

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 7, 2023 AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;
Roma Amundson, Matt Schulte and Rick Vest

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on March 3, 2023.

Commissioners present: Christa Yoakum, Chair; Sean Flowerday, Vice Chair; Roma Amundson, Matt Schulte and Rick Vest

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorney; Matt Hansen, County Clerk; Courtney Lyons, Deputy County Clerk; and Leslie Brestel and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:02 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES

A. Approval of the minutes of the Board of Commissioners meeting held on February 28, 2023.

MOTION: Vest moved and Amundson seconded approval of the minutes. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

2) CLAIMS

A. Approval to the claims processed through March 7, 2023.

MOTION: Amundson moved and Flowerday seconded approval of the claims. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

B. Approval of a claim to El Centro de las Americas in the amount of \$9,050.82. (Batch No. 291064, Document No. 795997)

MOTION: Vest moved and Schulte seconded approval of the claim. Schulte, Flowerday, Vest and Amundson voted yes. Yoakum abstained. Motion carried 4-0 with one abstention.

C. Claims including billing for goods and services beyond the 90-day time period provided in Neb. Rev. Stat. § 23-135:

1. Catalis Courts & Land Records dated March 1, 2023, for a total of \$16,950. (Batch No. 291256; Document No. 796213-214)

MOTION: Schulte moved and Flowerday seconded approval of the claim. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

3) **CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County Contracts:

1. C-19-0698 with the Board of Regents of the University of Nebraska to evaluate the Lancaster County Adult Drug Court. (The amendment extends the term of the contract to December 31, 2023, and updates the name of the Principal Investigator and UNL's contact information. There is no additional cost to the County.) (C-23-0113)
2. C-19-0090 with Audio Marketing Solutions, dba Americom Communications Corporation to provide security and surveillance, installation, maintenance, service and repair. (Bid No. 19-022. The amendment renews the contract from March 27, 2023 through March 26, 2025. The cost to the County is not to exceed \$240,000.) (C-23-0135)
3. C-19-0091 with Inteconnect Inc, dba Inteconex Corporation to provide security and surveillance, installation, maintenance, service and repair. (Bid No. 19-022. The amendment renews the contract from March 27, 2023 through March 26, 2025. The cost to the County is not to exceed \$240,000.) (C-23-0131)
4. C-22-0159 with Cornhusker State Industries for envelope supply and printing services. (Bid No. 22-019. The amendment renews the contract from March 14, 2023 through March 13, 2024. The cost to the County is not to exceed \$5,000.) (C-23-0141)
5. C-22-0161 with Waste to Energy Lincoln, LLC dba A1st Rate Pumping Service, Inc for pumping, hauling, and disposal services for sewer, mud, and grease traps/sumps. (Bid No. 22 - 013. The amendment renews the contract from March 3, 2023 through March 2, 2024. The cost to the County is not to exceed \$10,000.) (C-23-0134)
6. C-22-0162 with Jim Peterson Auction Co. for unclaimed property auction services. (Bid No. 22-037. The amendment renews the contract from March 14, 2023 through March 13, 2024. The cost to the County is not to exceed \$5,000.) (C-23-0147)
7. C-20-0202 with Teknion LLC for furniture, installation and related products and services. (MOU078, OMNIA/City of Charlotte, North Carolina, Master Agreement No. 2020000606. The expenditures will remain the same for this contract term.) (C-23-0156)

B. Right-of-way contracts with the following:

1. Andrew I and Dana M Cotter, North 1st Street and West Ashland Road, in the amount of \$1,997. (Project 22-29 / C-351) (C-23-0121)
2. Tonkinson Farms LLC, Northwest 105th Street and West McKelvie Road, in the total amount of \$949. (Project 22-48 / E-038) (two contracts) (C-23-0124) (C-23-125)
3. Donald L Tiedeman Family Trust, South 25th Street and West Princeton Road, in the amount of \$1,516. (Project 23-21 / X-274) (C-23-0128)
4. Gery Benes, Northwest 70th Street and West Agnew Road, in the amount of \$298. (Project 22-29 / D-017) (C-23-0129)
5. Barbara J Clement, Northwest 84th Street and West Ashland Road, in the amount of \$865. (Project 22-29 / D-260) (C-23-0132)
6. David E and Roseletta V Barry, Northwest 84th Street and West Ashland Road, in the amount of \$703. (Project 22-29 / D-260) (C-23-0133)
7. Joseph and Samantha Brabec, North 1st Street and West Ashland Road, in the amount of \$2,667. (Project 22-29/C-351) (C-23-0151)
8. Village of Malcolm, Northwest 105th Street and West McKelvie Road, in the total amount of \$0. (Project 22-48/E038) (five contracts) (C-23-0152) (C-23-0153) (C-23-0154) (C-23-0155) (C-23-0159)

