

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
ZOOM MEETING
VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, MAY 19, 2020
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on May 15, 2020.

Commissioners present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson; Deb Schorr; and Christa Yoakum

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk, and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:01 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Thursday, May 14, 2020.**

MOTION: Schorr moved and Amundson seconded approval of the minutes. Schorr, Amundson, Vest and Flowerday voted yes. Yoakum abstained. Motion carried 4-0 with one abstention.

2) CLAIMS:

- A. Approval of all claims processed through May 19, 2020.**

MOTION: Vest moved and Yoakum seconded approval of the claims. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

- 3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

- A. Utility Permits with no cost to the County for the following:**

- 1. No. 1985 allowing Windstream to relocate communication lines within the westerly right-of-way of North 14th Street, north of Arbor Road for the relocation in conjunction with the replacement of a bridge located 200 feet north of Arbor Road. (C-20-0250)**

2. **No. 1982 allowing Windstream to reinstall new cables due to County culvert replacement starting at the intersection of North 176th Street and Greenwood Road and continuing west in the northerly right-of-way of Greenwood Road. (C-20-0251)**
3. **No. 1983 allowing Windstream to reinstall new cables due to County culvert replacement starting 1,287 feet east of the intersection of North 162nd Street and Greenwood Road then continuing east in the northerly right-of-way of Greenwood Road. (C-20-0252)**

B. Amendments to the following County contracts:

1. **C-13-0232 with Keefe Commissary Network L.L.C., for Inmate Commissary Services. (The amendment changes the Fee Structure on the Agreement.) (C-20-0254)**
2. **C-17-0024 with Sapp Bros. Petroleum, Inc., for Annual Supply of Motor Fuel. (Bid No. 17-014. The contract is amended to reflect a fixed hedge price for the supply of Motor Fuel from June 1, 2020 through December 31, 2020 at costs and amounts listed on Attachments A and B.) (C-20-0255)**
3. **C-18-0258 with Maxwell Products, Inc., for Annual Service – Polypatch Applicator Rental and Mastic Pave Patch. (Bid No. 18-080. The amendment renews the contract from June 5, 2020 through June 4, 2021. The cost to the County is not to exceed \$50,000.) (C-20-0256)**

C. Setting a public hearing on May 26, 2020, for an amusement license application from Jerry McCabe, Sleepy Bees Lavender Farm LLC for an event on Saturday, July 11, 2020.

MOTION: Amundson moved and Schorr seconded approval of the consent items. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

4) NEW BUSINESS:

A. Class description for the Chief Administrative Officer for the Lancaster County Board of Commissioners.

MOTION: Schorr moved and Amundson seconded approval of the class description. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

B. Special event permit application from Dave Mlnarik, Nebraska Sports Council, for an event on Saturday, July 11, 2020.

MOTION: Vest moved and Amundson seconded approval of the special events permit application. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

C. Recommendation from the Purchasing Agent and County Engineer to award and execute a purchase order to DUO Lift Manufacturing Co., Inc., for four (4) 30-32' Gooseneck Trailers (Bid No. 20-113). The total amount of the order is \$49,992. (C-20-0253)

Pam Dingman, Lancaster County Engineer, said this recommendation is for two trailers that are currently in the budget which will aid the Engineering Department in phasing out the old flatbed trucks.

MOTION: Amundson moved and Yoakum seconded approval of the recommendation. Vest, Schorr, Yoakum, Amundson and Flowerday voted yes. Motion carried 5-0.

- D. **Contract with Midwest Infrastructure, Inc., for Culvert Maintenance 2020 (Phase I, Bid No. 20-070, Project No. 20-02).** The work shall commence on June 1, 2020 or upon notice to proceed by the County and shall be completed within 98 working days. The cost to the County is \$689,286.02. (C-20-0257)

Dingman said this contract was previously awarded for approximately half of the culverts that will be constructed. There will be a future contract addressing the remaining culverts.

MOTION: Vest moved and Schorr seconded approval of the contract. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

5) **UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:**

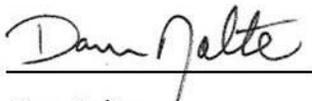
No update was provided.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold department budget hearings via Zoom on Tuesday, May 19, 2020 immediately following the Board of Equalization (County-City Building, Room 112).
- B. The Lancaster County Board of Commissioners will hold a staff meeting, including department budget hearings via Zoom on Thursday, May 21, 2020 at 8:30 a.m. (County-City Building, Room 113).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, May 26, 2020 at 9:00 a.m., via Zoom (County-City Building, Room 112).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTVCity. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTVCity). Meetings are also streamed live on LNKTVCity and can be viewed on YouTube (LNKTVCity).

7) **ADJOURNMENT**

MOTION: Schorr moved and Vest seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:12 a.m. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

