

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, FEBRUARY 7, 2023 AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;**  
**Roma Amundson, Matt Schulte and Rick Vest**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on February 3, 2023.*

Commissioners present: Christa Yoakum, Chair; Roma Amundson, Matt Schulte and Rick Vest

Commissioners absent: Sean Flowerday, Vice Chair

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; Candace Berens, Deputy County Attorney; Matt Hansen, County Clerk; Courtney Lyons, Deputy County Clerk; and Leslie Brestel and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:02 a.m., and the location of the Nebraska Open Meetings Act was announced.

**1) MINUTES**

A. Approval of the minutes of the Board of Commissioners meeting held on January 31, 2023.

**MOTION:** Vest moved and Amundson seconded approval of the minutes. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

**2) CLAIMS**

A. Approval to the claims processed through February 7, 2023.

**MOTION:** Amundson moved and Vest seconded approval of the claims. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

**3) SPECIAL PRESENTATIONS:**

- A. Lancaster County Sheriff's Office Badging Ceremony
  - 1. Opening Remarks and Welcome – Sheriff Terry Wagner
  - 2. Introduction of Deputies and Badge Pinning – Captain John Vik
    - a. Captain Michael Scriven #902112
    - b. Sergeant Michael Hansen #902141
    - c. Deputy Taylor Muirhead Castaneda #902205
    - d. Deputy Alysson Peters #902206
    - e. Deputy Shana Schendt #902208
    - f. Deputy Jacob Seibert #902209
  - 3. Oath of Office – Commissioner Christa Yoakum
  - 4. Closing Remarks – County Commissioners and Sheriff Wagner

Sheriff Wagner thanked the Commissioners for their assistance with the ceremony and recognized the deputies' promotions the past year.

- B. Lancaster County Sheriff's Office 2022 Annual Service Awards**
1. Citizens Certificate of Merit: Lewis Littlejohn, Nolan Fast and Zachariah Brown
  2. Citizens Certificate of Merit: Scott Lubischer and Thieng Yong
  3. Exceptional Duty Award: Investigator Tyler Loos
  4. Exceptional Duty Award: Deputy Jason Schnieder
  5. Exceptional Duty Award: Sergeant Drew Bolzer
  6. Life Saving Award: Deputy Zachary Meyer
    - a. Agency Partner Certificate of Merit: Lincoln Police Officer Josh Fullerton
  7. Life Saving Award: Deputy Jason Brownell
  8. Life Saving Award: Deputy Jordan Funk
  9. Meritorious Service Award: Sergeant Michael Hipps
  10. Meritorious Service Award: Deputy John Brady
  11. Civilian Employee of the Year: Security Guard Tyson Poskochil
  12. Deputy Sheriff of the Year: Deputy Amy Lesan
  13. Honorable Discharge Award: Deputy Sheriff David Blythe; Captain Thomas Brookhouser; Sergeant Robert Soflin

Sheriff Wagner read the award nominations and presented the awards.

The Board expressed its admiration and respect to the new deputies for answering the call to serve and thanked the Lancaster County Sheriff's Department for their dedication to the Lancaster Community.

- C. Commissioners' Award of Excellence for December 2022 to Lindsay Theisen, Community Corrections, in the category of productivity.**

The Clerk read the nomination into the record (Exhibit 1).

Kim Etherton, Community Corrections Director, thanked Theisen for being reliable, dependable and always willing to tackle any issue that arises. She stated the nomination that was read provides just a small part of what the Community Corrections Office does.

The Board thanked Theisen for her professionalism and hard work and Amundson presented her with a plaque.

Shawn Stanczyk, Mental Health Program Manager, stated Community Corrections has expanded and changed over the years and that Theisen looks for alternatives in helping the people that work through the Community Corrections programs.

- 4) CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Amendments to the following County Contracts:**

1. C-17-0953 with Aetna for Self-Funded Employee Benefits Plan and Stop Loss Coverage. (The amendment renews the contract from January 1, 2023, to December 31, 2023. The estimated cost to the County for the Employee Benefits Plan is \$347,571 and for Stop Loss Coverage is \$1,026,177.) (C-23-0055)
2. C-21-0050 with TooFast Supply Company for the annual supply of snowplow nuts, bolts, and washers. (Quote No. 6327. The amendment renews the contract for an additional term from January 30, 2023, through January 29, 2024. The cost to the County is not to exceed \$2,500.) (C-23-0058)
3. C-21-0040 with Platte Valley Equipment Co. for the annual supply of rental of 4-wheel and front wheel drive tractors. (Quote No. 6336. The amendment renews the contract for an additional term

from January 29, 2023, through January 28, 2024. The cost to the County is not to exceed \$22,400.) (C-23-0059)

