



**LANCASTER COUNTY BOARD OF COMMISSIONERS
STAFF MEETING
THURSDAY, APRIL 30, 2020
ZOOM MEETING
VIEWING AVAILABLE VIA YOUTUBE AT <https://youtu.be/d8t7OyPLXoY>
8:30 A.M.**

**(Chief Administrative Officer meetings will be conducted in person
in room 113, and will not be available via YouTube)**

Location Announcement of the Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of Room 112 and Room 113. The meeting will also be broadcast in Room 113 for those wishing to view it in person. Additionally, a copy of all written material to be discussed at today's meeting is available in Room 113. These materials can also be viewed on the County's website at lancaster.ne.gov. People wishing to reach the County Board can do so by going to the County website and filling out the "Contact Us" Form.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR APRIL 23, 2020

Documents:

[4.23.20 Staff Meeting Minutes.pdf](#)

2. 8:30 A.M. - LEGISLATIVE UPDATE

Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC

3. 8:45 A.M. - COUNTY CLERK CENTRALIZED PAYROLL STAFFING NEEDS

Cori Beattie, Chief Deputy County Clerk; Kevin Nelson, Accounting Operations Manager; and Dennis Meyer, Budget and Fiscal Officer

4. 9:15 A.M. - (A) ADDITIONAL APPROPRIATIONS LETTER; AND (B) MOTOCROSS FINANCIALS

Dennis Meyer, Budget and Fiscal Officer

Documents:

[Additional Appropriations Memo \(4-30-20\).pdf](#)
[2019 Motocross Financials.pdf](#)

5. 9:45 A.M. - INFORMATION SERVICES COST ALLOCATION AND BUDGET

David Young, Chief Information Officer; and Dennis Meyer, Budget and Fiscal Officer

6. 10:00 A.M. - BREAK

7. 10:15 A.M. - DEPARTMENT BUDGET HEARINGS

Dennis Meyer, Budget and Fiscal Officer

Link to Open Gov: <https://lancaster.opengov.com/>

A. Budget and Fiscal

B. County Board

C. Veterans Services

Rick Ringlein, Veterans Service Officer

8. 11:00 A.M. - LANCASTER COUNTY VISITORS IMPROVEMENT COMMITTEE (VPC) RECOMMENDATIONS

Becky Perret, VPC Chair; and Jeff Maul, Convention & Visitors Bureau Executive Director

Documents:

[Term Extension and Visitor Improvement Fund Grant Program Minutes.pdf](#)

A. Extend Terms of Becky Perret and Roland Morgan through December 31, 2020 (Requires waiver of VPC Guidelines)

B. Additional Four-Year Term for Jeff Cunningham

C. Suspend Improvement Fund Grant Program until December 31, 2020

9. 11:15 A.M. - TRAFFIC DEVICES ASSOCIATED WITH SOUTH BELTWAY

Pam Dingman, County Engineer

10. 11:30 A.M. - COVID-19 UPDATE AND RESPONSE

A. Temperature Checks

B. Purchase of Counter Screens / Plexiglass Dividers

C. FMLA Discussion

11. ACTION ITEM

A. Contract with Kubert Appraisal Group, in the amount of \$6,400 for appraisal services at N. 14th & Arbor Rd. And N. 14th & McKelvie Rd. (County Culvert Project 19-09 F-78 & F-82).

Documents:

12. CHIEF ADMINISTRATIVE OFFICER REPORT

A. Salary Request for New Bailiff for Judge Elise White (\$66,904 for Sarah Aksamit)

Documents:

[20200423073810701.pdf](#)

13. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

A. Lancaster County 2020 Priorities

Documents:

[County Board Priorities - 2020.pdf](#)

14. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. Visitors Promotion Advisory Committee

Thursday, April 23, 2020

Amundson

15. EMERGENCY ITEMS

16. NOON TO 1:00 P.M. - RECESS

17. 1:00 P.M. - 5:00 P.M. - CHIEF ADMINISTRATIVE OFFICER INTERVIEWS

18. ADJOURNMENT

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
ZOOM MEETING
THURSDAY, APRIL 23, 2020
VIEWING AVAILABLE VIA YOUTUBE
8:30 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, Deb Schorr and Christa Yoakum

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Leslie Brestel, County Clerk

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on April 22, 2020.

The Chair called the meeting to order at 8:34 a.m. and announced the Open Meetings Act is available at Neb. Rev. Stat. § 84-1401-1414.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR APRIL 16, 2020

MOTION: Yoakum moved and Amundson seconded approval of the April 16, 2020 Staff Meeting minutes. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

2. LEGISLATIVE UPDATE – Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC

Kohout and Miller reviewed the weekly legislative update (Exhibit 1).

Regarding interim studies, Eagan noted the issue of providing facilities for the Department of Health and Human Services as they existed in 1983 should be added. Additionally, Schorr stated LR183 (Interim study to examine whether continuity of care and safety for individuals and the public can be enhanced by allowing mental health providers to coordinate with law enforcement) should be refocused.

A. Board of Equalization Hearings – Dan Nolte, County Clerk; and Cori Beattie, Chief Deputy County Clerk

See Exhibit 1.

3. GRANT APPLICATIONS TO THE OFFICE OF JUVENILE JUSTICE DELINQUENCY PREVENTION – Sara Hoyle, Human Services Director

Hoyle reviewed the grant applications (see agenda packet).

A. Juvenile Justice System Enhancements (\$750,000 Over 3 Years);

Hoyle noted the grant is for \$500,000 and it allows for follow up care for youth and families of high-risk youth, including crisis therapy, family debriefing and a component of aftercare.

When asked if the services were in conjunction with an existing provider, Hoyle answered it would be an expansion of CenterPointe services.

B. Mental Health Collaboration (\$750,000 Over 3 Years); and

Hoyle stated the grant is a secondary track in the existing youth diversion program and it allows for full treatment for youth with a mental health diagnosis or a co-occurring diagnosis. The providers are the current mental health providers.

C. Comprehensive Anti-Gang Programs for Youth (\$500,000 Over 3 Years)

Hoyle noted gang member recruitment is high with the youth being out of school due to COVID 19.

