

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: <u>Lancaster County</u>	
Address: <u>555 S 10th St #110, Lincoln, NE 68508</u>	
Is agency a: <input checked="" type="checkbox"/> Direct or <input checked="" type="checkbox"/> Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number: <u>068676535</u>	Vendor Number (only if direct recipient) <u>068676535</u>
Name and Title of Contact Person: <u>Ann Ames Deputy Chief Administrative Officer</u>	
Telephone Number: <u>402-441-7496</u>	E-Mail Address: <u>ames@lancastr.nm.gov</u>

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- | | | |
|---|--|--|
| <input type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe | <input type="checkbox"/> Medical Institution |
| <input type="checkbox"/> Nonprofit Organization | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, _____ [responsible official], certify that _____

[recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R. § 42.302.

I further certify that _____ [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, _____ [responsible official], certify that _____

[recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

[organization],

[address].

Print or Type Name and Title

Signature

Date

Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, Sean Flowerday [responsible official], certify that Lancaster County

[recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on _____

[date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Sean Flowerday, Chair, Lancaster County Board

Print or Type Name and Title

Signature

Date

INSTRUCTIONS

Completing the Certification Form Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

The federal regulations implementing the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, require some recipients of financial assistance from the U.S. Department of Justice subject to the statute's administrative provisions to create, keep on file, submit to the Office for Civil Rights (OCR) at the Office of Justice Programs (OJP) for review, and implement an Equal Employment Opportunity Plan (EEOP). See 28 C.F.R. pt. 42, subpt. E. All awards from the Office of Community Oriented Policing Services (COPS) are subject to the EEOP requirements; many awards from OJP, including awards from the Bureau of Justice Assistance (BJA), the Office of Juvenile Justice and Delinquency Prevention (OJJDP), and the Office for Victims of Crime (OVC) are subject to the EEOP requirements; and many awards from the Office on Violence Against Women (OVW) are also subject to the EEOP requirements. If you have any questions as to whether your award from the U.S. Department of Justice is subject to the Safe Streets Act's EEOP requirements, please consult your grant award document, your program manager, or the OCR.

Recipients should complete *either* Section A *or* Section B *or* Section C, not all three. If recipient completes Section A *or* C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Section A

The regulations exempt some recipients from all of the EEOP requirements. Your organization may claim an exemption from all of the EEOP requirements if it meets any of the following criteria: it is a nonprofit organization, an educational institution, a medical institution, or an Indian tribe; *or* it received an award under \$25,000; *or* it has less than fifty employees. To claim the complete exemption from the EEOP requirements, complete Section A.

Section B

Although the regulations require some recipients to create, maintain on file, and implement an EEOP, the regulations allow some recipients to forego submitting the EEOP to the OCR for review. Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business; *and* (2) have fifty or more employees; *and* (3) have received a single grant award of \$25,000 or more, but less than \$500,000, may claim the limited exemption from the submission requirement by completing Section B. In completing Section B, the recipient should note that the EEOP on file has been prepared within twenty-four months of the date of the most recent grant award.

Section C

Recipients that (1) are a unit of state or local government, an agency of state or local government, or a private business, *and* (2) have fifty or more employees, *and* (3) have received a single grant award of \$500,000 or more, must prepare, maintain on file, *submit to the OCR for review*, and implement an EEOP. Recipients that have submitted an EEOP Utilization Report (or in the process of submitting one) to the OCR, should complete Section C.

Section D

Recipients that (1) receive a single award over \$500,000; *and* (2) subaward a single award of \$500,000 or more must provide a list; including, name, address and DUNS # of each such sub-recipient by completing Section D.

Submission Process

Recipients should download the online Certification Form, complete required sections, have the appropriate official sign it, electronically scan the signed document, and then send the signed document to the following e-mail address: EEOPForms@usdoj.gov. *The document must have the following title: EEOP Certification.* If you have questions about completing or submitting the Certification Form, please contact the Office for Civil Rights, Office of Justice Programs, 810 7th Street, NW, Washington, DC 20531 (Telephone: (202) 307-0690 and TTY: (202) 307-2027).

Public Reporting Burden Statement

Paperwork Reduction Act Notice. Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated minimum average time to complete and file this application is 20 minutes per form. If you have any comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write to the Office of Justice Programs, 810 7th Street, N.W., Washington, D.C. 20531.

