

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**ZOOM MEETING**  
**VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, APRIL 14, 2020**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on April 10, 2020.*

Commissioners present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson; Deb Schorr; and Christa Yoakum

Others present: Kerry Eagan, Chief Administrative Officer, Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk, and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:00 a.m., the Pledge of Allegiance was recited and the Chair announced the Open Meetings Act is available at Neb. Rev. Stat. § 84-1401-1414.

**1) MINUTES:**

- A.** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 7, 2020.

**MOTION:** Schorr moved and Vest seconded approval of the minutes. Schorr, Yoakum, Vest and Flowerday voted yes. Amundson was absent. Motion carried 4-0.

**2) CLAIMS:**

- A.** Approval of all claims processed through April 14, 2020.

Dan Nolte, Lancaster County Clerk, noted there was an amendment to the claims for payroll for the pay period of March 26, 2020 – April 8, 2020 (Exhibit 1).

**MOTION:** Schorr moved and Yoakum seconded approval of the claims as amended. Vest, Schorr, Yoakum and Flowerday voted yes. Amundson was absent. Motion carried 4-0.

- 3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A.** Amendment to contract C-19-0303 with WatchGuard Video using the HGAC Contract No. EF04-19 for Law Enforcement Speed Detection & Video Equipment, (MOU050. The amendment renews the contract from April 1, 2020 through March 31, 2021. The estimated cost to the County is not to exceed \$71,000.) (C-20-0178)

- B. Utility Permit No. 1967 allowing Windstream Nebraska LLC to re-locate existing buried fiber optic facilities at three locations adjacent to Saltillo Road as part of the South Beltway Project. There is no cost to the County. (C-20-0171)
- C. Right-of-way contracts with the following:
  - 1. Virgil Oberg and Janet L Oberg Life Estates, Cheryl L Oberg and Dean L Oberg, Remaindermen, North 84th Street and Agnew Road, in the amount of \$379. (C-20-0174)
  - 2. Wolfe Acres, LLC (attn: Kevin Wolfe), Northwest 27th Street and West Agnew Road, in the amount of \$2,081. (C-20-0175)
  - 3. Maahs Farms, Inc, 1920 Branched Oak Road, in the amount of \$1,957. (C-20-0176)
  - 4. First Nebraska Trust Company, Lincoln, Trustee of the Robert N Sass Irrevocable Trust and Hope J Sass, Trustee of the Hope J Sass Revocable Trust, 706 North 190th Street, in the amount of \$100. (C-20-0177)
  - 5. Bhee Jay Arroyo and Melissa Arroyo, Southwest 23rd Street and Green Acres Boulevard, in the amount of \$415. (C-20-0179)
  - 6. Carl L and Kari L Iske, 4601 Maddie Street, in the amount of \$559. (C-20-0180)
- D. Received and placed on file the following reports:
  - 1. County Clerk for March, 2020
  - 2. Records and Information Management for March, 2020
  - 3. County Attorney's Office for January 2020 - March 2020
  - 4. Sheriff's Office for January 2020 - March 2020
  - 5. Independent auditor's report for Lancaster County for the fiscal year ending June 30, 2019
  - 6. Independent auditor's management letter for Lancaster County for the fiscal year ending June 30, 2019
- E. Setting a public hearing on Tuesday, April 21, 2020, at 9:00 a.m., in Room 112 of the County-City Building, (555 S. 10th Street, Lincoln, Nebraska) regarding the amendment of the Lancaster County General Assistance guidelines.

Commissioner Amundson joined the meeting at 9:15 a.m.

**MOTION:** Vest moved and Yoakum seconded approval of the consent items. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

**4) NEW BUSINESS:**

- A. Recommendation from the Purchasing Agent and County Engineer to award a contract from Bid #20-070 to Midwest Infrastructure for Culvert Maintenance 2020 for a total cost of \$689,286.02. (B-20-0070)

Pam Dingman, Lancaster County Engineer, said this contract will focus on the north half of the County and will replace 14 culverts (Exhibit 2). She noted the initial estimate was for \$733,000.

**MOTION:** Schorr moved and Vest seconded approval of the recommendation.

Vest asked if this was a local company. Dingman confirmed they were and said she believed they were based out of Prairie Home.

**ROLL CALL:** Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

- B.** Professional services agreement between Innerspace Studios, Ltd., and Lancaster County on behalf of the Lancaster County Engineer's Office, for services related to renovation of the property located at 444 Cherrycreek Road, Building C. The cost to the County is not to exceed \$10,000. Work is to be completed on or before April 13, 2021. (C-20-0181)

Dingman said this contract will be for office furniture and is associated with item 4C. This was also included in the Engineering Department's budget.

**MOTION:** Vest moved and Yoakum seconded approval of the agreement. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

- C.** Professional services agreement with Sinclair Hille Architects to provide architectural services related to the renovation of the property located at 444 Cherrycreek Road, Building C. The cost to the County is \$24,960. Work is to be completed within 12 months of execution. (C-20-0182)

Dingman said this is for architect services and will address a number of issues such as electrical and the Americans with Disabilities Act (ADA) compliance. This money was budgeted in the general fund and is associated with item 4B.