MOTION: Schorr moved and Yoakum seconded to authorize the Chair to sign the grant applications as outlined. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

A. Lancaster County 2020 Priorities

Flowerday emphasized the importance of keeping the County cash reserve a priority.

DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

**A. Lancaster County Fairgrounds Joint Public Agency (JPA) Meeting –
Amundson / Vest**

Amundson said the meeting was cancelled.

She did attend the Agricultural Society meeting in which they discussed a virtual fair. The Lancaster Event Center is open for community services and will be serving as a polling place. They are continuing working on the campgrounds and are planning on holding the National High School Finals Rodeo this summer.

B. New Americans Task Force Meeting and Quarterly Consultation – Yoakum

Yoakum stated there were discussions on COVID 19 and how agencies continue to provide services. The ALLO service to get internet services to low income families is working well.

C. LIBA Elected Officials Forum – Amundson / Vest

Vest said updates were provided on the City Council's use of Zoom meetings, the City of Lincoln's budget, the anticipated reopening of businesses, the reduced County jail population, election ballots by mail, and the County's Chief Administrative Officer position search.

D. Human Services Joint Budget Committee (JBC) Meeting – Schorr / Yoakum

Schorr said \$1,800,000 in JBC requests were allocated.

4. CHIEF ADMINISTRATIVE OFFICER SEARCH – Chad Thies, President, Zelle Human Resources Solutions

The item was removed from the agenda.

5. PENSION REVIEW COMMITTEE RECOMMENDATION ON PRUDENTIAL DIRECTIVE (CORONAVIRUS-RELATED DISTRIBUTIONS AND LOAN RELIEF UNDER THE CARES ACT)

Eagan reviewed the Pension Review Committee recommendation to allow employees enrolled in the 457b retirement fund plan to be distributed up to \$50,000 for coronavirus-related distributions if the distribution criteria is met under the CARES Act, and not to allow loans (see agenda packet). The County's main retirement program (401a) does not qualify as an eligible program for the CARES Act.

He noted there is already a hardship distribution option available in the 457b plan. Adding an additional COVID 19 distribution method would not cause any additional administrative burden on the County. The COVID 19 distribution waives the 20% tax withholding; however, there could be tax ramifications for the individual. Additionally, individuals would be taking the distributions in a low cash market. Having more funds in the plan results in higher bargaining power for the County. There are approximately 500 employees enrolled in the 457b plan with an average balance of less than \$50,000.

Amundson was supportive of allowing the distribution.

Eagan stated the County has gone to great extremes to make sure employees are made whole. He noted the original Pension Review Committee motion was to allow a \$100,000 limit; however, it was amended to \$50,000.

When asked what kind of information employees would be provided, Eagan stated Prudential is willing to present comprehensive communications to employees.

Dennis Meyer, Budget and Fiscal Director, felt the employees that have opted into the 457b plan should be allowed to make the decision on how to handle their own funds.

It was the consensus of the Board to allow the distribution with a \$25,000 limit.

MOTION: Vest moved and Yoakum seconded to adopt the recommendations of the Pension Review Committee with a limit of \$25,000 on the coronavirus-related distributions.

Eagan noted there have been two employee inquires.

Vest thanked all involved for their work on this issue.

ROLL CALL: Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

6. HUMAN RESOURCES PAYROLL ABSENCE MODULE – Dennis Meyer, Budget and Fiscal Officer; and Ann Ames, Deputy Chief Administrative Officer

Meyer reviewed the payroll project update (see agenda packet) and noted it will be sent to department heads and elected officials for their input. An updated version will then be distributed to all employees. There will be training available, likely electronic as opposed to in person. The payroll module will be live on June 18. Additionally, new modules of the payroll system will become available every month once the system goes live.

Schorr asked if the new system would be separate from the Intralinc system. Meyer answered it is separate and all employees will have access to the new system through email. Making sure all employees have email is a priority for this project. Additionally, the system will be available through multiple types of devices, including mobile devices.

COVID-19 UPDATE AND RESPONSE

A. Temporary Alternative Housing for Essential County Employees –
Jen Holloway, Deputy County Attorney; and Todd Duncan, Chief Deputy Sheriff

The item was removed from the agenda. Eagan noted an agreement will come to the Board later.

B. Travel Restrictions

Ames requested direction from the Board on any travel restrictions, especially those related to attending conferences.

The consensus of the Board was to suspend travel during the County's emergency declaration. They noted this restriction would not apply to extradition travel and could be waived by permission of the Board.

It was clarified that the emergency declaration is in place until canceled by the Board.

7. BREAK

MOTION: Amundson moved and Yoakum seconded to recess the meeting until 10:30 a.m. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

The meeting was recessed at 9:45 a.m. and reconvened at 10:30 a.m.

8. COVID-19 UPDATE AND RESPONSE

- A. **Temporary Alternative Housing for Essential County Employees –**
Jen Holloway, Deputy County Attorney; and Todd Duncan, Chief Deputy Sheriff
- B. **Travel Restrictions**

Items moved forward on agenda.

9. **EXECUTIVE SESSION (POTENTIAL LITIGATION) –** David Derbin, Deputy County Attorney; Dan Zieg, Deputy County Attorney; Jen Holloway, Deputy County Attorney; Pam Dingman, County Engineer; Jim Shotkoski, Engineering Right-of-Way Manager; Larry Legg, Assistant County Engineer; and Alex Olson, Engineering

MOTION: Schorr moved and Yoakum seconded to enter Executive Session at 10:32 a.m. for the purposes of potential litigation and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering Executive Session.

MOTION: Schorr moved and Vest seconded to exit Executive Session at 11:03 a.m. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

10. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

- A. **Lancaster County 2020 Priorities**

Item moved forward on agenda.

11. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

- A. **Lancaster County Fairgrounds Joint Public Agency (JPA) Meeting –**
Amundson / Vest
- B. **New Americans Task Force Meeting and Quarterly Consultation –** Yoakum
- C. **LIBA Elected Officials Forum –** Amundson / Vest
- D. **Human Services Joint Budget Committee (JBC) Meeting –** Schorr / Yoakum

Items moved forward on agenda.

