



**MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY JANUARY 16, 2024, AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Sean Flowerday, Chair; Rick Vest, Vice Chair;
Roma Amundson, Matt Schulte, and Christa Yoakum**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska website, emailed to the media, and published in the Lincoln Journal Star print and digital editions on January 12, 2024.

Commissioners present: Sean Flowerday, Chair
Rick Vest, Vice Chair
Roma Amundson
Matt Schulte
Christa Yoakum

Others present: Kristy Bauer, Deputy Chief Administrative Officer
John Ward, Deputy County Attorney
Matt Hansen, County Clerk
Meggan Reppert-Funke, County Clerk's Office

Yoakum called the meeting to order at 9:04 a.m., and the Clerk announced the location of the Nebraska Open Meetings Act.

1) **MINUTES**: Approval of the minutes of the Board of Commissioners meeting held on January 9, 2024.

MOTION: Vest moved and Yoakum seconded approval of the minutes. Vest, Schulte, Yoakum, and Flowerday voted yes. Amundson abstained. Motion carried 4-0 with one abstention.

2) **CLAIMS**

A. Approval of the claims processed through January 16, 2024.

The Clerk noted there was an amendment to the payroll claim (Exhibit 1).

MOTION: Vest moved and Amundson seconded approval of the claims with the payroll amendment. Yoakum, Vest, Amundson, Schulte, and Flowerday voted yes. Motion carried 5-0.

B. Approval of a claim to Rabble Mill in the amount of \$50,233.82. (Batch 303292, Document 834125)

MOTION: Yoakum moved and Amundson seconded approval of the claim. Schulte, Yoakum, Vest, and Amundson voted yes. Flowerday abstained. Motion carried 4-0 with one abstention.

3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County contracts:

1. C-21-0717 with Felsburg Holt & Ullevig for on-call environmental engineering services at the request of the County Engineer. (The amendment extends the contract term by an additional six months.) (C-24-0040)
2. C-21-0145 with Fresh Start to provide transitional housing for Lancaster County Community Corrections program participants. (The amendment renews the contract for one year and the cost to the County is not to exceed \$36,000.) (C-24-0047)

B. Right-of-way contracts with the following:

1. Wizkids LLC, South 68th Street, in the amount of \$20,317.50. (Project 23-23 / ARPA Broadband Conduit) (C-24-0039)
2. Chris and Jennifer Aslakson, North 112th Street and Waverly Road, in the amount of \$748. (Project 23-26 / H-082) (C-24-0044)

C. Received and placed on file the County Attorney quarterly report (October – December).

MOTION: Amundson moved and Yoakum seconded approval of the consent items. Amundson, Schulte, Yoakum, Vest, and Flowerday voted yes. Motion carried 5-0.

4) NEW BUSINESS

A. Special events permit application for Scott Wieskamp for the 2024 Animal Run event to be held on February 3, 2024, from 10:00 a.m. to 11:00 a.m.

John Berry, Chief Deputy County Surveyor, stated the applicant has held the event for several years, and the event uses the volunteer fire department to handle traffic.

MOTION: Amundson moved and Yoakum seconded approval of the special events permit application. Vest, Amundson, Schulte, Yoakum, and Flowerday voted yes. Motion carried 5-0.

B. Agreement with Kate Speck, Ph.D. to provide “Train the Trainer” sessions to enable Lancaster County Community Corrections employees to train others in their department to utilize motivational interviewing techniques. The cost to the County is not to exceed \$2,400. (C-24-0048)

Jeff Kilpatrick, Community Corrections Director, described the training under the agreement. Thirty staff have been trained so far on motivational interviewing.

MOTION: Yoakum moved and Amundson seconded approval of the agreement.

Vest asked Kilpatrick for more details about the training. Kilpatrick clarified that the staff trained are Community Corrections staff who will be responsible for training other staff. Vest asked if Board members could receive the training, and Kilpatrick answered yes.

ROLL CALL: Yoakum, Vest, Amundson, Schulte, and Flowerday voted yes. Motion carried 5-0.

- C. Contract with Office Interiors & Design Inc to provide systems furniture for Lancaster County Sheriff's Office. The cost to the County is not to exceed \$150,000. (Bid 23-207. The contract shall be effective upon execution with a final completion date of March 15, 2024.) (C-24-0045)

Ben Houchin, Chief Deputy Sheriff, stated the contract is for the main level remodeling project in the Sheriff's Office. It is not being paid for with tax dollars.

MOTION: Vest moved and Yoakum seconded approval of the contract. Schulte, Yoakum, Vest, Amundson and Flowerday voted yes. Motion carried 5-0.

- D. Contract with Pavers Inc to provide the annual supply of asphaltic concrete. The cost to the County is not to exceed \$50,000. (Bid 23-273. The contract shall be effective for one year upon execution.) (C-24-0043)

Berry stated the contract is for the asphalt used to make road repairs.