**MOTION:** Amundson moved and Yoakum seconded approval of the agreement. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

- D.** Addendum to the 2019-2021 Bargaining Agreement between Lancaster County and Fraternal Order of Police, Lodge #77, under County Contract C-19-0713, to amend Article 19 and Article 30 for a temporary period of time. (C-20-0183)

Kristy Board, Deputy Lancaster County Attorney, said the Union and Youth Services Center needed this addendum in place to assist with staffing issues. There was a request to increase compensatory (comp) time during the COVID-19 pandemic. The Youth Services Center was concerned with the staffing requirements of a two to two gender ratio. The addendum will now move their comp time hours from 40 to 80. This will also allow the Youth Services Center to have one male worker and one female worker per shift.

Flowerday supported the one to one gender requirement.

Schorr asked if this would be a temporary solution until the pandemic resolution is rescinded or until the end of the calendar year. Bauer confirmed this will only be temporary. She noted the gender requirement change could possibly help the County when the time comes for contract negotiations if it becomes a positive experience for the Union and Youth Services.

The Chair recessed the meeting at 9:27 a.m., and reconvened at 9:31 a.m.

**MOTION:** Vest moved and Amundson seconded approval of the addendum. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

- E. Program Agreement with the State of Nebraska Department of Transportation (NDOT) to promote innovative solutions and provide additional funding to accelerate the repair and replacement of deficient bridges on the county road system (Projects C005545810 and C005516825). The total cost is estimated to be \$640,000. NDOT will reimburse the County 55% of the final cost up to \$352,000. (C-20-0184)

Dingman said this agreement is the County Bridge Match Program which is part of the Transportation Innovation Act. This is the second grant under this program that the County has received. The County will join with Saline County to allow for more funding. Bridges R-248 and Y-181 will be funded by the County Bridge Match Program. There will be an interlocal agreement that will need to be approved at a later date and that will also include Bridge R-210. (Exhibit 3)

**MOTION:** Vest moved and Yoakum seconded approval of the agreement. Amundson, Yoakum, Vest, Schorr, and Flowerday voted yes. Motion carried 5-0.

- F. Contract with Constructors Inc. for paving of South 82nd Street (Project 20-12, Bid 20-046) The work is to be completed on or before August 15, 2020. The cost to the County is \$1,269,723.65. (C-20-0185)

Dingman said this contract will pave three miles on South 82<sup>nd</sup> Street. (Exhibit 4)

**MOTION:** Amundson moved and Yoakum seconded approval of the contract. Schorr, Amundson, Yoakum, Vest, and Flowerday voted yes. Motion carried 5-0.

- G. Contract with encompass to provide Office Furniture Supply & Installation - County Assessor. (Bid No. 19-303.) This Contract shall be effective upon execution with terms outlined in Section 7 of the Contract. The cost to the County is not to exceed \$151,934.93. (C-20-0187)

**MOTION:** Vest moved and Yoakum seconded approval of the contract.

Schorr asked if this was a budgeted item. Rob Ogden, Lancaster County Assessor, clarified this is in the current budget and is scheduled to be completed in the beginning of July, 2020.

**ROLL CALL:** Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

- H. Certification regarding Nebraska Crime Commission Operating Instruction Number 42, Discrimination and Harassment Policy and Complaint Procedures for the Nebraska Crime Commission and Sub-grant Recipients.

**MOTION:** Schorr moved and Amundson seconded approval of the certification. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

- I. Designation of Tina Collins as Entity Administrator for SAM (Federal Grants)

**MOTION:** Amundson moved and Yoakum seconded approval of the designation of Tina Collins as entity administrator. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

- J. Temporary alternative housing for essential County employees.

This item was placed on hold.

## 5) UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE

1. Accrual of vacation and sick leave under Emergency Paid Sick Leave and Emergency Family and Medical Leave

Doug McDaniel, Human Resources Director, said this is a request to allow accrual of vacation and sick leave while an employee is out on Emergency Sick Leave or Emergency Family Medical Leave during the pandemic. He noted it is common practice to not allow accrual while out on emergency leave.

Schorr clarified that the Human Resources Department is recommending denial of this item. McDaniel clarified that is correct. Schorr noted this item is not on the agenda for action and the Human Resources Department will continue to not pay the accrual during this time.

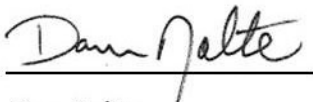
Commissioner Amundson exited the meeting at 9:45 a.m.

## 6) ANNOUNCEMENTS:

- A. The Lancaster County Board of Commissioners will hold a staff meeting via Zoom on Thursday, April 16, 2020 at 8:30 a.m. (County-City Building, Room 113)
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 21, 2020 at 9:00 a.m., via Zoom (County-City Building, Room 112) with the Board of Equalization immediately following.
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

## 7) ADJOURNMENT

**MOTION:** Schorr moved and Yoakum seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:46 a.m. Yoakum, Vest, Schorr and Flowerday voted yes. Amundson was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

