

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, MARCH 10, 2020 1:30 P.M.
BILL LUXFORD STUDIO, ROOM 113
COUNTY CITY BUILDING**

PRESENT: Richard Meginnis, Roma Amundson, Chris Callihan, Sean Flowerday and Jane Raybould.

OTHERS PRESENT: Kerin Peterson, Aubrey Wassung, Nick Hanna, Cpt. Witte, Michael Heyl, Steve Huggenberger, Jim Kohmetscher and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Chairperson Richard Meginnis.

The meeting minutes from February 11, 2020 were presented for approval. Roma Amundson motioned for approval and Jane Raybould seconded. The vote carried.

County Assessor Remodel – Aubrey Wassung with Sinclair Hille payment application #1 for \$4,564.75. Jane Raybould moved for approval of payment application #1. Roma Amundson seconded. The vote carried. Aubrey then submitted a Change Order #1 for a deduct of (\$6,080.00) for the re-use of some current doors they originally thought they would need to replace. Roma Amundson moved for approval of Change Order #1, Jane Raybould seconded. The vote carried.

Hall of Justice Front Security Entrance Remodel – Nick Hanna with Clark Enersen submitted payment application #5 for \$72,167.70. Roma Amundson for approval and Sean Flowerday seconded. The vote carried. Nick also submitted the following Change Order Requests:

Change Order Request 1: Reduced labor and materials cost per revised electrical plan which eliminated 3 floor boxes and updated power and auxiliary plan for revised power and data locations. (\$9,119.00) Jane Raybould motioned for approval for CO Request 1, Roma Amundson seconded. The vote carried.

Change Order Request 2: Grinding down floors approximately 1 3/4” for door openings and provide custom 3/4’ transition ramps for ADA accessible entry ways. Prep new entry ramps for smooth finish under carpet. Form and pour topping at existing curb under center glazing section for uniform curb and precast stone elevation. Fill in existing low floor elevations with a thin set mortar product to provide uniform finished floor elevation. \$15,527.00 Jane Raybould motioned for approval with the condition that breakdown on labor and materials be provided to the Public Building Commission within a week. Chris Callihan seconded. The vote carried.

Change Order Request 3: Add 2 powered auto door operators and push buttons at doors 1001 and 1003. Provide electrical rough-in and power to new operators and buttons. \$7,896.00 Discussion on this Nick stated that the doors would be value added convenience. Because it was an omission from the original bid Jane Raybould made a recommendation that it should be a split financially from the PBC and Clark Enerson. Nick stated he could hold this request and bring more information next meeting.

Jane Raybould motioned to approve the general vouchers for February 2020. Roma Amundson seconded the motion. The vote carried.

Human Rights Commission Permission for Art Display – Mindy Rush Chipman and Francisca Beltran with the Human Rights Commission has asked to use the wall space between the restrooms & water fountain for a display of public art. They will rotate the artwork every three months and the art will be selected by Community Groups with the oversight of the Human Rights Commission staff. They are

hoping to increase foot traffic and display more talent from the community members. Roma Amundson motioned for approval. Chris Callihan seconded. The vote carried.

2020 Health Fair – Michael Heyl with the Health Department has asked for approval of use of the County City Building public areas on Wednesday, April 8th for the 8th annual Health Fair. The fair includes up to 62 local vendors with various topics of wellness including financial, health, testing, gyms, bike shops, mental health and grocery stores. This fair general attracts about 350 employees. There is no alternate date set. Roma Amundson motioned for approval and Jane Raybould seconded. The vote carried. **This Health Fair has since been cancelled and there will be a virtual online health fair.**

There were four contract approvals submitted by Purchasing:

- a. Amendment to Contract for Yearly Maintenance of Automated External Defibrillators #5245 LifeGuard MD;
- b. Amendment to Contract for Personal Protective Equipment and First Aid Supplied #18-021 Mid-Continent Safety, DXP;
- c. Amendment to Contract for Fluorescent Bulb and Battery Recycling Services #5798 A-TEC Recycling;
- d. Amendment to Contract for Commercial Grade Door Security Access Control system and Service #18-044 Inteconnect;

Sean Flowerday motioned for approval of all the contracts. Jane Raybould seconded. The vote carried.

The next meeting of the Public Building Commission is set for April 14, 2020.

Report from Administrative Staff – Kerin reported that we had entered an agreement with Park and Go for monthly parking and game day parking in the 233 Building parking lot. We received a reimbursement from Park and Go in the amount of \$34,895.49 for August – December 2019. This will help offset the operating costs for the currently empty building. Jane Raybould asked on behalf of the City Council if the Under CC parking area project is going to move forward. It is still unknown at this part. Kerin did mention that there are some concerns with the North Public lot and some areas of crumbling concrete and an area of loose concrete forms. Kerin is currently reaching out to Wayne Mixdorf with Park and Go to meet with his engineer they utilize to get some guidance and direction.

With no further business Roma Amundson moved to adjourn, Jane Raybould seconded. The vote carried and the meeting was adjourned.