

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
ZOOM MEETING  
THURSDAY, MAY 14, 2020  
VIEWING AVAILABLE VIA YOUTUBE  
9:30 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, and Deb Schorr

Commissioners Absent: Christa Yoakum

Others Present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Leslie Brestel, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on May 13, 2020.*

The Chair called the meeting to order at 9:33 a.m. and announced the Open Meetings Act is available at Neb. Rev. Stat. § 84-1401-1414.

**AGENDA ITEM**

**1. APPROVAL OF STAFF MEETING MINUTES FOR MAY 7, 2020**

**MOTION:** Amundson moved and Vest seconded approval of the May 7, 2020 Staff Meeting minutes. Schorr, Amundson, Vest and Flowerday voted yes. Yoakum was absent. Motion carried 4-0.

**2. LEGISLATIVE UPDATE** – Joe Kohout and Brennen Miller, Kissel, Kohout, ES Associates LLC

Kohout and Miller reviewed the legislative report (Exhibit 1). Additionally, interim study drafts and County Board of Equalization COVID-19 Guidance documents were also distributed (Exhibits 2 and 3).

**3. REQUEST FOR SECOND DRIVEWAY (15877 S. 64TH STREET)** – Jeremy Johnson; Pam Dingman, County Engineer; and Ken Schroeder, County Surveyor

Johnson reviewed his request for a second driveway to his property (see agenda packet). He noted he would pay for the culvert and its maintenance so there would be no cost to the County.

Amundson stated she was reluctant to grant the request as the Board would have to make exceptions for other individuals' requests, too.

Dingman said the property plat notes the land was allotted a single access point (Exhibits 4-6). Jen Holloway, Deputy County Attorney, added the County has a resolution stating the County only allows one access point.

**MOTION:** Amundson moved and Vest seconded to deny the request. Schorr, Amundson, Vest and Flowerday voted yes. Yoakum was absent. Motion carried 4-0.

Johnson asked for the reasoning for the single access standard. Dingman answered it is to minimize the number of driveway connections to County roads. Also, because the County has taken over maintenance of other subdivision roads, even if the costs were initially covered by the property owners, the cost would be shifted to the County. Holloway stated the County would have to amend the resolution to allow other access points. Eagan added a 2004 subdivision study reported property taxes do not cover the projects' cost of services.

**4. TREE PLANTING AT COUNTY POOR FARM CEMETERY (1/2 MILE WEST OF NW 27TH ST. AND SOUTH SIDE OF ALVO RD.)** – Brent Meyer, County Weed Control Superintendent

B Meyer said an individual has requested permission to plant an approved fruit-bearing tree at the Poor Farm Cemetery. The County maintains six abandoned cemeteries throughout the County and Lincoln Tree Service cares for tree maintenance on the property. The Poor Farm Cemetery has no headstones and has been planted to grass with two other trees and some bushes. He recommended the Board approve the request.

Additionally, B Meyer stated a neighbor to the cemetery offered to mow the cemetery at no cost to the County.

Amundson exited the meeting.

**MOTION:** Vest moved and Schorr seconded to authorize B Meyer to allow the planting of a tree at the Poor Farm Cemetery. Schorr, Vest and Flowerday voted yes. Yoakum and Amundson were absent. Motion carried 3-0.

It was the consensus of the Board for B Meyer to prepare an agreement for the mowing of the Poor Farm Cemetery for future Board action.

**5. CHIEF ADMINISTRATIVE OFFICER CLASS DESCRIPTION** – Doug McDaniel, Human Resources Director

McDaniel reviewed the updated Chief Administrative Officer class description (see agenda packet).

Regarding the requirements for the completion of the ICMA certification, McDaniel stated a memo could be drafted explaining the reasoning for extending any timeframes as needed.

Eagan recommended scheduling this item for approval at a future Tuesday meeting.

Flowerday said David Derbin, Deputy County Attorney and incoming CAO, will be transitioning to the Board Office in June, and Eagan's last day with the County will be July 2.

Amundson returned to the meeting.

## **CHIEF ADMINISTRATIVE OFFICER REPORT**

### **A. Prudential Pathways Webex Classes (COVID-19 Financial Wellness Resource)**

Eagan stated Prudential has webinars on retirement planning during the COVID-19 pandemic available to employees at no cost to the County (see agenda packet).

