

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, SEPTEMBER 12, 2023, AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;**  
**Roma Amundson, Matt Schulte and Rick Vest**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on September 5, 2023.

**2) CLAIMS**

- A. Approval of the [claims](#) processed through September 12, 2023.

**3) CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County Contracts:

1. C-20-0232 with Uretek USA Inc for soil stabilization for County Engineering. (Expenditures will increase by \$200,000 for the remainder of the term with a revised total of \$400,000.) [\(C-23-0691\)](#)
2. C-20-0634 with BJ's Fleet Wash LLC and C-20-0635 with JetSplash Full Service Car Wash for the annual services of vehicle washes and related services. (Quote 6273. The amendment renews the contract from September 17, 2023, through September 16, 2024. The cost to the County is not to exceed \$2,500.) [\(C-23-0732\)](#) [\(C-23-0733\)](#)
3. C-23-0452 with Godfrey's Tactical Supply for the annual supply of sheriff uniform clothing and accessories. (Quote 6596. The amendment changes the company name from Godfrey's Tactical Supply to Godfrey's Indoor Shooting and Archery Ranges LLC. The cost to the County will not change.) [\(C-23-0734\)](#)

- B. Right-of-way contract with Larry Moormeier, Pella Road and South 54<sup>th</sup> Street, in the amount of \$1,942.50 (Project 23-21 / X-045) [\(C-23-0728\)](#)

- C. Grant contract with Asian Community & Cultural Center for the Serving Immigrant & Refugee Youth program in the amount of \$50,000. (The contract is funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Grant. The term of the contract is January 1, 2023, through June 30, 2024.) ([C-23-0735](#))
- D. Received and placed on file the following reports:
  - 1. [Election Commissioner's report](#) on the all-mail special election conducted for the Firth Rural Fire Protection District on August 15, 2023
  - 2. [Records & Information Management](#) (August 2023)

#### 4) **NEW BUSINESS**

- A. Proclaiming September 17-23, 2023, as [Constitution Week](#) in Lancaster County, Nebraska.
- B. Resolution setting a public hearing regarding the vacation of a portion of Branched Oak Road between North 27<sup>th</sup> Street and North 40<sup>th</sup> Street, more particularly described in Exhibit "A," and located in Lancaster County, Nebraska. ([R-23-0069](#))
- C. Resolution and amendment to County Contract C-74-3162 with Apace. The amendment reflects the name change of Region V Community Human Services Program to Apace. ([R-23-0071](#))
- D. Resolution in the matter of terminating Human Resources Policy Bulletin No. 2022-2, Workplace Response to Covid-19 Policy. ([R-23-0070](#))
- E. Request for an Exceptional Circumstance Award under Personnel Rule 17.9 (b) for [Michael Becker](#), Community Corrections, for a \$500 award.
- F. Request for an Exceptional Circumstance Award under Personnel Rule 17.9 (b) for [Kristin Larson](#), Community Corrections, for a one-step pay increase.
- G. Appointment of Brad Johnson as Interim Director of the Youth Services Center and as Facility Administrator for purposes of developing and maintaining policies and procedures for the Youth Services Center, rescinding all prior appointments as Facility Administrator, effective September 12, 2023. (These appointments shall expire upon appointment of a permanent Youth Services Center Director.)
- H. Contract with the Administrative Office of Probation for the provision of detention services for juveniles at the Lancaster County Youth Services Center. The new per diem rate of \$334 per juvenile is effective July 1, 2023. ([C-23-0729](#))
- I. Agreement with Cazares Counseling LLC to provide substance abuse evaluations and educational sessions to inmates at the Lancaster County Department of Corrections. The cost to the County shall not exceed \$27,660. ([C-23-0736](#))
- J. Recommendations from the Personnel Policy Board:
  - 1. Revise the classification of [Jail Administrator](#) (C27)
  - 2. Request to create the [Workplace Weapons Human Resources Policy Bulletin](#)
  - 3. Request to amend the [Workplace Violence Prevention Human Resource Policy Bulletin](#)
- K. Recommendation from the [Southeast Nebraska Development District \(SEND\)](#) to award a contract through the Lancaster County Owner Occupied Rehabilitation Housing Program (20-HO-001-LCRF) for Project 013 to Crewline Exteriors in the amount of \$21,700 to remove and replace six windows, enclose home with vinyl siding, install soffit and fascia aluminum metal wrap and install new gutters.

L. Contracts with the following to provide annual services for the County snow removal and truck mounted plow services. The cost to the County is not to exceed \$65,600 for all contracts. (Bid 23-171. The contracts shall be effective August 1, 2023, through July 31, 2024.)

1. K2 Real Estate Development dba K2 Construction ([C-23-0730](#))
2. Jake's Odd Jobs ([C-23-0731](#))

M. Adoption of the [2024 Lancaster County Legislative Priorities](#).

N. Agreement with Baylor Evnen PC to provide processional legal services to Lancaster County. (C-23-0738)

5) **PUBLIC COMMENT** - Those wishing to speak on items relating to County business not on the agenda may do so at this time.

## 6) **ANNOUNCEMENTS**

A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, September 14, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

B. The Lancaster County Board of Commissioners will hold the following meetings on Tuesday, September 19, 2023, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

1. Regular meeting
2. Public Hearing regarding Comprehensive Plan Amendment 23009 to amend the 2050 Lincoln-Lancaster County Comprehensive Plan by adopting the Local Food System Plan.
3. Board of Equalization

C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV ([LNKTV.lincoln.ne.gov](http://LNKTV.lincoln.ne.gov)). LNKTV is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on YouTube and Facebook ([YouTube.com/LNKTVcity](https://www.youtube.com/LNKTVcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTV apps are also available on Roku, Apple TV and Amazon Fire TV.

## 7) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)