

**MEETING MINUTES
ASSEMBLE LINCOLN STANDING COMMITTEE
THURSDAY, JANUARY 25, 2024, AT 12:00 NOON
555 SOUTH 10TH STREET, LINCOLN, NE
COUNTY-CITY BUILDING, ROOM 112**

Advance public notice of the meeting was posted on the County-City Building bulletin board, posted to the Lancaster County website, and emailed to the media on January 23, 2024, and published in the Lincoln Journal Star print and digital editions on January 24, 2024.

Members present: Beau Ballard
Eliot Bostar
Carolyn Bosn
Sean Flowerday
Kenneth Zoeller

Members absent: Rich Herink
Lynn Rex
Deb Schorr
Anna Wishart

Others present: David Derbin, Ex-Officio Member
Jeff Maul, Ex-Officio Member
Todd Ogden, Ex-Officio Member
Eric Gerrard, Adjunct Advisor
Matt Hansen, Lancaster County Clerk's Office

Bostar called the meeting to order at 12:05 p.m. and noted the location of the Nebraska Open Meetings Act.

1) APPROVAL OF THE MINUTES FROM JANUARY 11, 2024

MOTION: Bosn moved and Ballard seconded approval of the minutes. Ballard, Bostar, Bosn, and Zoeller voted yes. Herink, Schorr, Rex, and Wishart were absent. Motion carried 5-0.

2) EXECUTIVE COMMITTEE UPDATE

Bostar shared that the Executive Committee had been working on the Request for Proposal (RFP) draft that would be discussed later on the agenda.

3) SUBCOMMITTEE UPDATES

A. Public Engagement Subcommittee

Ballard shared the subcommittee will meet next Monday. The subcommittee is planning a public event that will be held in February.

B. Partnership Development Subcommittee

Bosn shared an update on behalf of Herink. The subcommittee has \$130,000 in commitments with several requests for which they are waiting on responses. They are close to their fundraising goal.

C. Internal Finance Subcommittee

Flowerday shared the subcommittee has not met since the last committee meeting. The subcommittee is in a holding pattern until RFP responses are submitted.

4) DESIGN RFP UPDATE

Maul shared that the design RFP is on the County website and has gone through the County process. CSL/Legends has reported good engagement so far. Maul and Ogden have forwarded questions to Legends.

Maul shared that CSL/Legends has provided a draft of the architect RFP and shared copies with the Committee (Exhibit 1). Maul asked for feedback from the committee in the next two weeks. The planned schedule is for approval by the committee by February 8, 2024, with a notice of award on March 1, 2024. The RFP estimates that conceptual design could take six months. The RFP is seeking high-level conceptual design and site test fits. CSL/Legends will ask for evidence of local projects or connections from architects.

Flowerday asked about the schedule in relation to the Assemble Lincoln meeting calendar. He suggested moving the notice of award to March 7th to coincide with the scheduled meeting.

Zoeller asked about the minimum requirement for in-person site visits. Maul stated he would ask CSL/Legends.

Bostar reaffirmed that the plan was for the committee to review and approve the design RFP in two weeks. Flowerday said the County Attorney was in the process of reviewing the draft.

5) ADJOURNMENT

MOTION: Flowerday moved and Bosn seconded to adjourn at 12:15 p.m. Ballard, Bostar, Bosn, and Zoeller voted yes. Herink, Schorr, Rex, and Wishart were absent. Motion carried 5-0.