

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
ZOOM MEETING
THURSDAY, MAY 21, 2020
VIEWING AVAILABLE VIA YOUTUBE
8:30 A.M.**

Commissioners Present: Sean Flowerday, Chair; Roma Amundson, Christa Yoakum, and Deb Schorr

Commissioners Absent: Rick Vest

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Dan Nolte, County Clerk

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on May 20, 2020.

The Chair called the meeting to order at 8:34 a.m. and announced the Open Meetings Act is available at Neb. Rev. Stat. § 84-1401-1414.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR MAY 14, 2020

MOTION: Schorr moved and Amundson seconded approval of the May 14, 2020 Staff Meeting minutes. Schorr, Amundson, Yoakum and Flowerday voted yes, Vest was absent. Motion carried 4-0.

2. LEGISLATIVE UPDATE – Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC

The weekly legislative report (Exhibit 1) and interim studies drafts (Exhibit 2) were disseminated prior to the meeting.

Kohout reported that the Legislature is scheduled to reconvene on July 20th and adjourn on August 13th. Governor Ricketts has prioritized property tax relief and a business incentive package for the remainder of the session. Additionally, the Governor has extended the executive order allowing public bodies to meet by Zoom or other formats to June 30th.

Kohout encouraged the Board to set priorities regarding requests for interim studies as there will be fewer months available to conduct them due to the changes in the legislative schedule.

3. DEPARTMENT BUDGET HEARINGS – Dennis Meyer, Budget and Fiscal Officer

A. County Court (622) – Becky Bruckner, County Court Administrator, Judge Laurie Yardley, Judge Tim Phillips, and Judge Thomas Zimmerman.

The County Court budget as seen on OpenGov was reviewed (Exhibit 3).

Bruckner anticipated no additional funds being necessary for the remainder of the fiscal year. She said there may be expenses resulting from COVID-19, including supplies and equipment. Judge Yardley noted that courts will begin sessions starting in June and that at this time, it is somewhat fluid as to the equipment they may need.

Bruckner said much of the budget is being driven by legal services expenses. The rate for these services has increased, and it is difficult to predict the amount required. It is driven by the number of tickets written, the number of cases prosecuted, and how many cases the Public Defender has to conflict out.

Bruckner noted that there are two monitors in the budget for Courtroom 20 to replace old units.

Judge Yardley said the courts are looking to conduct more hearings remotely which may impact the need for equipment.

Judge Zimmerman requested that secure I-pads for a kiosk be supported for County Court. They would be located on first floor and utilized for video appearances for high risk individuals. They could also potentially be located in the 605 Building.

B. Emergency Management (6931) –Jim Davidsaver, Emergency Management Director

The Emergency Management budget as seen on OpenGov was reviewed (Exhibit 4).

Davidsaver provided an overview of his budget (Exhibit 5). He said no additional funds will be needed for the remainder of the fiscal year. Information Services expenses are increasing next fiscal year primarily due to GIS costs.

He said that with the completion of the Emergency Operations Center and the upgraded radio system, they will have a fairly stable budget as equipment has been upgraded.

Davidsaver is exploring the addition of an Emergency Management Specialist that would assist his department with planning for continuity of operations as well as for disaster training drills. He noted that up to 50% of this cost may be covered by Homeland Security and the other 50% would be shared by the County and the City.

Long term needs include storage which is now being furnished by the Airport Authority. They are currently sharing space with the Sheriff's Office on Cherrycreek Boulevard and that space may be needed by the Sheriff's Office in the future.

C. County Clerk (602) – Dan Nolte, County Clerk; Cori Beattie, Chief Deputy Clerk; Kevin Nelson, Accounting Operations Manager

The County Clerk budget as seen on OpenGov was reviewed (Exhibit 6).

Nelson confirmed that the previous additional appropriation projection of \$55,000 should be sufficient. He noted that 75% of the Clerk's budget is allocated to payroll and that next year's budget includes funding for three new positions to assist with centralized payroll.

Computer costs for the ensuing fiscal year include new software to track fixed assets, as well as six laptops which will allow staff who telework to have better technology available. In response to a question from Amundson, Nelson confirmed that these devices will replace existing desktop computers.

4. GRANT REQUEST OF \$425,000 TO DEPARTMENT OF JUSTICE (INTERVENTION STRATEGIES FOR GIRLS IN JUVENILE JUSTICE) – Sara Hoyle, Human Services Director

Hoyle said the program will involve the YWCA and include middle and high school aged girls in the juvenile justice system.

The Clerk's Office lost contact with the Zoom meeting.

MOTION: Amundson moved and Schorr seconded approval of the grant request. Amundson, Schorr, Yoakum and Flowerday voted yes. Vest was absent. Motion carried 4-0.

5. (A) REVIEW OF BOARD OF EQUALIZATION LETTERS; AND (B) POLICIES AND PROCEDURES – Cori Beattie, Chief Deputy County Clerk; Dan Nolte, County Clerk; Leslie Brestel, County Clerk's Office; Cody Gerdes and Jason Pickerell, Great Plains Appraisal

Beattie asked the Board to approve the letters pertaining to valuation protests that will be mailed to property owners and their representatives at various times during the process. These included the TERC letter, the referee hearing letters (phone and in person), the waived hearing letter and the final value letter.

Gerdes asked that the in person referee hearing letter not be approved until some concerns related to the process can be finalized.

Beattie offered a change to the referee phone hearing letter (Exhibit 7).

Regarding the referee phone hearing letter, Gerdes requested that the Board change the words "in person" to "face to face" to align with the statutory wording.

MOTION: Schorr moved and Yoakum seconded approval of the TERC letter, the phone hearing letter including the discussed wording changes, the waived hearing letter and the final value letter. Amundson, Schorr, Yoakum, and Flowerday voted yes. Vest was absent. Motion carried 4-0.

Gerdes said Great Plains has requested that the Governor and Attorney General authorize Zoom hearings instead of in person hearings due to the COVID-19 pandemic. He expressed concern for the safety and wellbeing of his staff, other appraisers and citizens.

Jen Holloway, Deputy County Attorney, said State statute requires that in person hearings be held. People will still have the option to participate in a phone hearing or to waive a hearing.