4. C-22-0377 with J & A Traffic Products for the annual supply of traffic channelizing and barricade devices. (Bid No. 21-237. The amendment renews the contract from February 4, 2023, through February 3, 2024. The cost to the County for all contracted vendors is not to exceed \$30,000.) (C-23-0063)
5. C-22-0376 with All Road Barricades, Inc. for the annual supply of traffic channelizing and barricade devices. (Bid No. 21-237. The amendment renews the contract with price increase from February 4, 2023, through February 3, 2024. The cost to the County for all contracted vendors is not to exceed \$30,000.) (C-23-0064)
6. C-21-0194 with Culligan of Lincoln for supply and delivery of water softener salt. (Quote No. 6353. The amendment renews the contract from March 14, 2023, through March 13, 2024. The cost to the County is not to exceed \$8,000.) (C-23-0074)

**B. Right-of-way contracts with the following:**

1. Bradley C and Geraldine L Canoyer, South 134th Street and Van Dorn Street, in the amount of \$622. (Project 22-25 / J-171) (C-23-0065)
2. Francke Farms Inc., South 134th Street and Van Dorn Street, in the amount of \$1,297. (Project 22-25 / J-171) (C-23-0066)
3. L & W Land Corporation, South 112th Street and Pioneers Boulevard, in the amount of \$3,008. (Project 22-25 / Q-010) (C-23-0067)
4. Black Dog Cattle LLC, South 190th Street and A Street, in the amount of \$754. (Project 22-28 / J-131) (C-23-0068)
5. Diane Gropp, Southwest 72nd Street and West Sprague Road, in the amount of \$1,259. (Project 23-MISC (ROW) / U-201) (C-23-0071)
6. Janice M Lemon, South 96th Street and Roca Road, in the amount of \$270. (Project 22-41 / S-180) (C-23-0072)
7. Old Gregg LLC, South 112th Street and Pioneers Boulevard, in the amount of \$2,708. (Project 22-25 / Q-010) (C-23-0075)

**C. Grant contracts (funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Enhancement Grant for the term of January 1, 2023, through June 30, 2023) with the following:**

1. Asian Community & Cultural Center for the Serving Refugee & Other Migrant Youth program in the amount of \$19,051. (C-23-0060)
2. OMNI Inventive Care for the Truancy Diversion program in the amount of \$4,873. (C-23-0061)

**D. Received and placed on file the following reports for January 2023:**

1. Assessor/Register of Deeds
2. Records & Information Management
3. County Clerk

**MOTION:** Amundson moved and Vest seconded approval of the consent items. Schulte, Vest, Amundson and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

**5) NEW BUSINESS**

**A. Request Recommendations from the Personnel Policy Board:**

Documents with descriptions of the Quality Assurance Coordinator and Corrections Sergeant were distributed prior to the meeting (Exhibit 2).

1. Create the classification of Quality Assurance Coordinator (C13: \$56,817.28 - \$72,779.20).

Barb McIntyre, Human Resources Director, stated the Quality Assurance Coordinator position for Human Services is to help the department review the data and provide information on needed services. She added the position will be completely grant funded.

Amundson inquired about the length of the grant. McIntyre stated more research will need to be done and would return later with an answer.

**MOTION:** Vest moved and Amundson seconded approval of the recommendation. Amundson, Schulte, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

2. Create the classification of Corrections Sergeant (C19).

McIntyre stated Item 5A-2 is not to create but to revise the classification of Correction Sergeant for clarifications of the job description to include any operation position and work shift.

**MOTION:** Amundson moved and Vest seconded approval of the recommendation. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

3. Change the pay grade of Juvenile Detention Supervisor from C11 (\$52,942.24 - \$67,803.84) to C12 (\$54,843.36 - \$70,247.84).

McIntyre stated the increase in pay grade is to help incentivize staff to advance to a supervisor role.

**MOTION:** Vest moved and Amundson seconded approval of the recommendation. Yoakum stated the recommendations have been reviewed by the Personnel Policy Board.

**ROLL CALL:** Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- B. Exceptional Circumstance Award under Personnel Rule 17.9 (b) for John Linbo, County Engineering, for a one-step pay increase.

Pam Dingman, County Engineer, stated Linbo has leadership and project management experience and demonstrates successfully the ability to be a mentor to his coworkers. He leads by example and has advanced knowledge of state and local standards with his employment history with Nebraska Department of Transportation (NDOT) and professional connections. She stated he is an asset to the Engineering Department.

