

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**ZOOM MEETING**  
**VIEWING AVAILABLE VIA YOUTUBE AT <https://www.youtube.com/lnktvcity>**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, FEBRUARY 9, 2021**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board, the Lancaster County, Nebraska, web site, emailed to the media and published in the Lincoln Journal Star print edition and website on February 5, 2021.*

Commissioners present: Rick Vest, Chair; Roma Amundson; Sean Flowerday; and Christa Yoakum

Commissioner absent: Deb Schorr, Vice Chair

Others present: David Derbin, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

The meeting was called to order at 9:03 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.

1) **MINUTES:**

- A. **Approval of the minutes of the Board of Commissioners meeting held on Tuesday, February 2, 2021.**

**MOTION:** Flowerday moved and Amundson seconded approval of the minutes. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

2) **CLAIMS:**

- A. **Amendment to the payroll claims report previously approved on February 2, 2021.**

**MOTION:** Amundson moved and Flowerday seconded approval of the amendment. Flowerday, Amundson, Yoakum and Vest voted yes. Schorr was absent. Motion carried 4-0.

- B. **Approval of all claims processed through February 9, 2021.**

**MOTION:** Amundson moved and Yoakum seconded approval of the claims. Yoakum, Flowerday, Amundson and Vest voted yes. Schorr was absent. Motion carried 4-0.

- 3) **CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

- A. **Utility Permit No. 2069 allowing Unite Private Networks to install new communication cables due to a County Bank Stabilization project located on West Panama Road and Southwest 54th Street at no cost to the County. (C-21-0070)**

**B. Amendments to the following County contracts:**

- 1. C-20-0077 with Cash-Wa Distributing Company for Food Products and Distribution with Related Equipment, Supplies and Services. (Using the Sourcwell (Formerly NJPA) contract #112917-MUG, State of Nebraska Participating Addendum No. 15060 OC. The amendment renews the contract from February 18, 2021 through February 17, 2022. The estimated cost to the County is not to exceed \$5,000.) (C-21-0069)**
- 2. C-20-0202 with Teknion LLC for Furniture, Installation and Related Products and Services. (MOU078. Using the City of Charlotte, North Carolina Master Agreement No. 2020000606. The amendment approves a price increase and revised product list. There is no increase to the expenditure during this contract term.) (C-21-0077)**
- 3. C-17-0046 with American Fence of Lincoln for Unit Price – Fencing Services. (Bid No. 16-280. The amendment renews the contract from March 1, 2021 through February 28, 2023. The cost to the County is not to exceed \$60,000 for contracts.) (C-21-0076)**
- 4. C-17-0047 with Empire Fence & Netting for Unit Price – Fencing Services. (Bid No. 16-280. The amendment renews the contract from March 1, 2021 through February 28, 2023. The cost to the County is not to exceed \$60,000 for contracts.) (C-21-0078)**

**C. Right-of-way contract with the following:**

- 1. Kenneth M. and Judith White, Northwest 112<sup>th</sup> Street and West Rock Creek Road, in the amount of \$404. (C-21-0071)**
- 2. Richard E. and Verna R. Barry, West Branched Oak Road and Highway 79, in the amount of \$1,241. (C-21-0072)**
- 3. Benjamin and Maelynn Hain, Northwest 112<sup>th</sup> Street and West Agnew Road, in the amount of \$1,660. (C-21-0073)**
- 4. Patricia S. Schmidt Living Trust, Northwest 105<sup>th</sup> Street and Highway 34, in the amount of \$2,269. (C-21-0074)**
- 5. Timothy L. Ward, Northwest 105<sup>th</sup> Street and Highway 34, in the amount of \$195. (C-21-0075)**

**D. Received and placed on file the following reports for January, 2021.**

- 1. County Clerk**
- 2. Clerk of the District Court**
- 3. Assessor/Register of Deeds**

**MOTION:** Amundson moved and Yoakum seconded approval of the consent items. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

**4) NEW BUSINESS:**

**A. Proclaiming February 23, 2021 as 4-H Achievement Day.**

The Clerk read the proclamation into the record (see agenda packet).

Karen Wobig, Extension Unit Leader, asked the Board to proclaim February 23, 2021 as 4-H Achievement Day.

Tracy Anderson, Extension Educator and 4-H Coordinator, discussed the workshops and programs provided in the 4-H program.

Amundson thanked Ms. Wobig and Ms. Anderson for their leadership.

Wobig discussed the embryotic program utilized within Lincoln Public Schools.

**MOTION:** Yoakum moved and Amundson seconded approval of the proclamation. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

**B. Agreement with The Schemmer Associates, Inc., for professional design services for the expansion to the Election Commission Building at 601 North 46<sup>th</sup> Street. The cost shall not exceed \$83,600. (C-21-0079)**

Kerin Peterson, Property Management, said this agreement is for professional services but also the proposal from the firm outlining the scope of services. This project was recommendation number three within the 2020-2030 facilities study. The buildout includes extending the west and north parts of the Election Commissioner building.

In response to Flowerday's question, Peterson said prior to negotiations the original cost was \$93,600.

Amundson asked when the professional services would be completed. Peterson said the Election Commissioner has a window after the city elections and prior to the beginning of the year.

**MOTION:** Amundson moved and Flowerday seconded approval of the agreement. Flowerday, Amundson Yoakum and Vest voted yes. Schorr was absent. Motion carried 4-0.