It was the consensus of the Board for Eagan to work with Prudential to schedule webinar times, preferring 12:00 p.m. or 5:30 p.m. sessions. Schorr added the department directors and elected officials should be notified first before any mass email to employees.

## **9. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT**

### **A. Lancaster County 2020 Priorities**

There were no updates.

## **10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

### **A. ISPC Meeting via Zoom – Yoakum**

No report was given due to Yoakum's absence.

### **B. Realtors Association Government Affairs Committee – Amundson / Yoakum**

Amundson reported discussions on the following topics: Lincoln and the COVID-19 pandemic, the City of Lincoln's upcoming budget, the Board of Equalization property valuation protest plans, the Youth Services Center and the County jail.

### **C. Region V Behavioral Health Advisory Committee Meeting – Yoakum**

### **D. Region V Governing Board Meeting – Yoakum**

No reports were given due to Yoakum's absence.

**E. Public Building Commission – Amundson / Flowerday**

Flowerday said the meeting was rescheduled for May 19.

**F. Lincoln - Lancaster County Board of Health – Flowerday**

Flowerday noted he was unable to attend. He thought it may have been cancelled.

**G. Lancaster County Mental Health Crisis Center Advisory Committee – Yoakum**

No report was given due to Yoakum's absence.

**OTHER MEETINGS ATTENDED**

33<sup>rd</sup> and Cornhusker Highway Project

Schorr stated she attended a Zoom meeting with federal representatives and consultants for the 33<sup>rd</sup> and Cornhusker Highway project on maintaining pedestrian access across Cornhusker Highway. A proposed pedestrian overpass was shown; however, the design would make it difficult for those with physical limitations to use. An additional electronic meeting will be available at a later date for the public to provide input.

Nebraska JDAI Board

Amundson said the Nebraska JDAI reviewed their draft strategic plan. She noted there were discussions on the use and interpretation of data, especially as relating to racial and ethnic data.

**6. LABOR NEGOTIATIONS (EXECUTIVE SESSION) – Doug McDaniel, Human Resources Director; Brad Johnson, Corrections Director; Nicole Gross, Compensation Specialist; and Amy Sadler, Compensation Specialist**

**MOTION:** Vest moved and Schorr seconded to enter Executive Session at 10:29 a.m. for the purposes of receiving labor negotiations, and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

**ROLL CALL:** Schorr, Amundson, Vest and Flowerday voted yes. Yoakum was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering Executive Session.

**MOTION:** Amundson moved and Schorr seconded to exit Executive Session at 10:39 a.m. Schorr, Amundson, Vest and Flowerday voted yes. Yoakum was absent. Motion carried 4-0.

## **7. BREAK**

The meeting was recessed at 10:39 a.m. and resumed at 11:03 a.m.

## **8. DEPARTMENT BUDGET HEARINGS – Dennis Meyer, Budget and Fiscal Officer**

### **A. County Treasurer – Rachel Garver, County Treasurer**

Garver stated she felt no additional appropriations would be needed for the current fiscal year.

Regarding the affect the COVID-19 pandemic is having on this year's budget, Garver said investments are renewing at low rates, which means a lower income return rate for the County. Some of the reduced income may be offset by the increased motor vehicle sales tax to the County. The County used to receive a \$75 fee from the State for each motor vehicle sales tax; however, due to a State statute change in January, the counties now receive a percentage of the motor vehicle sales tax.

Additionally, some increased expenses will be for permanent sneeze guards, additional signage, and possible overtime hours as the furloughed Department of Motor Vehicle (DMV) transactions resume. Overtime expenses plus expenses for masks, thermometers, and signage will be included as part of a grant. Garver also noted she plans on foregoing any additional non-essential remodel work.

When asked to expand upon the overtime, Garver said when Governor Rickett's issued the order allowing certain DMV transactions to be suspended until after the emergency order is lifted, there has been approximately 66% of the daily DMV transactions completed. When the suspension is lifted, she anticipates the DMV locations may need to adjust staffing to accommodate the extra public needs.

Meyer stated the expenses increased 4.16% and the revenue decreased .40% (Exhibit 7). Garver added most of the expenses are fixed, including salaries, Information Services (IS) costs and rent. All staffing positions are filled, though there is a retirement effective in June. There are no travel requests for next fiscal year.

