

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, APRIL 26, 2022 AT 9:00 AM**  
**COUNTY-CITY BUILDING, ROOM 112**

**COMMISSIONERS: Deb Schorr, Chair; Christa Yoakum, Vice Chair;  
Roma Amundson, Sean Flowerday; and Rick Vest**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County Nebraska website, emailed to the media and published in the Lincoln Journal Star print and digital editions on April 22, 2022.*

Commissioners present: Deb Schorr, Chair; Christa Yoakum, Vice Chair; Roma Amundson and Rick Vest

Commissioners absent: Sean Flowerday

Others present: Dave Derbin, Chief Administrative Officer; Kristy Bauer, Deputy Chief Administrative Officer; John Ward, Deputy County Attorney; Dan Nolte, County Clerk; Leslie Brestel and Meggan Reppert-Funke, County Clerk's Office

The meeting was called to order at 9:02 a.m., and the location of the Nebraska Open Meetings Act was announced.

**1) MINUTES:**

A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, April 19, 2022

**MOTION:** Amundson moved and Vest seconded approval of the minutes. Vest, Amundson and Schorr voted yes. Yoakum abstained. Flowerday was absent. Motion carried 3-0 with one abstention.

**2) CLAIMS:**

A. Approval of all claims processed through April 26, 2022

The Clerk noted there was an amendment to the claims for the payroll ending April 20, 2022 (Exhibit1).

**MOTION:** Amundson moved and Yoakum seconded approval of the claims as amended. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

**3) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approved of:

A. Amendments to the following County contracts:

1. C-17-0870 with MAXIMUS Consulting Services, Inc., for professional consulting services to provide cost allocation plans and collections from programs which the County operates with outside funding for fiscal years 2022 and 2023. (The amendment renews the agreement from April 2, 2023 through April 1, 2025. The cost to the County is \$17,000.) (C-22-0285)
2. C-19-0304 with Safety-Kleen Systems for annual parts washer services/recycling solvent. (Quote No. 5993. The amendment renews the contract for an additional one (1) year term beginning April 14, 2022 through April 13, 2023. The cost to County is not to exceed \$22,500.) (C-22-0296)

3. C-19-0225 with Production Creek Specialty Advertising (Production Creek, LLC) for the annual supply of clothing, screen printed and/or embroidered apparel. (Bid No. 19-067. The amendment amends the contract to reflect a price increase. The total cost to the County will remain the same.) (C-22-0295)
4. C-19-0352 with General Fire & Safety Equipment Company, Inc. for annual fire extinguisher inspection, testing, and maintenance. (Bid No. 19-120. The amendment renews the contract from May 13, 2022 through May 12, 2023. The cost to the County is not to exceed \$5,000.) (C-22-0299)
5. C-20-0232 with Uretek USA, Inc. for unit price soil stabilization for Lancaster County Engineering. (Bid No. 20-087. The amendment renews the contract from May 14, 2022 through May 13, 2024. The cost to the County is not to exceed \$200,000.) (C-22-0298)

**B. Right-of-way contracts with the following:**

1. Arva M. Umland, Trustee of the Hulda K.M. Trautner Trust, South 176th Street and Wittstruck Road, in the amount of \$843. (Project 22-21 / R-24) (C-22-0286)
2. Scott F. and Karen S. Kinzie, South 176th Street and Roca Road, in the amount of \$847. (Project 22-21 / R-190) (C-22-0287)
3. Lawrence L. Rohn, Southwest 70th Street and West Rokeby Road, in the amount of \$559. (Project 22-23 / N-284) (C-22-0289)
4. Dean C. and Teresa C. Lesoing, South 38th Street and Stagecoach Road, in the total amount of \$1,118. (Project 22-21 / S-40) (two contracts) (C-22-0291) (C-22-0292)
5. Dorothy Jean Mahloch Life Estate, North 176th Street and Greenwood Road, in the amount of \$1,298. (Project 22-20 / A-168) (C-22-0293)
6. Leone Spencer Harlan Trustee, Southwest 14th Street and West Olive Creek Road, in the amount of \$1,255. (Project 22-21 / W-241) (C-22-0294)

**MOTION:** Amundson moved and Vest seconded approval of the consent items. Yoakum, Vest, Amundson and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

**4) NEW BUSINESS:**

- A. Resolution to install NO OUTLET traffic signs along South 54th Street, 50' north and 50' south of Whiterock Lane, and along Whiterock Road, 50' east of South 54th Street in Lancaster County. (R-22-028)

John Berry, Chief Deputy Surveyor, County Engineering, presented a map of the area denoting the location of the three No Outlet traffic signs (Exhibit 2).

**MOTION:** Vest moved and Amundson seconded approval of the resolution. Amundson, Yoakum, Vest and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- B. Grant contract with the Board of Regents of the University of Nebraska on behalf of the University of Nebraska-Lincoln for the Tenant Assistance Project to assist in the Emergency Rental Assistance Program for households that are unable to pay rent and utilities due to the COVID-19 pandemic. The cost to the County is \$156,500. (The term of the contract is January 1, 2022, through December 31, 2022.) (C-22-0284)

Sara Hoyle, Human Services Administrator, stated the contract expends funds from the U.S. Department of the Treasury Emergency Rental Assistance Program, as opposed to Lancaster County funds, to assist households facing eviction.

