



**LANCASTER COUNTY BOARD OF COMMISSIONERS
STAFF MEETING
THURSDAY, JUNE 22, 2023 COUNTY CITY BUILDING
ROOM 112 - CITY COUNTY CHAMBERS
8:30 A.M.**

Location Announcement of the Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the back of the room.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR JUNE 15, 2023

Documents:

[June 15, 2023 Minutes.pdf](#)

2. 8:30 A.M. – LEGISLATIVE UPDATE

Joe Kohout, Brennen Miller, and Sarah Wagelie, Kissel, Kohout, ES Associates LLC

3. 9:00 A.M. – QUARTERLY HR UPDATE AND BUDGET OVERVIEW

Barb McIntyre, Director, Lincoln-Lancaster County Human Resources

4. 9:30 A.M. – RURAL WATER UPDATE

Jordon Bang, District Manager, Lancaster Rural Water District No.1

5. 9:45 A.M.—QUARTERLY PLANNING UPDATE AND BUDGET OVERVIEW

David Cary, Director, Lincoln-Lancaster County Planning

6. 10:00 A.M.—LIBRARY BUDGET OVERVIEW

Ryan Wieber, Director, Lincoln City Libraries

7. 10:15 A.M.—PURCHASING BUDGET OVERVIEW

Peter Kroll, Purchasing Agent, Lincoln-Lancaster County Purchasing

8. 10:30 A.M. – DIRECTOR OF COMMUNITY CORRECTIONS CANDIDATE DISCUSSION

9. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Register a Voting Delegate for the 2023 NACo Annual Business Meeting (July 21-24)

10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

- A. SENDD
Thursday, June 15, 2023 @ 7:00 p.m.
Schulte

- B. Lancaster County Ag Society
Thursday, June 15, 2023 @ 7:30 p.m.
Amundson / Vest

- C. New Americans Task Force Meeting
Friday, June 16, 2023 @ 12:00 p.m.
Yoakum

- D. Mutual Aid
Monday, June 19, 2023 @ 8:00 p.m.
Flowerday / Yoakum

- E. OTHER MEETINGS ATTENDED SINCE LAST STAFF MEETING**

11. SCHEDULE OF BOARD MEMBER MEETINGS

- A. LIBA
Monday, June 26, 2023 @ 11:45 a.m.
Schulte / Vest

- B. Monthly Meeting with Chair, Vice Chair and Planning
Tuesday, June 27, 2023 @ 8:15 a.m.
Flowerday / Yoakum

12. EMERGENCY ITEMS

13. ADJOURNMENT

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, JUNE 15, 2023 AT 8:30 A.M.
COUNTY CITY BUILDING, 555 S. 10TH STREET
ROOM 112 – CITY COUNTY CHAMBERS**

Commissioners Present: Christa Yoakum, Chair; Roma Amundson and Rick Vest

Commissioners Absent: Sean Flowerday, Vice Chair; and Matt Schulte

Others Present: David Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; and Courtney Lyons, Deputy County Clerk

Advanced public notice of the meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, website and emailed to the media on June 14, 2023. Notice was also published in the Lincoln Journal Star print and digital editions on June 12, 2023.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:30 a.m.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES

A. Staff Meeting Minutes for May 30, 2023

MOTION: Amundson moved and Vest seconded approval of the minutes. Vest, Amundson and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.

B. Staff Meeting Minutes for June 1, 2023

MOTION: Vest moved and Amundson seconded approval of the minutes. Vest, Amundson and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.

2. EXECUTIVE SESSION

MOTION: Vest moved and Amundson seconded entering Executive Session at 8:33 a.m. for the purposes of pending litigation, potential litigation, legal advice and to protect the public interest. Vest, Amundson and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.

Yoakum restated the purpose for the Board to enter Executive Session.

MOTION: Vest moved and Amundson seconded to exit Executive Session at 8:57 a.m. Amundson, Vest and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.

3. ELECTION COMMISSIONER SALARY

Nicole Gross, Human Resources Total Rewards Division Leader, summarized the market review for an adjustment to the salary for the Election Commissioner (see agenda packet) and reviewed the

process for making a salary adjustment recommendation. Based on the market review, Gross stated the midpoint salary was \$115,723 and the current Election Commissioner salary is \$104,098.

She added the Deputy Election Commissioner salary is currently 72 percent of the Election Commissioner salary because the current deputy works a reduced schedule. Derbin discussed the details of the Deputy Election Commissioner salary.

MOTION: Vest moved and Amundson seconded to set the Election Commissioner salary at \$115,723 and adjust the Deputy Election Commissioner salary based on discussions between the Election Commissioner and the Deputy Election Commissioner and to use the same language to set the salaries as for other elected officials. Amundson, Vest and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.

