

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JANUARY 25, 2022, AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

**COMMISSIONERS: Deb Schorr, Chair; Christa Yoakum, Vice Chair;
Roma Amundson, Sean Flowerday; and Rick Vest**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on January 21, 2022.

Commissioners present: Deb Schorr, Chair; Christa Yoakum, Vice Chair; Roma Amundson, Sean Flowerday and Rick Vest

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; Leslie Brestel and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:03 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 18, 2022

MOTION: Amundson moved and Flowerday seconded approval of the minutes. Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

2) CLAIMS:

A. Amendment to the claims report approved on January 18, 2022

MOTION: Yoakum moved and Amundson seconded approval of the amendment to the January 18, 2022 claims. Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

B. Approval of all claims processed through January 25, 2022

MOTION: Yoakum moved and Vest seconded approval of the claims. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approved of:

A. Amendment to the following contracts:

1. C-19-0574 with the Lancaster County Agricultural Society for facility improvements related to the National High School Finals Rodeo. (The amendment provides for reimbursing the Grantee for certain expenses that are paid between August 1, 2021, and June 30, 2023, to improve the Grantee's visitor's attraction and that are necessary to host the National High School Finals Rodeo event in 2026 and/or 2027, without increasing the total amount of Grant Funds.) (C-22-0061)

2. C-19-0100 with B.I. Incorporated for offender monitoring products, services and solutions (using the U.S. Communities/City and County of Denver Contract No. 201844994 (MOU043). The amendment renews the contract from February 1, 2022 through January 31, 2023. The estimated cost is not to exceed \$110,400.) (C-22-0065)
3. C-18-0051 with Rochester Armored Car for annual armored car services (Bid No. 17-290. The amendment renews the contract for an additional four (4) year term beginning February 1, 2022 through January 31, 2026. The cost shall not exceed \$60,000.) (C-22-0066)
4. C-20-0077 with Cash-Wa Distributing Company for food products and distribution with related equipment, supplies and services (using the Sourcewell Contract No. 112917-MUG, State of NE Participating Addendum No. 15060 OC) (MOU065). The amendment renews the contract from February 18, 2022 through October 22, 2022. The cost is not to exceed \$5,000.) (C-22-0071)
5. C-18-0534 with Diamond Vogel (Vogel West, Inc.) for paint and related products (University of Nebraska RFP #2951-18-7215 (MOU031). The amendment assigns rights of Diamond Vogel (Vogel West, Inc.) to Diamond Vogel, Inc. dba Diamond Vogel.) (C-22-0067)

B. Received and placed on file the following reports:

1. County mileage reimbursement report (October – December 2021)
2. County Attorney’s semi-annual report (July – December 2021)
3. County Attorney’s annual report (January – December 2021)

MOTION: Amundson moved and Yoakum seconded approval of the consent items. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.

4) NEW BUSINESS:

- A.** Request for an Exceptional Circumstance Award under Personnel Rule 17.9 (b) for Jenni Ryan, Human Services Agency, for a \$500 award

Sara Hoyle, Human Services Director, explained that Ryan assisted the Lincoln City Council and Lancaster County Board when positions in those offices were recently vacated. Kristy Bauer, Deputy Chief Administrative Officer, noted that Ryan also helped various County departments with website issues.

The Board thanked Ryan for her assistance.

Ryan commented that it is a pleasure to work in an environment which values and appreciates employees.

MOTION: Yoakum moved and Amundson seconded approval of the award. Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

- B.** Resolution in the matter of amending the policy governing the expenditure of public funds for payment of reimbursement of actual and necessary expenses incurred by county elected officials, appointed officials, employees and volunteers. (R-22-0011)

MOTION: Amundson moved and Yoakum seconded approval of the resolution. Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

- C.** Resolution authorizing the installation of a “WATCH FOR TURNING VEHICLES” sign approximately 400 feet north of the residential access driveway at 6601 South 120th Street. (R-22-0010)

Pam Dingman, County Engineer, displayed a map showing the proposed location of the sign (Exhibit 1).

MOTION: Amundson moved and Yoakum seconded approval of the resolution. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

- D. Resolution to remove and replace traffic signs at the intersection of Wagon Trail Road and South 120th Street. (R-22-0009)

Dingman displayed a map showing the locations of the current and proposed signs (Exhibit 2).

MOTION: Amundson moved and Yoakum seconded approval of the resolution. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.

- E. Resolution in the matter of authorizing the Board Chair or Vice Chair to sign the professional environmental services supplemental agreement #2 to C-18-0721 and C-20-0567 with Felsburg, Holt & Ullevig. (R-22-0008)

MOTION: Vest moved and Flowerday seconded approval of the resolution.

