

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
ZOOM MEETING
VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>
COUNTY-CITY BUILDING, ROOM 112
TUESDAY, JANUARY 19, 2021
9:00 A.M.

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board, the Lancaster County, Nebraska, web site, emailed to the media and published in the Lincoln Journal Star print edition and website on January 15, 2021.

Commissioners present: Rick Vest, Chair; Deb Schorr, Vice Chair; Roma Amundson; Sean Flowerday; and Christa Yoakum

Others present: David Derbin, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:02 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES:

- A.** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, January 12, 2021.

MOTION: Flowerday moved and Yoakum seconded approval of the minutes. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

2) CLAIMS:

- A.** Approval of all claims processed through January 19, 2021.

Dan Nolte, Lancaster County Clerk, noted there was an amendment to the claims for the payroll ending on January 13, 2021 (Exhibit 1).

MOTION: Schorr moved and Flowerday seconded approval of the claims as amended. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- 3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A.** Amendment to the following County contracts:

- 1.** C-20-0202 with Teknion LLC for Furniture, Installation and Related Products and Services. (MOU078. Using the City of Charlotte, NC, Master Agreement No. 202000606. The amendment renews the contract from January 1, 2021 through December 31, 2021. The estimated cost to the County is not to exceed \$100,000.) (C-21-0030)

2. C-18-0017 with Otte Oil & Propane for Annual Supply – Propane. (Bid No. 17-285. The amendment renews the contract with a price increase from January 1, 2021 through December 31, 2021. The cost to the County is not to exceed \$10,000.) (C-21-0032)
 3. C-20-0695 with Jones Automotive, Inc., for Annual Supply and Installation of Emergency Equipment for City and County Law Enforcement Vehicles. (Bid No. 20-206. The estimated expenditures for this contract will be increased by \$208,384.58 for the remainder of the contract term with a revised total amount of \$224,000.) (C-21-0039)
 4. C-19-0083 with Nebraska Administrative Office of the Courts to assist the Clerk of the District Court with computer purchases. (The term of the contract is April 1, 2019 through March 31, 2023. The County will be reimbursed a total amount of \$68,394.) (C-21-0044)
- B.** Fourth Amendment to County Contract C-18-0315 with Felsburg, Holt and Ullevig for Environmental Permitting (for the Replacement of County Bridge F-88. Project 18-15. The expenditure for these additional services shall not exceed \$1,302.) (C-21-0043)
- C.** Right-of-way contracts with the following:
1. Gary L. and Rogene E. Isaacson, North 56th Street and Rock Creek Road, in the amount of \$753. (C-21-0033)
 2. Daniel D. Whitney, South 134th Street and A Street, in the amount of \$265. (C-21-0034)
 3. Forest Brook R&M LP, South 134th Street and A Street, in the amount of \$155. (C-21-0042)
- D.** Right-of-way contacts at South 148th Street and Pioneers Boulevard with the following:
1. Paschold Brothers LLC in the amount of \$544. (C-21-0035)
 2. Cheryl A. Klein Revocable Trust in the amount of \$683. (C-21-0036)
 3. Merlyn J., Ruth and Wesley J. Trotter in the amount of \$2,223. (C-21-0037)
 4. Merlyn J. and Ruth I. Trotter in the amount of \$125. (C-21-0038)
- E.** Received and placed on file the County Attorney's quarterly report from October through December, 2020.

MOTION: Amundson moved and Schorr seconded approval of the consent items. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

4) SPECIAL PRESENTATION:

- A.** County Sheriff 2020 Employee Recognition Awards:
1. Citizen's Certificate of Merit: Sarah Varilek, Shayne Ocrotty and Robert Norton
 2. Life Saving Award: Deputies Jeffrey Schnieder and Kyle Bonk
 3. Civilian Employee of the Year: Shauna Baird
 4. Deputy Sheriff of the Year: Deputy Troy Bailey

Terry Wagner, Lancaster County Sheriff, read the award nominations (see agenda link).

Robert Norton, nominee, said his heart goes out to the victim's family regarding the accidental shooting incident he was involved in near Branched Oak Lake.

Jeff Schneider, nominee, said he appreciates the recognition and thanked the Board and the Sheriff's Office.

Danielle Zabawa, fiancé of Deputy Troy Bailey, thanked Sheriff Wagner for his words.

5) NEW BUSINESS:

- A.** Recommendations from the Purchasing Agent and Lancaster County Sheriff to award purchase orders for County Protection Gear (Bid No. 20-264) to the following:

1. Advantage Police Supply (line 1) in the total amount of \$10,260. (C-21-0028)
2. ABM Supply (lines 2-12) in the amount is \$56,545. (C-21-0029)

MOTION: Amundson moved and Schorr seconded approval of the recommendations. Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.