12. SCHEDULE OF BOARD MEMBER MEETINGS

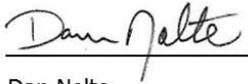
Informational only.

13. EMERGENCY ITEMS

There were no emergency items.

14. ADJOURNMENT

MOTION: Schorr moved and Vest seconded to adjourn the meeting at 11:03 a.m. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk





**Kissel, Kohout,
ES Associates LLC**

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Lincoln, Nebraska 68508
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LEGISLATIVE MEMORANDUM

TO: Lancaster County Board of Commissioners

FROM: Joseph D. Kohout
Brennen L. Miller

DATE: April 23, 2020

RE: Weekly Report

Good Morning. Please accept this as your weekly report for the 2020 session of the Legislature for the date noted above. Since the last report on April 16, 2020, the Legislature has remained in recess due to COVID-19 concerns. There has been no definitive timetable offered as to when the Legislature will reconvene.

Last week, in conversations with the League of Nebraska Municipalities, we were made aware that there has been a request from the Nebraska State Fraternal Order of Police to meet to discuss how cities are providing for potential workers compensation in situations where law enforcement are exposed to and test positive for COVID-19. We were asked by them to obtain information from the County on whether or not there is a process to address this. We subsequently conveyed that information. We understand that a meeting did occur on this issue last Thursday and the FOP has provided some follow-up information to the League. We have not received that information as of this report.

During the meeting last week, we became aware of a request made by Douglas County to the Governor to suspend Neb. Rev. Stat. 77-1502. Since that meeting, we have worked with Douglas County's lobbyists, Chairman Flowerday and Clerk Nolte to make a similar request to the Governor's office. That request was submitted yesterday and we received a near immediate response from the Governor's office indicating that they are reviewing that request.

We have mentioned in previous reports that we should pull together ideas for interim studies. Here is what has been received:

1. 24/7 Sobriety;
2. Review of fees and fines;
3. LR183 follow up; and
4. Minimizing barriers for individuals being released from the County Jail to obtain a state ID

One thing we will need to be cognizant of is how much time will we have to do interim studies. This concludes our report for this week.



LANCASTER COUNTY BOARD OF COMMISSIONERS

Roma Amundson Sean Flowerday Deb Schorr Rick Vest Christa Yoakum

Kerry P. Eagan, *Chief Administrative Officer* Ann E. Ames, *Deputy Chief Administrative Officer*

MEMORANDUM

TO: All County Departments

FROM: Sean Flowerday, Chair

DATE: April 30, 2020

RE: Additional Appropriations for FY20 and Year-End Expenditure Cut-off

ADDITIONAL APPROPRIATIONS FOR FY20

The County Board has budgeted Contingency Funds in the General Fund Miscellaneous Budget for making additional appropriations to county budgets that will be over-expended due to salary increases granted but not placed in individual budgets and for unexpected expenditures by County departments that had not been budgeted but approved by the County Board.

If your budget will be over-expended due to these circumstances, please complete the attached form documenting your need for additional appropriations. The form should be returned to Dennis Meyer, Budget and Fiscal Director, **as soon as possible**. No expenditures in excess of the adopted budget will be allowed prior to the Board adopting a resolution to transfer appropriations within the general fund or having a public hearing on the need for additional appropriations if the total appropriation of a fund will be exceeded. **It will be very important to get this form back on a timely basis to avoid delay of payroll and vendor claims.** The Commissioners are asking you to complete the request form for additional appropriations giving careful consideration to savings you may have in certain line items of your budget that will allow the need for additional appropriations to be held to the minimum amount needed to complete the fiscal year.

YEAR-END EXPENDITURE CUT-OFF

Purchase Orders

As was noted in the letter from the Commissioners included with the budget instructions, the cut-off for purchase orders for FY20 is May 1. The May 1 deadline is for purchases over

\$50,000 that require a formal advertisement and bid process. Requisitions will be accepted through June 15 for established contracts or items under \$50,000 not requiring a formal bid process. If your agency submits requisitions for FY21 prior to June 30, please indicate that the requisition relates to FY21.

Payment Vouchers

Payment vouchers for FY20 will be accepted through June 30, 2020. Payment vouchers relating to FY20 must be submitted with a transaction date of June 30 or prior. Beginning July 1, 2020, payment vouchers will be accepted for FY21 and must have a transaction date of July 1 or later.

Payroll

We will be encumbering the June 17 payroll along with the nine day accrual through June 30. We will enter this encumbrance based on your agency's May 2020 payrolls and reverse the encumbrance prior to posting the final June 17 payroll and the nine days accrued for the July 1 payroll.

Year-End

Carefully review your April, May and June expenditure and revenue reports. All FY19 encumbrances must be closed prior to June 30. Please work with the County Clerk's Office to determine that all encumbrances reflected for your agency are accurate. **If you discover posting errors, contact Kevin Nelson at 441-7470 for expenditure corrections and/or Ron Rohde at 441-7448 for revenue corrections.**

Regarding year-end financial reporting, we will be identifying revenues earned prior to June 30 and collected after June 30, as well as expenses incurred prior to June 30 but paid in the new fiscal year. Kevin and Ron will be providing additional information on how these transactions will be identified.

Thank You

The Board has appreciated the communication and cooperation of all departments this past year, especially on budget/fiscal issues.

If you have any questions regarding additional appropriations or year-end cut-off procedures, please call Dennis Meyer at 441-6869.

**2019 STATEMENT OF
ACTIVITIES - THOMAS
TRACKS/LINCOLN SPORTS
FOUNDATION TRACK**

DAYS OPERATING

REVENUES:

REGISTRATION FEES/PREPAID PASSES
FUNDRAISING REVENUE/GRANTS
ABBOTT MEMBERSHIPS
RACING EVENT REVENUE
DONATIONS
INTEREST INCOME

TOTAL REVENUE:

EXPENSES:

ACCOUNT FEES
ADVERTISING
BANK SERVICE CHARGES
BUSINESS MEALS & ENTERTAINMENT
CONTRACT LABOR
DEPRECIATION
CREDIT CARD EXPENSES
DUES & SUBSCRIPTIONS
ELECTRICAL BILL
EQUIPMENT RENTAL
EVENT AWARDS
EVENT EMT'S
EVENT RACE SERIES FEES
EVENT PRODUCTION
EVENT FOOD & BEVERAGE
EVENT SUPPLIES
FREIGHT
GARBAGE SERVICE
GAS & FUEL
INSURANCE - LIABILITY
INTEREST
MEALS FOR HELP
MOTOCROSS FUEL
OFFICE EXPENSE
PAYROLL - WAGES
PAYROLL TAXES
PORTABLE RESTROOMS-DAILY USE
POSTAGE AND DELIVERY
PROFESSIONAL FEES
REFUSE
REPAIRS/MAINTENANCE
REPAIRS - EQUIPMENT
SECURITY SYSTEM
SMALL TOOLS
SPONSORSHIP
STORAGE
SUPPLIES
TAXES/ACCOUNTING
TRAVEL
UTILITIES
UNCATEGORIZED EXPENSE

TOTAL OPERATING EXPENSES
GRANT-FUNDED IMPROVEMENTS-Office
improvements, fencing, ticket entry/exit

GRAND TOTAL EXPENDITURES

THOMAS TRACKS / LSF
MOTOCROSS TRACK NET REV & EXP

	Calendar 2018	Calendar 2019
# DAYS OPERATING	65	87
REVENUES:		
REGISTRATION FEES/PREPAID PASSES	35,369	61,899
FUNDRAISING REVENUE/GRANTS	4,729	
ABBOTT MEMBERSHIPS	2,800	
RACING EVENT REVENUE	12,586	13,510
DONATIONS		5,250
INTEREST INCOME		2
TOTAL REVENUE:	\$ 55,484	\$ 80,661
EXPENSES:		
ACCOUNT FEES	32	
ADVERTISING	1,201	2,456
BANK SERVICE CHARGES		35
BUSINESS MEALS & ENTERTAINMENT	1,856	
CONTRACT LABOR	1,930	495
DEPRECIATION		3,530
CREDIT CARD EXPENSES	3,530	
DUES & SUBSCRIPTIONS		624
ELECTRICAL BILL	778	
EQUIPMENT RENTAL	816	525
EVENT AWARDS	1,754	
EVENT EMT'S	750	
EVENT RACE SERIES FEES	1,989	
EVENT PRODUCTION	695	2,624
EVENT FOOD & BEVERAGE	267	
EVENT SUPPLIES	731	
FREIGHT		1,191
GARBAGE SERVICE	90	
GAS & FUEL	3,288	8,833
INSURANCE - LIABILITY	5,947	5,763
INTEREST		539
MEALS FOR HELP		419
MOTOCROSS FUEL	7,069	
OFFICE EXPENSE		645
PAYROLL - WAGES	10,085	23,487
PAYROLL TAXES		2,127
PORTABLE RESTROOMS-DAILY USE	641	
POSTAGE AND DELIVERY	86	62
PROFESSIONAL FEES		1,940
REFUSE		34
REPAIRS/MAINTENANCE	408	20,378
REPAIRS - EQUIPMENT	300	
SECURITY SYSTEM		295
SMALL TOOLS		727
SPONSORSHIP	1,447	
STORAGE		704
SUPPLIES	3,538	3,250
TAXES/ACCOUNTING	2,333	
TRAVEL		611
UTILITIES		1,086
UNCATEGORIZED EXPENSE	478	
TOTAL OPERATING EXPENSES	\$ 52,038	\$ 82,381
GRANT-FUNDED IMPROVEMENTS-Office improvements, fencing, ticket entry/exit		
GRAND TOTAL EXPENDITURES	\$ 52,038	\$ 82,381
THOMAS TRACKS / LSF MOTOCROSS TRACK NET REV & EXP	\$ 3,446	\$ (1,720)

2019 Daily Public Riding Numbers										
Month	# of days open	Total # of riders	Average # of riders		prep	nonprep	Races/ Events	Event prep	Days Closed Due to Weather	% of Total Riders
			per day	% of Total Riders						
January	0	0	N/A	0%	0	0			0	
February	0	0	N/A	0%	0	0			0	
March	0	0	N/A	0%	0	0			0	
April	5	96	19	3%	0	5			1	
May	12	364	30	12%	4	8			7	
June	5	217	43	7%	1	4			1	
July	17	525	31	17%	3	14			1	
August	15	520	35	16%	5	10			3	
September	14	586	42	19%	6	8			4	
October	10	611	61	19%	4	6			4	
November	8	221	28	7%	2	6			0	
December	1	19	19	1%	0	1			0	
Totals	87	3,159	36	100%	25	62	0	0	21	

2019 Miscellaneous Riding Numbers			
# of Family/Ind Memberships (incl in total riders)	In-County Riders	Out-of-County Riders	Spectators
0	0	0	0
0	0	0	0
0	0	0	0
2	25	71	3
3	105	259	2
10	62	155	3
14	173	352	2
10	130	390	3
4	176	410	2
12	88	523	6
1	74	147	2
0	3	16	19
56	836	2,323	42

	Days Open	%
Prepped	25	29%
Nonprepped	62	71%
Total Days Open	87	100%
Closed 21 days due to weather		

Open to public						
	# of public days open	Total # of public riders	Average # of public riders per day	Race/Rent Prep & Riding Days	Weather Closing Days	Total Cost Allocation Days
2019 totals	87	3,159	36.3	0	21	87
2018 totals	65	2,121	32.6	0	61	65
Change from 2018	34%	49%	11%	0%	-66%	34%

Term Extension & Visitor Improvement Fund Grant Program Minutes

Committee Member Term Extension:

Aaron Stitt told the Committee that terms for Roland Morgan and Becky Perrett are set to expire at the end of May. In light of the current situation with COVID-19, discussions have been made with both, and they have agreed to stay on until December 31, 2020. At that date, the VPC will revisit any further extension. At the direction of the County Attorney, Stitt asked Morgan and Perrett to abstain from voting. Stitt asked for a motion. Amy Dickerson made a motion to extend the terms of both Morgan and Perrett through December 31, 2020. Susan Madsen seconded the motion. Kerry Eagan spoke up and said there is a need to also waive the bylaws in asking for the extension. Stitt asked if this needed to be included in a motion and Eagan said yes. Tara Knuth made a motion to waive the bylaws regarding term limits in order to extend the Visitor Promotions Committee terms for Roland Morgan and Becky Perrett, during these special circumstances, through December 31, 2020. Jeff Cunningham seconded the motion. A vote was taken on the extension of terms. Cunningham, Dickerson, Knuth, Madsen and Stitt voted yes. Morgan and Perrett abstained. Motion carried. Next, a vote was taken to waive the bylaws. Cunningham, Dickerson, Knuth, Madsen and Stitt voted yes. Morgan and Perrett abstained. Motion carried. Additionally, Jeff Cunningham is completing a four-year term and Stitt asked for a motion to renew his service for another four years. Perrett made a motion to renew Jeff Cunningham for a second four-year term on the Visitor Promotions Committee through May 31, 2024. Susan Madsen seconded the motion. Stitt asked for a vote. Dickerson, Knuth, Madsen, Morgan, Perrett and Stitt voted yes. Cunningham abstained. Motion carried.

Jeff Maul took a moment to say we sincerely appreciate their willingness to serve until the end of the year. With these uncertain times, it is very important to have the consistency and continuity on the committee.

Visitor Improvement Fund Grant Program

Perrett next talked about the Visitor Improvement Fund Grant Program saying the future is unclear for businesses right now and we don't know what to expect going forward. There is not the anticipation of many requests for improvement funding and since the budget has grown tight with a decrease in lodging taxes coming in, we would like to propose a suspension of the Improvement Fund Grant program. Perrett asked for discussion or questions. Nicole Fleck-Tooze said she had wondered if this would happen and had been considering making a grant request on May 1. She wondered if the committee knew of any others that may be thinking of making requests. Maul said he had heard from Lincoln Sports Foundation who was considering making another grant request. He let them know we would likely be discontinuing the fund for the unknown future. When asked if the schedule will be changed, Maul said it could be years, not sure when it would be because we need to pay out those that we owe with the little funds we currently have. Maul also noted that this is a decision being made statewide by other counties. Perrett asked Maul if he has a list of attractions to notify and Maul said yes, we will send out communications to them all and add language to the CVB website to reflect the decision. Perrett asked for a motion. Madsen made a motion to approve suspending the Improvement Fund Grant program until December 31, 2020. Stitt seconded the motion. There being no further discussion Perrett called for a vote. Cunningham, Dickerson, Knuth, Madsen, Morgan, Perrett and Stitt voted yes. Motion carried.

CONTRACT FOR APPRAISAL SERVICES

THIS AGREEMENT, entered into by LANCASTER COUNTY, NEBRASKA, hereinafter called the **COUNTY**, and **KUBERT APPRAISAL GROUP**, hereinafter called "**APPRAISER**", agrees that:

In return for the lump sum of **Six Thousand Four Hundred and 00/100-----(\$ 6,400.00) DOLLARS**, it is agreed that the "**APPRAISER**" will furnish to the **COUNTY** an appraisal consisting of 2 copies of the individual Parcel Reports in connection with the appraisal of right-of-way for the project known as:

**Lancaster County Project: 19-09
Box Culvert: F-78
Tracts 1 & 2
No. 14th & Arbor Rd.**

And

**Box Culvert F-82
Tract 3
No. 14th & Mc Kelvie Rd.
Lancaster County, NE.**

all in accordance with the Lancaster County Engineering Department Appraisal Specifications, a copy of which is hereto attached as Appendix "C" and made a part of this Contract incorporated by this reference (see Appendix C). Such reports shall also be in compliance with any provisions that cover minimum standards of the State of Nebraska and The Appraisal Institute.

An additional appraisal fee will be negotiated with the **APPRAISER** for each additional parcel added to this Contract.

The fee for supplemental or revised appraisals will be negotiated with the **APPRAISER** when corrections to the original appraisal require a review of and re-writing of the report as a result of changes in the taking caused by the Lancaster County Engineering Department.

At the time of delivery of the individual parcel reports, one original of the billing statement for the appraisals will be submitted to the **COUNTY**. In the event the **APPRAISER** is unable to complete some of the appraisals due to a pending design change or other circumstance beyond the **APPRAISER'S** control, payment for the undelivered appraisals will be withheld until delivered. In the event the appraisal report is found unacceptable by reason of non-compliance with the terms of the Contract or by reason of improper appraisal technique, the final payment shall be withheld until such appraisals have been revised or supplemented without additional cost to the **COUNTY** and found acceptable. Notwithstanding, the above, the County agrees to pay for the appraisals within thirty (30) calendar days from acceptance of the appraisals.

In the event a dispute arises concerning a question of fact in connection with the work not specifically covered or referenced by any other terms of this Contract, the County Engineer shall set forth the **COUNTY'S** final position. Where no agreement can be reached, this Contract shall be terminated. The Contract may also be terminated when, in the opinion of the **COUNTY**, the **APPRAISER'S** services are unsatisfactory or because of the **APPRAISER'S** failure to prosecute the work with due diligence, or because of the **APPRAISER'S** disability or death. In such an event, any work, which has been completed when the **COUNTY** gives the notice of termination, becomes the property of the **COUNTY**.

The Chief Appraiser of the Right-of-Way Division, Nebraska Department of Transportation shall arbitrate settlement for the completed work, excepting that the County Engineer shall make final approval of the **COUNTY'S** final offer of settlement where an agreement cannot be reached.