Gerdes expressed concern about potential exposure to the virus and requested that individuals be required to sign a waiver of liability before participating in an in person hearing. Further discussion of the in person hearing letter and policies and procedures will be scheduled for the May 26th County Board meeting.

Discussion followed on the statutory language related to hearings.

MOTION: Yoakum moved and Schorr seconded to change the previously approved "face to face" wording in the phone hearing letter back to "in person". Yoakum, Schorr, Amundson, and Flowerday voted yes. Vest was absent. Motion carried 4-0.

6. BREAK

No break was taken.

7. WAVERLY SENIOR CENTER – Randy Jones, Aging Partners Director

Jones indicated that attendance at the Waverly Senior Center has been declining. He said they moved those services from St. James Methodist Church to the VFW facility but there was no change in attendance. On average two people per day are attending the lunches. Jones felt it is not feasible to continue operation of the center due to the low attendance. Home delivered meals will continue to be offered to those who need that service.

MOTION: Amundson moved and Yoakum seconded to close the Waverly Senior Center. Amundson, Schorr, Yoakum, and Flowerday voted yes. Vest was absent. Motion carried 4-0.

8. COVID-19 UPDATE AND RESPONSE

- A. Judges Requests for Additional Resources Including a Nurse for Public Health Screenings and Additional Cleaning**
- B. Hiring of Nurses for Health Screenings and Potential Reimbursement**

Items A and B were discussed together per direction of the Chair.

Present were Judges John Coburn and Kevin McManaman.

Judge McManaman commented on the uniqueness of the courts in that people are not there on a voluntarily basis and said safety procedures are being developed as there can be large groups of people, including attorneys and jurors, in close proximity. He said it is imperative that jurors be protected and feel safe.

Judge Coburn felt people should be screened before entering the building with temperatures being taken and health assessment questions being asked. He added people in court will be required to wear masks with accommodations made for ADA compliance.

Judge McManaman noted that other courts, the Public Defender, County Attorney, and others are supportive of screening and masks.

Judge Coburn noted that some City employees, as well as those attending some public meetings, are already being asked the health screening questions. He felt signage is not enough of a deterrent to keep people from entering the building should they have COVID-19 symptoms. Flowerday supported the use of masks, taking temperatures and asking screening questions.

Terry Wagner, County Sheriff, and Jerry Witte, Deputy County Sheriff were also present.

Jen Holloway, Deputy County Attorney, expressed concern with confidentiality issues regarding screening questions. Judge Coburn felt those concerns can be accommodated.

Witte discussed having a nurse available to administer the screening and various scenarios that could arise such as what happens when someone with symptoms is present or if someone admits to having symptoms when they do not.

Schorr said there may be nurses at the Lincoln-Lancaster County Health Department that could provide the screening services. She wanted to explore this as an option. Witte replied that the City Law Department recommended that a private service be utilized. Ames added that federal reimbursement could offset the cost.

Judge Coburn anticipated courts resuming June 1st on a limited basis with jury trials starting possibly in July.

Amundson asked if there was an existing contract for medical services and requested there be further discussion and clarification on this subject at the May 26th Board meeting. She also asked that Pat Lopez, Interim Health Department Director, attend to assist with questions.

Pat Condon, County Attorney, pointed out that screenings at the Hall of Justice entrance could cause delays on busy days.

Judge Coburn suggested encouraging court appearances by Zoom when possible. He said only those required to be present will be in the building.

It was noted that some courts may be held off site. Schorr asked about the associated cost. Judge Coburn said it will probably be the County's responsibility. This would also place a burden on the Sheriff's Office who must provide security. Schorr asked if there will need to be medical screeners at each site. Judge McManaman said the goal is to utilize as much space in the Hall of Justice and the 605 Building as possible.

Witte said normally there can be 2,000 persons a day entering the complex and that by using unfinished space in the 605 Building, they can utilize a single point of entry into both buildings. Amundson requested that Kerin Peterson, Building Manager, be at the Tuesday meeting.

9. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

A. Lancaster County 2020 Priorities

Ann Ames said there is nothing new to report.

10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. JDAI Collaborative Meeting – Amundson / Yoakum

Amundson said discussion included adjustments people are having to make due to the pandemic, and how to meet those needs. She said the Malone Center remains open to provide youth services, and they are taking precautions during the pandemic. Boys and Girls Clubs are doing on line mentoring as well as providing food distribution. The Salvation Army is providing food distribution and rental assistance.

B. Parks and Recreation Advisory Board – Vest

No report was given.

C. Emergency Medical Oversight Governing Board Meeting – Flowerday

No report was given.

D. LIBA Elected Officials Forum – Vest / Yoakum

No report was given.

E. Visitors Promotion Advisory Committee – Amundson

The meeting was cancelled.

Yoakum said the Mental Health Crisis Center is providing about eleven screenings per month at the request of the Lincoln Police Department. She said Region V anticipates no major changes in their budget.

11. SCHEDULE OF BOARD MEMBER MEETINGS

Informational only.

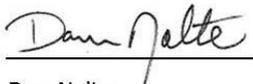
12. EMERGENCY ITEMS

There were no emergency items.

13. ADJOURNMENT

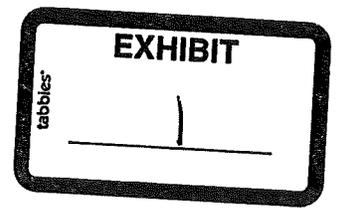
MOTION: Schorr moved and Yoakum seconded to adjourn the meeting at approximately 11:20 a.m. Schorr, Amundson, Yoakum and Flowerday voted yes. Vest was absent. Motion carried 4-0.

Note: Clerk did not write down the time the meeting ended.



Dan Nolte
Lancaster County Clerk





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ES Associates LLC**

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LEGISLATIVE MEMORANDUM

TO: Lancaster County Board of Commissioners

FROM: Joseph D. Kohout
Brennen L. Miller

DATE: May 21, 2020

RE: Weekly Report

Good Morning. Please accept this as your weekly report for the 2020 session of the Legislature for the date noted above. Since the last report on May 14, 2020, the Legislature has remained in recess due to COVID-19 concerns. However, Speaker Scheer has announced that the Legislature will reconvene on July 20th and will adjourn Sine Die on August 13th. Further, he has indicated that in the coming weeks he will be providing a memo regarding safety procedures that will be utilized for the remaining 17 days.

