

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JUNE 20, 2023, AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;
Roma Amundson, Matt Schulte and Rick Vest

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES

A. Approval of the [minutes](#) of the Board of Commissioners meeting held on June 13, 2023.

2) CLAIMS

A. Approval of the [claims](#) processed through June 20, 2023.

B. Approval of the following [claims](#):

1. Indian Center Inc in the amount of \$5,675.20. (Batch No. 295424, Document No. 808881)
2. El Centro de las Americas in the amount of \$9,727.85. (Batch No. 295432, Document No. 808890)

C. [Claims](#) including billing for goods and services beyond the 90-day time period provided in Neb. Rev. Stat. § 23-135:

1. All Makes Office Equipment, dated June 05, 2023, for a total of \$1,779. (Batch No. 295398; Document No. 808862)

3) SPECIAL PRESENTATION

A. Recognition of David Shively, Election Commissioner, for his years of service to Lancaster County.

4) CONSENT ITEMS - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County Contracts:

1. C-16-0010 with the Nebraska Secretary of State, Records Management Division, to provide microfilming imaging services. (The amendment renews the agreement from April 1, 2023, through March 31, 2024.) ([C-23-0512](#))
2. C-19-0615 with Peregrine Services, Inc. for the annual service of printing and mailing real estate tax statements. (Bid No. 19-182. The amendment renews the contract from August 13, 2023, through August 12, 2027. The cost to the County is not to exceed \$262,000.) ([C-23-0517](#))
3. C-19-0046 with Purple Wave, Inc. for annual auction services. (Bid No. 18-236. The amendment extends the contract for six months from September 1, 2023, through February 28, 2024. The income for Lancaster County for the term of this extension shall remain ten percent Buyer's premium of the items sold by the County.) ([C-23-0521](#))
4. C-20-0341 with Whitehead Oil Company for the annual supply of motor fuel. (Bid No. 20-137. The amendment renews the contract from June 21, 2023, through June 20, 2024. The cost to the County is not to exceed \$1,450,000.) ([C-23-0520](#))
5. C-22-0495 with Mahoney Fire Sprinkler, Inc. for the annual service of inspection, testing, and maintenance of fire sprinkler system. (Quote No. 6513. The amendment renews the contract from July 12, 2023, through July 11, 2024. The cost to the County is not to exceed \$2,500.) ([C-23-0518](#))
6. C-23-0464 with Felsburg Holt & Ullevig for on-call general engineering services. (The amendment increases the maximum expenditures allowed by the County by \$45,000 for a new contract total amount not to exceed \$50,000.) ([C-23-0522](#))
7. C-18-0468 with Datashield Corporation for On-Site Secure Document Shredding. (State of Nebraska Contract No. 81421 O4, MOU025. The amendment renews the contract from July 15, 2023, through July 14, 2024. The estimated cost to the County is not to exceed \$14,000.) ([C-23-0524](#))

B. Grant contracts with the following (funded by the Joint Budget Committee for the term of June 1, 2023, through June 30, 2023):

1. Lincoln Community Foundation (Lincoln Littles) for the tuition assistance program in the amount of \$100,000. ([C-23-0514](#))
2. Visionary Youth for the Mentoring in New Dimensions program in the amount of \$20,000. ([C-23-0516](#))

C. Setting a public hearing for Tuesday, June 27, 2023, at 9:00 a.m. to amend the appropriations for the Bridge and Special Road Fund.

D. Setting a public hearing for Tuesday, July 11, 2023, at 9:00 a.m., in Room 112 of the County-City Building (555 S 10th Street, Lincoln) regarding applications for a Class C liquor license for The Shed Wedding Venue LLC (22500 S 176th Street, Adams) and a corporate manager's liquor license for Cortney Dissmeyer.

5) PUBLIC HEARING

A. [Amusement license application](#) from Susan Cronin to hold a Grounded Nebraska Gravel Festival on June 23 - 25, 2023, at 16531 South 38th Street, Roca. (See correlating Item 6A.)

6) NEW BUSINESS

A. Amusement license application from Susan Cronin to hold a Grounded Nebraska Gravel Festival on June 23 - 25, 2023, at 16531 South 38th Street, Roca.

B. [Special designated license application](#) from Fucor Inc for an event at Prairie Pines Nature Preserve (3100 North 112th Street, Lincoln) on July 8, 2023.

- C. Resolution directing the County Engineer to conduct a study and the Planning Department to write a report regarding vacating certain portions of right-of-way near the intersection of West Prucha Street and Southwest 112th Street, Crete, Nebraska, more particularly described in "Exhibit A" and located in Lancaster County, Nebraska. ([R-23-0039](#))
 - D. Recommendation from County Engineering to award a bid to Subsurface, Inc. for CIPP Culvert Liners 2023 (Phase I) at an estimated cost of \$327,425. (Bid No. 23-151, Project No. 23-30) ([B-23-151](#))
 - E. Reappointment of Tara Knuth, Vice Chair, to the Lancaster County Visitors Promotion Committee for a four-year term commencing July 1, 2023, and ending June 30, 2027.
 - F. Appointment of Tim Savona to the Lancaster County Visitors Promotion Committee for the remainder of the four-year term commencing July 1, 2022 and ending June 30, 2026.
 - G. Agreement with the Nebraska Commission for the Blind and Visually Impaired for the Lancaster County Records Management Department to serve as a training site. (Term of the agreement is from June 12, 2023, through July 21, 2023.) ([C-23-0511](#))
 - H. Professional services contract with Eleanor Creative to implement marketing and hiring campaigns. The cost to the County is \$91,000 for services plus reimbursable expenses for advertising not to exceed \$50,000. ([C-23-0525](#))
 - I. Mini-grant contract application with the Nebraska Department of Transportation in the amount of \$18,560 for the Lancaster County Sheriff's Office to participate in the nationwide "Speeding Prevention" mobilization. (The period of the grant is from July 10, 2023, through July 31, 2023.) ([C-23-0510](#))
 - J. Acceptance of a grant award from the Nebraska Crime Commission in the amount of \$90,000 for Lancaster County Juvenile Services. (State Grant Award 24-JS-0411. The grant period is from July 1, 2023, through June 30, 2024.) ([C-23-0515](#))
 - K. User agreement with the Nebraska Crime Commission to authorize Lancaster County to use the Nebraska Screen and Assessment Tool (NSAT) for its juvenile diversion programs. There is no cost to the County. ([C-23-0513](#))
 - L. Memorandum of Understanding with Fifth Asset, Inc., dba DebtBook, for debt and lease management software and consulting services. The estimated cost to the County is not to exceed \$14,000. (The term is for one year using the Region 14 Education Service Center (ESC)/NCPA Contract No. 14-03, MOU164.) ([C-23-0519](#))
 - M. Contract with Firespring to provide the annual services for business card and letterhead printing. The cost to the County is not to exceed \$15,000. (Bid No. 23-139, the contract shall be effective for one (1) year upon execution.) ([C-23-0523](#))
- 7) **PUBLIC COMMENT** - Those wishing to speak on items relating to County business not on the agenda may do so at this time.

8) **ANNOUNCEMENTS**

- A. The Lancaster County Board of Commissioners will hold interviews for the Director of Community Corrections on Wednesday, June 21, 2023, at 8:30 a.m., in Room 113 of the County-City Building (555 South 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 22, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, June 27, 2023, at 9:00 a.m., and department budget hearings immediately following, in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook ([YouTube.com/LNKTvcity](https://www.youtube.com/LNKTvcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

9) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)