

**AMENDMENT TO CONTRACT**  
**Business Card and Letterhead Printing (Business Cards Only)**  
**Bid No. 18-082**  
**City of Lincoln, Lancaster County and**  
**City of Lincoln-Lancaster County Public Building Commission**  
**Extension**  
**Firespring**

This Amendment is hereby entered into by and between Firespring, 1201 Infinity Court, Lincoln, NE 68512 (hereinafter "Contractor") and City of Lincoln, Lancaster County and the City of Lincoln-Lancaster County Public Building Commission, (hereinafter "Owners"), for the purpose of amending the Contract dated June 12, 2018, executed under City Directorial Order No.19455, and County Contract C-18-0272, dated June 12, 2018, and executed by the City of Lincoln-Lancaster County Public Building Commission, on June 5, 2018, for Business Card and Letterhead Printing (Business Cards Only), Bid No. 18-082, which is made a part hereof by this reference.

WHEREAS, the original term of the Contract is June 12, 2018 through June 11, 2019, with the option to renew for three (3) additional one (1) year terms upon written mutual consent by all parties; and

WHEREAS, the Contract was amended by City Directorial Order No. 21678, executed on June 14, 2019, and by County Contract No. C-19-0478, executed on June 18, 2019, and by the City of Lincoln-Lancaster County Public Building Commission on May 14, 2019, to renew the Contract from June 12, 2019 through June 11, 2020; and

WHEREAS, the Contract was amended by City Directorial Order No. 23599, executed on May 28, 2020, and by County Contract No. C-20-0260, executed on May 28, 2020, and by the City of Lincoln-Lancaster County Public Building Commission on May 19, 2020, to renew the Contract from June 12, 2020 through June 11, 2021; and

WHEREAS, the Contract was amended by City Directorial Order No. 25713, executed on May 7, 2021, and by County Contract No. C-21-0332, executed on May 4, 2021, and by the City of Lincoln-Lancaster County Public Building Commission on May 11, 2021, to renew the Contract from June 12, 2021 through June 11, 2022; and

WHEREAS, the Contract was amended by City Directorial Order No. 28176, executed on June 22, 2022, and by County Contract No. C-22-0393, executed on May 24, 2022, and by the City of Lincoln-Lancaster County Public Building Commission on June 14, 2022, to extend the Contract from June 12, 2022 through October 10, 2022; and

WHEREAS, the parties hereby extend the Contract from October 11, 2022 through March 10, 2023; and

WHEREAS, the expenditures for the City of Lincoln for the term of this extension shall not exceed \$20,450.00 without prior approval by the City of Lincoln; and

WHEREAS, the expenditures for Lancaster County for the term of this extension shall not exceed \$4,190.00 without prior approval by the Lancaster County Board of Commissioners; and

WHEREAS, the expenditures for City of Lincoln-Lancaster County Public Building Commission for the term of this extension shall not exceed \$450.00 without prior approval by the Public Building Commission; and

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants contained in the Contract, under City Directorial Order No. 19455 and County Contract No. C-18-0272, and stated herein the parties agree as follows:

- 1) The parties hereby extend the Contract from October 11, 2022 through March 10, 2023.

- 2) The expenditures for the City of Lincoln for the term of this extension shall not exceed \$20,450.00 without prior approval by the City of Lincoln.
- 3) The expenditures for Lancaster County for the term of this extension shall not exceed \$4,190.00 without prior approval by the Lancaster County Board of Commissioners.
- 4) The expenditures for City of Lincoln-Lancaster County Public Building Commission for the term of this extension shall not exceed \$450.00 without prior approval by the Public Building Commission.
- 5) All other terms of the Contract, not in conflict with this Amendment, shall remain in full force and effect.

The Parties do hereby agree to all the terms and conditions of this Amendment. This Amendment shall be binding upon the parties, their heirs, administrators, executors, legal and personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Parties do hereby execute this Amendment upon completion of signatures on:

Vendor Signature Page

City of Lincoln Signature Page

Lancaster County Signature Page

City of Lincoln-Lancaster County Public Building Commission Signature Page

**Vendor Signature Page**

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Firespring**

Please sign, date and return within 2 days of receipt.

Email to: Sandy Rocke at: [srocke@lincoln.ne.gov](mailto:srocke@lincoln.ne.gov)

Company Name:	<i>Firespring Print, Inc.</i>
By: (Please Sign)	<i>Dustin Behrens</i>
By: (Please Print)	<i>Dustin Behrens</i>
Title:	<i>CFO</i>
Company Address:	<i>1201 Intinity Court, Lincoln, NE 68404</i>
Company Phone & Fax:	<i>402 <del>434-8513</del> 437-0000</i>
E-Mail Address:	<i>dustin.behrens@firespring.com</i>
Date:	<i>9/8/2022</i>
Contact Person for Orders or Service	<i>Patti Wenzel</i>
Contact Phone Number	<i>402 434-8513</i>

**City of Lincoln Signature Page**

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**EXECUTION BY THE CITY OF LINCOLN, NEBRASKA**

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF LINCOLN, NEBRASKA

\_\_\_\_\_  
Finance Director

Approved by Directorial Order No. \_\_\_\_\_

dated \_\_\_\_\_

**Lancaster County Signature Page**

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Firespring**

**EXECUTION BY LANCASTER COUNTY, NEBRASKA**

Contract Approved as to Form:

