

AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 12, 2022, AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

COMMISSIONERS: Deb Schorr, Chair; Christa Yoakum, Vice Chair;
Roma Amundson, Sean Flowerday and Rick Vest

Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, all written material to be discussed at today's open meeting is available for electronic viewing from the County Clerk's staff. Printing options are available upon request. These materials can also be viewed on the County's web site at lancaster.ne.gov.

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

1) MINUTES:

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on April 5, 2022

2) CLAIMS:

- A. Approval of all [claims](#) processed through April 12, 2022

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County contracts:

1. C-20-0193 with Capital Arborist Tree for unit price City/County tree trimming and removal services. (Bid No. 20-267. The amendment renews the contract for an additional one (1) year term beginning March 9, 2022 through March 8, 2023. The cost to the County is not to exceed \$10,000. for all contracts.) ([C-22-0258](#))
2. C-20-0094 with New Heights Tree Service for unit price City/County tree trimming and removal services. (Bid No. 20-267. The amendment renews the contract for an additional one (1) year term beginning March 9, 2022 through March 8, 2023. The cost to the County is not to exceed \$10,000. for all contracts.) ([C-22-0259](#))
3. C-21-0799 with Vulcan Signs / Vulcan Aluminum for the annual supply of traffic sign faces. (Quote No. 6443. The amendment will increase prices for Lancaster County Engineering by \$18,000.00 for the remainder of the Contract term. The revised contract total with price increases is not to exceed \$40,000.) ([C-22-0245](#))
4. C-16-0241 with Acuity Special Products, dba Zep Inc. for comprehensive operational and janitorial supplies solutions, (Region 14 ESC/NCPA Master Agreement Contract No. 02-28. The amendment renews the contract for an additional one (1) year term beginning May 1, 2022 through April 30, 2023. The cost to the County is not to exceed \$2,000.) ([C-22-0257](#))

B. Right-of-way contracts with the following:

1. Tanya Lea Duba Revocable Trust, West Olive Creek Road and Southwest 14th Street, in the amount of \$5,879. (Project 22-21 /W-58) ([C-22-0248](#))
2. Thomas H. and Fern F. Sullivan, Southwest 14th Street and West Olive Creek Road, in the amount of \$790. (Project 22-21 / W-241) ([C-22-0251](#))
3. Claude F. and Linda D. Jensen Revocable Trust, South 120th Street and Saltillo Road, in the amount of \$343. (Project 22-21 / Q-19) ([C-22-0253](#))
4. Owen D. and Marilyn Jensen, South 134th Street and Saltillo Road, in the amount of \$487. (Project 22-21/ Q-22) ([C-22-0254](#))
5. Gene Allen and Patsy Lee Wheelock, Southwest 72nd Street and West Stagecoach Road, in the amount of \$3,135. (Project 22-21 /V-95) ([C-22-0255](#))

C. Change Orders to County Contract C-21-0524 with BIC Construction, LLC for the Election Commission expansion as follows (Bid No. 21-137):

1. Number 8 to add a bulkhead to an open office at an increase of \$988. ([C-22-0246](#))
2. Number 9 to provide and install carpet at an increase of \$663. ([C-22-0247](#))

D. Received and placed on file the following reports:

1. [Clerk of the District Court](#) for March 2022
2. [Assessor/Register of Deeds](#) for March 2022
3. [Records & Information Management](#) for March 2022
4. [County Clerk's Office](#) for March 2022
5. [County Attorney's Office](#) Quarterly Report for January to March 2022
6. [County Engineering](#) Quarterly Report for January to March 2022
7. Independent [auditor's report](#) for Lancaster County for fiscal year ending June 30, 2021 (The auditor issued an unqualified opinion of the financial statements.)