- B.** Contract with Automon for Community Corrections Case Management Software (RFP 20-246). The total cost to the County for the four-year period is \$138,505. (C-21-0041)

MOTION: Flowerday moved and Yoakum seconded approval of the contract. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

- C.** Agreement with Continuum Employee Assistance Training Consulting to provide an employee assistance program for County employees. The term of the agreement is for three years from the date of execution. The County will pay Continuum \$20,499 per contract year. (C-21-0045)

Jen Holloway, Deputy County Attorney, asked the Board to approve this contingent on receipt of insurance.

MOTION: Yoakum moved and Flowerday seconded approval of the agreement contingent on receipt of insurance.

In regards to Schorr's question, Daisy Brayton, Human Resources Department said last year there were a little under 200 visits by County Employees.

ROLL CALL: Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- D.** Agreement with The Community Supports Network, Inc., to source and provide individuals to perform microfilm and scanning services at the Records and Information Management Department as part of a rehabilitation, treatment, care, training and educational program. The term of the agreement is January 1, 2021, through December 31, 2021. The County will pay up to \$39,000 for these services. (C-21-0046)

MOTION: Amundson moved and Schorr seconded approval of the agreement. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

- E.** Contract with U.S. Bank to provide P-Card (Purchase Card) Services (using the State of Nebraska Contract 84289 O4). The amendment renews the agreement from January 1, 2021 through December 31, 2021. There is no cost to County for this service. (C-21-0018)

MOTION: Flowerday moved and Yoakum seconded approval of the contract. Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.

- F.** Recommendation from the Purchasing Agent and Lancaster County Engineer to award and execute a purchase order for two 2021 524L Wheel Loaders with trade-ins for both (using the State of Nebraska, Contract 14703 OC to Murphy Tractor & Equipment Co). The total amount of the order is \$302,455.60. (C-21-0031)

Pam Dingman, Lancaster County Engineer, appeared with Leroy "Bud" Geistlinger, Assistant Road Maintenance Superintendent, and said the two loaders will replace a 1998 case loader with more than 10,000 hours of use and a 2000 loader. Both machines have been included in the budget (Exhibit 2).

MOTION: Amundson moved and Yoakum seconded approval of the recommendation. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

- G. Contract with Platte Valley Equipment Co., for Annual Supply – Rental of 4-Wheel & Front Wheel Drive Tractors (Quote No. 6336). The contract is for one year with the option to renew for three additional one-year terms. The cost to the County is not to exceed \$22,400. (C-21-0040)

Dingman said these machines are leased to do the County mowing.

MOTION: Yoakum moved and Schorr seconded approval of the contract. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- H. Authorizing the Chair to sign IRS Form 8038 in conjunction with the issuance of Revenue Refunding Bonds for the Tabitha Projects (Series 2020, in a principal amount not to exceed \$21,000,000, for the purpose of making a loan to Tabitha, Inc).

MOTION: Schorr moved and Yoakum seconded to authorize the Chair to sign IRS Form 8038. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

6) **UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:**

Vest said the second Friday debriefing from Lincoln-Lancaster County Health Department Director, Pat Lopez, discussed preparations to administer vaccines and had representatives from eight Senators' offices present.

Schorr said at the staff meeting she wanted to discuss responses from employees regarding the 10-day registration period.

- 7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

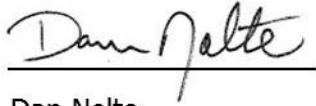
No one appeared for public comment.

- 8) **ANNOUNCEMENTS:** The Lancaster County Board of Commissioners meetings will also be broadcast in Room 112 of the County-City Building (555 S. 10th Street, Lincoln.) It will also be broadcast live on LNKTv City and streamed live on LNKTv and on YouTube (<https://www.youtube.com/lnktvcity>).

- A. The Lancaster County Board of Commissioners will hold a staff meeting via Zoom on Thursday, January 21, 2021 at 8:30 a.m.
- B. The Lancaster County Board of Commissioners will hold its next regular meeting via Zoom on Tuesday, January 26, 2021 at 9:00 a.m., with the Board of Equalization immediately following.
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

9) ADJOURNMENT

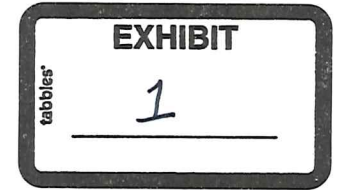
MOTION: Schorr moved and Amundson seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:31 a.m. Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk



LANCASTER COUNTY PAYROLL DISBURSEMENTS
For the Pay Period December 31, 2020 thru January 13, 2021
Pay Date: January 21, 2021



Gross Pay	\$	<u>2,287,634.69</u>
Employer FICA	\$	<u>165,619.14</u>
Pension Contribution	\$	<u>164,170.78</u>
PEHP Contribution	\$	<u>11,325.00</u>
PEHP Payout	\$	<u>-</u>
Workers Compensation	\$	<u>6,546.21</u>
Group Insurance	\$	<u>561,527.09</u>