The Board of County Commissioners of  
Lancaster, Nebraska

\_\_\_\_\_  
Deputy Lancaster County Attorney

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

dated \_\_\_\_\_

**City of Lincoln-Lancaster County Public Building Commission  
Signature Page**

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Firespring**

**EXECUTION BY LINCOLN-LANCASTER COUNTY PUBLIC BUILDING COMMISSION**

ATTEST:

\_\_\_\_\_  
Public Building Commission Attorney

\_\_\_\_\_  
Chairperson, Public Building Commission

dated \_\_\_\_\_



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UNICO Group 1128 Lincoln Mall Suite 200 Lincoln NE 68508	CONTACT NAME: Jennifer Wiederspan	
	PHONE (A/C, No, Ext): (402) 434-7200 FAX (A/C, No): (402) 434-7272 E-MAIL ADDRESS: jwiederspan@unicogroup.com	
INSURED Firespring Print, Inc. 1201 Infinity Ct. Lincoln NE 68512-9340	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Philadelphia Indemnity	18058
	INSURER B: Accident Fund General	12304
	INSURER C: Continental Casualty Co.	
	INSURER D:	
	INSURER E:	
	INSURER F:	

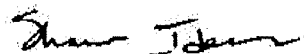
**COVERAGES** CERTIFICATE NUMBER: 22/23 All Lines REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y		PHPK2432614	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y		PHPK2432614	07/01/2022	07/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB821237	07/01/2022	07/01/2023	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 OTHER: \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	100041877	07/01/2022	07/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Technology Errors and Omissions Liability			652241075	07/01/2022	07/01/2023	Each Claim 1,000,000 Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Lincoln, Lancaster County and Lincoln/ Lancaster County Public Building Commission as additional insured on the General Liability and Auto. A Waiver of subrogation is included on the Workers Compensation.

<b>CERTIFICATE HOLDER</b>  City of Lincoln, Lancaster County Lincoln/Lancaster County Public Building Commission 555. So. 10th Street Lincoln NE 68508	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
City of Lincoln, Lancaster County Lincoln/Lancaster County Public Building Commission	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.



C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED FOR  
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

- AUTO DEALERS COVERAGE FORM
- BUSINESS AUTO COVERAGE FORM
- MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

<p><b>Named Insured:</b> Firespring Print, Inc.</p> <p><b>Endorsement Effective Date:</b> 07/01/2022</p>
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**SCHEDULE**

<p><b>Name Of Person(s) Or Organization(s):</b> City of Lincoln, Lancaster County Lincoln/Lancaster County Public Building Commission</p>
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

## Schedule

CITY OF LINCOLN LANCASTER COUNTY LINCOLN/  
LANCASTER COUNTY

1201 INFINITY CT

LINCOLN, Nebraska 68512

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective 07/01/2022  
Insured **FIRESPRING PRINT INC**

Policy No. **AF WCP 100041877 01**

Endorsement No.  
Premium: **\$0**

Insurance Company **ACCIDENT FUND GENERAL** Countersigned by \_\_\_\_\_  
**INSURANCE COMPANY**

**Workers Compensation and Employers Liability  
Insurance Policy**

Policy Number	Policy Period	
	From	To
AF WCP 100041877	07/01/2022 12:01 A.M. Standard Time at the described location	07/01/2023

Transaction	
INFORMATION PAGE Renewal of Policy WCV6113892	
ITEM 1. Named Insured and Address	Agent
FIRESPRING PRINT INC 1201 INFINITY CT LINCOLN, NE 68512	UNICO GROUP, INC. 1128 LINCOLN MALL, SUITE 200 LINCOLN, NE 68508  402-434-7200 AF17348

**ENDORSEMENT SCHEDULE**

State	Form Nbr.	Ed. Date	Description
Countrywide	WC 00 00 01 A	05 88	Information Page - AF CW
Countrywide	WC 00 00 00 C	01 15	Workers Compensation and Employers Liability Insurance Policy
Countrywide	WC 00 03 08	04 84	Partners, Officers And Others Exclusion Endorsement
Countrywide	WC 00 03 10	04 84	Sole Proprietors, Partners, Officers And Others Coverage Endorsement
Countrywide	WC 00 03 13	04 84	Waiver of Our Right to Recover from Others Endorsement
Countrywide	WC 00 04 04	04 84	Pending Rate Change Endorsement
NE	WC 00 04 06	08 84	Premium Discount Endorsement
IA	WC 00 04 06 A	07 95	Premium Discount Endorsement
Countrywide	WC 00 04 14 A	01 19	Notification Of Change In Ownership Endorsement
	WC 00 04 19	01 01	Premium Due Date Endorsement
Countrywide	WC 00 04 21 E	01 21	Catastrophe (Other Than Certified Acts of Terrorism) Premium Endorsement
Countrywide	WC 00 04 22 C	01 21	Terrorism Risk Insurance Program Reauthorization Act Disclosure Endorsement
Countrywide	WC 00 04 24	01 17	Audit Non-Compliance Charge Endorsement
IA	WC 00 04 25	05 17	Experience Rating Modification Factor Revision Endorsement
NE	WC 26 04 01 B	05 17	Nebraska Experience Rating Modification Endorsement
NE	WC 26 04 03	05 17	Nebraska Experience Rating Modification Factor Revision Endorsement
NE	WC 26 06 01 C	07 96	Nebraska Cancellation And Nonrenewal Endorsement
NE	WC 99 06 50 B	07 21	Invoice Fee
Countrywide	WC 99 06 60	05 17	Execution Clause Endorsement

INSURED COPY