Board members moved discussion to Item 6.

DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

Steering Committee

Amundson summarized the meeting, including an update on jail standards, a discussion on probation, and a legislative update.

County Board Workshop

Yoakum described the workshop sessions. Vest and Amundson also attended.

Chamber Coffee

Yoakum stated there was a legislative update and that there will be a Legislative Summit in August. Other government organizations also gave updates, including the Lincoln Public Schools Board of Education and the Airport Authority.

Cornhusker Girls State

Schulte attended but was absent for the discussion.

Parks and Recreation Advisory Board

Schulte attended but was absent for the discussion.

Realtors Association Government Affairs Committee

Amundson attended.

Juvenile Detention Alternatives Initiative (JDAI)

Amundson summarized the report she gave on the County. She said they also discussed collaborative housing and Pinnacle Bank Arena.

4. VISITORS PROMOTION COMMITTEE (VPC) APPOINTMENTS

- A. Reappointment of Tara Knuth, Vice Chair, to the Lancaster County Visitors Promotion Committee for a Four-Year Term Commencing July 1, 2023, and Ending June 30, 2027.**

Aaron Stitt, Lincoln Visitor Promotion Committee Chair, provided a background on both Items 4A and 4B. Derbin recommended moving the items to a Tuesday Board of Commissioners meeting and Board members agreed.

- B. Appointment of Tim Savona to the Lancaster County Visitors Promotion Committee for the Remainder of the Four-Year Term Commencing July 1, 2022 and Ending June 30, 2026.**

See Item 4A.

5. DEPUTY ADMINISTRATIVE OFFICER REPORT

- A. Request to Proclaim September 17-23, 2023, as Constitution Week**

Bauer described the request, which was made by a member of the Daughters of the American Revolution, and asked for guidance from the Board. Yoakum noted concerns with the organization, including a history of racism and concerns with their motto, but said overall the proclamation was a good thing. Amundson and Vest agreed. Vest clarified that the resolution would focus only on the Constitution.

Bauer stated she would prepare a resolution and present it to the Board at a later Tuesday meeting.

- B. Volunteer Opportunity for Daily Meal Service at People's City Mission**

Bauer provided an update on the volunteer opportunity. Board members and Bauer discussed scheduling and decided to volunteer on June 27th.

6. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

- A. Steering Committee**

Items 6A through 6G were moved ahead in the agenda.

- B. County Board Workshop**
- C. Chamber Coffee**
- D. Cornhusker Girls State**
- E. Parks and Recreation Advisory Board**
- F. Realtors Association Government Affairs Committee**
- G. JDAI**

- H. Region V Services Committee**

Yoakum exited the meeting at 9:26 a.m. and returned at 9:27 a.m.

Yoakum attended and reported the meeting time had changed. Attendees approved the budget with salary increases and described plans for moving buildings.

I. Region V Services Governing Board

Yoakum attended and said there was an update from The Bridge followed by approval of a contract award for a mental health respite center. She added Lincoln Regional Center will open beds in August after a remodel. The director was evaluated and will be receiving a raise in salary.

J. Railroad Transportation Safety District (RTSD)

Vest and Amundson attended. Vest reported that attendees elected new officers, approved a new budget, discussed the project at 33rd and Cornhusker, and voted to recommend an increase in the levy rate.

K. Public Building Commission

Amended reported attendees discussed the County-City building remodel, Hall of Justice remodel, and an update on the security buttons.

L. Lincoln-Lancaster County Board of Health

No report given.

M. Nebraska Community Aid and Juvenile Justice Conference

Yoakum, Vest and Amundson attended. Amundson described the conference sessions. Vest commended Yoakum and Amundson for their community involvement. Yoakum stated community involvement is the reason board members occasionally abstain from board votes. Board members discussed the high quality of the conference.

N. Lancaster County Mental Health Crisis Center Advisory Committee

Yoakum did not attend.

O. Other Meetings Attended Since Last Staff Meeting

District Energy Corporation

Vest stated Flowerday attended a meeting associated with the District Energy Corporation in Chicago last week and described the event.

Justice in Action

Vest stated he had a virtual call with Justice in Action about a dashboard on jail metrics that Information Services will assist with and post on the County's website.

7. SCHEDULE OF BOARD MEMBER MEETINGS

See agenda.

8. EMERGENCY ITEMS

9. ADJOURNMENT

MOTION: Vest moved and Amundson seconded to adjourn at 9:48 a.m. Vest, Amundson and Yoakum voted yes. Flowerday and Schulte were absent. Motion carried 3-0.



Matt Hansen
Lancaster County Clerk