- C. Utility Permit No. 2323 Allowing Windstream NE. to replace existing fiber optic and buried copper cable due to Lancaster County project 22-28 replacement of culvert C-236. (Located west of North 1st Street on West Davey Road in the Davey exchange. WO #71503003000026; PR-12429) (C-23-0123)
- D. Change Order No. 001 with Kingery Construction Co to remove a previous sanitary sewer line. (Project 11-22-6724 Veteran SVCS Veterans Hospital BLDG 45; in the amount of \$5,853.75) (C-23-0166)
- E. Change Order No. 002 Kingery Construction Co to relocate a vent and to install a bulkhead. (Project 11-22-6724 Veteran SVCS Veterans Hospital BLDG 45; in the amount of \$1,581.80) (C-23-0167)
- F. Received and place on file the following reports for February 2023:
 - 1. Clerk of the District Court
 - 2. Assessor/Register of Deeds
 - 3. Records and Information Management
 - 4. County Clerk

MOTION: Amundson moved and Flowerday seconded approval of the consent items. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

4) NEW BUSINESS

- A. Special designated license application from Attitude on Food, Inc for an event at Roca Ridge Events (5265 Prairie Sage Drive, Roca, NE) on April 29, 2023.

Alyson Junge, Event Producers at Attitude on Food, stated they are primarily located in Omaha, Nebraska but have done events at Roca Berry Farms and Roca Ridge in the past.

MOTION: Flowerday moved and Amundson seconded approval of the special designated license application. Flowerday, Vest, Amundson, Schulte and Yoakum yes. Motion carried 5-0.

- B. Certification of Indirect Cost for Nebraska Crime Commission contracts.

Sara Hoyle, Human Services Administrator, stated the County is eligible for a de minimis indirect cost rate when applying for Federal funding.

MOTION: Amundson moved and Vest seconded approval of the certification of indirect cost. Schulte, Flowerday, Vest, Amundson and Yoakum yes. Motion carried 5-0.

- C. Termination of County Contract C-23-0079 with Kim Etherton for professional consulting services, effective April 6, 2023.

MOTION: Flowerday moved and Schulte seconded approval of the termination. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

- D. Mini-grant contract application with the Nebraska Department of Transportation in the amount of \$6,800 for the Lancaster County Sheriff's Office to participate in the nationwide mobilization "U Drive. U Text. U Pay." (To help reduce the number of distracted drivers and distracted driving crashes. The period of the grant is April 3, 2023 through April 9, 2023.) (C-23-0126)

Terry Wagner, County Sheriff, stated the grant reimburses the County Sheriff's Office for overtime during an enforcement project with Nebraska Department of Transportation.

MOTION: Vest moved and Schulte seconded approval of the contract. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

- E. Request for reimbursement to the United States Marshals Service on behalf of the Lancaster County Sheriff's Office for equipment and expected overtime in connection with "Operation 123 Jump Start" enforcement to ensure proper registration of Lancaster County sex offenders. The reimbursement amount is \$34,513.67 (The duration of the enforcement is April 1, 2023 through June 30, 2023.) (C-23-0127)

Wagner clarified the United States Marshals Service will reimburse the Lancaster County Sheriff's Office to ensure compliance for sex offenders' registration across Lancaster County.

MOTION: Amundson moved and Vest seconded approval of the request for reimbursement. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

- F. Agreement with Conner Psychological Services PC to provide mental health services to the County Sheriff's Office's employees and their families on an as-needed basis. The cost to the County is not to exceed \$10,000. (The term of the agreement is from March 15, 2023, through March 14, 2025.) (C-23-0122)

Wagner stated the service provides preemployment psychological evaluations for new employees and as needed for current employees. Wagner added that a new state law requires preemployment psychological evaluations but Lancaster County has provided this service for many years.

MOTION: Amundson moved and Schulte seconded approval of the agreement. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

- G. Grant Adjustment Notice (GAN) on the 2021 Emergency Management Performance Grant (EMPG-ARPA) from Nebraska Emergency Management Agency to increase the sub-grant award from \$57,996 to \$111,776. (Award No. 21-GA-8732-06) (C-23-0165)

Jim Davidsaver, Emergency Management Director, stated the increase is allocated for reimbursement to Emergency Management operational expenses.

MOTION: Amundson moved and Flowerday seconded approval of the grant. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

- H. Contract with Johnson Services, LLC d/b/a Fish Window Cleaning to provide annual service for window cleaning. The cost to the County is not to exceed \$12,940. (Bid No. 22-269. This contract shall be effective upon execution.) (C-23-0136)

MOTION: Flowerday moved and Vest seconded approval of the contract. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

- I. Contract with AdvanTech, Inc. to provide electronic key cabinet. The cost to the County is not to exceed \$34,705.76. (Bid No. 23-009. This contract shall be effective upon date of execution with completion upon receipt of key cabinets.) (C-23-0170)

MOTION: Amundson moved and Flowerday seconded approval of the contract. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

- J. Contracts with the following to provide a unit price on flooring – carpet, tile and edging installation. The cost to the County is not to exceed \$25,000 for all contracts. (Bid No. 22-261. This contract shall be effective March 1, 2023 through Feb. 29, 2024.)