INTERIM STUDIES

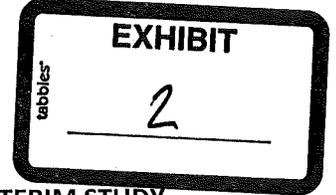
We have mentioned in previous reports that we should pull together ideas for interim studies. Here is what has been received:

1. 24/7 Sobriety;
2. Review of fees and fines;
3. LR183 follow up;
4. Move the cost of housing HHS Offices back to the state; and
5. Minimizing barriers for individuals being released from the County Jail to obtain a state ID

We attached draft versions of the interim studies 1, 2, 3, and 5 for your review last week. We have attached a draft of interim study 4 as part of this week's report. We encourage its review for potential action next week.

As we have previously mentioned, we will need to be cognizant of is how much time we have post-adjournment to do interim studies. With session adjourning on August 13, 2020 and elections in November, the window for interim studies will be abbreviated.

This concludes our report for this week.



COORDINATING BETWEEN MENTAL HEALTH RECORDS AND LAW ENFORCEMENT INTERIM STUDY

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: The purpose of this interim study is to examine whether continuity of care and safety for individuals and the public can be enhanced by allowing mental health providers to coordinate with law enforcement. The study shall include, but not be limited to, a review of mental health records without violating state for federal law.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

24/7 SOBRIETY INTERIM STUDY

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: To study coordination of efforts to find alternatives to incarceration for offenses that involve operating a motor vehicle under the influence of alcohol or other drugs. Particularly, allowing counties to create and implement 24/7 sobriety programs, and allow for application of such permits, in which participants are tested twice daily at designated facilities for evidence of alcohol or drug consumption in place of incarceration or other conditions of bond.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

REVIEW OF FEES AND FINES INTERIM STUDY

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: As partners in delivering essential governmental duties to citizens in Nebraska, county governments undertake implementing statutorily required services on a daily basis. Numerous required services have statutorily set fees or fines. This study will examine these set amounts, and the experienced costs when administering these services by county governments.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Government, Military & Veterans Affairs Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

BARRIERS TO STATE I.D. FOR COUNTY JAIL INMATES

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: This study will examine what barriers may exist for inmates in county correctional facilities who are in the process, or have recently been released and the ability to obtain state identification, which will be essential to rejoining their communities. The study shall also explore possible avenues to easing any barriers that are found to be on hindrance to those inmates seeking a form of state identification.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

COUNTY COST TO HOUSE DHHS OFFICES

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

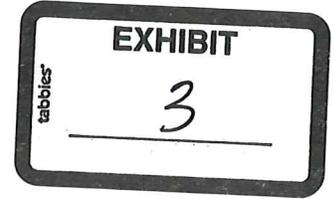
LEGISLATIVE RESOLUTION X

Introduced by X

PURPOSE: Since 1983, it has been an incumbent duty of counties to provide space for, or to pay rent for, office and service space used by the Department of Health and Human Services for the administration of public assistance programs. In recent years efforts to remove state aid to counties and growing burdens placed on counties have created questions concerning the equity of the status quo payment processes. This study will examine the current burden on counties in regards to these costs as well as potential property tax relief that could be given to the payers in those few counties who are saddled with this responsibility.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Government, Military, and Veterans Affairs Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution.
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