**MOTION:** Amundson moved and Schulte seconded approval of the award. Schulte, Vest, Amundson and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- C. Contract with Kubert Appraisal Group for the appraisal of land at Northwest 84th Street and West Branched Oak Road in the amount of \$3,200. (Culvert D-002; Project 23-20) (C-23-0076)

Alex Olson, County Engineering Right-of-Way Manager, stated Engineering is in negotiations on a project at Northwest 84<sup>th</sup> Street and as part of the project, an appraisal need to be performed.

**MOTION:** Vest moved and Amundson seconded approval of the contract. Amundson, Schulte, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- D. Resolution in the matter of authorizing the County Board Chair to sign the supplemental task order agreement with JEO for preliminary engineering services. (Project No. 21-03; LCLC-3365(8); CN 13473; 148th and Holdrege Intersection.) (R-23-0011)

Dingman noted the resolution authorizes the signing of Item 5E and that the project funding breakdown is 80% federal and 20% county for a project located at the 148<sup>th</sup> and Holdrege intersection.

**MOTION:** Schulte moved and Amundson seconded approval of the resolution. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- E. Supplemental task order agreement with JEO for preliminary engineering services, addition of traffic control for GeoTech testing, in the amount of \$3,320. (Project 21-03; LCLC-3365(8); CN 13473; 148th and Holdrege Intersection. This agreement amends County Contract C-21-0790.) (C-23-0073)

**MOTION:** Schulte moved and Amundson seconded approval of the agreement. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- F. Agreement with Lancaster Rural Water District No. 1 for relocation of underground utility facilities necessitated by the County's construction work on Roca Road. The estimated cost to the County is \$32,954.35. (Project No. 22-40: R-184.) (C-23-0069)

Dingman stated the agreement is for a relocation on a rural water line under the Bridge R-184 located on Roca Road.

**MOTION:** Amundson moved and Schulte seconded approval of the agreement. Schulte, Vest, Amundson and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- G. Agreement with Lancaster Rural Water District No. 1 for relocation of underground utility facilities necessitated by the County's construction work on Roca Road. The estimated cost to the County is \$37,128.85. (Project No. 22-41: S-180.) (C-23-0070)

Dingman stated Bridge S-180 is located on Roca Road and that it is currently closed.

**MOTION:** Amundson moved and Schulte seconded approval of the agreement. Amundson, Schulte, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- H. License agreement with BNSF Railway Company to construct, maintain, and use a communication line across or along the BNSF corridor at or near the station of Denton in Lancaster County. The cost to the County is \$450 for a 20-year license. (C-23-0056)

Olson stated the agreement is for boring under the railroad track east of Denton and to allow the County to have conduits on the property as part of the broadband project.

**MOTION:** Amundson moved and Vest seconded approval of the agreement. Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- I. Grant agreement and award with Nebraska Emergency Management Agency (NEMA) to add three (3) outdoor warning sirens to the existing network of sirens providing coverage to Lancaster County. (Grant Number DR-4521-NE.) (C-23-0057)

Mark Hosking, Deputy Director Emergency Management, stated that signatures and approval are required as part of the grant process.

**MOTION:** Amundson moved and Vest seconded approval of the agreement.

Vest inquired about the location of the warning sirens. Hosking stated they will be placed in rural settings in areas of growth near the racetrack on Warlick Blvd and also north and east of the City of Lincoln.

**ROLL CALL:** Vest, Amundson, Schulte and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

- J. Contract with World Class Office Installers, Inc. to provide unit price system installation/moving services. The cost to the County is not to exceed \$15,000. (Bid No. 22-270. This contract shall be effective March 1, 2023, through February 29, 2024, with the option to renew for three (3) additional one (1) year terms.) (C-23-0062)

**MOTION:** Vest moved and Amundson seconded approval of the contract. Schulte, Vest, Amundson and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.

**6) LEGISLATIVE UPDATE**

No update was given.

- 7) **PUBLIC COMMENT** -Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

**8) ANNOUNCEMENTS**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 9, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, February 14, 2023, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook (YouTube.com/LNKTvcity and Facebook.com/lancasterne). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

**9) ADJOURNMENT**

**MOTION:** Vest moved and Amundson seconded to adjourn at 10:03 a.m. Amundson, Schulte, Vest and Yoakum voted yes. Flowerday was absent. Motion carried 4-0.



Matt Hansen  
Lancaster County Clerk

