

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, OCTOBER 12, 2021 1:30 P.M.
LUXFORD STUDIO, RM 113
COUNTY CITY BUILDING**

PRESENT: Roma Amundson, Chris Callihan, Sean Flowerday, Richard Meginnis and Jane Raybould

OTHERS PRESENT: Kerin Peterson, Yohance Christie, Marna Munn, Lane Grow, Nick Hanna, Cindy Dittmer, and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Roma Amundson, introductions were made and notice of public meetings act posted in the rear of the room was stated.

The meeting minutes from September 14, 2021, were presented for approval. Jane Raybould motioned for approval and Chris Callihan seconded. The vote carried with Jane Raybould abstaining.

County Attorney Remodel, 605 Building, Update and Payment Application – Nick Hanna with Clark and Enersen presented payment application one in the amount of \$104,670.00. Nick stated that the remodel is moving along as planned. Jane Raybould motioned for approval of payment application. Sean Flowerday seconded the motion and the vote carried.

Law Enforcement Memorial, Update and Payment Application – Nick Hanna with Clark and Enersen presented payment application one in the amount of \$38,430.00. He stated the project is nearing completion with the landscaping finishing on Friday of this week. The ribbon cutting for this project is set for October 24, 2021, and is being presented by the Law Enforcement Memorial Committee. It was clarified that the Public Building Commission is only paying for the foundation for the memorial as indicated by the agreement that was signed between the two parties before the project began. Jane Raybould motioned for approval of the payment application. Chris Callihan seconded the motion and the vote carried.

Concrete Repair Contract, Update and Payment Application – Kerin Peterson presented payment application three-final for the concrete repair that was completed around the County City Building and Hall of Justice, including the west driveway area and the handicap ramp on the east side. The payment application is for \$162,325.50 and is the final of this project. Kerin stated that the repair went seamlessly and the communication from Byrne & Jones Construction was great with minimal disruption of daily function of the buildings. Chris Callihan motioned for approval of the payment application. Sean Flowerday seconded. The vote carried.

Security Update – No security update.

Richard Meginnis motioned to approve the general vouchers for September 2021. Jane Raybould seconded the motion. There was some discussion and clarification on the previous payment to Byrne & Jones Construction. The vote carried.

There were four contract approvals submitted by Purchasing:

- a. Amendment to Contract for Office Seating #18-117 encompass;
- b. Amendment to Contract for Water Treatment Service Program #9120 Kurita America, Inc.;
- c. Amendment to Memo of Understanding for Office Supplies and Products #MOU061 Office Depot, LLC;

- d. Annual Service for Cleaning Services for County and PBC Offices #6435 BMI Janitorial Group;

Kerin Peterson shared the contract with BMI Janitorial Group is a new contract for the PBC and it will include cleaning services for both the Downtown Senior Center and the Northeast Senior Center for Department of Aging. The previous contracted service provider for these areas has retired so this went out to bid and came back at a cost savings. Jane Raybould motioned for approval of all contracts presented. Richard Meginnis seconded. The vote carried.

The next meeting of the Public Building Commission will be November 9, 2021.

Report from Administrative Staff – Kerin reported that she received the new rates from District Energy, and the demand charges are increasing 1% which is less than she had budgeted for this year. She also shared that the County City Building parking area upgrade for underneath parking will start up again in November 2021 with returning bids hopefully by the beginning of next fiscal year. Yohance Christie then introduced the new City Attorney Marna Munn who will be overseeing the Public Building Commission as needed. Marna Munn joins the City of Lincoln from State of Nebraska where she served in multiple agencies and capacities and we are very grateful to have her expertise.

With no further business Jane Raybould moved to adjourn, Richard Meginnis seconded. The vote carried and the meeting was adjourned.