**C. Request for an exceptional circumstances award under Personnel Rule 17.9(b) for Staci Junker, Court Services Supervisor, for a one step pay increase.**

Troy Hawk, Clerk of the District Court, said Ms. Junker was brought on to help run the Mental Health Board and has exceeded expectations. He gave an overview of the job responsibilities and all the additional work she has completed.

Ms. Junker discussed her efforts in going paperless to simplify the Board's process.

Amundson thanked Ms. Junker and said she appears to be a selfless, ambitious and innovative worker for the County.

**MOTION:** Amundson moved and Yoakum seconded approval of the exceptional circumstances award. Yoakum, Flowerday, Amundson and Vest voted yes. Schorr was absent. Motion carried 4-0.

**D. Request for an exceptional circumstance award under Personnel Rule 17.9(b) for a \$500 award to Jennifer Ryan, Administrative Aid II.**

Sara Hoyle, Human Services Director, discussed all of Ms. Ryan's efforts to allow the normal functions of Human Services to continue during the pandemic along with the additional duties she performed.

Ms. Ryan said the pandemic has provided a learning experience and said it has all been rewarding.

Flowerday said Ms. Ryan has been invaluable and thanked her for the work she does for the County. Amundson said Ms. Ryan is very patient and that is needed at times.

Yoakum said Ms. Ryan is very thorough and anticipates where a problem might occur and that is a very invaluable skill.

**MOTION:** Flowerday moved and Yoakum seconded approval of the exceptional circumstances award. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

**E. Letter of Interest to the Nebraska Department of Transportation regarding application to its Economic Opportunity Program for paving of Southwest 42<sup>nd</sup> Street near Hallam, Nebraska.**

Pam Dingman, Lancaster County Engineer, said the Engineering Department has not used the Economic Opportunity program to date and it is not federally funded. However, it does supply up to \$500,000 of funding for infrastructure improvement associated with economic development. The proposal meets the criteria and the first step is the letter of support from the local jurisdiction. Dingman provided a map of the area in question (Exhibit 1).

**MOTION:** Flowerday moved and Amundson seconded approval to send the letter of interest. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

**F. Disclosure and rejection of Terrorism Insurance Coverage for the property located at 2202 South 11<sup>th</sup> Street.**

**MOTION:** Flowerday moved and Yoakum seconded approval of the disclosure and rejection of terrorism insurance coverage. Flowerday, Amundson, Yoakum and Vest voted yes. Schorr was absent. Motion carried 4-0.

**G. FEMA (Federal Emergency Management Agency) Acknowledgement of Receipt of flood insurance policies for the following properties:**

1. 500 West O Street
2. 443 Cherrycreek Road, Building C
3. 444 Cherrycreek Road

Vest said these acknowledgements will advise FEMA that the County is adequately covered for flood insurance at the three properties.

**MOTION:** Amundson moved and Yoakum seconded approval of the acknowledgments of receipt of flood insurance policies. Yoakum, Flowerday, Amundson and Vest voted yes. Schorr was absent. Motion carried 4-0.

**H. Letter of Support to Community Health Endowment Board for Centerpointe's Renovation of Trabert Hall.**

Note: This document was not linked to the agenda when published and is attached as Exhibit 2.

**MOTION:** Amundson moved and Flowerday seconded approval to send the letter of support. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

- I. Documents regarding the issuance of bonds by the County for the benefit of Christian Retirement Homes, Inc., d/b/a Eastmont:
  1. Issuer's Closing Certificate
  2. Authentication Order
  3. Bond Trust Indenture (C-21-0082)
  4. Loan Agreement (C-21-0080)
  5. Tax Compliance Agreement (C-21-0081)

**MOTION:** Amundson moved and Yoakum seconded approval of the documents regarding the issuance of bonds. Amundson, Yoakum, Flowerday and Vest voted yes. Schorr was absent. Motion carried 4-0.

5) **UPDATE ON COVID-19 AND LANCASTER COUNTY RESPONSE:**

Vest said the vaccination process continues at the Pinnacle Bank Arena and thanked everyone who is involved.

6) **LEGISLATIVE UPDATE:**

No discussion was held.

7) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Vest said over the past few weeks the City of Lincoln and Lancaster County have experienced an enormous amount of snowfall and very cold temperatures. He thanked the County Engineering Department and the LTU (Lincoln Transportation and Utilities) Department for the hard work in clearing the roads and asked everyone to remain safe.

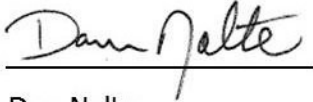
8) **ANNOUNCEMENTS:** The Lancaster County Board of Commissioners meetings will also be broadcast in Room 112 of the County-City Building (555 S. 10th Street, Lincoln.) It will also be broadcast live on LNKTv City and streamed live on LNKTv and on YouTube (<https://www.youtube.com/lnktvcity>).

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, February 11, 2021 at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a public hearing on Thursday, February 11, 2021 at 9:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln) regarding County Text Amendment No. 20008 to amend Article 13.048 Sections (g) through (j), and other amendments throughout Article 13.048 as necessary for harmonization and consistency, of the Lancaster County Zoning Regulations regarding Commercial Wind Energy Conversion Systems.
- C. The Lancaster County Board of Commissioners will hold its next regular meeting via Zoom on Tuesday, February 16, 2021 at 9:00 a.m., with the Board of Equalization immediately following.
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTV City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTV). Meetings are also streamed live on LNKTV and can be viewed on YouTube (LNKTVcity).

9) ADJOURNMENT

**MOTION:** Amundson moved and Yoakum seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:40 a.m. Flowerday, Amundson, Yoakum and Vest voted yes. Schorr was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