The amount stated above shall represent the total compensation for the services provided under the terms of this Contract; it being understood and agreed that the **APPRAISER** shall not be an employee of the **COUNTY** or The County Engineering Department, and that the **COUNTY** or The County Engineering Department shall not be responsible for fringe benefits or expenses of any kind. The **APPRAISER**, as a condition of the above lump sum fee, agrees to attend necessary meeting and conferences with representatives of the **COUNTY**, the State, and the United States Federal Highway Administration to discuss the various aspects and phases of the appraisal action.

The parties agree that the APPRAISER shall be available for any in-court testimony as requested by the Lancaster County Attorney's Office. The APPRAISER also agrees to make himself available to attend any necessary meetings or conferences in preparation of testimony as requested by the Lancaster County Attorney's Office. Should the County Attorney's Office require conferences, meetings or in court testimony of the APPRAISER, the APPRAISER shall be compensated at a rate of \$ 200.00/Hr. for services after delivery of the Original Appraisal Report.

All expenses incurred by the Appraiser are considered to be his liability and are not to become an expense to the COUNTY except as provided for in this Contract.

The APPRAISER agrees to furnish the completed appraisal assignment to the COUNTY on or before Four (4) Weeks after signed execution by Lancaster County Commissioners and receipt of all data requested from the client. Supplemental or revised appraisals caused by The Lancaster County Engineering Department's actions will be cause to change this to a later date only by mutual written agreement between the parties to this Contract.

It is mutually agreed and understood by the parties that time is of the essence of the contract. Liquidated damages in the amount of \$ 50.00 per normal working day may be assessed against and deducted from the agreed upon lump sum fee for each normal working day that the completed assignment is overdue. Such amount is not to be considered punitive, but rather to defray expenses incurred by the County due to the delay in the completion of the assignment. A normal working day is defined as Monday through Friday, excluding legal holidays. Any extension beyond the agreed upon completion date will be only by mutual written agreement between the parties of this Contract.

The APPRAISER warrants that he has not employed or retained any company or person other than a bona fide employee working solely for the APPRAISER to solicit or secure this Contract and he has not paid or agreed to pay any company or person other than a bona fide employee working solely for the APPRAISER any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, the COUNTY shall have the right to annul this Contract without liability.

The APPRAISER agrees that he will prepare his appraisal of the property involved independent of any other appraiser employed by the COUNTY in the same work and he will not furnish to any other person or persons, except on proper order of a court, a copy of the appraisal or the information contained therein. This restriction, however, does not imply that the APPRAISER may not use information obtained in the appraisal in the course of his usual profession as a real estate agent.

The appraisal reports to the COUNTY are agreed to be confidential between the parties hereto, and a breach of such confidence shall be considered material breach of this Contract unless the disclosure of the contents of the report shall be in response to a subpoena or other lawful court order.

It is understood and agreed the appraised value fixed by the APPRAISER in his report may subsequently be affected by law, regulations, or economic conditions and that same is valid only for a reasonable time after submission.

It is agreed that each party hereto will furnish any available information in its possession to the other upon request, if any such information were necessary to the terms of this Contract.

Hold Harmless Each party agrees to indemnify and hold harmless, to the fullest extent allowed by law, the other party and its principals, officers, and employees from and against all claims, demands, suits, actions, payments, liabilities, judgments and expenses (including court-ordered attorneys' fees), arising out of or resulting from the acts or omissions of their principals, officers, or employees in the performance of this Agreement. Liability includes any claims, damages, losses, and expenses arising out of or resulting from performance of this Agreement that results in any claim for damage whatsoever including any bodily injury, civil rights liability, sickness, disease, or damage to or destruction of tangible property, including the loss of use resulting therefrom. Further, each party shall maintain a policy or policies of insurance (or a self-insurance program), sufficient in coverage and amount to pay any judgments or related expenses from or in conjunction with any such claims. Nothing in this Agreement shall require either party to indemnify or hold harmless the other party from liability for the negligent or wrongful acts or omissions of said other party or its principals, officers, or employees.

Independent Contractor It is the express intent of the parties that this Agreement shall not create an employer-employee relationship. The APPRAISER, or any employee or other person acting on behalf of the APPRAISER, shall be deemed to be an independent Contractor(s) during the entire term of this Agreement or any renewals thereof. The APPRAISER and the

COUNTY shall be responsible to their respective employees for all salary and benefits. The APPRAISER shall be responsible for all salary and benefits payable under this Agreement and APPRAISER'S employees shall not be entitled to any salary from the COUNTY or to any benefits made to their employees, including, but not limited to, overtime, vacation, retirement benefits, worker's compensation, sick leave or injury leave. The APPRAISER shall also be responsible for maintaining workers' compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employees' compensation.

It is the intention of the parties that the appraisals and services contracted for are to be the personal services of the APPRAISER as named. Subletting or transferring the appraisal work contracted for in this Contract is expressly prohibited and failure to comply shall be deemed a material breach of the Contract.

It is acknowledged by all parties that it may be necessary to retain the services of various contractors to provide estimates for "cost-to-cure" items in connection with the appraisals. Such "cost-to-cure" items may include, but are not limited to tree valuation, landscaping, fence damages, etc. It is agreed that in the event fees for "cost-to-cure" estimates are incurred, payment of such fees is the sole responsibility of the APPRAISER. However, no services will be retained without full knowledge and consent of the Lancaster County Engineer's Office.

The APPRAISER is prohibited from engaging in discriminatory employment practices as forbidden by the Nebraska Fair Employment Practices Law. Any breach of the Nebraska Fair Employment Practices Law shall be regarded as material breach of the Contract. The APPRAISER also agrees to the nondiscrimination provisions in Appendix "A" hereto and incorporated by this reference.

The APPRAISER will contact each owner in compliance with "the offer to accompany the Appraiser" procedure. The COUNTY will supply the list of owners and addresses if available. The APPRAISER will provide a list of dates and times of owner contact. Absentee owners will be contacted via certified or registered mail.

Both parties understand and agree that APPENDIXES A, B, and C attached to are hereby incorporated into the Contract by this reference.

