

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 16, 2019
9:00 A.M.

COMMISSIONERS: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair;
Sean Flowerday; Deb Schorr; and Rick Vest

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

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If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES:

- A.** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 9, 2019.

2) CLAIMS:

- A.** Approval of all claims processed through April 16, 2019.

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A.** Utility Permit No. 1783 allowing NebraskaLink to install approximately 2,700 linear feet of new fiber optic cable under South 1st Street and Pioneers Boulevard to a point westerly along Calvert Street. There is no cost to the County. (C-19-0295)

B. Amendments to the following County contracts:

1. C-18-0168 with All Needs Computer & Mailing Services Inc., for Annual Requirements – Pre-Sort Mailing Services. (Quote No. 5802. The amendment renews the contract from April 15, 2019 through April 14, 2020. The estimated cost to the County is not to exceed \$5,000.) (C-19-0296)
2. C-17-0286 with Walker Tire/Quick Nick's (Walker Tire Company of Lincoln), for Preventative Maintenance Services for Automobile and Light Trucks. (Bid No. 17-042. This amendment renews the contract for an additional one-year term beginning April 23, 2019 through April 22, 2020. The cost to the County is not to exceed \$3,000.) (C-19-0297)
3. C-17-0285 with Metzger's Auto Service & Lincoln Lube for Preventative Maintenance Services for Automobile and Light Trucks. (Bid No. 17-042. This amendment renews the contract for an additional one-year term beginning April 23, 2019 through April 22, 2020. The cost to the County is not to exceed \$5,000.) (C-19-0298)
4. C-18-0196 with United Seeds, Inc., for Grass Seed. (Bid No. 18-048. This amendment renews the contract with a price increase for an additional one-year term beginning May 8, 2019 through May 7, 2020. The cost to the County is not to exceed \$4,500.) (C-19-0299)
5. C-18-0195 with Miller Seed Company for Grass Seed. (Bid No. 18-048. This amendment renews the contract for an additional one-year term beginning May 8, 2019 through May 7, 2020. The cost to the County is not to exceed \$25,000.) (C-19-0300)
6. C-18-0230 with Genoa Healthcare, LLC for the Pharmacy Services for General Assistance Clients. (RFP No. 18-025. This amendment renews the contract from April 17, 2019 through April 16, 2020. The estimated cost to the County is not to exceed \$385,000 during the contract term.) (C-19-0301)
7. C-15-0500 with Lawson Products, Inc., using the Region 4 and TCPN Solicitation No. 14-21 for Maintenance, Repair and Operations (MRO) Supplies and Related Services. (This amendment renews the contract from April 1, 2019 through March 31, 2020. The estimated cost to the County is not to exceed \$10,500.) (C-19-0302)
8. C-16-0438 with Transit Works for Additional HPRTK Network Subscriptions. (The amendment adds subscription services to equipment purchased by the County Engineer Office (PO 20885 OD). The expenditure for this contract will be increased by \$4,000 for the remainder of the contract term with a revised total amount of \$13,000.) (C-19-0305)
9. C-16-0010 with the Nebraska Secretary of State, Records Management Division, to provide microfilming imaging services. (The amendment renews the agreement from April 1, 2019 through March 31, 2020.) (C-19-0306)
10. C-17-0390 with LexisNexis VitalChek Network Inc., for Lancaster County Online Payments/Point of Sale. (Bid No. 17-079. The amendment amends the contract to add Attachment A – Pricing Fee Schedule. There is no cost to the County for this additional document.) (C-19-0307)

- C. Right-of-way contracts with the following:
 - 1. Douglas A. Kuster, South 82nd Street between Roca Road and Saltillo Road, in the amount of \$2,665. (C-19-0313)
 - 2. Jon M. and Patricia J. Enevoldsen, Co-Trustee, South 1st Street and Yankee Hill Road, in the amount of \$235. (C-19-0314)
- D. Received and placed on file the County Attorney's quarterly report for January 1, 2019 through March 31, 2019.
- E. Setting a public hearing on Tuesday, April 23, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) for the purpose of increasing the appropriations for the Workers Compensation Loss Fund and establishing the Fleet Management Fund and the County-Wide Sinking Fund.

4) SPECIAL PRESENTATION:

- A. Region V Annual Report - Dave Merrill, Region V Services and C. J. Johnson, Region V Systems.

5) NEW BUSINESS:

- A. Special designated license application from Top Spin, LLC for an event at 11401 Van Dorn Street, Walton, Nebraska on May 4, 2019.
- B. Special designated license application from Spring Creek Prairie Audubon Center for an event at 11700 Southwest 100th Street, Denton, Nebraska on May 11, 2019.
- C. Special designated license application from Sesostris Shrine for an event at 1050 Saltillo Road, Roca, Nebraska on August 17, 2019.
- D. Amusement license renewal application from Jan and Darril Hauser d/b/a Pine Creek Farms for an event at 11505 North 14th Street, Raymond, Nebraska on May 4, 2019.
- E. Resolution authorizing the installation of traffic control devices in Lancaster County. (R-19-0029)
- F. Resolution in the matter of the emergency closure of Bridge A-140. (R-19-0030)
- G. Recommendation from the Purchasing Agent and County Engineer to award a contract to Midwest Infrastructure Inc., for Culvert Maintenance 2019 (Phase II, Bid No. 19-093) The total amount of the contract is \$677,091.95. (B-19-0093)
- H. Recommendation from the Purchasing Agent and County Engineer to award and execute a purchase order to Hamm Pawnee City for rock based on the emergency declaration by the County. The total amount of the order is \$354,000. (C-19-0308)

- I. Lease Agreement between Lancaster County as lessor and CenterPointe, a Nebraska nonprofit corporation, as lessee for the Old Juvenile Attention Center Building located at 2220 S. 10th Street in Lincoln, Nebraska. The lease term is March 1, 2019 through April 30, 2024. (C-19-0309)

 - J. Recommendations from the Personnel Policy Board to:
 - 1. Create the classification of Laborer II (G09, \$37,702.08 - \$48,289.28)
 - 2. Change the title of Heavy Truck Operator to Equipment Operator and revise the classification.
 - 3. Delete the classification of Equipment Operator I
 - 4. Amend Rule 17.19 of the Personnel Rules – Shift Differential.

