

**AGENDA**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, JUNE 23, 2020**  
**9:00 A.M.**

**COMMISSIONERS: Sean Flowerday, Chair; Rick Vest, Vice Chair;**  
**Roma Amundson, Deb Schorr; and Christa Yoakum**

*Location Announcement of Nebraska Open Meetings Act: A copy of the Nebraska Open Meetings Act is located on the wall at the rear of the Hearing Room. Additionally, a copy of all written material to be discussed at today's open meeting is available from the County Clerk's staff at the front of the Hearing Room. These materials can also be viewed on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).*

Those wishing to speak on items specific to today's agenda are asked to do so when the item is called by the County Clerk. Each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair.

Those wishing to speak on items relating to other County business not on the agenda may speak during the public comment portion of the agenda. Each speaker is limited to five (5) minutes. These time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period will be limited to one (1) hour.

If you are here to participate on an item and need special consideration because of a schedule conflict or some other reason, please let the Clerk know prior to the meeting so we may accommodate your needs.

**1) MINUTES:**

- A. Approval of the [minutes](#) of the Board of Commissioners meeting held on Tuesday, June 16, 2020.
- B. Approval of the [minutes](#) of the Board of Commissioners budget meeting held on Tuesday, June 16, 2020.

**2) CLAIMS:**

- A. Approval of all [claims](#) processed through June 23, 2020.

**3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. Grant contracts with the following funded by the Joint Budget Committee (for the period of July 1, 2020 through June 30, 2021):
  - 1. CASA for Lancaster County for the Court Advocacy for At-Risk Children program in the amount of \$10,000. ([C-20-0325](#))
  - 2. Center for People in Need for the Neighborhood Food program in the amount of \$20,000. ([C-20-0326](#))
- B. Grant contracts with the following funded by the Juvenile Justice Prevention Funds (for the period of July 1, 2020 through June 30, 2021):

1. CASA for Lancaster County for the Advocacy for High Risk and Crossover Youth program in the amount of \$10,000. ([C-20-0328](#))
  2. The Mediation Center for the Restorative Justice Practices program in the amount of \$36,370. ([C-20-0330](#))
  3. OMNI Inventive Care for the Parent Management Training program in the amount of \$20,000. ([C-20-0331](#))
  4. OMNI Inventive Care for the Truancy Diversion program in the amount of \$11,726. ([C-20-0332](#))
- C. Grant contracts with the following funded by the Nebraska Commission on Law Enforcement and Criminal Justice Juvenile Services Aid Grant (for the period of July 1, 2020 through June 30, 2021):
1. Family Service Lincoln for the School Based Therapeutic Services program in the amount of \$65,000. ([C-20-0334](#))
  2. Girl Scouts Spirit of Nebraska for the Juvenile Justice Outreach program in the amount of \$12,000. ([C-20-0335](#))
  3. Lighthouse, Inc., for the Restorative Practices program in the amount of \$32,482. ([C-20-0336](#))
  4. The Mediation Center for the Restorative Justice program in the amount of \$125,199. ([C-20-0337](#))
  5. OMNI Inventive Care for the Truancy Diversion Therapy program in the amount of \$31,851. ([C-20-0338](#))
- D. Subawards with the following funded by the Nebraska Commission on Law Enforcement and Criminal Justice Juvenile Services Aid Grant (for the period of July 1, 2020 through June 30, 2021)
1. CEDARS Youth Services for the Crisis Stabilization and 5-0 Fun Club programs in the amount of \$71,268. ([C-20-0342](#))
  2. El Centro de las Americas for the Youth Program in the amount of \$90,372.98. ([C-20-0343](#))
  3. Family Service for the Family Service School-Based Therapy program in the amount of \$65,000. ([C-20-0345](#))
  4. Lincoln Public Schools (LPS) for Lincoln High Schools program in the amount of \$214,446. ([C-20-0346](#))
  5. Girl Scouts Spirit of Nebraska for the Juvenile Justice Outreach programs in the amount of \$12,000. ([C-20-0347](#))
  6. Malone Leadership Academy for the Reduce Racial and Ethnic Disparities program in the amount of \$22,862.42. ([C-20-0349](#))
  7. Lighthouse for the Restorative Practices program in the amount of \$30,782 ([C-20-0350](#))
  8. The HUB for the Volunteer Coordination program in the amount of \$30,417. ([C-20-0351](#))
  9. HopeSpoke for the Pilots of Change program in the amount of \$95,918.90. ([C-20-0364](#))
- E. Amendments to the following County contracts:
1. C-19-0236 with Cellebrite Inc., for Universal Forensic Extraction Device. (The amendment renews the contract from June 9, 2020 through June 8, 2021. The estimated cost to the County is not to exceed \$76,000.) ([C-20-0333](#))
  2. C-17-0831 with Soval Solutions, LLC for consulting services to evaluate the Supervised Sentence Conversion Reentry Program. (This amendment extends the contract for an additional one-year period. The cost to the County is not to exceed \$30,000.) ([C-20-0339](#))