IN WITNESS THEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated:

EXECUTED by the APPRAISER this 17th day of April, 2020

Wayne W. [Signature]
Witness

[Signature]
Appraiser

State of Nebraska

County of Lancaster

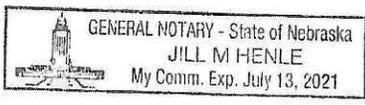
Before me, a notary public qualified for said county, personally came Thomas Kubert

known to me to be the identical person or persons who signed the foregoing instrument and acknowledged the execution thereof to be his, her or their voluntary act and deed.

Witness my hand and notarial seal on this 17 day of April, 2020

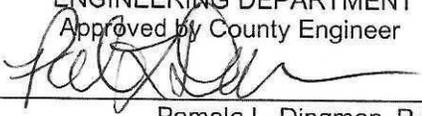
Jill M. Henle
Notary Public

July 13, 2021
My Commission Expires



Executed by Lancaster County this ____ day of _____, 20 ____

LANCASTER COUNTY
ENGINEERING DEPARTMENT
Approved by County Engineer



Pamela L. Dingman, P.E.

LANCASTER COUNTY
BOARD OF COMMISSIONERS

APPROVED AS TO FORM

This ____ day of _____, 20 ____

Deputy County Attorney

State of _____ County of _____

Before me, a notary public qualified for said county, personally came _____

_____ known to me to be the identical person or persons who signed the foregoing instrument and acknowledged the execution thereof to be his, her or their voluntary act and deed.

Witness my hand and notarial seal on this ____ day of _____, 20 ____

Notary Public

My Commission Expires

APPENDIX "A"

During the performance of this Contract, the APPRAISER, for itself, its assignees and successors in interest, agrees as follows:

- (1) Compliance with Regulations: The APPRAISER shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "REGULATIONS"), which are herein incorporated by reference made a part of this Contract.
- (2) Nondiscrimination: The APPRAISER, with regard to work performed by it during the Contract, shall not discriminate on the grounds of race, color, religion, national origin, age, or marital status in the selection and retention of APPRAISERS including procurements of materials and leases of equipment. The APPRAISER further agrees that in providing services pursuant to this agreement, it shall not discriminate against any employee, applicant for employment, or any other person on the basis of race, color, religion, sex, disability, national origin, age, marital status, receipt of public assistance, or any other basis prohibited by applicable state or federal law. The APPRAISER shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Federal Regulations including employment practices when the Contract covers a program set forth in Appendix "B" of the Federal Regulations.
- (3) Solicitations of Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the APPRAISER for work to be performed under a subcontract including procurements of materials or leases of equipment, each potential APPRAISER or supplier shall be notified by the APPRAISER of the APPRAISER'S obligations under this Contract and the REGULATIONS relative to nondiscrimination on the grounds of race, color or national origin.
- (4) Information and Reports: The APPRAISER shall provide all information and reports required by the REGULATIONS or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the County Engineering Department, the State Highway Department, or the Federal Highway Administration to be pertinent to ascertain compliance with such REGULATIONS or directives. Where any information required of a APPRAISER is in the exclusive possession of another who fails or refuses to furnish this information, the APPRAISER shall so certify to the County Engineering Department, the State Highway Department, or the Federal Highway Administration as appropriate and shall set forth what efforts it has made to obtain the information.
- (5) Sanctions for Noncompliance: In the event of the APPRAISER'S noncompliance with the nondiscrimination provisions of this Contract, the County Engineering Department or the State Highway Department shall impose such Contract sanctions as they or the Federal Highway Administration may determine to be appropriate, including but not limited to:
 - (a) Withholding of payments to the APPRAISER under the Contract until the APPRAISER complies, and/or
 - (b) Cancellation, termination or suspension of the Contract in whole or in part.
- (6) Incorporation of Provisions: Appraiser shall include the provisions of Paragraphs (1) through (6) in every subcontract including procurements of materials and leases of equipment, unless exempt by the REGULATIONS or directives issued pursuant thereto. The APPRAISER shall take such action with respect to any subcontract or procurement as the County Engineering Department, the State Highway Department, or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: provided, however, that in the event APPRAISER becomes involved in, or is threatened with, litigation as a result of such direction, the APPRAISER may request the County Engineering Department and the State Highway Department to enter into such litigation to protect the interest of the County and the State and, in addition, the APPRAISER may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX "B"

CERTIFICATE OF APPRAISER

I hereby certify:

That I have personally inspected the property herein appraised and that I have afforded the property owner the opportunity to accompany me at the time of the inspection. I have also made a personal field inspection of the comparable sales relied upon in making said appraisal. The subject and the comparable sales relied upon in making said appraisal were as represented by the photographs contained in said appraisal.

That to the best of my knowledge and belief the statements contained in the appraisal herein set forth are true and the information upon which the opinions expressed therein are based is correct subject to the limiting conditions therein set forth.

That I understand that such appraisal is to be used in connection with the acquisition of right-of-way for a highway to be constructed by the Lancaster County, Nebraska with the assistance of Federal-Aid highway funds or other Federal funds.

That such appraisal has been made in conformity with the appropriate State laws, regulations and policies and procedures applicable to appraisal of right-of-way for such purposes and that to the best of my knowledge no portion of the value assigned to such property consists of items which are non-compensatory under the established law.

That neither my employment nor my compensation for making this appraisal and report are in any way contingent upon the value reported herein.

That I have no direct or indirect present or contemplated future personal interest in such property or in any benefit from the acquisition of such property appraised.

That I have not revealed the findings and results of such appraisal to anyone other than the proper officials of Lancaster County or officials of the Federal Highway Administration and I will not do so until so authorized by these officials or until I am required to do so by due process of law or until I am released from this obligation by having publicly testified as to such finds.

That my opinion of the fair market value of the acquisition is based upon my independent appraisal and the exercise of my professional judgment.