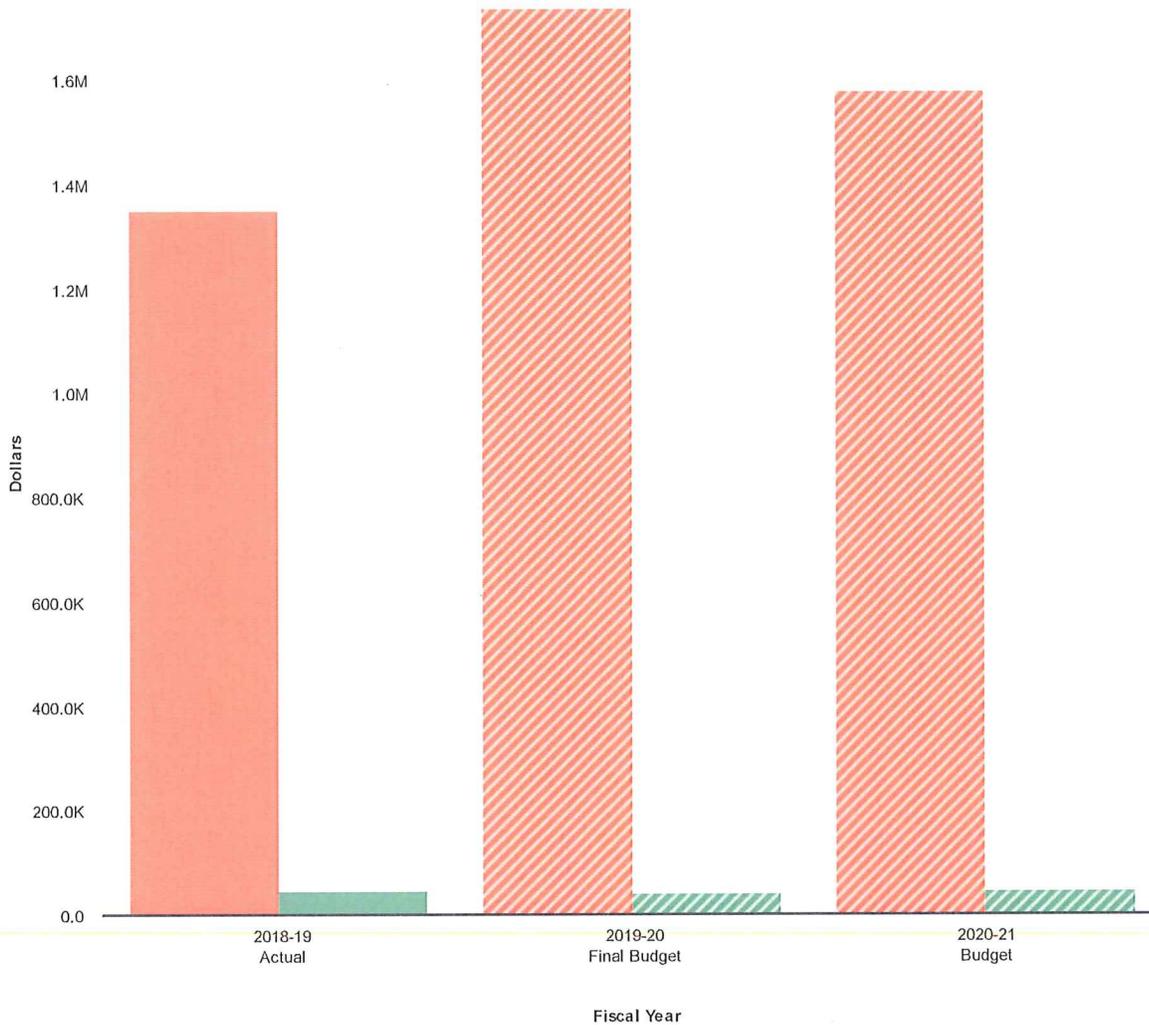


May 21, 2020 Department Budget Hearings

County Court

Visualization

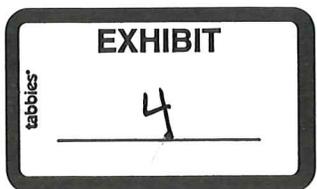
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| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--|----------------|----------------------|----------------|
| REVENUES | \$ 46,199 | \$ 41,100 | \$ 46,600 |
| CHARGES FOR SERVICES & FEES | 46,156 | 41,000 | 46,500 |
| OTHER SERVICE REVS/REIMB | 43,401 | 41,000 | 45,500 |
| (55896) Other Reimb & Refunds | 31,725 | 29,000 | 35,000 |
| (55876) Court Cost Reimbursement | 7,847 | 7,000 | 7,500 |
| (55882) Witness Fee Reimbursement | 3,829 | 5,000 | 3,000 |
| FEES | 2,755 | 0 | 1,000 |
| (55410) DUI Testing Fees | 2,755 | 0 | 1,000 |
| OTHER REVENUES | 43 | 100 | 100 |
| OTHER MISC REVENUE | 43 | 100 | 100 |
| (58595) Other Miscellaneous Revenues | 43 | 100 | 100 |
| EXPENSES | 1,351,221 | 1,735,497 | 1,579,212 |
| OTHER CHARGES & SERVICES | 1,312,053 | 1,676,847 | 1,523,837 |
| OTHER CONTRACTED SERVICES | 680,780 | 1,026,276 | 915,881 |
| (64120) Legal Services | 614,675 | 952,000 | 852,000 |

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|---------------------------------------|----------------------|----------------------|----------------------|
| (64225) Court Competency Evaluations | 49,031 | 57,000 | 57,000 |
| (64286) VOIP Information Services | 11,597 | 11,597 | 0 |
| (64285) City Information Services | 3,079 | 3,081 | 4,283 |
| (64145) Armored Car Service | 2,398 | 2,598 | 2,598 |
| ▼ RENTALS | 511,573 | 515,103 | 515,103 |
| (66520) Building Rent | 506,581 | 506,581 | 506,581 |
| (66510) Office Equipment Rentals | 4,992 | 8,522 | 8,522 |
| ▼ POSTAGE, COURIER & FREIGHT | 48,154 | 49,000 | 49,000 |
| (64855) Postage | 48,154 | 49,000 | 49,000 |
| ▼ MISC FEES & SERVICES | 45,506 | 58,075 | 11,675 |
| (65735) Guardian Ad Litem | 39,763 | 49,000 | 2,500 |
| (65640) Witness fees | 5,280 | 8,000 | 8,000 |
| (65665) Books & Subscriptions | 463 | 800 | 900 |
| (65845) Other Misc Fees & Services | 0 | 275 | 275 |
| ▼ PRINTING & ADVERTISING | 22,870 | 25,000 | 28,500 |
| (64915) Photocopying | 16,290 | 17,500 | 18,000 |
| (64910) Printing | 6,580 | 7,500 | 10,500 |
| ▼ COMMUNICATIONS | 2,228 | 2,278 | 2,363 |
| (64820) Internet/Data Processing Svcs | 1,248 | 1,248 | 1,248 |
| (64810) Telephone - Local | 976 | 1,000 | 1,100 |
| (64815) Telephone - Long Distance | 4 | 30 | 15 |
| ▼ REPAIR & MAINTENANCE COSTS | 943 | 1,100 | 1,300 |
| (66220) Office Equipment R&M | 943 | 800 | 1,000 |
| (66215) Furniture & Fixture R&M | 0 | 300 | 300 |
| ▼ TRANS, TRAVEL & SUBSISTANCE | 0 | 15 | 15 |
| (64725) Mileage | 0 | 15 | 15 |
| ▼ SUPPLIES | 36,960 | 53,000 | 53,000 |
| ▼ OFFICE SUPPLIES | 36,388 | 52,000 | 52,000 |
| (63120) Duplicating Supplies | 23,868 | 25,000 | 25,000 |
| (63110) Office Supplies | 12,520 | 27,000 | 27,000 |
| ▼ OPERATING SUPPLIES | 572 | 1,000 | 1,000 |
| (63345) Other Operating Supplies | 572 | 1,000 | 1,000 |
| ▼ CAPITAL OUTLAY | 2,208 | 5,650 | 2,375 |
| ▼ EQUIPMENT | 2,208 | 5,650 | 2,375 |
| (67465) Furniture & Fixtures | 989 | 2,125 | 1,875 |
| (67415) Office Equipment | 1,219 | 910 | 500 |
| (67495) Other Misc Equipment | 0 | 2,615 | 0 |
| Revenues Less Expenses | \$ -1,305,022 | \$ -1,694,397 | \$ -1,532,612 |