Schorr asked for clarification of the difference between Items F and H.

Dingman answered one is for environmental and Advance Research Projects Agency (ARPA) services (Item F); the second is for design services (Item H).

ROLL CALL: Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

- F. Supplemental Agreement #2 to County contracts C-18-0721 and C-20-0567 with Felsburg, Holt & Ullevig for professional environmental services. (Project 16-17; HSIP-5280(2) CN 13391); Saltillo Road – South 27th Street to South 68th Street. The consultant shall complete all services by December 31, 2023. The total increase in fixed fee-for-profit is \$6,684.66 and actual costs are increased by \$51,290.47.) (C-22-0063)

Dingman stated the Engineering Department will have to adjust expenses within its budget to accommodate the increased cost.

MOTION: Amundson moved and Yoakum seconded approval of the supplemental agreement. Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

- G. Resolution in the matter of authorizing the County Board Chair or Vice Chair to sign the Professional Engineering Services Supplemental Agreement #2 to County contracts C-20-0692 and C-19-0097 with Felsburg, Holt & Ullevig. (R-22-0007)

MOTION: Vest moved and Amundson seconded approval of the resolution. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

- H. Supplemental Agreement #2 to County Contracts C-20-0692 and C-19-0097 with Felsburg, Holt & Ullevig for professional engineering services. (Project 16-17; HSIP-5280(2) CN 13391); Saltillo Road – South 27th Street to South 68th Street. The consultant shall complete all services by November 30, 2023. The total increase in fixed fee-for-profit is \$23,835.66 and actual costs are increased by \$191,314.34.) (C-22-0062)

Amundson inquired if the budgeted amount should be in the 2023-24 budget. Dingman explained that the funds are encumbered in the year the contracts are approved by the County Board. Payments will be made from the encumbered funds upon receipt of invoices.

MOTION: Amundson moved and Flowerday seconded approval of the supplemental agreement. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.

- I. Grant application from Lincoln-Lancaster County Emergency Management to Nebraska Emergency Management Agency (NEMA) to add three (3) outdoor warning sirens to the existing network of sirens providing coverage to Lancaster County. (The proposed total cost is \$95,376.70. The proposed County share is \$39,125.) (C-22-0064)

Jim Davidsaver, Emergency Management Director, noted this grant allows the department to add three sirens which will enhance emergency notification coverage.

MOTION: Vest moved and Yoakum seconded approval of the grant application. Vest, Amundson, Yoakum, Flowerday and Schorr voted yes. Motion carried 5-0.

- J. Recommendation from the Purchasing Agent and Lancaster County Properties and Facilities Director to award a contract for professional design services to Engineering Technologies, Inc., for Youth Service Center HVAC improvements in the total amount of \$52,000. (RFP-21-203)

Kerin Peterson, Facilities and Properties Director, recommended approval of an award for design services for the Youth Services Center HVAC improvements. She indicated the initial cost assessment was \$30,000 - \$35,000 and explained that amount did not take into consideration various federal funding requirements.

MOTION: Vest moved and Yoakum seconded approval of the recommendation.

Peterson confirmed that American Rescue Plan Act (ARPA) funds will be used for the project.

ROLL CALL: Flowerday, Vest, Amundson, Yoakum and Schorr voted yes. Motion carried 5-0.

- K. Agreement with Baylor Evnen to provide professional legal services to Lancaster County. (C-22-0068)

MOTION: Vest moved and Yoakum seconded approval of the agreement. Yoakum, Flowerday, Vest, Amundson and Schorr voted yes. Motion carried 5-0.

NOTE: A copy of the contract is on file in the County Clerk's office.

- L. Authorizing and directing the County Clerk's Office to correct nunc pro tunc two clerical errors in County Resolution R-22-0002 by interlineating "beginning" in place of "ending" in the resolution and attachment.

The Clerk noted the item is to be withdrawn.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Richard Schmeling, Citizens for Improved Transit, appeared and spoke about the need for more funding for the Engineering Department to improve county roads and bridges.

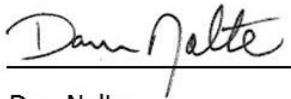
6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 27, 2022, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, February 1, 2022, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv, YouTube, Roku and Apple TV.

7) **ADJOURNMENT**

MOTION: Vest moved and Amundson seconded to adjourn at 9:25 a.m. Amundson, Yoakum, Flowerday, Vest and Schorr voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

