

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, MARCH 14, 2023 AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

**COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;
Roma Amundson, Matt Schulte and Rick Vest**

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on March 10, 2023.

Commissioners present: Christa Yoakum, Chair; Sean Flowerday, Vice Chair; Roma Amundson, and Rick Vest

Commissioners absent: Matt Schulte

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorney; Matt Hansen, County Clerk; Courtney Lyons, Deputy County Clerk; and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:01 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES

A. Approval of the minutes of the Board of Commissioners meeting held on March 7, 2023.

MOTION: Amundson moved and Flowerday seconded approval of the minutes. Vest, Amundson, Flowerday and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

2) CLAIMS

A. Approval to the claims processed through March 14, 2023.

The Clerk noted there was an amendment to the claims for the claims for the payroll ending March 8, 2023 (Exhibit 1).

MOTION: Vest moved and Amundson seconded approval of the claims as amended. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

3) CONSENT ITEMS - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County Contracts:

1. C-19-0083 with Nebraska Administrative Office of the Courts to assist the Clerk of the District Court with purchasing computers. (The term of the contract is April 1, 2019, through March 31, 2024. The County will be reimbursed a total amount of \$85,493.) (C-23-0179)
2. C-21-0230 with Your Next Tire for the annual service of inspection and repair of vehicle lifts. (Quote No. 6352. The amendment renews the contract from March 28, 2023, through March 27, 2024. The cost to the County is not to exceed \$1,500.) (C-23-0186)

3. C-22-0168 with Otte Oil & Propane for the annual supply of propane. (Bid No. 22-020 The amendment renews the contract from March 8, 2023, through March 7, 2024. The cost to the County is not to exceed \$40,000.) (C-23-0191)
 4. C-21-0285 with Felsburg Holt & Ullevig to add additional engineering services related to County Bridge W-50. (The additional cost to the County is not to exceed \$4,550.) (C-23-0192)
- B.** Amendments to the following County contracts for the annual service of tires, tubes, and tire repairs. (Bid No. 22-027. The amendments renew the contracts from March 8, 2023, through March 7, 2024. The cost to the County for all contracts is not to exceed \$125,000.)
1. C-22-0166 with Pomp's Tire Service, Inc. (C-23-0187)
 2. C-22-0167 with Walker Tire Company of Lincoln dba Walker Tire / Quick Nick's (C-23-0188)
- C.** Right-of-way contracts with the following:
1. Jimmy R and Nancy C Monnier, Northwest 27th Street and West Bluff Road, in the amount of \$736. (Project No. 23-29 / F-116 and F-172) (C-23-0171)
 2. William C and Connie L Lewis, Southwest 126th Street and Pioneers Boulevard, in the amount of \$4,267. (Project No. 23-21 / N-052) (C-23-0172)
 3. Calvin L and Jodi L Sterns, Northwest 84th Street and West Branched Oak Road, in the amount of \$987. (Project No. 23-20 / D-002) (C-23-0173)
 4. Turkey Valley Farm LLC, Northwest 12th Street and West Rock Creek Road, in the amount of \$697. (Project No. 22-29 / C-023) (C-23-0176)
 5. CLAJ Enterprises LLC, Southwest 126th Street and West Denton Road, in the amount of \$1,522. (Project No. 22-30 / N-024) (C-23-0180)
 6. James L and Sandra K Pelton, North 98th Street - Holdrege Street to Adams Street, in the total amount of \$975. (Project No. 23-01) (two contracts) (C-23-0193) (C-23-0195)
- D.** Contract with Qualtrics, LLC for the Cloud Service DesignXM Enterprise License in the amount of \$14,000. (Funding is from the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Enhancement Grant for the term of April 1, 2023, through March 31, 2024.) (C-23-0175)
- E.** Subaward contracts with the following, (funding is from the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention, for the term of April 1, 2023, through September 30, 2025.)
1. St. Monica's Behavioral Health Services for Women for the Family Treatment Drug Court program in the amount of \$188,841. (C-23-0194)
 2. The Board of Regents on behalf of the University of Nebraska-Lincoln for the Family Treatment Drug Court program in the amount of \$63,566. (C-23-0196)

MOTION: Amundson moved and Vest seconded approval of the consent items. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

4) NEW BUSINESS

- A.** Resolution in the matter of recognizing March 27-31, 2023, as Severe Weather Awareness Week and April 1, 2023, as Storm Spotter Appreciation Day. (R-23-0018)

Jim Davidsaver, Emergency Management Director, stated he appreciated the Board for the recognition. He added a special thank you to the Lincoln Amateur Radio Club for their help managing the certified storm spotter.

Vest thanked Davidsaver for his ongoing efforts and to volunteers for their support.

MOTION: Vest moved and Amundson seconded approval of the resolution. Amundson, Flowerday, Vest and Yoakum yes. Schulte was absent. Motion carried 4-0.

- B.** Class description for the Emergency Management Deputy Director for the Lincoln-Lancaster County Emergency Management Department.

Daidsaver stated he wanted to make sure the job description was accurate during the process to find a new Deputy Director

MOTION: Vest moved and Amundson seconded approval of the class description. Vest, Amundson, Flowerday and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- C.** Settlement agreement and release with John Hughes. (C-23-0174)

MOTION: Flowerday moved and Vest seconded approval of the agreement and release. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- D.** Memorandum of Agreement with the United States Army Training and Doctrine Command to participate in the Army PaYS Program. The PaYS Program connects qualified members of the U.S. Army, U.S. Army Reserve, U.S. Army National Guard, and ROTC Cadets to available Lancaster County jobs. There is no cost to the County. (C-23-0189)

Laura Leppky, Lincoln-Lancaster County Human Resources Talent Acquisition Division Leader, introduced April Kovar, Lincoln-Lancaster County Human Resources Talent Acquisition Outreach Specialist.