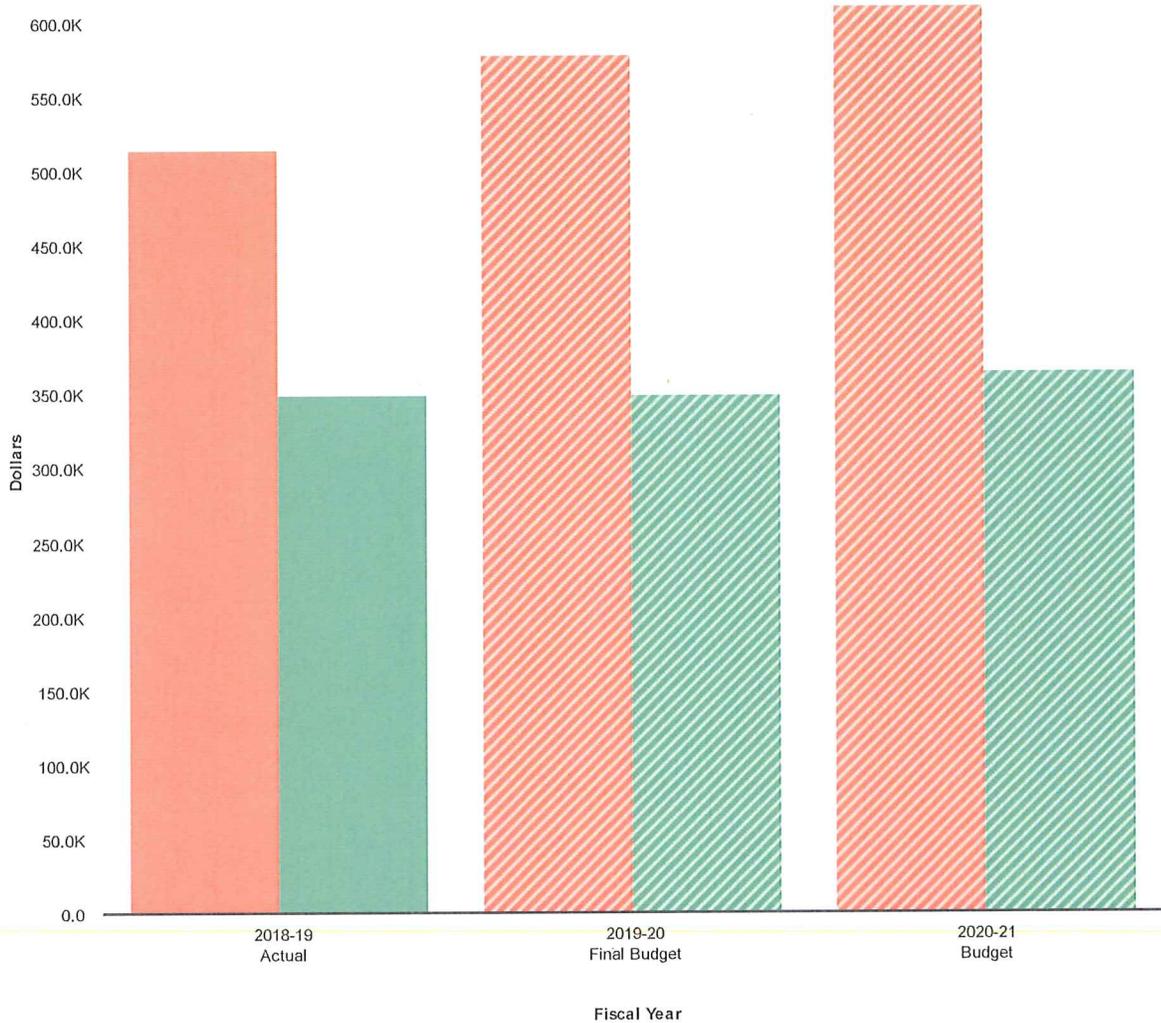
Data filtered by Types . County Court and exported on May 18, 2020. Created with OpenGov



May 21, 2020 Department Budget Hearings

Emergency Management

Visualization



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| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--------------------------------------|----------------|----------------------|----------------|
| ▼ REVENUES | \$ 349,249 | \$ 349,215 | \$ 365,088 |
| ▼ INTERGOVERNMENTAL REVENUE | 224,418 | 229,215 | 245,088 |
| ▼ OTHER INTERGOVERNMENTAL | 222,149 | 229,215 | 245,088 |
| (54840) Joint Budget City of Lincoln | 222,149 | 229,215 | 245,088 |
| ▼ FEDERAL REVENUES | 2,269 | 0 | 0 |
| (54190) FEMA EMA Reimbursement | 2,269 | 0 | 0 |
| ▼ TRANSFERS | 120,000 | 120,000 | 120,000 |
| ▼ FUND TRANSFERS | 120,000 | 120,000 | 120,000 |
| (59310) Grant Transfers | 120,000 | 120,000 | 120,000 |
| ▼ OTHER REVENUES | 4,831 | 0 | 0 |
| ▼ SALE OF FIXED ASSETS | 4,831 | 0 | 0 |
| (58210) Sale of Equipment | 4,831 | 0 | 0 |
| ▼ EXPENSES | 514,815 | 578,431 | 610,175 |
| ▼ PERSONAL SERVICES | 280,725 | 286,729 | 295,146 |
| ▼ SALARIES & WAGES | 199,684 | 203,173 | 209,088 |

