

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, MAY 19, 2020 1:30 P.M.
CITY COUNCIL CHAMBERS
COUNTY CITY BUILDING**

PRESENT: Richard Meginnis, Roma Amundson, Chris Callahan and Sean Flowerday.

ABSENT: Jane Raybould (logged in via Zoom).

OTHERS PRESENT: Kerin Peterson, Don Taute, Nick Hanna, Kyle Hohenstein, John Kay, Cpt. Witte, Brian Johnson and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Chairperson Richard Meginnis.

The meeting minutes from April 14, 2020 were presented for approval. Chris Callihan motioned for approval and Roma Amundson seconded. The vote carried.

Hall of Justice Front Security Entrance Remodel – Nick Hanna, Clark Enersen and Kyle Hohenstein, Dicky Hind Muir, submitted Payment application #7 for \$54,170.90 for approval. Roma Amundson motioned for approval and Sean Flowerday seconded. The vote carried. They then submitted CPR 04 that added 42 days to the original contract for the floor elevations change order previously approved and some shipping complications due to COVID-19. No additional costs with this CPR 04. Roma Amundson motioned for approval and Sean Flowerday seconded. The vote carried. They moved forward to present CPR 03 to add two auto door operators and push buttons at doors 1001 and 1003. The cost is \$6,120.00. The openers for the second set of doors were missed in original specifications but is an added value to the project. Sean Flowerday motioned for approval and Roma Amundson seconded. The vote carried. Nick did mention they will be back with an original deduct that should have been an additional cost on CO 1. They are trying to have it to balance out but will report next meeting on specifics.

County Assessor Remodel – John Kay, Sinclair Hille submitted payment application #4 for \$72,675.00 for approval. Roma Amundson moved for approval and Chris Callihan seconded the motion. The vote carried. John Kay reported they are on time with a substantial completion on June 9, 2020 and June 30, 2020 final completion. He did report that the furniture is delayed but that is on a different contract.

Security Update – Cpt. Witte and Brian Johnson gave an update that the Sheriff's office received a grant, due to Sara Hoyle's expertise, to purchase a thermal scanner. They are \$13,000 approximately and the intent would be to monitor temperatures at the front security entrance. It will be mounted on a tripod much like a camera. It should arrive in 8-10 weeks. Cpt. Witte is asking for the Public Building Commissions approval to use the thermal scanner in the buildings. Roma Amundson moved to approval the agenda item of permission to use a thermal scanner to monitor temperatures on patrons arriving to the buildings due to COVID-19. Chris Callihan seconded. The vote carried. Chris Callihan then motioned for approval to use the thermal scanner on patrons entering the buildings. Roma Amundson seconded. The vote carried.

Roma Amundson motioned to approve the general vouchers for April 2020. Chris Callihan seconded the motion. The vote carried.

“K” Street Security Agreement with Nebraska State Patrol – The Secretary of State resides on 2nd floor of “K” Street Complex and the State Patrol provides rover service with external building checks nightly for \$1,560.00/year. Roma Amundson motioned for approval of service. Sean Flowerday seconded the motion. The vote carried.

Amendment to Lease for 2145 ‘Y’ Street Shop – The Public Building Commission leases a general use shop area and the carpenter shop from B&J Partnership dba Speedway Motors. They have proposed \$150 per month increase. Roma Amundson motioned for approval with Chris Callihan seconding the motion. The vote carried.

There were five contract approvals submitted by Purchasing:

- a. Amendment to Contract for Business Card and Letterhead Printing #18-082 Firespring;
- b. Amendment to Contract for Fire Extinguisher Inspection, Testing and Maintenance #19-120 General Fire and Safety Equipment Company;
- c. Amendment to Contract for Letterhead Printing #18-082 Cornhusker State Industries;
- d. Contract for Residential and Commercial Overhead Door Repair and Replacement #20-030 Pioneer Overhead Door, Inc.;
- e. Memo of Understanding for Maintenance, Repair and Operations Supplies #MOU075 Lawson Products;

Roma Amundson motioned for approval of A – C contracts. Sean Flowerday seconded. The vote carried. Sean Flowerday motioned for approval of contract D and Roma Amundson seconded. The vote carried. Roma Amundson motioned for approval of contract E. Sean Flowerday seconded. The vote carried.

The next meeting of the Public Building Commission will be June 9, 2020.

Report from Administrative Staff – Kerin gave a quick update about our budget with the COVID-19 expenditures. We have approved COVID-19 leave for 234 hours. Janitorial is purchasing new and better products. We have used approximately \$13,040 of janitorial supplies and PPE gear. Kerin did turn those expenditures into the grant that Sara Hoyle was able to obtain to reimburse expenses. Sean Flowerday gave large credit to Sara Hoyle and her grant expertise. Roma exited the meeting. Kerin shared that our staff carpenter is building permanent partitions for several agencies and departments. The agencies are paying for the material and we are supplying the labor. After questioned about budget Kerin reported we should be under the spending authority with the final pay application for the HOJ Front Entrance not coming thru until next budget year.

With no further business Sean Flowerday moved to adjourn, Chris Callihan seconded. The vote carried and the meeting was adjourned.