Regarding her technology request, Garver said this is to keep all of the computers on a maintenance schedule (see agenda packet).

When asked about future upgrades, Garver answered she is waiting until the Assessor/Register of Deeds Office remodel is completed and see how the space functions before making any future plans.

Meyer reminded Garver of the upcoming payroll training sessions.

**B. County Extension – Karen Wobig, Unit Leader**

Jennifer DeBuhr, Administrative Services Officer; and Chris Scow, Extension Board President; were present for the discussion.

Wobig thanked the Board for their support as the County Extension Office had replaced the air-conditioning units and remodeled the public restrooms.

Wobig noted additional appropriations are not needed and the COVID-19 pandemic is not affecting the budget.

Meyer said the expenditures increased .80% and the revenue remained the same (Exhibit 8). DeBuhr and Wobig added the employee costs are under Client Services as six employees are University of Nebraska-Lincoln hired, but paid by the County. DeBuhr noted the IS expenditure restructuring benefited the Extension Office.

Regarding employees, DeBuhr noted there is one upcoming retirement. Additionally, there are three summer interns for 4-H related activities.

Concerning her technology request, Wobig said this is to keep all of the computers on a maintenance schedule (see agenda packet).

When asked about future projects and upgrades, Wobig stated the overall goal is to have a building that is conducive for the staff. There is room for the current staff, but in the summer, due to the various programs offered, multiple staff members share office spaces. She still would like to plan for additional office space as discussed in previous year's budget discussions.

Wobig noted UNL staff members are required to work remotely, while the building maintenance staff remains in the building. Additionally, DeBuhr reports to the office weekly to collect the mail and the embryology program is still operating from the office.

Many of the programs are being operated remotely. Of special note, the 4-H participants have made 900 masks and 800 surgical hats for the hospitals.

Meyer reminded Wobig and DeBuhr of the upcoming payroll upgrades and trainings.

Amundson asked if working remotely permanently could continue for some staff. Wobig answered how employees work remotely varies from person to person. She noted UNL does not want its employees working only remotely.

**C. Youth Services Center – Sheli Schindler, Youth Services Director**

Schindler stated she anticipates meeting the revenue projections. The expenditures will be lower than anticipated due to decreases in education and staffing costs. Regarding medical

expenses, the Nebraska Department of Health and Human Services (DHHS) have been working on a contract with an increase in the services available along with the youth medical costs decreasing. Additionally, she noted there have been no problems with the DHHS and Youth Services Center (YSC) rental contract.

Regarding the pending payroll system updates, Schindler requested there be integration of her current system. She added YSC funds could be used for programming costs.

Concerning the effect of COVID-19 on the current fiscal budget, Schindler said she is seeking reimbursement through the Crime Commission grant. There has been a lower number of youths, which has led to a lower number of additional staff needed to be on call.

No technology funds were requested in the upcoming fiscal year budget as those costs were requested in the Crime Commission reimbursement grant. The computers requested in the grant are to be used for video court and video visitation.

Meyer stated expenditures decreased 1.69% and revenues increased 2.74% (Exhibit 9) and he noted the cost of living for employees has been built in. The net decrease in the overall budget will be \$154,000. Schindler added the expenditures are based on 23 youth per day, operating 3 housing units. The new configuration of the IS costs is an increase of \$20,000. Food and medical costs are decreasing

The revenue is based upon 16 billable youth per day operating in 3 houses. The current contract rates are \$276 for Probation and contract counties, and \$375 for the Office of Juvenile Services. She is projecting an increase of \$65,000 in revenue.

Schindler outlined the education costs for youth at the YSC. Lincoln Public Schools (LPS) determines the cost to operate the school, which is budgeted into the YSC, and then LPS invoices the YSC for those services. The YSC is reimbursed by DHHS for those costs except for the costs for youth in the Adult Court program. She suggested modifying the contract with LPS to allow for LPS to direct bill DHHS, therefore, decreasing the YSC budget by approximately \$800,000. She noted not all youth at the YSC are from Lancaster, so if the contract were amended, LPS may need to bill other counties for those youths' educational costs.

Schindler stated she does not anticipate any future upgrades.

Meyer reminded Schindler of the upcoming payroll upgrades and trainings.

