

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
ZOOM MEETING
VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JUNE 9, 2020
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on June 5, 2020.

Commissioners present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson; Deb Schorr; and Christa Yoakum

Others present: Kerry Eagan, Chief Administrative Officer; David Derbin, Chief Administrative Officer, Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk, and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:04 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, June 2, 2020.**

MOTION: Amundson moved and Vest seconded approval of the minutes. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

- B. Approval of the minutes of the Board of Commissioners budget meeting held on Tuesday, June 2, 2020.**

MOTION: Schorr moved and Vest seconded approval of the minutes. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

2) CLAIMS:

- A. Approval of all claims processed through June 9, 2020.**

Dan Nolte, Lancaster County Clerk, noted there was an amendment to the claims for the payroll ending on June 3, 2020 (Exhibit 1).

MOTION: Schorr moved and Yoakum seconded approval of the claims as amended. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

- 3) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:
- A. Grant contract with Cause Collective for the Case Management Training program (funded by the Joint Budget Committee for the period of July 1, 2020 through June 30, 2021) in the amount of \$15,525. (C-20-0293)
 - B. Grant contract with Rabble Mill for the All-Access Pass program (funded by the Juvenile Justice Prevention Funds for the period of July 1, 2020 through June 30, 2021) in the amount of \$45,000. (C-20-0294)
 - C. Utility Permit No. 1989 allowing Windstream to replace fiber optic/copper cable in the east right-of-way of South 176th Street located 1/2 mile north of Roca Road due to the removal and replacement of County Culvert R-291. There is no cost to the County. (C-20-0296)
 - D. Amendments to the following County contracts:
 - 1. C-18-0252 with Wellpath for Medical Care Services for Youth Service Center. (RFP No. 18-026. The amendment amends the contract to reflect staff changes and fee increases. The expenditure with contract changes to the County is not to exceed \$186,088.52.) (C-20-0298)
 - 2. C-16-0438 with Transit Works for the County Engineer's HPRTK Network Subscription. (SS-85. The amendment renews the contract from August 1, 2020 through July 31, 2022. The cost to the County is not to exceed \$18,000 for the term of the contract.) (C-20-0301)
 - 3. C-20-0058 with Calibre Press to conduct Conditional Use of Force training being hosted by the Lancaster County Sheriff's Office on December 2, 2020 instead of July 1, 2020. (C-20-0302)
 - E. Right-of-way contracts with Kasten Properties, LLC, North 190th Street and Rock Creek Road, (Project CP-A-127/A-192) in the total amount of \$2,756. (2 contracts) (C-20-0303, C-20-0304)
 - F. Received and placed on file the following reports for May, 2020:
 - 1. Lancaster County Clerk.
 - 2. Clerk of the District Court.
 - 3. Assessor/Register of Deeds.
 - 4. Records and Information Management.
 - G. Setting a public hearing on Tuesday, June 16, 2020 of the intent to use CDBG-Economic Development Program Income.

MOTION: Schorr moved and Amundson seconded approval of the consent items. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

4) PUBLIC HEARING:

A. Increasing appropriations for the Bridge & Special Road Fund. (See correlating item 5A)

The Chair opened the public hearing.

Dennis Meyer, Budget and Fiscal Director, was administered the oath and said the Fund 21 amendment will include a spending authority increase of \$3,380,585. This includes some additional revenue that was not previously included in the budget. Additionally, they are moving about \$1,600,000 out of the cash reserve and into the expenditures to be able to use those funds. The cash reserve will then drop to about \$600,060. The additional funds will be used by the County Engineering Department to assist with specific projects.

Pam Dingman, County Engineer, was administered the oath and said some of the funds received are largely from Federal Highway Administration (FHWA) Emergency Response money and FEMA (Federal Emergency Management Agency) payments from 2015 and 2019. She provided a map of the scour critical bridges (Exhibit 2) that she intends to use the funds for. She noted they would like to add Bridges Y181, R-248, R-210 and M-164. In addition, the money she intends to take out of the Bridge Sinking Fund will replace Bridges F-178, F-82 and F-86. Finally, she would also like to work on South 82nd Street.

Amundson asked when this work was expected to be done. Dingman said work on South 82nd Street has already begun and should be done this summer. Bridges R-210, R-248 and Y-181 have not been bid and in order to get a price that is economically feasible, they have allowed the contractor to construct during the winter if weather allows. They are held up by Windstream and the utility relocation in the North 14th Street corridor. These will hopefully be complete by the end of the year.

Schorr asked if Windstream has been provided with a list of the locations that are delayed. Dingman said she has been in contact with Windstream but still needs to gather more information and she will continue to work with them.

No one appeared in opposition or in the neutral position.

The Chair closed the public hearing.

5) NEW BUSINESS:

A. Resolution in the matter of supplementing appropriations for the previously adopted budget for the Bridge & Special Road Fund in the amount of \$3,380,585. (R-20-0028)

MOTION: Amundson moved and Schorr seconded approval of the resolution. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

B. Agreement with Larry England for the care and maintenance of Poor Farm Cemetery. There is no cost to the County. (C-20-0305)

Brent Meyer, County Weed Authority, said Mr. England has offered to mow the County Poor Farm Cemetery a couple times throughout the year as needed with no cost to the County.

MOTION: Schorr moved and Vest seconded approval of the agreement. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

C. Promotion of Matthew Meyerle from Attorney I to Attorney II at an annual salary of \$90,101.44 effective June 4, 2020.

