Recycling Solvent. (Quote No. 5993. The amendment renews the contract for an additional one (1) year term beginning April 14, 2020 through April 13, 2021. The cost to the County is not to exceed \$1,000.) ([C-20-0148](#))

B. Right-of-way contracts for the following:

1. Michael W and Mary E Cords, 11400 North 14th Street, in the amount of \$4,359. ([C-20-0149](#)) ([C-20-0150](#))
2. Francke Farms, Inc., 2500 South 176th Street, in the amount of \$1,271. ([C-20-0151](#))
3. Kelly Burton Smith and Carrie L Smith, 1920 Branched Oak Road, in the amount of \$1,271. ([C-20-0152](#))

C. Utility Permit with no cost to the County for the following:

1. No. 1947 allowing Lower Platte South Natural Resources District to install two monitoring wells adjacent to the east and west right-of-way lines of SW 112th at the intersection of US Hwy 6. ([C-20-0141](#))

4) NEW BUSINESS:

- A.** Resolution in the matter of transferring appropriations from the General Fund Miscellaneous Budget to the General Fund County Court, General Assistance, and Election Commissioner Budgets. The amount to be transferred is \$1,098,905. ([R-20-0015](#))
- B.** Resolution in the matter of amending the Open Meetings Policy for the Lancaster County Board of County Commissioners, the Lancaster County Board of Equalization, the Lancaster County Board of Corrections, and all Lancaster County task forces and advisory committees. ([R-20-0016](#))
- C.** Resolution in the matter of authorizing the County Clerk to issue payments in the event the County Board must adjourn in response to the COVID-19 pandemic. ([R-20-0017](#))
- D.** Contract between Orkin LLC and Lancaster County, to provide Annual Services - Pest Control (Bid No. 20-022.) The term of the contract is one (1) year from April 12, 2020. The cost to the County is not to exceed \$5,000. ([C-20-0142](#))
- E.** Contract with Lawson Products to provide Maintenance, Repair and Operations (MRO) Supplies and Equipment (using the University of Region 4 Education Service Center ESC Contract #R192005)(MOU75.) The term of the contract is upon execution through March 31,

2021, with the option for four (4) additional one (1) year renewals. Pricing will be pursuant to ESC contract. The cost to the County is not to exceed \$12,500. ([C-20-0145](#))

F. Human Resources Policy Bulletin 2020-1, Emergency Paid Sick Leave Act.

G. Update on COVID-19 and Lancaster County response.

5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

6) **ANNOUNCEMENTS:**

A. The Lancaster County Board of Commissioners will hold a staff meeting for training to conduct meetings via video conference on Tuesday, March 24, 2020 at 10:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 26, 2020 at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, March 31, 2020 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.

E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)