



LANCASTER COUNTY BOARD OF COMMISSIONERS
STAFF MEETING
THURSDAY, MAY 7, 2020
ZOOM MEETING
VIEWING AVAILABLE VIA YOUTUBE AT <https://youtu.be/-bIATEZh2E8>
8:30 A.M.

Location Announcement of the Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of Room 112 and Room 113. The meeting will also be broadcast in Room 113 for those wishing to view it in person. Additionally, a copy of all written material to be discussed at today's meeting is available in Room 113. These materials can also be viewed on the County's website at lancaster.ne.gov. People wishing to reach the County Board can do so by going to the County website and filling out the "Contact Us" Form.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR APRIL 30, 2020

Documents:

[4.30.20 Staff Meeting Minutes.pdf](#)

2. 8:30 A.M. - LEGISLATIVE UPDATE

Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC

3. 8:45 A.M. - CONTRACT EXTENSION WITH JONES AUTOMOTIVE FOR INSTALLATION OF SHERIFF CRUISER EQUIPMENT

Bob Walla, Purchasing Agent; Todd Duncan, Chief Deputy Sheriff; Jen Holloway, Deputy County Attorney; and Lori Irons, Assistant Purchasing Agent

4. 9:00 A.M. - BOARD OF EQUALIZATION

Dan Nolte, County Clerk; Cori Beattie, Chief Deputy County Clerk; Cody Gerdes and Jason Pickerel, Great Plains Appraisal; and Dan Zieg, Deputy County Attorney

Documents:

[Protest Form.pdf](#)
[Resolution - DRAFT.pdf](#)
[Letters.pdf](#)

- A. **2020 Policies and Procedures**
- B. **Referee Hearings**
- C. **Hearing Venue / Rental Agreement**
- D. **Referee Contracts**
- E. **Protest Form Revisions**
- F. **Letters (TERC Pending, Waived, Hearing, Final Value)**
- G. **Resolution**
- H. **Timeline (Final Action Date)**

5. 9:30 A.M. - EXECUTIVE SESSION (LEGAL ADVICE AND POTENTIAL LITIGATION)

Doug Cyr, Chief Deputy County Attorney; David Derbin, Deputy County Attorney; and Jen Holloway, Deputy County Attorney

6. 10:00 A.M. - BREAK

7. 10:15 A.M. CHIEF ADMINISTRATIVE OFFICER JOB DESCRIPTION

Chad Thies, President, Zelle Human Resources Solutions; and Doug McDaniel, Human Resources Director

Documents:

[Updated Job Description 2020.05.01.pdf](#)
[ps7191 REV_8_2019.pdf](#)

8. 10:45 A.M. - DEPARTMENT BUDGET HEARINGS

Dennis Meyer, Budget and Fiscal Officer

Link to Open Gov: <https://lancaster.opengov.com/>

A. Adult Probation

Jeff Curry, Chief Probation Officer

Documents:

[Computer_Request - Adult Probation.pdf](#)
[Cost_Savings_for_Jail_PSI_Officer_2020.pdf](#)

B. Juvenile Probation

Lori Griggs, Chief Probation Officer

Documents:

[Computer Request - Juvenile Probation.pdf](#)

C. Records and Information

Brian Pillard, Records Coordinator

Documents:

D. Weed Control

Brent Meyer, Weed Control Superintendent

Documents:

[Conferences_and_Travel - Weed Control.pdf](#)

9. 11:45 A.M. - COVID-19 UPDATE AND RESPONSE

A. Grants for COVID-19 Related Expenses

Sara Hoyle, Human Services Director

1. \$58,008 from Department of Justice-Bureau of Justice assistance; and

Documents:

[BJA - Covid.pdf](#)
[Budget Detail WorksheetNarrative.pdf](#)

2. \$130,549 from Department of Justice-Bureau of Justice Assistance

Documents:

[Debarment and Suspension Notice.pdf](#)
[Drug Free Workplace Policy.pdf](#)
[NE CESF Certified Assurances.pdf](#)
[2020 CESF Application \(002\).pdf](#)
[DOJ - Crime Commission Covid.pdf](#)

B. FMLA Discussion

C. Mask Usage for Staff

D. Temperature Taking Policy

E. Crisis Center Reimbursement under CARES Act

Documents:

[20200430112356054.pdf](#)

10. ACTION ITEM

A. Authorize Remote Online Notarization and Alternative Forms for Evidence of Death for Participant Transactions with Prudential Retirement

Documents:

[20200505113909800.pdf](#)

11. CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Southeast Nebraska Development District (SEND) Membership**

12. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Lancaster County 2020 Priorities**

Documents:

[2020 Priorities.pdf](#)

13. SCHEDULE OF BOARD MEMBER MEETINGS

- A. ISPC Meeting via Zoom**

Thursday, May 7, 2020 @ 1:30 p.m.
Yoakum

- B. Lancaster County Fairgrounds Joint Public Agency (JPA) Zoom Meeting**

Thursday, May 7, 2020 @ 7:30 p.m.
Amundson / Vest

- C. Realtors Association Government Affairs Committee**

Friday, May 8, 2020 @ 9:00 a.m.
Amundson / Yoakum

- D. Region V Behavioral Health Advisory Committee Meeting**

Monday, May 11, 2020 @ 10:00 a.m.
Yoakum

- E. Region V Governing Board Meeting**

Monday, May 11, 2020 @ 10:30 a.m.
Yoakum

- F. Public Building Commission**

Tuesday, May 12, 2020 @ 1:30 p.m.
Amundson / Flowerday

- G. Lincoln - Lancaster County Board of Health**

Tuesday, May 12, 2020 @ 5:00 p.m.
Flowerday

- H. Lancaster County Mental Health Crisis Center Advisory Committee**

Wednesday, May 13, 2020 @ 12:00 p.m.
Yoakum

14. EMERGENCY ITEMS

15. ADJOURNMENT