

MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, APRIL 11, 2023 AT 9:00 AM
COUNTY-CITY BUILDING, ROOM 112

COMMISSIONERS: Christa Yoakum, Chair; Sean Flowerday, Vice Chair;
Roma Amundson, Matt Schulte and Rick Vest

Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on April 7, 2023.

Commissioners present: Christa Yoakum, Chair; Sean Flowerday, Vice Chair; Roma Amundson, Matt Schulte and Rick Vest

Others present: David Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorney; Matt Hansen, County Clerk; Leslie Brestel and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:00 a.m., and the location of the Nebraska Open Meetings Act was announced.

1) MINUTES

A. Approval of the minutes of the Board of Commissioners meeting held on April 4, 2023.

MOTION: Vest moved and Schulte seconded approval of the minutes. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

2) CLAIMS

A. Approval to the claims processed through April 11, 2023.

The Clerk noted there was an amendment to the claims for the payroll ending April 5, 2023 (Exhibit 1).

MOTION: Vest moved and Amundson seconded approval of the claims as amended. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

B. Claims including billing for goods and services beyond the 90-day time period provided in Neb. Rev. Stat. § 23-135:

1. Voice News dated April 6, 2023, for a total of \$28.62. (Batch No. 292676; Document No. 800694-800696)

MOTION: Amundson moved and Schulte seconded approval of the claims.

Matt Hansen, County Clerk, stated the invoice from the Voice News was for the One and Six Hearing advertisement last fall that the County Clerk's office received.

ROLL CALL: The Chair called for a vote on the motion to approve the claim. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

3) **SPECIAL PRESENTATION**

- A. Commissioners' Award of Excellence 2022 Annual Winner to Rachel Schmidt, County Attorney, in the category of customer relations.

The Clerk read the nomination into the record.

The Board thanked Schmidt for her leadership and service to help make Lancaster County a better place. Commissioner Flowerday presented Schmidt with a plaque.

Pat Condon, County Attorney, thanked the Board for recognizing employees. He congratulated and thanked Schmidt for her dedication to the County Attorney's Office and Lancaster County.

Schmidt thanked the attorneys in the County Attorney's office and the Board for the recognition.

- B. Commissioners' Award of Excellence for February 2023 to Edward Burton, County Engineer, in the category of customer relations.

The Clerk read the nomination into the record.

The Board thanked Burton for sharing his work experience with his co-workers and for helping the Lancaster community. Commissioner Vest presented Burton with a plaque.

Pam Dingman, County Engineer, stated Burton does an extraordinary job working with the community and does an excellent job representing the County Engineer's Office. She added she appreciates the dedication of the Engineering team.

Burton thanked the Board for the award and the County Engineer for the kind words. He added he is just one member of a team that works hard and thanked his supervisor, Doug Sindelar, for all the help he provides.

- 4) **CONSENT ITEMS** - These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Amendments to the following County Contracts:

1. C-21-0323 with the Nebraska Department of Health and Human Services for juvenile detention services at the Youth Services Center. (The amendment extends the initial term of the contract to July 13, 2023.) (C-23-0178)
2. C-22-0414 with Lincoln Literacy to allow Lancaster County's American Rescue Plan Act (ARPA) funds to be used for capital outlay, inspections, closing costs, assessments, remodeling, and moving expenses so that real property located at 1023 Lincoln Mall, Lincoln, will be used as Lincoln's Skill-Building Center. (The grant award remains the same at \$700,000.) (C-23-0306)
3. C-21-0247 with Anderson Auto Group for the annual supply of OEM body parts and mechanical auto parts. (Sole Source No. SS-143. The amendment renews the contract from April 13, 2023 through April 12, 2024. The cost to the County is not to exceed \$25,000.) (C-23-0312)
4. C-22-0297 with All Needs Computer & Mailing Services, Inc for the annual service of pre-sort mailing. (Quote No. 6493. The amendment renews the contract from April 15, 2023, through April 14, 2024. The cost to the County is not to exceed \$3,000.) (C-23-0314)
5. C-22-0883 with Toni G. Jensen, DSW, Lincoln Community Foundation, Inc., and Woods Charitable Fund, Inc. for a Victim Services Assessment. (The amendment increases the amount by \$2,080 for a new total of \$13,680.) (C-23-0311)