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--|----------------|----------------------|----------------|
| (61110) Official's Salary | 76,132 | 77,684 | 79,323 |
| (61150) Deputy's Salary | 62,809 | 64,089 | 67,077 |
| (61210) Regular Salary | 60,744 | 61,400 | 62,688 |
| ▼ EMPLOYEE BENEFITS | 79,475 | 81,885 | 84,303 |
| (61530) Group Health Insurance | 45,508 | 46,650 | 48,006 |
| (61520) Retirement Contributions | 15,575 | 15,847 | 16,309 |
| (61510) FICA Contributions | 14,702 | 15,543 | 15,995 |
| (61660) Post-Employment Health Program | 1,950 | 1,950 | 1,950 |
| (61540) Group Dental Insurance | 1,177 | 1,245 | 1,374 |
| (61650) Long-Term Disability | 563 | 650 | 669 |
| ▼ OTHER COMPENSATION COSTS | 1,566 | 1,671 | 1,755 |
| (61750) Workers' Comp Insurance | 1,566 | 1,671 | 1,755 |
| ▼ OTHER CHARGES & SERVICES | 217,741 | 268,417 | 293,779 |
| ▼ OTHER CONTRACTED SERVICES | 116,453 | 149,608 | 174,638 |
| (64170) Equip Maintenance Agreements | 37,840 | 62,000 | 62,000 |
| (64288) GIS Information Services | 33,004 | 30,438 | 58,246 |
| (64295) Other Misc Contracted Svs | 32,561 | 43,000 | 43,000 |
| (64285) City Information Services | 4,712 | 7,522 | 10,186 |
| (64286) VOIP Information Services | 8,268 | 6,198 | 0 |
| (64215) Cable TV Service | 68 | 450 | 450 |
| (64175) Comput Softwr Maint/License | 0 | 0 | 756 |
| ▼ RENTALS | 50,180 | 37,913 | 37,913 |
| (66520) Building Rent | 50,180 | 37,913 | 37,913 |
| ▼ REPAIR & MAINTENANCE COSTS | 10,282 | 37,600 | 34,000 |
| (66395) Warning Sirens R&M | 3,460 | 22,000 | 22,000 |
| (66210) Motor Vehicle R&M | 6,694 | 8,600 | 7,500 |
| (66410) Other Equipment R&M | 0 | 4,000 | 2,500 |
| (66265) Communication Equip R&M | 0 | 1,500 | 1,000 |
| (66275) Computer Equipment R&M | 129 | 1,000 | 500 |
| (66215) Furniture & Fixture R&M | 0 | 500 | 500 |
| ▼ UTILITIES | 22,783 | 23,625 | 23,625 |
| (66110) Electricity | 21,260 | 22,000 | 22,000 |
| (66115) Natural Gas | 1,523 | 1,500 | 1,500 |
| (66120) Water & Sewer | 0 | 125 | 125 |
| ▼ INSURANCE & SURETY BONDS | 8,022 | 8,291 | 9,503 |
| (65920) Vehicle Insurance | 6,622 | 6,920 | 8,063 |
| (65915) Liability Insurance | 1,400 | 1,371 | 1,440 |
| ▼ COMMUNICATIONS | 5,841 | 7,280 | 5,400 |
| (64825) Cellular Phone Service | 3,589 | 5,000 | 5,000 |
| (64840) Emergency Communications | 1,773 | 1,680 | 0 |
| (64810) Telephone - Local | 479 | 600 | 400 |
| ▼ MISC FEES & SERVICES | 2,783 | 2,750 | 4,200 |
| (65690) Contingencies | 2,225 | 2,000 | 2,000 |
| (65660) Memberships & Dues | 365 | 750 | 1,000 |
| (65670) Enrollment Fees & Tuition | 0 | 0 | 1,200 |
| (65665) Books & Subscriptions | 193 | 0 | 0 |
| ▼ TRANS, TRAVEL & SUBSISTANCE | 795 | 0 | 3,800 |

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--|--------------------|----------------------|--------------------|
| (64715) Lodging | 282 | 0 | 2,000 |
| (64720) Fares | 85 | 0 | 1,200 |
| (64710) Meals | 428 | 0 | 400 |
| (64745) Other Transport/Travel | 0 | 0 | 200 |
| ▼ PRINTING & ADVERTISING | 466 | 1,250 | 600 |
| (64915) Photocopying | 466 | 750 | 500 |
| (64910) Printing | 0 | 500 | 100 |
| ▼ POSTAGE, COURIER & FREIGHT | 136 | 100 | 100 |
| (64855) Postage | 136 | 100 | 100 |
| ▼ SUPPLIES | 12,549 | 19,785 | 17,750 |
| ▼ ENERGY SUPPLIES | 5,287 | 8,000 | 6,000 |
| (63510) Motor Fuels | 5,287 | 8,000 | 6,000 |
| ▼ OPERATING SUPPLIES | 3,703 | 6,285 | 6,250 |
| (63345) Other Operating Supplies | 2,596 | 5,000 | 5,000 |
| (63215) Education & Training Materials | 1,108 | 750 | 750 |
| (63280) Small Hand Tools | 0 | 500 | 500 |
| (63320) Keys & Lock Supplies | 0 | 35 | 0 |
| ▼ REPAIR & MAINT SUPPLIES | 718 | 3,500 | 3,500 |
| (63895) Other Repair & Maint Supplies | 718 | 3,500 | 3,500 |
| ▼ OFFICE SUPPLIES | 2,841 | 2,000 | 2,000 |
| (63110) Office Supplies | 2,841 | 2,000 | 2,000 |
| ▼ CAPITAL OUTLAY | 3,799 | 3,500 | 3,500 |
| ▼ EQUIPMENT | 3,799 | 3,500 | 3,500 |
| (67475) Computer Equipment | 2,500 | 2,500 | 2,500 |
| (67445) Communication Equipment | 1,299 | 500 | 500 |
| (67420) Education & Training Equip | 0 | 500 | 500 |
| Revenues Less Expenses | \$ -165,566 | \$ -229,216 | \$ -245,087 |

Data filtered by Types, Emergency Management Svs and exported on May 18, 2020. Created with OpenGov



**Lincoln-Lancaster County Emergency Management
Long-Term Goals**

1) Storage Facility

Expansion and/or replacement of shared storage space at 444 Cherrycreek
Current 'footprint': 1950 sq. ft.
Ongoing discussion with Lancaster County Sheriff's Office

**2) Add an Emergency Management PET Specialist staff position
(Planning, Exercise & Training)**

Position added to focus on PET projects

Planning: Assist other county departments and community partners to draft and implement new plans or review and revise existing plans

Emergency Operations Plans (EOP)

Continuity of Operation Plans (COOP)

Exercise: Draft, conduct and evaluate exercises in full compliance with Homeland Security Exercise Evaluation Program (HSEEP) requirements

Exercise Types: Seminar, Workshop, Tabletop, Functional and Full-Scale

Training: Promote, facilitate and host emergency management-related curriculum

National Incident Management System (NIMS)

Incident Command System (ICS)

Homeland Security Exercise Evaluation Program (HSEEP)

Qualifications

'Entry level' position that requires formal education, military experience and/or practical experience

Comparable Positions

Nebraska Emergency Management (NEMA)

Training Specialist I and II positions

Douglas County Emergency Management

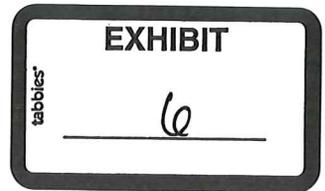
Emergency Management Specialist I and II

Funding

Emergency Management Performance Grant (EMPG) provides 50% reimbursement for salary and benefits of Emergency Management employees.