## **9. COVID-19 UPDATE AND RESPONSE**

Pat Lopez, Interim Lincoln-Lancaster County Health Department Director, demonstrated the COVID-19 risk dial and dashboard on the Health Department's COVID webpage (Exhibit 10). There are currently 688 COVID-19 cases in the County. The Health Department is now only reporting numbers once a day. The Board voiced their support of the website updates.

Lopez stated Bryan Health is conducting COVID-19 testing at the Lincoln High School parking lot. Additionally, the cultural centers have care packages, including face coverings and hand sanitizers, available for families in need.

A directed health measure was issued for restaurants which follows the recommendations by Governor Ricketts, with the main differences being masks for customers and for servers, and frequent sanitizing.

Lopez said the Corrections Officers and the Mental Health Crisis Center (MHCC) should have access to rapid testing at Bryan.

Vest inquired as to guidelines for the reopening of bars, similar to that of the restaurants. Lopez responded reopening the bars will be determined on how the restaurant reopening goes and how the situation is in the community.

**A. Judges requests for additional resources including a nurse for public health screenings and additional cleaning.**

Judge Colborn; Jared Gavin, District Court Administrator; Jerry Witte, Deputy Sheriff Captain; Jen Holloway, Deputy County Attorney; and Rick Tast, City Attorney's Office; were available for the discussion.

Judge Colborn said a committee has been established to assist in the reopening of the courts for trials. One concern for jury trials is maintaining the appropriate social distancing. One suggestion was to have a nurse conduct health screening for each person who enters the building, to include temperature checks and basic health questions, to help provide a safe environment. Colborn noted approximately 2,000 people per day enter the courthouse. Ames added there is the potential the costs for a nurse could be reimbursable.

When asked the date for beginning jury trials, Colborn said there is no date set. Personal Protective Equipment (PPE) has been ordered for jury use, including plastic face shields, hand sanitizer, and masks. He noted federal court jury trials will begin in July. He was hoping the June-July jury term could be a possibility, but it will depend on the COVID-19 case trends in the County. He added 1,300 jury summonses to potential jurors have been sent.

Schorr asked if there would be an option for someone not to accept the summons due to safety concerns. Colborn answered those are decisions that need to be made on a case by case basis. It could be possible to defer individuals to a jury term at a later date.

Regarding the fleur temperature machine installation, Witte stated there is a 6-8-week timeframe to get the machine. Additional precautions already in place are maintaining an appropriate social distance, face coverings and increased handwashing and sanitization. He added the current staff does not have the appropriate training to give medical advice if an individual were to have COVID-19 consistent symptoms.

Lopez said she would be cautious in advising that public health screening questions be asked and recommended increased signage. Additionally, the City-County Health Department is working on a face covering recommendation for the City and County. She did not feel a June timeline could be feasible with the current community COVID-19 trends.

When asked about using the public meeting screening guidelines and employee guidelines, Tast said the questions are being asked to meeting attendees in a private area and if an individual does have symptoms consistent with COVID-19 they are asked not to attend the meeting. There have currently been no instances where an individual has refused to leave if symptoms are shown. Additionally, the number of individuals at meetings has been decreased to no more than 10.

Flowerday stated he would rather use the inhouse medical staff from the City-County Health Department than hire an outside nurse position.

When asked who participates in the reopening meeting, Gavin said various individuals with the courts, City-County Health Department, Building and Maintenance, law enforcement divisions and Ames.

The discussion on this item will continue at next week's staff meeting.

#### **B. Mandatory Masks for Staff**

Ames said two reusable masks for each employee, along with thermometers and disposable masks for the public will be ordered.

Additionally, departments have requested transitioning to reopening plans.

#### **C. Follow Up Discussion on Temperature Policy**

Ames reported Holloway is updating the communicable diseases policy to include temperature checks.

Ames wondered if employees should be asked health screening questions. Holloway said employees are used to answering the questions and have been making appropriate work decisions based on their answers to the questions.

#### **D. Hiring of Nurses for Health Screenings and Potential Reimbursement**

Ames suggested waiting until after the meeting this afternoon.