Grant Title: Juvenile and Family Drug Courts Discretionary Grant Program Grant Number: 2016-DC-BX-0060
Award Amount: \$400,000
Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508
Contact Person: Sara Hoyle Telephone: 402-441-6868
Contract Address: 555 S. 10th St., Suite 107, Lincoln, NE 68508
OJP Grant Mgr: Kathryn Barry Telephone: 202-514-6019

Grant Title: BJA Smart Reentry Focus on Evidence-Based Strategies for Successful Reentry from Incarceration to Community Grant Number: 2017-CZ-BX-0009
Award Amount: \$999,940
Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508
Contact Person: Kim Etherton Telephone: 402-441-3603
Contract Address: 605 S. 10th Street, Suite B131, Lincoln, NE 68508
BJA Grant Mgr: Jennifer L Lewis Telephone: 202-305-8064

Grant Title: BJA Innovative Reentry Initiatives: Building System Capacity & Testing Strategies Grant Number: 2019-CZ-BX-0034
Award Amount: \$999,994
Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508
Contact Person: Kim Etherton Telephone: 402-441-3603
Contract Address: 605 S. 10th Street, Suite B131, Lincoln, NE 68508
BJA Grant Mgr: Jennifer L Lewis Telephone: 202-305-8064

Grant Title: BJA Adult Drug Court Discretionary Grant Program Grant Number: 2018-DC-BX-0156
Award Amount: \$500,000
Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508
Contact Person: Kim Etherton Telephone: 402-441-3603
Contract Address: 605 S. 10th Street, Suite B131, Lincoln, NE 68508
BJA Grant Mgr: Gemme Joyce Telephone: 202-514-6134

Grant Title: BJA Adult Drug Court Discretionary Grant Program Veterans Court Enhancement Grant Number: 2018-DC-BX-0156
Award Amount: \$379,978
Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency

Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508
Contact Person: Dean Rohwer/Kim Etherton Telephone: 402-441-3603
Contract Address: 605 S. 10th Street, Suite B131, Lincoln, NE 68508

BJA Grant Mgr: Gemme Joyce Telephone: 202-514-6134

Grant Title: BJA State Criminal Alien Assistance Program Grant Number: 2018-H0245-NE-AP
Award Amount: \$37,200

Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508

Contact Person: Angela Koziol Telephone: 402-441-1909
Contract Address: Adult Detention Facility, 3801 West O St., Lincoln, NE 68528

OJP Grant Mgr: Maria Anderson, maria.anderson@usdoj.gov Telephone: n/a

Grant Title: OVW S.T.O.P. Violence Against Women Formula Grant
passed through Nebraska Commission on Law Enforcement
and Criminal Justice Grant Number: 187-2021-VW4012
Award Amount: \$236,084

Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508

Contact Person: Sara Hoyle Telephone: 402-441-8840
Contract Address: 555 S. 10th St., Suite 107, Lincoln, NE 68508

State Grant Mgr: Merry Wills Telephone: 402-471-3416

Grant Title: Edward Byrne Memorial Justice Assistance Grant
passed through Nebraska Commission on Law Enforcement
and Criminal Justice Grant Number: 20-DA-3002
Award Amount: \$51,466

Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508

Contact Person: Sara Hoyle Telephone: 402-441-6868
Contract Address: 555 S. 10th St., Suite 107, Lincoln, NE 68508

State Grant Mgr: Mia Fernandez Telephone: 402-471-3839

Grant Title: Coronavirus Emergency Supplemental Funding Program Grant Number: 20-VD-BX-0481
Award Amount: \$58,008

Grantee Name: Lancaster County, Nebraska
Grantee Type: Local Government Agency
Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508

Contact Person: Sara Hoyle Telephone: 402-441-6868

Contract Address: 555 S. 10th St., Suite 107, Lincoln, NE 68508

State Grant Mgr: Gemme L. Joyce

Telephone: 202-514-6135

Grant Title: Coronavirus Emergency Supplemental Funding Program
passed through Nebraska Commission on Law Enforcement
and Criminal Justice

Grant Number: 187-2021-CF9005

Award Amount: \$146,461

Grantee Name: Lancaster County, Nebraska

Grantee Type: Local Government Agency

Address: 555 S. 10th Street, Suite 110, Lincoln, NE 68508

Contact Person: Sara Hoyle

Telephone: 402-441-6868

Contract Address: 555 S. 10th St., Suite 107, Lincoln, NE 68508

State Grant Mgr: Kellie Rabenhorst

Telephone: 402-471-2266

Policy Statement:

The County of Lancaster, Nebraska, will provide equal employment opportunity to all persons. The Human Resources Office shall develop and maintain a plan which supports equal opportunity in recruitment and selection, job structure, promotion policies, training to improve job performance and upward mobility, and all other related personnel procedures and practices.

Discrimination against any person in recruitment, examination, selection, appointment, rate of pay, promotion and transfer, retention, daily working conditions, testing and training, awards, compensation and benefits, disciplinary measures or any other aspects of employment or personnel administration because of race, color, religion, sex, disability,

national origin, age, marital status, political opinions or affiliations or other unlawful basis is prohibited. Discrimination on the basis of age, sex, or disability is prohibited except where specific age, sex, or physical requirements constitute a bona fide occupational qualification necessary for proper and efficient administration.

Retaliation, intimidation, coercion, or harassment against any applicant for employment or employee who may file a grievance under the County Personnel rules, Union Contracts, or in accordance with existing rights of appeal to appropriate governmental authorities is prohibited.

Lancaster County is committed to complying with all applicable federal and state civil rights laws that pertain to employment.