1. Floors, Inc. (C-23-0162)
2. Midwest Floor Covering Inc. (C-23-0163)

MOTION: Vest moved and Flowerday seconded approval of the contracts. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

K. Contracts with the following to provide a unit price on roofing services. The cost to the County is not to exceed \$15,000 all for contracts. (Bid No. 22-263. This contract shall be effective March 1, 2023 through February 28, 2024.)

1. 10 Men LLC dba 10 Men Roofing (C-23-0157)
2. Neemann & Sons, Inc. dba Sprague Roofing (C-23-0158)
3. Weathercraft Company of Lincoln (C-23-0160)
4. White Castle Roofing & Contracting Inc. dba White Castle (C-23-0161)

MOTION: Amundson moved and Vest seconded approval of the contracts. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

L. Contracts with the following to provide a unit price on general construction services. The cost to the County for all contracts is not to exceed \$150,000. (Bid No. 23-024. This contract shall be effective March 1, 2023 through February 28, 2024.)

1. Vasa Construction (C-23-0148)
2. Hampton Commercial Construction, Inc. (C-23-0149)
3. Dickey-Hinds-Muir (C-23-0150)

MOTION: Flowerday moved and Amundson seconded approval of the contracts. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

M. Contracts with the following to provide a unit price on demolition services. The cost to the County for all contracts is not to exceed \$20,000. (Bid No. 23-023. This contract shall be effective for one (1) year upon execution.)

1. Vasa Construction (C-23-0137)
2. Brandt Excavating (C-23-0138)
3. Gana Trucking & Excavating (C-23-0139)
4. MWE Services, Inc. d/b/a Midwest Demolition Company (C-23-0140)

MOTION: Vest moved and Amundson seconded approval of the contracts. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

N. Contracts with the following to provide a unit price on excavating, grading and dozing services. The cost to the County for all contracts is not to exceed \$15,000. (Bid No. 23-031. This contract shall be effective upon execution through February 28, 2024.)

1. H.R. Bookstrom Construction Inc (C-23-0142)
2. K2 Real Estate Development d/b/a K2 Construction (C-23-0143)
3. Brandt Excavating LLC (C-23-0144)
4. Gana Trucking & Excavating (C-23-0145)
5. Vasa Construction (C-23-0146)

MOTION: Amundson moved and Flowerday seconded approval of the contracts. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

O. Agreement with Otoe County for a cooperative bid for improvements and maintenance on Old Cheney Road (Road C). The cost to the County shall not exceed \$37,676.69. (C-23-0164)

Pam Dingman, County Engineer, stated the agreement with Otoe County is to pave an intersection that is half in Otoe County and half in Lancaster County.

MOTION: Amundson moved and Flowerday seconded approval of the agreement. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

- P. Recommendation from the Lancaster County Engineer to award and execute a purchase order to Contech Engineered Solutions LLC for culvert pipe in the amount of \$62,780. (Bid No. 23-066) (C-23-0130)

Dingman stated the contract is for culvert pipe for four different work sites. She noted steel pipe prices are decreasing.

MOTION: Schulte moved and Vest seconded approval of the recommendation. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

- Q. Recommendation from County Corrections and Youth Services to award a contract to Aramark Correctional Services for food services to the Correctional Facilities. The total amount is \$1,689,244.50. (Bid No. 23-001) (B-23-001)

Brad Johnson, Corrections Director, stated the recommendation is for a new food service provider. He noted the current provider is priced at \$2.25 per meal. The recommended food service provider bid is \$2.215 per meal.

Flowerday asked if the County Attorney's Office agrees with the recommendation. John Ward, Deputy County Attorney, stated yes. Johnson stated the contract provides a 120 day cancellation clause to provide ample time to find a new food service provider.

MOTION: Flowerday moved and Amundson seconded approval of the recommendation. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

- R. FEMA (Federal Emergency Management Agency) Acknowledgement of receipt of flood insurance policies for the following properties:
 1. 500 West O Street
 2. 443 Cherrycreek Road, Building C
 3. 444 Cherrycreek Road

MOTION: Vest moved and Amundson seconded approval of the acknowledgements. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

5) LEGISLATIVE UPDATE

No update was given.

- 6) PUBLIC COMMENT -Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) ANNOUNCEMENTS

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 9, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).

- B. The Lancaster County Board of Commissioners will hold interviews for the Director of Community Corrections on Friday, March 10, 2023, at 8:30 a.m., in Room 137A at 605 South 10th Street, Lincoln.
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, March 14, 2023, at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook (YouTube.com/LNKTvcity and Facebook.com/lancasterne). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

8) **ADJOURNMENT**

MOTION: Vest moved and Amundson seconded to adjourn at 9:30 a.m. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.



Matt Hansen
Lancaster County Clerk

