

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, JULY 14, 2020 1:30 P.M.
CITY COUNCIL CHAMBERS
COUNTY CITY BUILDING**

PRESENT: Richard Meginnis, Roma Amundson, Chris Callihan, Sean Flowerday and Jane Raybould

OTHERS PRESENT: Kerin Peterson, Jeff Kirkpatrick, John Kay, Jeff Chadwick, Yohance Christie Rachel Garver and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Richard Meginnis.

The meeting minutes from June 9, 2020 were presented for approval. Sean Flowerday motioned for approval and Roma Amundson seconded. The vote carried with Jane Raybould abstaining.

County Assessor Remodel – John Kay, Sinclair Hille Architects submitted payment application #6R1 for \$53,637.00 for approval. This pay application includes all expenses minus the retainage as project is almost complete other than a few items on punch list. Jane Raybould moved for approval and Chris Callihan seconded the motion. The vote carried.

Hall of Justice Front Security Entrance Remodel – Jeff Chadwick, The Clark Enersen Partners submitted payment application #9 for \$5,218.35 for approval. Roma Amundson motioned for approval and Jane Raybould seconded. The vote carried. Jeff updated they have encountered some phasing issues but are moving forward. The security scanners and metal detectors have arrived and are awaiting installation. There may be a slight delay in the final completion due to shipping delays but the contractor is working to avoid those issues.

Security Update – No security update.

Jane Raybould motioned to approve the general vouchers for June 2020. Roma Amundson seconded the motion. The vote carried.

District Court Utilizing 3rd Floor 605 Building Space – Kerin reported that she received permission to remove the doors to this space which will simplify the project. She has placed an order for the fire alarms needed and a UP bid request is out for drywall and should have all responses by end of the week. She reported the judges are content with the space and Clerk of the District Court will be responsible for the video equipment needed.

There were fourteen contract approvals submitted by Purchasing:

- a. Contract for Annual Supply of Motor Fuel #20-137 Whitehead Oil Company;
- b. Amendment to Memo of Understanding for Paint and Related Products MOU031 Sherwin-Williams Company;
- c. Amendment to Memo of Understanding for Paint and Related Products MOU031 Diamond Vogel;
- d. Amendment to Memo of Understanding for Health and Safety, Medical, Surgical, and First Aid Related Equipment, Supplies, Accessories and Services #MOU034 McKesson Medical-Surgical Government Solutions, LLC;

- e. Amendment to Contract for Fire Alarm Panel Inspection, Testing, and Repair #5682 Total Fire and Security, Inc.;
- f. Amendment to Contract for Ice Melt #19-153 Egan Supply;
- g. Amendment to Contract for Ice Melt #19-153 Helena Chemical Company;
- h. Amendment to Contract for Window Cleaning Services #14-155 G&M Window Services LLC;
- i. Amendment to Contract for Water Treatment Service Program #9120 Kurita America, Inc.;
- j. Amendment to Contract for Tree Trimming and Removal services #18-066 New Heights Tree Service;
- k. Amendment to Contract for Office Seating #18-117 Office Interiors and Design, Inc.;
- l. Amendment to Contract for Office Seating #18-117 emcompas;
- m. Amendment to Contract for Office Seating #18-117 All Makes Office Equipment Co. of Lincoln;
- n. Amendment to Contract for Ice Melt #19-153 Nebraska Landscape Solutions;

Jane Raybould motioned for approval of all contracts. Roma Amundson seconded. Richard Meginnis asked what the changes were on the Whitehead Oil Company contract and Jeff Kirkpatrick explained that it was a price locking contract for gas purchases for the City, County and includes the Public Building commission. The vote carried.

The next meeting of the Public Building Commission will be August 11, 2020.

Report from Administrative Staff – Kerin gave an update that we submitted \$13,893.00 to the CARES grant in equipment, supplies and materials for the building the Plexiglas areas of many agencies. Roma asked Rachel Garver to come forward and there was a discussion of six foot distancing markers for her constituents. Rachel reported the 46th & ‘R’ and West ‘O’ locations all have the stickers on the floor but the downtown location does not and she is concerned of upcoming traffic with taxes due. She is also requesting a drop box and potentially adding that with the way finding project listed in the facilities study. Kerin will work with Rachel to determine the best traffic flow for her downtown office. Kerin will schedule a tour of the County Assessor remodel after the August PBC meeting. The August meeting will include the Budget Hearing and the election of officers.

With no further business Roma Amundson moved to adjourn, Jane Raybould seconded. The vote carried and the meeting was adjourned.