

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MARCH 12, 2019
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on March 8, 2019.

Commissioners present: Roma Amundson, Vice Chair; Sean Flowerday, Deb Schorr and Rick Vest

Commissioners absent: Jennifer Brinkman, Chair

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:00 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

The Vice Chair introduced Honorary Commissioner Makenzi Willeford, granddaughter of Christina Collins, recipient of the 2018 Commissioners' Award of Excellence.

1) MINUTES:

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, March 5, 2019.

MOTION: Vest moved and Schorr seconded approval of the minutes. Schorr, Flowerday, Vest and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

2) CLAIMS:

A. Approval of all claims processed through March 12, 2019.

MOTION: Schorr moved and Vest seconded approval of the claims. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County contracts:

- 1. C-17-0155 with Johnson Controls, Inc., for Unit Price – HVAC and HVAC Control Services. (Bid No. 16-281. The amendment renews the contract from March 1, 2019 through February 28, 2021. The cost to the County is not to exceed \$70,000 for all contracts.) (C-19-0210)**

2. C-17-0037 with Campbell's Nurseries & Garden Centers for Landscape Installation & Maintenance Services. (Bid No. 16-290. The amendment renews the contract from March 1, 2019 through February 28, 2021. The estimated combined cost to the County is not to exceed \$15,000 for all contracts) (C-19-0211)
3. C-18-0756 with Galls, LLC for Annual Supply - County Corrections Uniforms. (Bid No. 18-262. The amendment adjusts line item pricing by \$15.00. The revised contract total with the price adjustment is to be \$15,015 and shall not exceed this amount without approval by the Lancaster County Board.) (C-19-0212)
4. C-17-0229 with Your Next Tire (Tredz Central) for Annual Service – Inspection and Repair of Vehicle Lifts (Quote 5533. The amendment renews the contract from March 28, 2019 through March 27, 2020. The cost to the County is not to exceed \$1,000.) (C-19-0213)
5. C-16-0162 with Allan Enterprises for Annual Supply - Microfilming Supplies (Quote No. 5290. The amendment renews the contract from April 5, 2019 through April 4, 2020. The cost to the County is not to exceed \$13,000.) (C-19-0214)
6. C-17-0422 with The Board of Regents of the University of Nebraska, on behalf of the University of Nebraska – Lincoln and its Children's Justice Clinic at the University of Nebraska for the representation of indigent juveniles in the Separate Juvenile Court of Lancaster County. (The amendment provides that the Clinic may be appointed as Guardian Ad Litem in cases arising pursuant to Neb. Rev. Stat. 43-247(1), (2), and (4)). (C-19-0220)

B. Right-of-way contracts with the following:

1. Christopher and Shannon Cuciti, South 120th Street and Van Dorn Street, in the amount of \$460. (C-19-0215)
2. The Boyer Family Trust, Jeffery S. and Shirley L. Boyer, Trustees, Southwest 2nd Street and West Princeton Road, in the amount of \$199. (C-19-0216)
3. Robert and Amy Faulk Farms, LLC, Northwest 126th Street and West Waverly Road, in the amount of \$4,939. (C-19-0217)
4. Upland Revocable Trust, Gayle Mason, Trustee, South 38th Street and Panama Road, in the amount of \$244. (C-19-0218)

C. Received and placed on file the report from Assessor/Register of Deeds for February, 2019.

MOTION: Flowerday moved and Schorr seconded approval of the consent items. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

4) SPECIAL PRESENTATION:

- A. Commissioners' Award of Excellence Annual Award winner for 2018 - Christina Collins, Human Services, in the category of Productivity and Loss Prevention.**

The Deputy County Clerk read the history of the Annual Award of Excellence and the nomination of Christina (Tina) Collins into the record.

Sara Hoyle, Human Services Director, said Ms. Collins really excels in her position and has helped increase efficiencies across the County. She also took on extra duties due to a retirement and most recently due to a coworker being on maternity leave.

Collins said she was honored to be nominated.

Schorr presented Ms. Collins with a plaque and Amundson thanked her for her significant contributions to the County.

5) NEW BUSINESS:

- A. Special designated license application from Sesostris Shrine for an event at 1050 Saltillo Road, Roca, on Saturday, March 30, 2019. (Department recommendations forthcoming)**

The Deputy County Clerk stated since the agenda had been published, letters of recommendation were received from the Sheriff's Office, County Engineering and the Planning Department. (Exhibit A)

Keith Plummer, Sesostris Shrine Office Manager, appeared with Bill Nelson, Event Chairman, and said one of the vendors they intend to use does not have a liquor license as they do not work with a distributor. This special designated license will allow them to serve alcohol at the event.

Note: An amended application form adding distilled spirits to the type of alcohol to be served was received in the County Clerk's Office and emailed to County Commissioners on March 11, 2019. (Exhibit B)

MOTION: Schorr moved and Vest seconded approval of the special designated license application with the additional department recommendations. Schorr, Flowerday, Vest and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- B. Resolution in the matter of adopting a market increase to the Attorney I and Attorney II salary schedules in the amount of 2%. (R-19-0014)**

MOTION: Vest moved and Schorr seconded approval of the resolution. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- C. Resolution in the matter of amending the Lancaster County Purchasing Manual. The resolution will amend the purchasing policy to allow for purchases in the open market for purchases less than \$10,000, to require all purchases between \$10,000 and \$49,999 to have three informal quotes, and to require purchases \$50,000 or more to be made through the competitive sealed bid process. The resolution will also amend the policy to only require a majority vote of the Board prior to the contract or purchase order being drawn for purchases \$50,000 or more. (R-19-0015)**