Flowerday said he knows Mr. Meyerle personally and supported his promotion.

MOTION: Vest moved and Amundson seconded approval of the promotion of Matthew Meyerle. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

D. Recommendation from the Personnel Policy Board to create the following classifications:

- 1. Real Property Appraiser II (C14 - \$53,998.88 - \$69,168.32)**
- 2. Appraisal Operations Manager (C20 - \$66,765.92 - \$85,515.04)**

Doug McDaniel, Human Resources Director, said these two classifications are part of a reorganization for the County Assessor's Office.

MOTION: Schorr moved and Yoakum seconded approval of the recommendations. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

E. Recommendation from the Personnel Policy Board to revise and change the title of the following classifications:

- 1. Appraiser Apprentice to Real Property Appraiser I (C10)**
- 2. Senior Residential Property Appraiser to Real Property Appraiser III (C17)**

Amundson asked if these recommendations involved a change in the salary or just the title change. McDaniel clarified these recommendations were just title changes.

MOTION: Vest moved and Schorr seconded approval of the recommendations. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

F. Recommendation from the Personnel Policy Board to amend the following:

- 1. Rule 18.1 of the Personnel Rules – Compensation for Absence on Holidays.**
- 2. Rule 19.10 of the Personnel Rules – Absence Without Leave**
- 3. Election of Personnel Policy Board Members by Classified Employees Human Resources Policy Bulletin.**

McDaniel said Rule 18.1 is a clean-up item in terms of part-time employees having prorated holiday pay. Rule 19.10 is to clarify the absence without leave policy. Previously when an employee would abandon their position by a no show or no call for three days, they would still be classified as having resigned which by definition having resigned would make them eligible to be paid out on certain benefits. The election of the Personnel Policy Board members is also a clean-up item to replace certain references.

MOTION: Amundson moved and Vest seconded approval of the recommendations. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

G. Creation of Disabilities and Accommodations in Employment Human Resources Policy Bulletin.

McDaniel said this is a new policy bulletin. While the County has always been in compliance with the Americans with Disability Act (ADA) there has not been policy guidance on how employees should go about the process of requesting an accommodation should they have a qualifying disability. This policy sets out how an employee would request an accommodation and how the County will respond.

MOTION: Schorr moved and Amundson seconded approval of the creation of the Disabilities and Accommodations in Employment Human Resources Policy Bulletin. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

H. Nebraska Crime Commission amended grant award for Community Aid grant funding for the period of June 1, 2020 through June 30, 2021 in the amount of \$1,049,129.30. (C-20-0306)

Sara Hoyle, Human Services Director, said this amendment is due to non-profit entities being able to take advantage of the Paycheck Protection Program (PPP) which allows them to draw down grant funding into the next fiscal year.

MOTION: Amundson moved and Vest seconded approval of the grant award. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.

I. Agreement with Pharmerica for pharmacy services at the Mental Health Crisis Center. Term of the agreement is for three months from the date of execution. Cost to the County is \$8,700. (C-20-0307)

Jen Holloway, Deputy Lancaster County Attorney, said this item needs to be removed from the agenda as there is still an issue with insurance requirements.

J. Contracts with the following to provide Annual Supply – 2020 Lancaster County Culvert Pipe. (Bid No. 20-103. The contracts shall be effective upon execution by both parties. The cost to the County is not to exceed \$150,000 for the contracts.)

1. **CONTECH Engineered Solutions LLC. (C-20-0299)**
2. **Metal Culverts, Inc. (C-20-0300)**

Dingman said these unit price contracts will allow the County Engineer’s Office to order on-call pipes when emergency pipes need to be ordered and fabricated.

MOTION: Vest moved and Amundson seconded approval of the contracts. Vest, Schorr, Amundson, Yoakum and Flowerday voted yes. Motion carried 5-0.

K. Agreements with the following individuals to provide referee services to hear valuation protests for the 2020 tax year and to transmit to the Lancaster County Board of Equalization all papers relating to such protests, together with written findings and recommendations:

<i>Referee</i>	<i>Rate</i>		<i>Referee</i>	<i>Rate</i>	
Robert Anderson	\$110	C-20-0308	Marilyn Tabor	\$130	C-20-0312
Joel Walker	\$130	C-20-0309	Donald Killeen	\$130	C-20-0313
Bret Hollingsworth	\$110	C-20-0310	Greg Heinzmann	\$130	C-20-0314
Mark Rosno	\$110	C-20-0311			

MOTION: Schorr moved and Yoakum seconded approval of the agreements. Yoakum, Vest, Schorr, Amundson and Flowerday voted yes. Motion carried 5-0.

6) **UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:**

No discussion was held.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

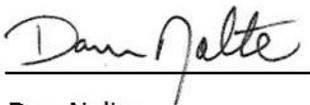
No one appeared for public comment.

8) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold budget hearings on Tuesday, June 9, 2020 at 10:00 a.m., or immediately following the Board of Commissioners meeting via Zoom (County-City Building, Room 113).
- B. The Lancaster County Board of Commissioners will hold a staff meeting including department budget hearings on Thursday, June 11, 2020 at 8:30 a.m., via Zoom (County-City Building, Room 113).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, June 16, 2020 at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. The Lancaster County Board of Commissioners will hold budget hearings on Tuesday, June 16, 2020 at 10:00 a.m., or immediately following the Board of Equalization meeting in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- E. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- F. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

9) **ADJOURNMENT**

MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:39 a.m. Amundson, Yoakum, Vest, Schorr and Flowerday voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