4-17-2020

DATE



SIGNATURE

APPENDIX "C"
APPRAISAL SPECIFICATIONS

- A. The following general information pertaining to contractual assignment will be furnished by the Appraiser to the County Engineer:
- (1) Two copies of the Project Report
 - (2) Two copies of each individual parcel Appraisal Report
- B. The Project Report shall include the following information:
- (1) Title page
 - (2) Table of Contents
 - (3) City data on urban projects, county or regional data or rural projects
 - (4) Neighborhood data
 - (5) Location map
 - (6) Zoning map and ordinance, if applicable
 - (7) Comparable sales map
 - (8) Comparable rental map, if applicable
 - (9) Index of comparable sales and rentals
 - (10) Comparable sales and rentals
 - (11) References
 - (12) Limiting conditions
 - (13) Appraiser's qualifications
- C. The following is a list of non-compensatory items which the Appraiser agrees to review and also the Appraiser agrees that damages will not be estimated based upon these non-compensatory items as listed in the tracts appraised under this Contract:
- (1) Loss of profits or business.
 - (2) An option does not constitute an interest in land requiring compensation where it has not been exercised.
 - (3) Circuity of travel by reason of the blocking of existing County roads is not compensatory where it is a damage suffered in common with the public generally.
 - (4) The placing of medians in the center of a street or thoroughfare does not entitle the owner to damages inasmuch as this is in accordance with the police power even though right-of-way is acquired at the same time.
 - (5) In computing damages or assessing damages for property taken containing valuable deposits of minerals, sand, gravel, or other types of materials, the land must be valued considering the potentialities that it has and the minerals it contains as land and cannot be valued on a yards time price basis of the quantity of minerals contained.
 - (6) Damages arising by reason of the police power or exercise thereof are not compensatory.
 - (7) Damages during the period of construction such as noise, dust, inability of customers to conveniently get to the owner's property, the closing off of street and detour of traffic are not compensatory.
- D. When the Appraiser employs or obtains estimates of cost to be used as a part of his appraisal, the Appraiser agrees that the party making the estimate will sign the cost estimate and the estimate will be detailed to include the unit measurement of equipment and the unit cost of each component unit. Damages created by easements will be estimated on a tract-to-tract basis according to use, time, and extent of the damage.



Theresa Emmert
Juvenile Court Administrator
Separate Juvenile Court of Lancaster County
Justice and Law Enforcement Center
575 South 10th Street, 4th Floor
Lincoln NE 68508



April 23, 2020

Lancaster County Board of Commissioners
555 South 10th Street
Lincoln NE 68508

RE: Bailiff Salary - Sarah Aksamit

Dear Commissioners:

Ms. Elise White was recently appointed by Governor Pete Ricketts as a Juvenile Court judge due to the retirement of Judge Toni Thorson. Ms. White has selected Ms. Sarah Aksamit as her new bailiff with an intended start date of April 30, 2020. We would request that the salary for Ms. Aksamit be set at the same rate as the other Juvenile Court bailiffs at \$66,904 per year, in accordance with Lancaster County Resolution No. R-20-0003 signed January 7, 2020.

Please contact me if you have any questions.

Respectfully,

Theresa Emmert
Juvenile Court Administrator

	Staff Lead	Sean Flowerday	Christa Yoakum	Deb Schorr	Roma Amundson	Rick Vest
Fiscal Accountability Priorities						
Increase County Cash Reserves	D. Meyer	X				
Expand County Fleet Program	R. Walla				X	
Miscellaneous Expenses Policy	???				X	
Increase Usage of Enterprise Rental Car Program	R. Walla				X	
Establish Retirement Committee as Standing Committee	K. Eagan	X				
County Infrastructure Priorities						
Facility Study for County Engineering Buildings	P. Dingman			X	X	
Fund for Roads and Bridges Crisis	???	X			X	
Good Governance Priorities						
Draft and Implement County-wide Strategic Plan	New CAO	X			X	
Write County Task Force SOP's	D. Cary	X				
Create a County Central Code	K. Eagan	X				
Fee and Fine Reform Grant	A. Ames	X				
Annual Report (Rolling Report?)	A. Ames					
Monthly Updates from Planning and IS Depts	K. Eagan					
On-board new CAO	K. Eagan	X		X		
Leadership Academy	A. Ames			X		
Establish New Employee Onboarding Program	D. Schorr			X		
Establish Realtor Association Legislative Committee as Standing Committee	R. Amundson				X	
Technology Upgrades/Improvement Priorities						
CJIS Construction and Implementation	T. Duncan	X				
County-wide Implementation of Pay Roll Software	D. Meyer	X				
Legislative Priorities						
24/7 Drug Testing	Kissel Kohout	X				
Mental Health Shared Information	Kissel Kohout	X				
Bridge Bonding	Kissel Kohout	X				
Mental Health Advance Directives	Kissel Kohout	X				
Funding for Adult Criminal Justice Reform and Bond Reform	Kissel Kohout	X				
Funding for Juvenile Justice Reform	Kissel Kohout	X				
Property Tax Relief	Kissel Kohout	X				
Criminal Justice Reform Priorities						
Examine Internal Lower Incarceration Efforts	S. Flowerday	X				
Examine Internal Lower Incarceration Efforts for Females	D. Schorr			X		
SAMHSA Learning Collaborative	D. Schorr			X		
Stepping Up Summit	D. Schorr	X		X		
Sherriff Body Camera Program	T. Duncan	X				
Inclusive Community Priorities						
Work with City of Lincoln to secure Welcoming Community certification	C. Yoakum			X		
Reinstating the Lincoln/Lancaster Women's Commission	C. Yoakum	X				
Adding Additional VBM Drop Boxes	S. Flowerday	X		X		
Successful 2020 Census Promotions	S. Flowerday	X				
My City Academy - Ready to Run Initiative	C. Yoakum			X		
County Inclusive Benefits Policy	S. Flowerday	X				
Safe Community Priorities						
Norris School EMS Coverage	D. Schorr	X		X		
Establish Mutual-Aid Meeting as Standing Committee	R. Amundson			X	X	
Human Service Priorities						
Increase Human Service JBC Funding	S. Flowerday	X				
Explore Expanded Home Visiting Program to Combat Childhood Trauma	S. Flowerday	X				
County Employee Priorities						
County Employee Prescription Drug Initiative	D. Schorr	X		X		