MOTION: Schorr moved and Flowerday seconded approval of the resolution. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- D. Resolution authorizing the installation of traffic control devices in Lancaster County. (R-19-0016)**

Pam Dingman, County Engineer, said these signs are being installed as a courtesy due to a speeding issue in the residential area. (Exhibit C)

MOTION: Schorr moved and Flowerday seconded approval of the resolution. Flowerday, Vest, Schorr and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

E. Resolution in the matter of the emergency closure of Bridge C-91. (R-19-0017)

Dingman said this bridge is located west of the intersection at 1st Street and Raymond Road. With the current weather the bridge moved about three inches and has become too unstable. The project has been bid and construction will begin contingent upon the weather. This bridge is scour critical, structurally deficient and has a low sufficiency rating. (Exhibit D)

MOTION: Schorr moved and Flowerday seconded approval of the resolution. Schorr, Flowerday, Vest and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

F. Resolution in the matter of proclaiming Census 2020 as a top priority. (R-19-0018)

The Deputy County Clerk read the resolution into the record.

Flowerday said as Chair of the Complete Count Census Committee, he appreciated the resolution being read into the record. He discussed the importance of an accurate Census count and how every missed person equals \$13,000 in missed state revenue over a ten-year period according to George Washington University. Flowerday said he supports the resolution and encouraged his colleagues to support it as well.

MOTION: Vest moved and Schorr seconded approval of the resolution. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

G. Renewal of agreement with Journal Star Printing, Co. (Lincoln Journal Star) for advertising for the Election Commissioner. The term of the agreement is January 1, 2019 through December 31, 2019. (C-19-0221)

MOTION: Schorr moved and Vest seconded approval of the agreement. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

H. Contract with Kubert Appraisal Group in the amount of \$7,250 for appraisal services for 14 parcels in Wilderness Park, Lancaster County, Nebraska. (C-19-0219)

Dingman said some of the parcels will first need title work, then the ground will be appraised. (Exhibit E)

MOTION: Schorr moved and Vest seconded approval of the contract. Flowerday, Vest, Schorr and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

I. Quitclaim deed from Lancaster County to Grace Lutheran Church of Walton, a Nebraska non-profit corporation, to convey property generally located in a portion of the south half of fractional Section 30, T10N, R 8E or the 6th PM vacated by County Resolution R-19-0008, in Lancaster County.

Dingman explained that this issue ended up being quite complex as Grace Lutheran Church had to deed a piece of their land to the County and now, in return, the County is deeding a piece of land to the church. (Exhibit F)

MOTION: Vest moved and Flowerday seconded approval of the quitclaim deed. Schorr, Amundson, Vest and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- J. Agreement with the Nebraska Commissioner of Labor for training grants pursuant to the Program Guidelines of the Nebraska Worker Training program. The total amount is \$6,300. The term of the agreement shall be from the date of execution through December 31, 2019. (C-19-0222)**

Ann Ames, Deputy Chief Administrative Officer, said this grant funds the County's Leadership Academy.

MOTION: Schorr moved and Flowerday seconded approval of the agreement. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- K. Recommendation from the Purchasing Agent and Youth Services Center to award a contract for Security Equipment and Installation according to the terms and pricing of the NJPA Contract #031517-SCS to Stanley Convergent Security Solutions. The total amount of the contract is \$195,521.33. (B-19-0008)**

Michelle Schindler, Youth Services Center Director, said this security system operates the entire facility and includes cameras, intercoms, doors, backup systems and tapes. The equipment generally lasts about five years. Some things have been replaced over the years, but the entire system has not been replaced since 2002. There is currently \$136,000 in their building fund and the additional funds will come from the current budget.

Bob Walla, Purchasing Agent, said this did not go through the standard bid process as it was determined to be an upgrade and not a full replacement.

MOTION: Schorr moved and Vest seconded approval of the recommendation. Vest, Schorr, Flowerday and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- L. Reappointment of Jeff Frack to the Lancaster County Board of Zoning Appeals for a five-year term commencing April 1, 2019.**

MOTION: Vest moved and Schorr seconded approval of the reappointment. Flowerday, Vest, Schorr and Amundson voted yes. Brinkman was absent. Motion carried 4-0.

- 6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.**

No one appeared for public comment.

- 7) ANNOUNCEMENTS:**

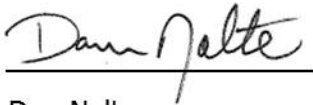
- A. The Lancaster County Board of Commissioners will hold a staff meeting on Tuesday, March 12, 2019 at 9:30 a.m., or immediately following the Board of Commissioners meeting in Room 112 of the County-City Building (555 S. 10th**

Street, Lincoln). There will not be a staff meeting on Thursday, March 14, 2019, due to the Board's attendance at the Nebraska Association of County Officials' (NACO) Southeast District meeting.

- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, March 19, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) with the Board of Equalization immediately following.
- C. The Lancaster County Board of Commissioners will hold a public hearing on Tuesday, March 19, 2019 at 9:00 a.m., in Room 112 of the County-City Building, 555 S. 10th Street, Lincoln, Nebraska, regarding County Text Amendment No. 18016 - Wind Energy Conversion Systems.
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

8) ADJOURNMENT

MOTION: Schorr moved and Vest seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:29 a.m. Schorr, Flowerday, Vest and Amundson voted yes. Brinkman was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