This is applied as revenue to the annual Emergency Management department budget for the next fiscal year

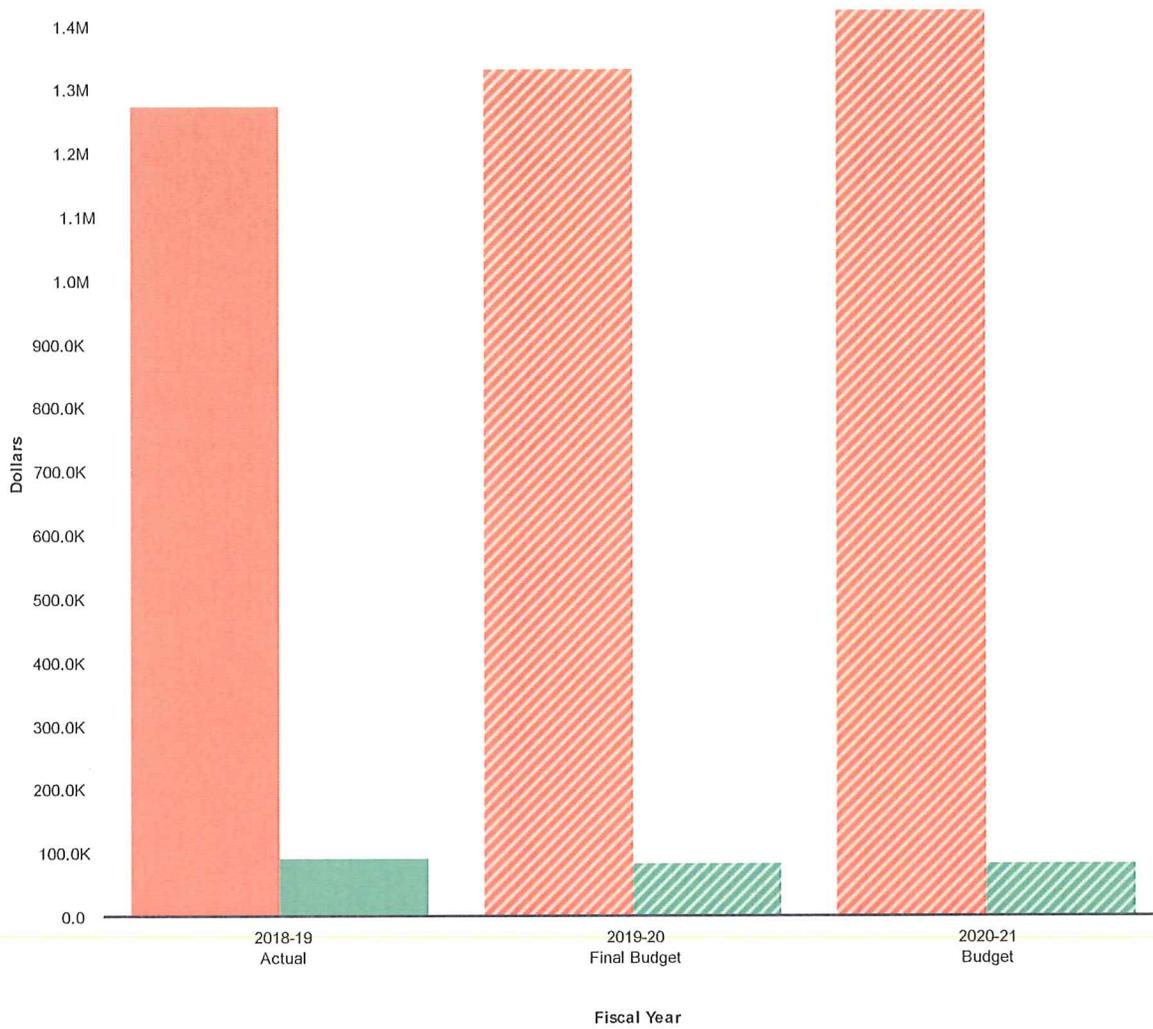
Emergency Management's budget is divided equally between Lancaster County and the City of Lincoln



May 21, 2020 Department Budget Hearings

County Clerk

Visualization



Sort Li
● E
● F

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--|----------------|----------------------|----------------|
| EXPENSES | \$ 1,275,640 | \$ 1,333,179 | \$ 1,423,232 |
| PERSONAL SERVICES | 957,618 | 976,799 | 1,112,520 |
| SALARIES & WAGES | 696,768 | 699,859 | 843,025 |
| (61210) Regular Salary | 493,773 | 499,753 | 629,126 |
| (61110) Official's Salary | 95,963 | 97,233 | 99,178 |
| (61150) Deputy's Salary | 91,166 | 92,373 | 94,221 |
| (61250) Temporary Salary | 15,075 | 10,000 | 15,000 |
| (61310) Overtime | 791 | 500 | 5,500 |
| EMPLOYEE BENEFITS | 260,850 | 276,940 | 269,494 |
| (61530) Group Health Insurance | 124,885 | 115,832 | 133,536 |
| (61510) FICA Contributions | 50,713 | 52,736 | 62,923 |
| (61520) Retirement Contributions | 44,536 | 49,251 | 58,360 |
| (61660) Post-Employment Health Program | 34,017 | 52,642 | 6,625 |
| (61540) Group Dental Insurance | 4,797 | 4,273 | 5,418 |
| (61650) Long-Term Disability | 1,901 | 2,206 | 2,632 |