B. Right-of-way contracts with the following:

1. Retzlaff Generation Skipping Residuary Trust, South 176th Street and Old Cheney Road, in the amount of \$217. (Project No. 23-21 / Q-216) (C-23-0299)
2. Dorothy M Williams, Southwest 58th Street and West Saltillo Road, in the amount of \$703. (Project No. 22-30 / T-011) (C-23-0300)
3. Mary L and Travis D vonRenzell, South 120th Street and Stagecoach Road, in the total amount of \$3,683. (Project No. 22-50 / R-116) (C-23-0301) (C-23-0302)
4. Joel and Jane Steele, North 98th Street Holdrege Street to Adams Street, in the amount of \$12,615. (Project No. 23-01) (C-23-0305)
5. Marilyn Strahm, South 110th Street and Firth Road, in the amount of \$2,141. (Project No. 22-28 / Y-004) (C-23-0309)
6. Tu A Tran and Cuu V Nguyen, South 134th Street and Stagecoach Road, in the amount of \$631. (Project No. 22-28 / Y-063) (C-23-0310)
7. Paul W and Judy L Pierce, North 98th Street Holdrege Street to Adams Street, in the total amount of \$1,175. (Project 23-01) (C-23-0307) (C-23-0318)
8. Marty J and Joleen L Kastens, North 98th Street Holdrege Street to Adams Street, in the total amount of \$1,175. (Project 23-01) (C-23-0316) (C-23-0317)
9. James P and Wanda K Isaacson, Northwest 70th Street and West Agnew Road, in the amount of \$688. (Project 22-29 / D-017) (C-23-0319)
10. David E and Roseletta V Barry, Northwest 84th Street and West Ashland Road, in the total amount of \$3,363. (Project 22-29 / D-027) (C-23-0321) (C-23-0322)

C. Agreement with Kirkland Productions, Inc. for speaking services for the 2023 Nebraska Community Aid & Juvenile Justice Conference in the amount not to exceed \$4,700. (Funding is from the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Enhancement Grant.) (C-23-0320)

D. Subaward contracts with the following (funded by the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention, for the term of March 1, 2023, through September 30, 2025):

1. Houses of Hope, dba Touchstone, for the Family Treatment Drug Court program in the amount of \$75,880. (C-23-0303)
2. Clyde Malone Community Center for the Family Treatment Drug Court program in the amount of \$252,000. (C-23-0304)

E. Received and place on file the following reports for March 2023:

1. Clerk of the District Court (March 2023)
2. Records and Information Management (March 2023)
3. Assessor/Register of Deeds (March 2023)
4. County Clerk (March 2023)
5. County Engineering (January 2023 to March 2023)

F. Setting a public hearing on Tuesday, April 25, 2023, regarding Health Department amendments to various sections and appendices of the Lincoln-Lancaster County Air Pollution Control Program Regulations and Standards (LLCAPCPRS).

MOTION: Amundson moved and Schulte seconded approval of the consent items. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

5) PUBLIC HEARING

- A. Text Amendment No. 23003, to amend Articles 2, 6, 13, and 17 of the Lancaster County Zoning Resolution (See correlating Item 5A).

The Chair opened the public hearing.

Steve Henrichsen, Lincoln-Lancaster County Planning Department Development Review Manager, was administered the oath. Henrichsen stated the text amendment is a request from the Planning Department to update some conditions on special permits.

