

LANCASTER COUNTY
 REQUEST FOR CAPITAL OUTLAY
 FY 21 BUDGET

BUSINESS UNIT NAME Public Defender

Business Unit #: 6250

Object	Item Description	# Requested	NEW =N REP=R	UNIT COST	TOTAL COST	AMOUNT REQUESTED	JUSTIFICATION
67465	Furniture & Fixtures Office desk/labor	1	N	\$ 5,211	\$ 5,211	\$ 5,211	1 attorney office on 3rd floor
67465	Furniture & Fixtures Office desk/labor	1	N	\$ 6,682	\$ 6,682	\$ 6,682	1 attorney office on 2nd floor
67465	Attorney Chairs	2	N	\$ 584	\$ 1,186	\$ 1,186	for above 2 new attorneys
67465	Guest Chairs	4	N	\$ 412	\$ 1,648	\$ 1,648	for above 2 new attorney offices

The above furniture is needed for the additional 2 attorneys we have requested, and due to COVID-19, my estimates are from current FY20 projects and the estimates/prices for them.

67465	Stand up desks delivery & labor	5	N	\$ 688	\$ 3,440	\$ 3,440	Several staff members have requested stand up desks because of health reasons such as back problems. This is a necessary expenditure, and it will help reduce health issues and increase productivity.
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TOTAL CAPITAL OUTLAY

\$ 18,167