**10. CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. Prudential Pathways Webex Classes (COVID-19 Financial Wellness Resource)**

**11. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT**

- A. Lancaster County 2020 Priorities**

**12. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

- A. ISPC Meeting via Zoom – Yoakum**
- B. Realtors Association Government Affairs Committee – Amundson / Yoakum**
- C. Region V Behavioral Health Advisory Committee Meeting – Yoakum**
- D. Region V Governing Board Meeting – Yoakum**
- E. Public Building Commission – Amundson / Flowerday**
- F. Lincoln - Lancaster County Board of Health – Flowerday**
- G. Lancaster County Mental Health Crisis Center Advisory Committee – Yoakum**

Items 10-12 were moved forward on agenda.

**13. SCHEDULE OF BOARD MEMBER MEETINGS**

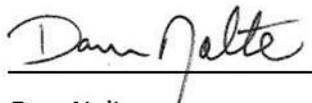
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**14. EMERGENCY ITEMS**

There were no emergency items.

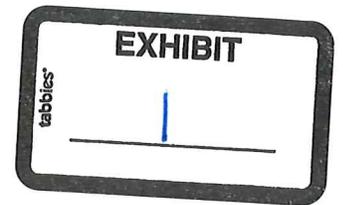
**15. ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the meeting at 12:45 p.m. Vest, Schorr, Amundson and Flowerday voted yes. Yoakum was absent. Motion carried 4-0.



Dan Nolte  
Lancaster County Clerk





**Kissel, Kohout,  
ES Associates LLC**

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Fax: 402-476-6167

**LEGISLATIVE MEMORANDUM**

TO: Lancaster County Board of Commissioners  
FROM: Joseph D. Kohout  
Brennen L. Miller  
DATE: May 14, 2020  
RE: Weekly Report

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Good Morning. Please accept this as your weekly report for the 2020 session of the Legislature for the date noted above. Since the last report on May 6, 2020, the Legislature has remained in recess due to COVID-19 concerns. There has been no definitive timetable offered as to when the Legislature will reconvene although rumors of a potential return in early- to mid-June abound.

**BOARD OF EQUALIZATION PROTESTS**

As I reported last week, we received an email from Mr. Antonello indicating that Governor Ricketts did not plan to issue an executive order waiving the in-person requirement but rather to provide some guidance consistent with his other actions to broaden what is considered an in-person meeting. That document was shared with Clerk Nolte and I have no negative feedback.

Last Thursday, we received a telephone call from Mr. Antonello and followed up with an email indicating that we received no negative feedback. On Monday, the State Property Tax Administrator issued guidance that was similar in scope and detail to the draft guidance. That was forwarded to Clerk Nolte. A copy is attached for your review.

**INTERIM STUDIES**

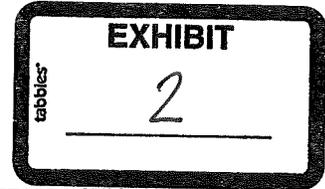
We have mentioned in previous reports that we should pull together ideas for interim studies. Here is what has been received:

1. 24/7 Sobriety;
2. Review of fees and fines;
3. LR183 follow up;
4. Move the cost of housing HHS Offices back to the state; and
5. Minimizing barriers for individuals being released from the County Jail to obtain a state ID

We are attaching draft versions of the interim studies for your review. We are working on item 4 above and will have a copy for you next week.

As we have previously mentioned, one thing we will need to be cognizant of is how much time we have post-adjournment to do interim studies.

This concludes our report for this week.



COORDINATING BETWEEN MENTAL HEALTH RECORDS AND LAW ENFORCEMENT INTERIM STUDY

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: The purpose of this interim study is to examine whether continuity of care and safety for individuals and the public can be enhanced by allowing mental health providers to coordinate with law enforcement. The study shall include, but not be limited to, a review of mental health records without violating state for federal law.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

**24/7 SOBRIETY INTERIM STUDY**

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: To study coordination of efforts to find alternatives to incarceration for offenses that involve operating a motor vehicle under the influence of alcohol or other drugs. Particularly, allowing counties to create and implement 24/7 sobriety programs, and allow for application of such permits, in which participants are tested twice daily at designated facilities for evidence of alcohol or drug consumption in place of incarceration or other conditions of bond.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

**REVIEW OF FEES AND FINES INTERIM STUDY**

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: As partners in delivering essential governmental duties to citizens in Nebraska, county governments undertake implementing statutorily required services on a daily basis. Numerous required services have statutorily set fees or fines. This study will examine these set amounts, and the experienced costs when administering these services by county governments.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Government, Military & Veterans Affairs Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

**BARRIERS TO STATE I.D. FOR COUNTY JAIL INMATES**

ONE HUNDRED SIXTH LEGISLATURE

SECOND SESSION

LEGISLATIVE RESOLUTION X

Introduced by X

PUPRPOSE: This study will examine what barriers may exist for inmates in county correctional facilities who are in the process, or have recently been released and the ability to obtain state identification, which will be essential to rejoining their communities. The study shall also explore possible avenues to easing any barriers that are found to be on hindrance to those inmates seeking a form of state identification.