 - K. Contract with WatchGuard Video using the HGAC-EF04-19 contract to provide Law Enforcement Speed Detection & Video Equipment (MOU050). The term of the contract is from April 1, 2019 through March 31, 2020. The pricing will be pursuant to the HGAC contract. The cost to the County is not to exceed \$55,000. (C-19-0303)

 - L. Grant contracts with the City of Lincoln Police Department (LPD) for the Shields Unity program for the period of July 1, 2018 through June 30, 2019 funded by the following:
 - 1. Nebraska Commission on Law Enforcement and Criminal Justice Community-Based Juvenile Services Aid Grant in the amount of \$8,000. (C-19-0310)
 - 2. Lancaster County General Funds in the amount of \$3,000. (C-19-0311)

 - M. Adoption of the 2019 Lancaster County Board of Equalization Policies and Procedures for property valuation protests.

 - N. Space rental agreement between the (Lancaster Agricultural Society) Lancaster Event Center and Lancaster County, on behalf of the Lancaster County Clerk, for meeting space in conjunction with referee hearings from June 26, 2019 to July 22, 2019. (C-19-0312)

 - O. Contract with Safety-Kleen Systems for Annual Service – Parts Washer Services/Recycling Solvent (Quote 5993). The contract is for one-year with the option to renew for three additional one-year terms. The cost to the County is not to exceed \$1,500. (C-19-0304)

 - P. Professional services contract with Felsburg Holt & Ullevig for wetland delineation and permitting services for project 19-20. The anticipated completion date is December 31, 2020. The cost to the County is \$4,541. (C-19-0315)

 - Q. Reappointment of Katherine Garcia and Tom Randa to the Lincoln-Lancaster County Board of Health for a term to expire on April 15, 2022.
- 6) **PUBLIC COMMENT**: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

7) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 18, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 23, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, April 23, 2019 and Tuesday, April 30, 2019 at 9:00 a.m. in Room 112 of the County-City Building (555 S 10th Street, Lincoln) regarding a manager application for Michael McClelland in connection with a Class B liquor license for Branched Oak Marina, 10001 West Davey Road, Raymond, Nebraska.
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

8) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)

AGENDA
LANCASTER COUNTY BOARD OF EQUALIZATION
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, APRIL 16, 2019
IMMEDIATELY FOLLOWING THE LANCASTER COUNTY
BOARD OF COMMISSIONERS MEETING

COMMISSIONERS: Jennifer Brinkman, Chair; Roma Amundson, Vice Chair;
Sean Flowerday; Deb Schorr; and Rick Vest

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1) MINUTES:

- A.** Approval of the minutes of the Board of Equalization meeting held on Tuesday, April 2, 2019.

2) ADDITIONS AND DEDUCTIONS TO THE TAX ASSESSMENT ROLLS

3) APPEAL ON NOTICE OF TAXABLE STATUS FOR THE BOARD OF REGENTS

4) APPEAL ON NOTICE OF TAXABLE STATUS FOR THE STATE OF NEBRASKA

5) NOTICE OF ASSESSED VALUATION CHANGE FOR PROPERTY TAXATION PURPOSES FOR VLADIMIRS REAL ESTATE SERVICES INC.

6) PUBLIC HEARINGS:

- A.** Notice of Proposed Change in Exemption Status (See correlating item 7)

B. Review of 2019 451 Tax Exemption Application for Lincoln Monthly Meeting Society (See correlating item 8)

C. 2019 451 Tax Exemption Applications (See correlating item 9)

Dimensions Educational Research Foundation	Bryan Medical Center (2)
Dialysis Center of Lincoln, Inc.	Christ Lutheran Church
First Presbyterian Church of Lincoln Nebraska	HopeSpoke (5)
League of Human Dignity Inc (2)	Hickman Presbyterian Church
Midwest Dharma Wheel Contemplative & Healing Arts, Inc.	Mosaic
Nebraska Communities Playhouse	VSL Lincoln Sumner, LLC
Autism Center of Nebraska, Inc.	Lincoln Memorial Cemetery
United Methodist Church of Martell	East Lincoln Christian Church
Madonna Rehabilitation Hospital	Nebraska Wesleyan University

D. Motor Vehicle Tax Exemption Applications (See correlating item 10)

Connection Pointe Church of the Nazarene	Bryan Medical Center
Lincoln Medical Education Partnership	Nebraska Wesleyan
Catholic Bishop of Lincoln	First Lutheran Church

7) **ACTION ON THE NOTICES OF PROPOSED CHANGE IN EXEMPTION STATUS**

8) **ACTION ON 2019 451 EXEMPTION APPLICATION FOR LINCOLN MONTHLY MEETING SOCIETY**

9) **ACTION ON 2019 451 TAX EXEMPTION APPLICATIONS**

10) **ACTION ON MOTOR VEHICLE TAX EXEMPTION APPLICATIONS**

11) **PUBLIC COMMENT**: Those wishing to speak on items relating to County Board of Equalization business not on the agenda may do so at this time.

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