

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**ZOOM MEETING**  
**VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, APRIL 7, 2020**  
**9:00 A.M.**

**COMMISSIONERS: Sean Flowerday, Chair; Rick Vest, Vice Chair;**  
**Roma Amundson, Deb Schorr; and Christa Yoakum**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available at the rear of the Hearing Room. These materials can also be viewed on the County's website at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on an item set for **public hearing** are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

The Lancaster County Board of Commissioners adopted Resolution R-20-0019 on April 2, 2020, to temporarily suspended all other public speaking at its meetings due to the declared local emergency occurring in the County as a result of the COVID-19 pandemic.

**1) MINUTES:**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, March 31, 2020.

**2) CLAIMS:**

- A. Approval of all [claims](#) processed through April 7, 2020.

**3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Amendments on the following contracts:

1. C-16-0241 with Acuity Special Products, dba Zep Inc. for Comprehensive Operational & Janitorial Supplies Solutions. (Region 14 ESC/NCPA Master Agreement Contract No. 02-28. The amendment renews the Contract for an additional one (1) year term beginning May 1, 2020 through April 30, 2021. The cost to the County is not to exceed \$3,000.) ([C-20-0165](#))
2. C-19-0845 with InTech Software Solutions Inc. for additional services to build custom interfaces to the Modus Elections Manager election software. (The expenditure for the additional services shall not exceed \$8,460.) ([C-20-0173](#))

- B. Utility Permits with no cost to the County for the following:

1. No. 1956 allowing Unite Private Networks to install underground fiber optic cable within the easterly right-of-way of South 148th Street from Old Cheney Road to Yankee Hill Road. ([C-20-0143](#))
2. No. 1927 allowing ONEOK North Systems, LLC., to relocate underground gas pipeline under South 54th Street due to the South Beltway Construction Project. ([C-20-0157](#))
3. No. 964 allowing Windstream Nebraska LLC to re-locate existing buried fiber optic facilities east of North 84th Street on Agnew Road. ([C-20-0162](#))
4. No. 1963 allowing Windstream Nebraska LCC to re-locate existing underground fiber optic facilities approximately 2000 linear feet south of West Adams and Northwest 140th Street. ([C-20-0163](#))
5. No. 1953 allowing Windstream Nebraska LCC to re-locate existing underground fiber optic facilities east of North 179th & Holdrege Streets. ([C-20-0168](#))
6. No. 1957 allowing Infinity Broadband to install new fiber optic cable from South 68th Street and Woodland Boulevard, Hickman, north on 68th Street to Martell Road and easterly along Martell Road for new subdivision development. ([C-20-0169](#))

C. Received and placed on file the following reports for March, 2020:

1. [Clerk of the District Court](#)
2. [Assessor/Register of Deeds](#)

#### 4) **NEW BUSINESS:**

- A. Recommendation from the Purchasing Agent and County Engineer to award a contract for Concrete Box Culverts F78, F82, and F86, (Bid 20-063) to Bauer Underground. The total cost is \$1,598,518.46. ([B-20-063](#))
- B. Contract with Cummins Sales and Service to provide Planned Equipment Maintenance. (This Contract shall be effective May 1, 2020 through November 30, 2024. The cost to the County is not to exceed \$5,030.55 for the four (4) year Contract term.) ([C-20-0164](#))
- C. Contract with Allan Enterprises for Annual Supply – Microfilming Supplies. (Quote No. 6152. The contract is for one (1) year with the option to renew for three (3) additional one (1) year terms. The cost to the County is not to exceed \$5,700.) ([C-20-0166](#))
- D. Contract with Microfilm Imaging Systems, Inc. for Annual Supply – Microfilming Supplies. (Quote No. 6152. The contract is for one (1) year with the option to renew for three (3) additional one (1) year terms. The cost to the County is not to exceed \$3,600.) ([C-20-0167](#))
- E. Agreement between Lancaster County, on behalf of the Lancaster County Election Commissioner, and Steve McClatchey for the delivery of voting machines and other miscellaneous equipment to several polling locations for the Primary Election to be held on Tuesday, May 12, 2020. The County will pay \$63 per polling location for the delivery service. ([C-20-0170](#))
- F. Sales quotation from Seiler for annual technical support, software maintenance and warranty for the County Engineer's Trimble software and hardware. The cost to the County is \$11,829.75. ([C-20-0172](#))
- G. Ratification of the following grant awards with the Nebraska Crime Commission for Bureau of Justice Assistance funding for the Lancaster County – Diverting the School to Prison Pipeline Program, previously approved March 10, 2020:

1. #2017-DJ-BX-012 in the amount of \$22,395.10. ([C-20-0116](#))
2. #2018-DJ-BX-0173 in the amount of \$58,011.90. ([C-20-0117](#))

- H. Human Resources Policy Bulletin 2020-3, Paid Pandemic Leave; Emergency Paid Sick Leave; Emergency Family and Medical Leave
- I. Update on COVID-19 and Lancaster County response

## 5) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting via Zoom on Thursday, April 9, 2020 at 8:30 a.m. (County-City Building, Room 113)
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 14, 2020 via Zoom at 9:00 a.m. (County-City Building, Room 112)
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

## 6) **ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection by contacting the Lancaster County Clerk, at 402-441-7484 or [coclerk@lancaster.ne.gov](mailto:coclerk@lancaster.ne.gov). Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)