

**MEETING MINUTES
ASSEMBLE LINCOLN STANDING COMMITTEE
THURSDAY, JANUARY 11, 2024, AT 12:00 NOON
555 SOUTH 10TH STREET, LINCOLN, NE
COUNTY-CITY BUILDING, ROOM 112**

Advance public notice of the meeting was posted on the County-City Building bulletin board and posted to the Lancaster County website on January 9, 2024, and published in the Lincoln Journal Star print and digital editions on January 10, 2024.

Members present: Beau Ballard
Eliot Bostar
Carolyn Bosn
Sean Flowerday
Lynn Rex
Deb Schorr
Anna Wishart
Kenneth Zoeller

Members absent: Rich Herink

Others present: David Derbin, Ex-Officio Member
Jeff Maul, Ex-Officio Member
Todd Ogden, Ex-Officio Member
Eric Gerrard, Adjunct Advisor
Paula Portz, CSL/Legends
Fabio Braz, CSL/Legends
Courtney Lyons, Lancaster County Clerk's Office

Zoeller called the meeting to order at 12:01 p.m. and noted the location of the Nebraska Open Meetings Act.

1) APPROVAL OF THE MINUTES FROM DECEMBER 28, 2023

MOTION: Bosn moved and Rex seconded approval of the minutes. Bosn, Flowerday, Rex, Schorr, and Zoeller voted yes. Ballard, Herink, Wishart, and Bostar were absent. Motion carried 5-0.

2) EXECUTIVE COMMITTEE UPDATE

Zoeller reported the Executive Committee had not met since the last Assemble Lincoln meeting and had no update.

3) SUBCOMMITTEE UPDATES

A. Public Engagement Subcommittee

Schorr reported the subcommittee met with Portz virtually and is planning to hold a public open house at McPhee Elementary School.

B. Partnership Development Subcommittee

Bosn reported the subcommittee has \$123,500 in committed funds. The subcommittee is waiting to hear back on \$43,000 of requested funds.

C. Internal Finance Subcommittee

Flowerday reported the subcommittee had not met since the last Assemble Lincon meeting and had no update. Rex asked if the Committee should be making funding requests of other larger organizations. Ogden explained the fundraising strategy so far and that there will be a more comprehensive fundraising campaign after the initial phase.

The Committee recessed at 12:08 p.m. and reconvened at 12:17 p.m.

4) CSL/LEGENDS UPDATE

Ballard, Bostar, and Wishart arrived during the recess. Bostar took over as Chair.

Portz and Braz introduced themselves, and Braz reviewed his work experience and role on the project.

Portz explained the Request for Proposals (RFP) process and how it will be solicited (Exhibit #1). She reviewed planned deadlines related to the RFP. Zoeller noted he had requested changes to language on the timeline and language on rejections to proposals.

Portz stated they are drafting the RFP for architects and reviewed the timeline for securing architecture services. Schorr requested language be added on conflicts of interest related to the hiring of architects.

5) RFP UPDATE

Item was discussed under Item 4.

6) ACTION ITEM: ISSUANCE OF REQUEST FOR PROPOSALS

Flowerday moved and Wishart seconded to approve the RFP as drafted. Schorr, Wishart, Zoeller, Ballard, Bosn, Flowerday, Rex, and Bostar voted yes. Herink was absent. Motion carried 8-0.

7) ADJOURNMENT

Members discussed plans for the location of the next meeting.

MOTION: Wishart moved and Flowerday seconded to adjourn at 12:25 p.m. Rex, Schorr, Wishart, Zoeller, Ballard, Bosn, Flowerday, and Bostar voted yes. Herink was absent. Motion carried 8-0.