3. C-19-0617 with Tradebe Environmental Services, LLC for Annual Services - Hazardous Waste Services. (RFP No. 19-103. The amendment renews the contract from July 1, 2020 through June 30, 2021. The cost to the County is not to exceed \$1,000.) ([C-20-0340](#))
4. C-18-0356 with Company Care for the Employee Medical Exams. (The amendment renews the contract from July 3, 2020 through July 2, 2021. The estimated cost to the County is not to exceed \$15,000.) ([C-20-0348](#))

F. Right-of-way contract with the Board of Regents for the University of Nebraska, North 190<sup>th</sup> Street and Havelock Avenue, in the amount of \$1,911. ([C-20-0352](#))

G. Change Order #2 to County Contract C-18-0262 with the City of Lincoln and the Lower Platte South Natural Resources District (Interlocal Agreement that includes County Bridge O-37 Protection Project) for the repair of two piles at the east abutment of Bridge O-37 for an increase of \$21,915. ([C-20-0353](#))

H. Setting public hearings on Tuesday, June 30, 2020 for the following.

1. Amusement license application from Jerry McCabe with Sleepy Bees Lavender Farm for events at 25700 South 38<sup>th</sup> Street, Firth Nebraska on July 11, 18, and 25, 2020, and August 1 and 8, 2020.
2. Change of Zone 20014 - AG Agricultural to AGR Agricultural Residential on 7.59 acres located at 13350 North 84th Street, Lancaster County, Nebraska.

#### 4) **OLD BUSINESS:**

A. Agreement with Pharmerica for pharmacy services at the Mental Health Crisis Center. The term of the agreement is for three months from the date of execution. The cost to the County is \$8,700 (Held over from June 9, 2020 agenda) (C-20-0307)

#### 5) **NEW BUSINESS:**

A. HIPAA Business Associate Agreement (BAA) with MedReview, LLC. The BAA relates to an audit of Lancaster County's employee benefits plans. ([C-20-0354](#))

B. Professional services agreement with Soval Solutions, LLC for consulting services to evaluate the Department of Community Corrections' Reentry Expansion and Enhancement Program. The term of the contract is from January 1, 2020 through September 30, 2023. The cost to the County is not to exceed \$105,000. ([C-20-0355](#))

C. Agricultural lease agreement with Andrew Neujahr for use of up to 54.7 acres of agricultural land located in Lancaster County as legally described in the agreement. Mr. Neujahr will pay the County \$85.37 per acre. The term of the agreement is March 1, 2020 through February 28, 2021. ([C-20-0356](#))

D. Agreement with the Systematic Alien Verification for Entitlements Program for General Assistance. The total cost is \$300 for the period of July 1, 2020 through June 30, 2022. ([C-20-0357](#))