4) NEW BUSINESS:

- A. Resolution in the matter of authorizing the County Board Chair or Vice Chair to sign the Task Order Agreement with Felsburg Holt & Ullevig for National Environmental Policy Act (Environmental) services (Project 22-44; LCLC-5272(1) CN 13492; Arbor Road Bridge) ([R-22-0026](#))
- B. On-Call Professional Services Task Order Agreement with Felsburg Holt & Ullevig for National Environmental Policy Act (Environmental) services in the amount of \$11,157.77 (Project 22-44; LCLC-5272(1) CN 13492; Arbor Road Bridge). ([C-22-0249](#))
- C. Special designated license application from [Meier's Wine, Inc d/b/a Meier's Cork 'n Bottle](#) for an event at the Boy Scouts Outdoor Education Center (600 S. 120th Street, Lincoln NE) on May 23, 2022.
- D. Certification of the 5311 [Operating Assistance State Fiscal Year 2022-23](#) exhibit for federal funds to provide public transportation in Lancaster County and the bordering communities of Adams, Cortland, Ceresco, Eagle and Greenwood previously accepted under County Resolution No. R-21-0019.
- E. Contract with Midwest Towing and Recovery to provide annual towing services and storage of towed vehicles and other property for Lancaster County (Bid No. 22-078. This contract shall be effective April 26, 2022 through April 25, 2025. The cost to the County is not to exceed \$30,000.) ([C-22-0252](#))
- F. Interlocal Agreement with the Village of Malcolm to coordinate pavement markings and routine winter road and street maintenance responsibilities. (The Village will pay the County for pavement markings at the County's current pavement marking contract rate, in addition to paying \$40 per lane mile for each application of any materials, as established in Attachment "B".) ([C-22-0250](#))

- G. Interlocal Agreement with Saunders County to participate in cooperative bidding for the 2021 County Bridge Match Program, to conduct culvert improvement and maintenance on structures C005502010 (located on West Bluff Road approximately 0.3 miles east of Northwest 84th Street) and C007804303 (located on Saunders County Road 11, approximately 0.06 miles north of the intersection of N 162nd Street and Ashland Road.) ([C-22-0256](#))
- H. Ratification a mini grant application and award with the Nebraska Department of Transportation Highway Safety Office in the amount of \$4,880 for Lancaster County Sheriff's Office overtime in conjunction with the "Drug Impaired Driving" enforcement mobilization. ([C-22-0244](#))
- I. Recommendations from the Personnel Policy Board to do the following:
 - 1. Create the following classifications:
 - a. [Grant Specialist](#) (C08 \$46,107.36 - \$59,063.68);
 - b. [Accountant I](#) (C11 \$51,276.16 - \$65,669.76); and
 - c. [Accountant II](#) (C13 \$55,028.48 - \$70,489.12).
 - 2. Change the title of [Accountant to Accountant III](#) and revise the classification.
 - 3. Revise the classifications of [Records Courier](#), [Imaging Clerk](#), [Records Coordinator](#) and [Engineering Technician II](#).
 - 4. Change the pay grade and revise the classification of the [Accounting Specialist](#) (C06 \$42,962.40 - \$55,028.48 to C08 \$46,107.36 - \$59,063.68).
 - 5. Change the pay grades of the following classifications:
 - a. Corrections - Sergeant (C18 \$65,669.76 - \$84,119.36 to C19 \$68,036.80 - \$87,147.84);
 - b. Corrections - Lieutenant (C21 \$73,024.64 - \$93,541.76 to C22 \$75,651.68 - \$96,905.12);
 - c. Jail Administrator (C26 \$87,147.84 - \$111,631.52 to C27 \$90,284.48 - \$115,652.16);
 - d. Mental Health Managed Care Coordinator (C10 \$49,489.44 - \$63,392.16 to C15 \$59,063.68 - \$75,651.68); and
 - e. Crisis Center Team Supervisor (C10 \$49,489.44 - \$63,392.16 to C15 \$59,063.68 - \$75,651.68).
 - 6. Amend County [Rule 18.1](#) – Compensation for Absence on Holidays.
 - 7. Amend the Workplace Response to [COVID-19](#) Human Resources Policy Bulletin.

5) LEGISLATIVE UPDATE:

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

7) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 14, 2022, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 19, 2022, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv, YouTube, Roku and Apple TV.

8) ADJOURNMENT

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10th Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at lancaster.ne.gov.

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)