Vest inquired about the changes in the text amendment. Henrichsen stated Article 2 provided definitions for private schools like the City of Lincoln guidelines that allows the Planning Department more flexibility for private schools to be in the County Zoning Jurisdiction. Article 6 removes mobile home courts because most mobile home courts are within the city of Lincoln or incorporated communities like Waverly or Hickman. Article 13 adds specific conditions for campgrounds so people can apply for a campground special permit. Article 17 added requirements on amateur radio towers and satellite dish antennas. The amendment adds previous conditions that the Planning Department did not have for applying for the different special permits. He stated the Planning Department found it easier to update special permits conditions three (3) or four (4) items at a time and not all fifteen (15). The Planning Department only has three (3) more to finish.

No one appeared to testify in opposition or in a neutral position.

The Chair closed the public hearing.

6) NEW BUSINESS

- A. Resolution in the matter of County Text Amendment No. 23003, to amend Articles 2, 6, 13, and 17 of the Lancaster County Zoning Resolution as provided in Exhibit A. (R-23-0022)

MOTION: Amundson moved and Flowerday seconded approval of the resolution. Vest, Amundson Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

- B. Resolution amending the Title VI Plan for Lancaster County. (R-23-0023)

Mitch Sump, Aging Program Coordinator/Lancaster County Public Rural Transit, stated occasionally the Federal Transit Administration (FTA) through the Nebraska Department of Transportation requests an amendment to the Title VI violations process that is part of the Civil Rights Act of 1964. The Act prohibits any type of discrimination on publicly funded entities and this applies to the 5311 funding the County receives. Sump stated the County Attorney's Office has reviewed the resolution and found a misspelled word that has been corrected and the address to Victory Park has been updated.

MOTION: Vest moved and Flowerday seconded approval of the resolution. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

- C. Authorization of the payment of \$22,000 from the Inmate Benefit Fund to Good News Jail and Prison Ministries of Fairfax, Virginia, for providing two full-time chaplains for Lancaster County Corrections inmates.

Brad Johnson, Corrections Director, stated the funds help sustain Good News and Prison Ministries within the Lancaster County Corrections facility. The services they provide help inmates during a challenging time in their lives.

MOTION: Flowerday moved and Amundson seconded approval of the authorization.

Vest thanked Chaplain Sheldon Crapo and Chaplain Dale Ribble for the services they provide. Chaplain Sheldon Crapo and Chaplain Dale Ribble thanked the Board for the partnership and working with their organization. They added that a spirituality module has been added to their program with great success.

ROLL CALL: The Chair called for a vote on the motion to approve the authorization. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

- D. Mini-grant contract application with the Nebraska Department of Transportation in the amount of \$12,800 for the Lancaster County Sheriff's Office to participate in the nationwide "Click It or Ticket" mobilization to increase awareness and usage of seatbelts and child restraint systems. (The period of the grant is May 15, 2023, through June 4, 2023.) (C-23-0308)

Ben Houchin, Chief Deputy Sheriff, stated the grant helps to pay for check points to remind the community to slow down and wear your seat belts, with a goal to lower fatalities.

MOTION: Vest moved and Amundson seconded approval of the mini-grant contract. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

- E. Contract with Heartland Document Services, Inc dba The Office Cleaners to provide janitorial services for City Department of Aging and County Veteran's Service Office, Victory Park. The cost to the County is not to exceed \$5,700. (RFP No. 23-019. This contract shall be effective April 24, 2023 through April 23, 2024.) (C-23-0323)

MOTION: Amundson moved and Vest seconded approval of the contract. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.

- F. Contract with Production Creek, LLC d/b/a Production Creek Specialty Advertising to provide the annual supply of clothing, screen printed and/or embroidered apparel. The cost to the County is not to exceed \$5,000. (Bid No. 23-085. This contract shall be effective for one (1) year upon execution.) (C-23-0313)

MOTION: Flowerday moved and Amundson seconded approval of the contract. Flowerday, Vest, Amundson, Schulte and Yoakum voted yes. Motion carried 5-0.

- G. Memorandum of Understanding with SHI International Corp for software value-added reseller services. The estimated cost to the County is not to exceed \$25,000. (State of Arizona/NASPO ValuePoint Master Agreement CTR060028, State of Nebraska Participating Addendum No. 15765 OC, MOU156. The MOU shall be effective upon execution through April 25, 2024.) (C-23-0315)

MOTION: Vest moved and Flowerday seconded approval of the memorandum of understanding. Schulte, Flowerday, Vest, Amundson and Yoakum voted yes. Motion carried 5-0.

- H. Contract with Murphy Tractor & Equipment Co, Inc to provide compact equipment rentals. The cost to the County is not to exceed \$10,200. (Bid No. 23-034. This contract shall be effective September 16, 2023 through September 15, 2024.) (C-23-0324)

MOTION: Amundson moved and Vest seconded approval of the contract. Amundson, Schulte, Flowerday, Vest and Yoakum voted yes. Motion carried 5-0.

7) LEGISLATIVE UPDATE

Flowerday noted that Carolyn Bosn was appointed as a new State Senator representing Lancaster County.

8) PUBLIC COMMENT -Those wishing to speak on items relating to County business not on the agenda may do so at this time.

No one appeared for public comment.

9) ANNOUNCEMENTS

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, April 13, 2023, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, April 18, 2023, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or commish@lancaster.ne.gov.
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTU (LNKTU.lincoln.ne.gov). LNKTU is available on Allo channel 2 and Spectrum channel 1300. For the rebroadcast schedule visit lincoln.ne.gov (keyword: LNKTU). Meetings are also streamed live on YouTube and Facebook (YouTube.com/LNKTUcity and Facebook.com/lancasterne). LNKTU apps are also available on Roku, Apple TV and Amazon Fire TV.

10) ADJOURNMENT

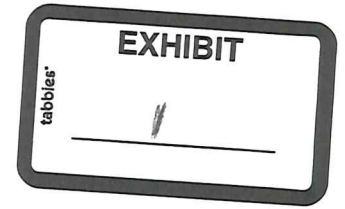
MOTION: Vest moved and Amundson seconded to adjourn at 9:38 a.m. Vest, Amundson, Schulte, Flowerday and Yoakum voted yes. Motion carried 5-0.



Matt Hansen
Lancaster County Clerk



LANCASTER COUNTY PAYROLL DISBURSEMENTS
For the Pay Period March 23, 2023 thru April 5, 2023
Pay Date: April 13, 2023



Gross Pay	\$	<u>2,481,377.87</u>	
Employer FICA	\$	<u>181,535.63</u>	
Pension Contribution	\$	<u>170,823.98</u>	
PEHP Contribution	\$	<u>12,700.00</u>	
PEHP Payout	\$	<u>10,774.28</u>	
Workers Compensation	\$	<u>5,373.35</u>	
Group Insurance	\$	<u>500,682.90</u>	
Employee Reimbursements	\$	<u>469.25</u>	see attached

LANCASTER COUNTY EMPLOYEE EXPENSE REIMBURSEMENT

For the Pay Period 03/23-04/05/2023

Pay Date: April 13, 2023

ATTACHMENT 1

Employee Name	Department	Reimbursement Description	Amount
Jones, Terry	Sheriff	03/28-03/29/2023 Meal Reimbursement	\$ 114.00
Jones, Terry	Sheriff	03/29/2023 Toll Road Reimbursement	\$ 7.25
Boden, Ronald	Sheriff	03/22/2023 Meal Reimbursement	\$ 20.00
Boden, Ronald	Sheriff	03/28-03/29/2023 Meal Reimbursement	\$ 114.00
Dimas, Joanna	Sheriff	03/28-03/30/2023 Meal Reimbursement	\$ 60.00
Booth, Mark	Sheriff	03/30/2023 Meal Reimbursement	\$ 20.00
Booth, Mark	Sheriff	03/22/2023 Meal Reimbursement	\$ 20.00
Uzzell, Paige	Sheriff	03/30/2023 Meal Reimbursement	\$ 20.00
Johnson, Lance	Sheriff	03/23/2023 Meal Reimbursement	\$ 94.00
			<u>\$ 469.25</u>