

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, AUGUST 8, 2023, AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;
Roma Amundson, Matt Schulte and Rick Vest

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES

A. Approval of the [minutes](#) of the Board of Commissioners meeting held on August 1, 2023.

2) CLAIMS

A. Approval of the [claims](#) processed through August 8, 2023.

3) CONSENT ITEMS - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendment to County Contract C-20-0550 with Supersteam for carpet/upholstery cleaning. (Bid No. 20-154. The amendment renews the contract from September 1, 2023, through August 31, 2024. The cost to the County is not to exceed \$2,500.) ([C-23-0638](#))

B. Right-of-way contracts with the following:

1. VALRIC LLC, South 120th Street and Pioneers Blvd, in the amount of \$3,264.98. (Project No. 22-55 / Q-005 and Q-076) ([C-23-0633](#))
2. Larry Knerr Trust, South 120th Street and Pioneers Blvd, in the amount of \$4,866.40, (Project No. 22-55 / Q-005 and Q-076) ([C-23-0634](#))

C. Utility Permits allowing Bauer Underground, Inc. (under project management of JEO Consulting Group, Inc.) to install underground duct work for future installation of communication cable for ARPA Broadband Phase II:

1. No. 2401 for Run 2 along South 96th Street and Princeton Road. (Installation is on the west side of South 96th Street north to the intersection of Panama Road and at the intersection of South 96th Street and Princeton Road going west on the south side of Princeton Road to intersection South

82nd Street, moving to the north side of the road and continuing west to the northeast corner of South 68th Street and Princeton Road.) ([C-23-0636](#))

2. No. 2402 for Run 3 along Panama Road. (Installation starts at the intersection of South 96th Street and Panama Road going east on the north side of Panama Road to the village of Panama, then crossing to the south side of Panama Road continuing east to the intersection of South 162nd Street (Highway 43). The portion from about Locust Street in Panama to Highway 43 is under the NDOT District No. 1 Permitting Office and is not part of this permit.) ([C-23-0637](#))

- D. Change Order No. 1 to County Contract C-23-0293 with Highway Improvement, Inc. for a crack sealing project overrun increasing the contract price by \$23,658.30. (Project No. 23-05; Bid No. 21-041) ([C-23-0628](#))

- E. Grant contracts with the following (for the term of July 1, 2023, through June 30, 2024):

1. Center for People in Need for the Neighborhood Food program in the amount of \$21,321 (funded by the Joint Budget Committee). ([C-23-0630](#))
2. Good Neighbor Community Center for the Basic & Emergency Needs and Food Distribution program in the amount of \$123,600 (funded by the Joint Budget Committee). ([C-23-0631](#))
3. United Way of Lincoln for the Clarity - Food Distribution program in the amount of \$8,000 (funded by County General Funds). ([C-23-0635](#))
4. Cedars Youth Services for the Tracking Services program in the amount of \$15,000 (funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Grant). ([C-23-0632](#))

- F. Received and placed on file the following reports for July 2023:

1. [Clerk of the District Court](#)
2. [Assessor/Register of Deeds](#)
3. [Records & Information Management](#)
4. [County Clerk](#)

4) **NEW BUSINESS**

- A. Recommendations from the Personnel Policy Board:

1. Create the following classifications:
 - a. [Marketing and Outreach Coordinator](#) (E16: \$63,180. - \$80,930.72)
 - b. [Payroll Administrator](#) (C21: \$75,397.92 - \$96,582.72)
2. Revise the classification of:
 - a. [Payroll Specialist](#) (C11)
 - b. [Payroll Coordinator](#) (C13)
 - c. [Building Cleaner](#) (A12)

- B. Resolution in the matter of the 2023-2024 annual cost of living wage adjustments for unrepresented classified County employees, Attorneys I and II, District Court Staff Attorneys, Law Clerks, Emergency Management Specialists, Deputy Sheriff Captains and Psychologist. (All wage adjustments shall take effect the pay period beginning August 24, 2023.) ([R-23-0055](#))

- C. Contract with Navia Benefit Solutions to provide administrative services for the County's Health Flexible Spending and Dependent Care Flexible Spending employee benefit plans. The cost to the County is not to exceed \$20,499. ([C-23-0629](#))

- D. Legal engagement agreement with Cline Williams Wright Johnson & Oldfather LLP to provide professional legal services to Lancaster County. (C-23-0639)
- E. Agreement with Felsburg Holt & Ullevig for on-call environmental engineering services at the request of the County Engineer. The cost to the County for a two-year term is not to exceed \$30,000. ([C-23-0641](#))
- F. Right-of-Way Certificate and LPA Encroachments Review related to paving improvements to [South 98th Street](#) from Old Cheney Road to A Street.

5) **PUBLIC COMMENT** - Those wishing to speak on items relating to County business not on the agenda may do so at this time.

6) **ANNOUNCEMENTS**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, August 10, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold the following meetings on Tuesday, August 15, 2023, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
 - 1. Regular Meeting
 - 2. Public hearing regarding the vacation of certain portions of right-of-way near the intersection of West Prucha Street and Southwest 112th Street, Crete, Nebraska
 - 3. Board of Equalization
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook ([YouTube.com/LNKTvcity](https://www.youtube.com/LNKTvcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)