E. Information Services Policy Committee [Software Policy](#) (Policy # ISPC-SEC-SW-P).

- F.** Agreement with Delta Restoration Services of Lincoln and Southeast Nebraska for disinfection services for the in-person protest hearings. The term of the agreement is June 1, 2020 through August 31, 2020. The cost to the County is \$1,350 per night. ([C-20-0358](#))
- G.** Agreements with the following individuals to provide referee services to hear valuation protests for the 2020 tax year and to transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations:
1. Professional Property Valuations LLC – Tyler Hawkins at a rate of \$110 ([C-20-0359](#))
  2. Sally Webster at a rate of \$130. ([C-20-0360](#))
- H.** Recommendation from the Purchasing Agent to award a contract to Whitehead Oil for the Annual Supply - Motor Fuel (Bid No. 20-137). The estimated cost is \$500,000. ([B-20-0137](#))
- I.** Contract with Whitehead Oil Company to provide Annual Supply - Motor Fuel. (Bid No. 20-137. This contract shall be effective upon execution through June 21, 2021. The cost to the County is not to exceed \$500,000.) ([C-20-0341](#))
- J.** Resolution in the matter of authorizing use of County Visitors Improvement Fund for visitor promotion. ([R-20-0032](#))
- K.** Resolution authorizing the installation of traffic control devices in Lancaster County. ([R-20-0033](#))
- L.** Resolution authorizing Sean Flowerday to sign the Environmental Services agreement with Felsburg, Holt & Ullevig, Inc., for environmental services at South 98<sup>th</sup> Street from Old Cheney Road to A Street. ([R-20-0034](#))
- M.** Agreement with Felsburg Holt & Ullevig for environmental services for the federal-aid transportation project on South 98<sup>th</sup> Street from Old Cheney Road to A Street (Project No. LCLC-5275(1)). The cost to the County shall not exceed \$10,472.44. ([C-20-0361](#))
- N.** Agreement with Felsburg Holt & Ullevig for professional engineering services, as specified in the agreement, related to 2020 countywide Traffic and Safety analysis services. The term of the agreement shall be for two years. The cost to the County is not to exceed \$25,000. ([C-20-0362](#))
- O.** Agreement with Thiele Geotech, Inc., to obtain the services of a qualified professional to provide material testing services for the County. The length of this agreement shall be for one-year from July 1, 2020 with the option to renew for one additional year. The total amount is not to exceed \$19,027. ([C-20-0363](#))
- P.** Contract with Dickey – Hinds – Muir Incorporated for Office Remodel – County Engineer. (Bid No. 20-139. The work shall begin on or before July 3, 2020. The cost to the County is not to exceed \$188,900. ([C-20-0344](#))
- Q.** Recommendations from the Purchasing Agent and the County Engineer to award bids to the following:
1. Tim Sisco Construction for Culvert Maintenance (Phase 2 - Bid No. 20-132) in the amount of \$605,483.55. ([B-20-0132](#))

2. Van Kirk Brothers Contracting for Concrete Box Culvert M-164 (Bid No. 20-134) for a total cost of \$686,924. ([B-20-0134](#))
3. Murphy Tractor for Line Items 1 and 2 for the Annual Supply of Track Loader Rental (Bid No. 20-136). The total cost over the four-year rental period for four units is \$246,240. ([B-20-0136](#))
4. Van Kirk Brothers Contracting for Replacement of Box Culvert H-115 (Bid No. 20-138) for a total cost of \$318,459. ([B-20-0138](#))
5. Office Interiors and Design for County Engineer Office Furniture (Bid No. 20-140) for a total cost of \$130,635.17. ([C-20-0140](#))

**6) UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:**

- 7) PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Per the Lancaster County Board of Commissioners' Guidelines for Public Participation each speaker is limited to five (5) minutes. Time limits may be extended or reasonably decreased at the discretion of the County Board Chair. The public comment period is limited to one (1) hour in duration.

**8) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a special budget hearing with City of Lincoln staff on Tuesday, June 23, 2020 at 10:00 a.m., or immediately following the Board of Commissioners meeting in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, June 25, 2020 at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, June 30, 2020 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

**9) ADJOURNMENT**

This agenda, which is kept continually current, is available for inspection during regular business hours in the office of the Lancaster County Clerk, located at 555 S. 10<sup>th</sup> Street, Room 108, Lincoln, Nebraska. Meeting agendas and minutes are also available on the County's web site at [lancaster.ne.gov](http://lancaster.ne.gov).

Interpreters for the hearing impaired are available upon request. Please contact the County Clerk's Office at 402-441-7481 at least 48 hours prior to the meeting if this accommodation is required, or if you have any other special communication needs requiring assistance.

Si necesita ayuda con el idioma español, por favor haga arreglos con el secretario del condado de Lancaster en un plazo de dos días antes de la reunión pública. El número de teléfono del secretario del condado de Lancaster es 402-441-7481. (If you need Spanish language assistance, please make arrangements with the Lancaster County Clerk within two days of the public meeting. The phone number for the Lancaster County Clerk is 402-441-7481.)