

MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, DECEMBER 7, 2021, 1:30 P.M.
LUXFORD STUDIO, RM 113
COUNTY CITY BUILDING

PRESENT: Roma Amundson, Chris Callihan, Sean Flowerday, Richard Meginnis and Jane Raybould

OTHERS PRESENT: Kerin Peterson, Yohance Christie, Lane Grow, Tim Rogers, Cindy Dittmer, and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Chris Callihan and notice of public meetings act posted in the rear of the room was stated.

The meeting minutes from November 9, 2021, were presented for approval. Richard Meginnis motioned for approval and Jane Raybould seconded. The vote carried.

Law Enforcement Memorial, Final Payment Application – Tim Rogers, Clark and Enersen, presented final payment application number three in the amount of \$7,190.00. Jane Raybould motioned for approval of the payment application. Richard Meginnis seconded the motion and the vote carried.

County Attorney Remodel, 605 Building, Update, Change Orders and Payment Application – Tim Rogers, Clark and Enersen presented payment application number three in the amount of \$135,450.00. Tim then shared the change orders that have been submitted:

Change Order 001 – Credit for the cost of the formal AWI certification on the casework included in the project specifications in the amount of \$-3,165.06.

Change Order 002 – Added cost for window film added to scope of work in ASI 001, this will provide a window film on the conference rooms to ensure privacy without losing light. The cost is \$434.44.

Change Order 003 –Deduct cost for change of magnetic glass marker boards to aluminum framed tack boards. Credit in the amount of \$-1,822.74.

Change Order 004 – Added cost for floor grinding from imperfection left from minimal finish from previous construction. Added cost of \$5,295.84

Jane Raybould motioned for approval of payment application #3 and Change Order 001, 002, 003 and 004. Richard Meginnis seconded the motion. Jane asked that they provide labor hours on the change order requests. Tim indicated he would get those hours for the commission. The vote carried.

Security Update – No one present to update.

Richard Meginnis motioned to approve the general vouchers for November 2021. Jane Raybould seconded the motion. Richard asked when the LES and DEC prices change and Kerin said that would be January 1, 2022. The vote carried.

There were five contract approvals submitted by Purchasing:

- a. Amendment to Contract for HVAC Filters #18-249 Lampe's Clean Air Specialists;
- b. Amendment to Contract for Office Seating #18-117 encompass;
- c. Amendment to Contract for Office Seating #18-117 Office Interiors and Design;
- d. Amendment to Contract for Reassignment of Contracts for Brandt Excavating LLC;
- e. Amendment to Memo of Understanding for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products #MOU022 The Home Depot USA, Inc.;

Jane Raybould motioned for approval of all contracts brought forward. Richard Meginnis seconded the motion and the vote carried.

The next meeting of the Public Building Commission will be January 11, 2022.

Roma Amundson entered the meeting.

Report from Administrative Staff – Kerin Peterson reported that we received the UP contract bid for the 605 building mother’s room and it was higher than anticipated. Genesis was the low bidder. Kerin is going to investigate lowering the bid. Kerin added that the boiler that was replaced at the Health Department recently has a warranty of five years of date of install, the burner is one year, and labor is excluded. Richard asked to have them look at the DEC upgrade to add more ice storage as they just had an update from LES that they will no longer have peak loads so they may not need extra ice storage. Kerin will follow up with Dan Dixon, LES/DEC.

Sean Flowerday joined the meeting.

Roma inquired about “K” Street and Kerin reported that the Secretary of State is phasing out their storage and should be out the end of January. Roma indicated that Dave Derbin and Brian Pillard are working on alternative plans for their space in “K” Street. Further discussion about other tenants in “K” Street.

Jamie Wenz was brought forward to thank him for his tireless service to the PBC and all the assistance and forward movement to upgrade our rooms and for his expertise and all the Zoom assistance he has provided the past few years as a response to COVID. Jamie indicated he has our Zoom upgrade project organized and should be installed seamlessly. Jamie was wished well on his new career with UNL Journalism College.

With no further business Roma Amundson moved to adjourn, Richard Meginnis seconded. The vote carried and the meeting was adjourned.