MOTION: Vest moved and Amundson seconded approval of the contract. Amundson, Schulte, Yoakum, Vest, and Flowerday voted yes. Motion carried 5-0.

- E. Recommendation from the Purchasing Agent on behalf of County Engineering to award a bid to Pavers Inc for Hot in Place asphalt for Southwest 98th Street/Southwest 100th Street (Denton Road to Roca Road). The total cost to the County is \$2,678,797.86. (Project 24-02) (B-23-296)

MOTION: Schulte moved and Amundson seconded approval of the recommendation.

Schulte noted there was only an \$80,000 difference between two bids.

ROLL CALL: Vest, Amundson, Schulte, Yoakum, and Flowerday voted yes. Motion carried 5-0.

- F. Grant Contract authorizing Integrated Behavioral Health Services (IBHS) to utilize up to \$2,300,000 in American Rescue Plan Act (ARPA) funds to pay the costs of IBHS of acquiring, improving, and furnishing real property located at 3220 North 14th Street, Lincoln to be utilized to operate a Voluntary Crisis Response Center. (C-24-0046)

Sara Hoyle, Human Services Director, stated the project is under a new name. She introduced Jeramie Luginbill, IBHS Chief Executive Officer, and Nick Flewelling, IBHS Chief Operation Officer. Flewelling thanked the County for the funding, described the work and history of IBHS, and reviewed the goals of the Voluntary Crisis Response Center. The planned opening date is September 1, 2024.

Board members expressed support for the project and its goals.

MOTION: Yoakum moved and Amundson seconded approval of the contract. Yoakum, Vest, Amundson, Schulte, and Flowerday voted yes. Motion carried 5-0.

Hoyle invited Board members to a Human Services training later in the day.

- G. Settlement agreements and general release with Lancaster County and the following:

1. Barbara Sullivan (C-24-0041)
2. Erin Lais (C-24-0042)

The Clerk noted there had been a request to hold Item 4G1 until a later meeting date.

MOTION: Vest moved and Yoakum seconded approval of the agreements and release under Item 4G2. Schulte, Yoakum, Vest, Amundson, and Flowerday voted yes. Motion carried 5-0.

5) EXECUTIVE SESSION: (Pending Litigation, Potential Litigation Which is Imminent as Evidenced by Communication of a Claim or Threat of Litigation to or by the Public Body, and Legal Advice)

MOTION: Vest moved and Amundson seconded to enter Executive Session at 9:20 a.m. for the purposes of pending litigation, potential litigation which is imminent as evidenced by communication of a claim or threat of litigation, receiving legal advice, and to protect the public interest.

The Chair stated it had been moved and seconded that the Board enter Executive Session.

ROLL CALL: Amundson, Schulte, Yoakum, Vest, and Flowerday voted yes. Motion carried 5-0.

MOTION: Vest moved and Yoakum seconded to exit Executive Session at 10:08 a.m. Vest, Amundson, Schulte, Yoakum, and Flowerday voted yes. Motion carried 5-0.

6) PUBLIC COMMENT: Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Penny Stephens, Lancaster resident, discussed election integrity concerns.

7) ANNOUNCEMENTS

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, January 18, 2024, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will attend a Tri County Breakfast Meeting with Douglas and Sarpy Counties on Friday, January 19, 2024, at 7:30 a.m., at Hruska Law Center (635 S 14 Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, January 23, 2024, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook ([YouTube.com/LNKTvcity](https://www.youtube.com/LNKTvcity) and [Facebook.com/lancasterne](https://www.facebook.com/lancasterne)). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

8) ADJOURNMENT

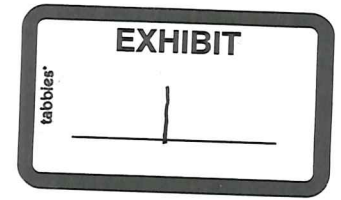
MOTION: Amundson moved and Vest seconded to adjourn at 10:16 a.m. Yoakum, Vest, Amundson, Schulte, and Flowerday voted yes. Motion carried 5-0.



Matt Hansen
Lancaster County Clerk



LANCASTER COUNTY PAYROLL DISBURSEMENTS
For the Pay Period December 28, 2023 thru January 10, 2024
Pay Date: January 18, 2024



Gross Pay	\$	<u>2,723,343.59</u>
Employer FICA	\$	<u>199,381.89</u>
Pension Contribution	\$	<u>188,157.45</u>
PEHP Contribution	\$	<u>12,950.00</u>
PEHP Payout	\$	<u>18,602.18</u>
Workers Compensation	\$	<u>9,152.67</u>
Group Insurance	\$	<u>562,437.79</u>
Employee Reimbursements	\$	<u>1,028.10</u>
Employee Assistance Program	\$	<u>1,298.64</u>