

**MINUTES
PUBLIC BUILDING COMMISSION
TUESDAY, JANUARY 14, 2020 1:30 P.M.
BILL LUXFORD STUDIO, ROOM 113
COUNTY CITY BUILDING**

PRESENT: Richard Meginnis, Chris Callihan and Jane Raybould.

ABSENT: Sean Flowerday, Roma Amundson

OTHERS PRESENT: Kerin Peterson, Don Taute, Nick Hanna, Dan Mulligan, Rob Ogden, Rachel Garver, Ron Rohde, Jim Kohmetscher and Margaret Bohy.

The meeting of the Public Building Commission was called to order by Chairperson Richard Meginnis.

The meeting minutes from December 10, 2019 were presented for approval. Jane Raybould motioned for approval and Chris Callihan seconded. The vote carried.

Finance Remodel – Dan Mulligan with Innerspace submitted two payment applications #5/partial for \$31,386.10 and #6/partial for \$3,448.50. Jane Raybould moved for approval of both payment applications. Chris Callihan seconded. The vote carried. Dan Mulligan reported that as of 1/13/2020 substantial completion had been met. There will be one final payment application submitted next month. Warranty period of one year begins with the substantial completion date.

Hall of Justice Front Security Entrance Remodel – Nick Hanna with Clark Enersen submitted payment application #3 for \$56,382.50. Jane Raybould motioned for approval and Chris Callihan seconded. The vote carried. Nick reported they are currently working on the rough framing of the temporary re-route and the HVAC demolition has begun.

Security Update – No update.

Jane Raybould motioned to approve the general vouchers for December 2019. Chris Callihan seconded the motion. The vote carried.

There were seven contract approvals submitted by Purchasing:

- a. Amendment to Contract of Annual Service Elevator/Escalator Service, Maintenance and Testing #19-258 Kone Inc.;
- b. Amendment to Memo of Understanding for On-Site Secure Document Shredding #MOU025 Datashield Corporation;
- c. Amendment to Contract for Annual Supply of Motor Fuel #17-014 Sapp Bros Inc.;
- d. Amendment to Memo of Understanding for Light Bulbs, Ballasts and Retrofit Kits #MOU016 Voss Electric Company, dba Voss Lighting;
- e. Contract for Annual Service of Fire & Security Monitoring #SS-102 Midwest Alarm Services;
- f. Contract for Annual Service of Fire Alarm Panel Inspection, Testing and Repair #6141 Midwest Alarm Services;
- g. Amendment to Contract for Overhead Door Repair and Replacement Services #18-047 Raynor Doors of Nebraska, Inc.;

Jane Raybould motioned for approval of all the contracts submitted. Chris Callihan seconded. The vote carried.

The next meeting of the Commission is set for February 11, 2020.

Report from Administrative Staff – Kerin reported that she worked with Dickey Hinds Muir along with Sinclaire Hille and they were able to remove five line items for a reduction from \$297,700.00 to \$240,260.00 for the County Assessors remodel bid. That total cost breaks down to approximately \$25.00 per square foot. She was able to utilize staff to do some of the labor and removal of some features including the re-heat option that could be completed at a later date. Purchasing is finalizing the amended contract. Jane commended Kerin for her work on getting this construction contract reduced substantially and Kerin thanked Rob Ogden for being very cooperative with some items they had to negotiate on.

With no further business Jane Raybould moved to adjourn, Chris Callihan seconded. The vote carried and the meeting was adjourned.