Amundson asked for more information about the program.

Kovar provided information about the Army PaYs Program that helps qualified members find employment in Lancaster County.

MOTION: Amundson moved and Flowerday seconded approval of the agreement. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- E.** Agreement to allow the United States Army to use Lancaster County's name and logo(s) to promote Army and Lancaster County's PaYS Program partnership. (C-23-0190)

MOTION: Amundson moved and Vest seconded approval of the agreement. Amundson, Flowerday, Vest and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- F.** Letter of Understanding with the Board of Regents of the University of Nebraska to correct a scrivener's error in the Payment Schedule attached to County Contract C-23-0115. The payment amount for June 20, 2023, should be corrected to state \$11,250.

MOTION: Flowerday moved and Vest seconded approval of the letter of understanding. Vest, Amundson, Flowerday and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- G.** Agreement with Charlena Miller and George Fox University for Lancaster County employees to participate in a survey titled "Career Shock and Voluntary Turnover Intention Study." (Employee participation is voluntary, and there is no cost to the Lancaster County.) (C-23-0198)

Vest explained the County's participation in the free study to help evaluate changes in the workplace and the impact to Lancaster employees and community.

Amundson stated the agreement helps with the Lancaster Strategic Plan goal of being the employer of choice in Lancaster County

MOTION: Vest moved and Amundson seconded approval of the agreement. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- H. Agreement with HopeSpoke to provide professional case management services at the Youth Services Center. The cost to the County is not to exceed \$88,777.03. (The term of the agreement is from July 1, 2022, through June 30, 2023.) (C-23-0177)

Melissa Hood, Youth Services Center Administrator, stated the agreement provides professional case management helping with the mental health serviced to help pinpoint the Youth Services Center needs.

MOTION: Amundson moved and Flowerday seconded approval of the agreement. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- I. Contracts with the following to provide unit price on HVAC services. The cost to the County for all contracts is not to exceed \$40,000. (Bid No. 23-025. This contract shall be effective upon execution through February 28, 2024.)
 - 1. Capitol Heating & Air Conditioning, Inc. (C-23-0182)
 - 2. Johnson Controls Fire Protection (C-23-0183)
 - 3. MMC Mechanical Contractors, Inc. (C-23-0184)
 - 4. Prairie Mechanical Corporation (C-23-0185)

MOTION: Vest moved and Amundson seconded approval of the contracts. Amundson, Flowerday, Vest and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- J. Agreement with Cedar Woods Estates, LLC to meet the County Engineer's minimum specifications for density and thickness of asphalt pavement on Walters Ridge Road, Ridgecrest Road, Long View Lane, and South 54th Street in the Walters Ridge subdivision. (C-23-0181)

Pam Dingman, County Engineer, requested to table item 4J to allow for further negotiations with the developer.

- K. Recommendation from the County Engineer to award and execute a purchase order to Westover Rock & Sand, Inc for supplying and hauling crushed rock surface coarse material in the amount of \$269,440. (Bid No. 23-064) (C-23-0168)

Dingman stated the purchase order awards the bid to provide spring rock.

MOTION: Vest moved and Amundson seconded approval of the contract. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

NOTE: John Ward, Deputy County Attorney inquired if action was taken on item 4J by the Board. Yoakum stated no and asked if a motion to table the item was necessary. Ward stated yes.

The Board returned to item 4J.

MOTION: Vest moved and Amundson seconded to table item 4J. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- L. Recommendation from the County Engineer to award and execute a purchase order to R.L. Tiemann Construction for supplying and hauling crushed rock surface coarse material in the amount of \$178,760. (Bid No. 23-064) (C-23-0169)

Dingman noted the County Engineering Department is running short on spring rock this season due to the wet winter weather and the need to increase the rock surface material to help stabilize gravel roads.

MOTION: Vest moved and Amundson seconded approval of the contract. Amundson, Flowerday, Vest and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

- M. Recommendation from the County Engineer to award a bid to Highway Improvement, Inc. for crack sealing. The estimated total cost to the County is \$309,855.70. (Project No. 23-05; Bid No. 23-041). (B-23-041)

Dingman presented a map of the crack sealing areas (Exhibit 2).

MOTION: Amundson moved and Vest seconded approval of the recommendation. Vest, Amundson, Flowerday and Yoakum voted yes. Schulte was absent. Motion carried 4-0.

5) LEGISLATIVE UPDATE

No update was given.

- 6) PUBLIC COMMENT -Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

7) ANNOUNCEMENTS

- A. The Lancaster County Board of Commissioners will hold a special staff meeting on Tuesday, March 14, 2023, immediately following the regular Board meeting, in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, March 16, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, March 21, 2023, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- D. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv (LNKTv.lincoln.ne.gov). LNKTv is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTv). Meetings are also streamed live on YouTube and Facebook (YouTube.com/LNKTvcity and Facebook.com/lancasterne). LNKTv apps are also available on Roku, Apple TV and Amazon Fire TV.

8) ADJOURNMENT

MOTION: Vest moved and Amundson seconded to adjourn at 9:23 a.m. Flowerday, Vest, Amundson and Yoakum voted yes. Schulte was absent. Motion carried 4-0.



Matt Hansen
Lancaster County Clerk