**MOTION:** Yoakum moved and Amundson seconded approval of the contract. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- C. Grant Contract to reimburse Branched Oak Observatory for promotional costs from the Visitors Promotion Fund for the Fall StarBQ, in an amount not to exceed \$2,500. (C-22-0283)

**MOTION:** Amundson moved and Yoakum seconded approval of the contract. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- D. Contract with JVCKENWOOD USA Corporation to provide public safety communications products and services solutions. The cost to the County is not to exceed \$150,000. (Using State of Washington/NASPO ValuePoint Contract No. 00318 MOU126. Term of the contract is upon execution through December 31, 2026. Pricing will be pursuant to the Entities contract.) (C-22-0300)

**MOTION:** Amundson moved and Yoakum seconded approval of the contract. Yoakum, Vest, Amundson and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- E. Contract with All Needs Computer & Mailing Services, Inc. to provide the annual service for pre-sort mailing. The cost to the County is not to exceed \$17,500. (Quote No. 6493. This contract shall be effective April 15, 2022 through April 14, 2023.) (C-22-0297)

**MOTION:** Yoakum moved and Amundson seconded approval of the contract. Amundson, Yoakum, Vest and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- F. Recommendation from the Purchasing Agent and County Attorney to award a bid to Office Interiors and Design for County Attorney office furniture in the amount of \$253,156.51. (Bid 22-091) (B-22-091)

**MOTION:** Amundson moved and Vest seconded approval of the recommendation. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- G. Recommendations from the Southeast Nebraska Development District (SEND) to award contracts through the Lancaster County Owner Occupied Rehabilitation Housing Program (20-HO-001-LCRF) as follows:

1. Project #003 to Cavapa Construction in the amount of \$3,225 to remove and replace five windows.
2. Project #009 to Cavapa Construction in the amount of \$6,600 to remove and replace front and back porches of all rotted/deteriorated hardwood and to repaint.
3. Project #009 to MIT Contracting in the amount of \$16,820 to remove all rotted hardwood and exposed lumber on exterior and enclose structure with insulation and vinyl siding, wrap all soffit, fascia, windows, doors and other exposed lumber with metal, and remove and replace gutters.

Dennis Meyer, Budget and Fiscal Officer, introduced Ryan Bauman, Southeast Nebraska Development District Housing Coordinator, and indicated he would be inviting Bauman to a future budget meeting to provide updates on applications and projects.

Bauman gave an overview of the project expenditures. He said Cavapa Construction and MIT Contracting both provided great service. Vest inquired about the project locations. Bauman stated Project #003 is in Waverly and Project #009 is in Raymond.

**MOTION:** Vest moved and Amundson seconded approval of the recommendations. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- H. Right-of-Entry and maintenance agreement with Nebraska Game and Parks Commission to allow the County to remove and reinstall an under-road drainage culvert located north of the intersection. South 96th Street and Hickman Road. There is no cost to the County. (Project 22-21 / S-133) (C-22-0290)

Alex Olson, Right-of-Way Manager, County Engineering, stated this agreement is similar to other right-of-way easements but since this is Nebraska Game and Parks property, it would have had to go before their Board which would take longer. He noted this type of agreement has been used in the past to fix drainage culverts.

**MOTION:** Vest moved and Yoakum seconded approval of the right-of-entry and maintenance agreement. Yoakum, Vest, Amundson and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- I. Agreement with JEO Consulting Group for professional engineering services for the replacement of County Bridge E-38. (The cost to the County is not to exceed \$88,695.) (C-22-0288)

Berry stated the agreement is for the engineering study and design of Bridge E-38 that is currently closed due to voids behind the structure's walls. He also presented a map showing the location of the bridge (Exhibit 3). Vest asked if the agreement is just for the engineering. Berry stated yes but there are other issues with this bridge and it might need to be replaced.

Schorr asked about a timeline for completion of the engineering study and the beginning of construction. Berry was not sure but would find out and provide that information to the Board.

Nadine Link, Village of Malcolm, stated the bridge is very important to the accessibility of the Village's sewer plant and ballfields. She added the agreement states the study would not be done until December 29, 2023 and felt JEO needs to be aware that the electricity for the sewer plant and ball fields runs under the rails of the bridge.

Jack Tarr, Malcolm Rural Fire Department, stated the bridge closing causes issues for fire and/or emergency calls whereby responders have to go 3-4 miles out of their way to reach certain calls for service. He noted there are 19 teams that play and practice on the Malcolm ballfields and this causes safety issues due to increased traffic and dust on the road. The bridge closing also diverts traffic away from Malcolm businesses.

Yoakum stated page 17 of the agreement provides a timetable noting that final submission is 240 days after the start of the project with the completion date of December 29, 2023. Link stated a year to complete the study and a year to complete construction is too long. Schorr agreed that the study date needs to be moved up.

Berry stated he would have to defer engineering questions to the County Engineer.

Schorr suggested the Board hold Item I in order to discuss further options.

**MOTION:** Amundson moved and Vest seconded to hold Item I. Amundson, Yoakum, Vest and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- J. Recommendation from the Purchasing Agent and County Engineer to award a contract to Subsurface Inc. for North 14th Street CIPP culvert liners in the amount of \$308,480. (Bid 22-100) (B-22-100)

Berry presented a map of the locations of the culverts that are receiving new liners (Exhibit 4). He stated the new process will extend the life of the culverts for an additional 50 years without having to close any roads.

**MOTION:** Vest moved and Amundson seconded approval of the recommendation. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

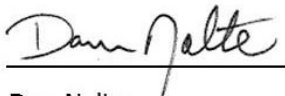
No one appeared for public comment.

**6) ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting, including budget hearings, on Thursday, April 28, 2022, at 8:30 a.m., in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, May 3, 2022, at 9:00 a.m., with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv, YouTube, Roku and Apple TV.

**7) ADJOURNMENT**

**MOTION:** Vest moved and Amundson seconded to adjourn at 9:28 a.m. Vest, Amundson, Yoakum and Schorr voted yes. Flowerday was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk