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|-------------------------------------|----------------|----------------------|----------------|
| ▼ OTHER CHARGES & SERVICES | 312,938 | 349,180 | 285,712 |
| ▼ OTHER CONTRACTED SERVICES | 241,066 | 273,468 | 207,200 |
| (64285) City Information Services | 122,040 | 115,903 | 116,000 |
| (64175) Comput Softwr Maint/License | 115,642 | 149,365 | 84,000 |
| (64150) Consulting Services | 1,185 | 6,000 | 5,000 |
| (64286) VOIP Information Services | 2,199 | 2,200 | 2,200 |
| ▼ RENTALS | 49,592 | 49,712 | 49,712 |
| (66520) Building Rent | 49,592 | 49,712 | 49,712 |
| ▼ PRINTING & ADVERTISING | 6,343 | 10,000 | 9,500 |
| (64925) Advertising | 2,868 | 5,000 | 3,000 |
| (64915) Photocopying | 2,466 | 2,500 | 3,000 |
| (64910) Printing | 1,009 | 2,500 | 3,500 |
| ▼ POSTAGE, COURIER & FREIGHT | 8,273 | 8,500 | 8,500 |
| (64855) Postage | 8,273 | 8,500 | 8,500 |
| ▼ MISC FEES & SERVICES | 6,975 | 5,000 | 6,000 |
| (65665) Books & Subscriptions | 3,318 | 2,300 | 3,000 |
| (65670) Enrollment Fees & Tuition | 585 | 2,400 | 2,500 |
| (65845) Other Misc Fees & Services | 2,777 | 0 | 0 |
| (65660) Memberships & Dues | 295 | 300 | 500 |
| ▼ TRANS, TRAVEL & SUBSISTANCE | 122 | 1,850 | 4,100 |
| (64715) Lodging | 0 | 1,000 | 2,000 |
| (64720) Fares | 0 | 400 | 1,000 |
| (64725) Mileage | 122 | 150 | 500 |
| (64710) Meals | 0 | 200 | 500 |
| (64730) Parking & Tolls | 0 | 100 | 100 |
| ▼ COMMUNICATIONS | 298 | 350 | 400 |
| (64810) Telephone - Local | 298 | 350 | 400 |
| ▼ REPAIR & MAINTENANCE COSTS | 155 | 300 | 300 |
| (66260) Microfilm Equipment R&M | 155 | 300 | 300 |
| ▼ INSURANCE & SURETY BONDS | 115 | 0 | 0 |
| (65955) Employees' Bonds | 80 | 0 | 0 |
| (65950) Officials' Bonds | 35 | 0 | 0 |
| ▼ CAPITAL OUTLAY | 678 | 4,200 | 20,000 |
| ▼ EQUIPMENT | 678 | 4,200 | 20,000 |
| (67465) Furniture & Fixtures | 678 | 4,200 | 20,000 |
| ▼ SUPPLIES | 4,406 | 3,000 | 5,000 |
| ▼ OFFICE SUPPLIES | 4,406 | 3,000 | 5,000 |
| (63110) Office Supplies | 4,406 | 3,000 | 5,000 |
| ▼ REVENUES | 92,312 | 84,900 | 84,900 |
| ▶ LICENSES & PERMITS | 50,400 | 47,500 | 47,500 |
| ▼ CHARGES FOR SERVICES & FEES | 28,832 | 22,400 | 22,400 |
| ▼ FEES | 28,294 | 22,400 | 22,400 |
| (55200) Fees | 0 | 22,400 | 22,400 |
| (55495) Other Miscellaneous Fees | 25,342 | 0 | 0 |
| (55370) Transcripts | 2,517 | 0 | 0 |
| (55335) Publication Fee | 435 | 0 | 0 |
| ▼ OTHER SERVICE REVS/REIMB | 538 | 0 | 0 |

| Collapse All | 2018-19 Actual | 2019-20 Final Budget | 2020-21 Budget |
|--------------------------------------|----------------------|----------------------|----------------------|
| (55846) Copy Machine | 538 | 0 | 0 |
| ▼ TAXES | 12,800 | 15,000 | 15,000 |
| ▼ OTHER TAXES | 12,800 | 15,000 | 15,000 |
| (51930) Occupation Tax | 12,800 | 15,000 | 15,000 |
| ▼ OTHER REVENUES | 281 | 0 | 0 |
| ▼ OTHER MISC REVENUE | 281 | 0 | 0 |
| (58595) Other Miscellaneous Revenues | 281 | 0 | 0 |
| Revenues Less Expenses | \$ -1,183,328 | \$ -1,248,279 | \$ -1,338,332 |

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LANCASTER COUNTY BOARD OF EQUALIZATION

Roma Amundson Sean Flowerday Deb Schorr Rick Vest Christa Yoakum

NAME
ADDRESS
ADDRESS
CITY/STATE/ZIP

DATE

Dear Property Owner/Appellant:

Our records show that a property valuation protest was filed on the following property:

Parcel ID:
Situs Address:
Legal Description:
Protest Number:
Appellant:

Qualified individuals, known as referees, are assisting Lancaster County in reviewing protests. **Due to the COVID-19 pandemic, referee hearings will be conducted by telephone.** Your phone hearing has been scheduled for:

Date:
Time:

A referee will contact you at the phone number you provided to discuss your protest. **If you did not file the protest and you would like to be involved in the hearing, please provide your phone number to the County Clerk's Office at least 24-hours in advance of the hearing.** Due to time constraints, if you are not available when the referee calls, you will be required to reschedule the hearing. If you, (1) do not plan to participate in a phone hearing; (2) need to reschedule a phone hearing; or (3) would like to discuss your protest in person, please contact the County Clerk's Office at 402-441-8724 or protest@lancaster.ne.gov. **The deadline to make hearing changes is Friday, July 10, 2020.** Failing to contact the Clerk's Office by July 10, 2020 will be deemed a waiver of an in-person hearing. All individuals choosing to meet in person must have an appropriate mask, follow all directed health measures, and comply with an initial health screening to ensure the safety and welfare of all hearing participants before entering the hearing facility. Absent a hearing, the referee will review the protest in absentia. The referee will not consider any documentation provided at an in-person hearing that was not previously submitted in accordance with the protest rules.

Value recommendations will be posted on the County Clerk's website at lancaster.ne.gov/clerk as soon as they become available. The protest number and Parcel ID (both provided above) will be needed to access this information. Please keep in mind that it may take several weeks from the date of your hearing for the referee to complete their review. Values may also be obtained by contacting the County Clerk's Office. The Board of Equalization will take final action on all value recommendations on Thursday, August 6, 2020 at 1:00 p.m., in Room 112 of the County-City Building. You will be notified by mail of the Board's decision. Final values will also be posted on the County Clerk's website on or before August 14, 2020.

If you have any questions, please contact the County Clerk's Office at 402-441-8724 or protest@lancaster.ne.gov.

Sincerely,

Dan Nolte
County Clerk

Sean Flowerday, Chair
Lancaster County Board of Equalization