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ONE HUDNRED SIXTH LEGISLATURE OF NEBRASKA, SECOND SESSION:

1. That the Judiciary Committee of the Legislature shall be designated to conduct an interim study to carry out the purposed of this resolution
2. That the committee shall upon the conclusion of its study make a report of its findings, together with its recommendations, to the Legislative Council or Legislature.

# NEBRASKA

Good Life. Great Service.

DEPARTMENT OF REVENUE



Pete Ricketts, Governor

EXHIBIT  
3

## FOR IMMEDIATE RELEASE

FOR INFORMATION, CONTACT:  
Ruth A. Sorensen, Property Tax Administrator  
Property Assessment Division  
402-471-5962

## County Board of Equalization 2020 Protest Meetings June 1 to July 25 COVID-19 Guidance

MAY 11, 2020 (LINCOLN, NEB.) – The Nebraska Department of Revenue, Property Assessment Division, is recommending guidelines to allow for social distancing during the 2020 real property protest hearings. This guidance is especially pertinent in the three Nebraska counties that have a population of at least 150,000 inhabitants. Pursuant to Neb. Rev. Stat. § 77-1502 taxpayers in these three Nebraska counties are to meet in person with the county board of equalization or referee.

Real property protests will be filed with the County Clerk on or before June 30, 2020. The county board of equalization (CBOE) members or referees can meet to hear the protests beginning on or after June 1, 2020 and ending on or before July 25, 2020. This guidance recommends several steps and procedures that can be followed to meet the statutory requirements while assuring that county board of equalization members and taxpayers remain as safe and healthy as possible during the COVID-19 pandemic. The following are suggested steps that can be taken to more safely conduct the 2020 real property valuation protest hearing process:

- Encourage virtual or telephonic meetings with the consent of the taxpayers;
- Require appointments to be made in advance to limit the number of taxpayers showing up at one time;
- Prevent crowding of taxpayers by securing alternate spaces where referees and/or CBOE members can conduct meetings;
- Require taxpayers to abide by the social distancing protocols during meetings by following the six-foot rule;
- Encourage taxpayers to e-mail or fax their supporting documents ahead of the meeting time;
- Limit the number of taxpayers who can attend a single meeting to no more than two at each individual session;
- Make hand sanitizer available to taxpayers, CBOE members, referees, and others during meetings,
- Wipe down meeting areas with sanitization wipes prior to each individual session; and
- Encourage the use of personal protective equipment (PPE) such as gloves, masks or Plexiglass to protect referees, CBOE members, and taxpayers. PPE can be obtained from county health departments.

More information about protesting real property valuations is available [here](#). Protest forms are available at the county clerk's office, or see [Property Valuation Protest, Form 422](#) or the [Property Valuation Protest, Form 422A](#).

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## 2020 Real Property Protest Hearings (June 1, 2020 to July 25, 2020)

May 11, 2020

This guidance document regarding real property protest hearings is being provided to the County Board of Equalization (CBOE) members in the three Nebraska counties that have a population of at least 150,000 inhabitants.

Given the circumstances of the current COVID-19 virus pandemic, it is important to consider the safety and welfare of the protestors/property owners, CBOE members, referees, and others during the months of June and July. The business processes this year are unprecedented due to the impact of COVID-19.

Real property protests will be filed with the County Clerk on or before June 30, 2020. The CBOE members or referees can meet to hear the protests beginning on or after June 1, 2020 and ending on or before July 25, 2020. The CBOE may adopt a resolution extending the period for hearing protests to August 10.

Pursuant to Neb. Rev. Stat. § 77-1502, the CBOEs in the Nebraska counties that have a population of at least 150,000 inhabitants are required to meet in person for protest hearings that begin in June. The relevant language is as follows:

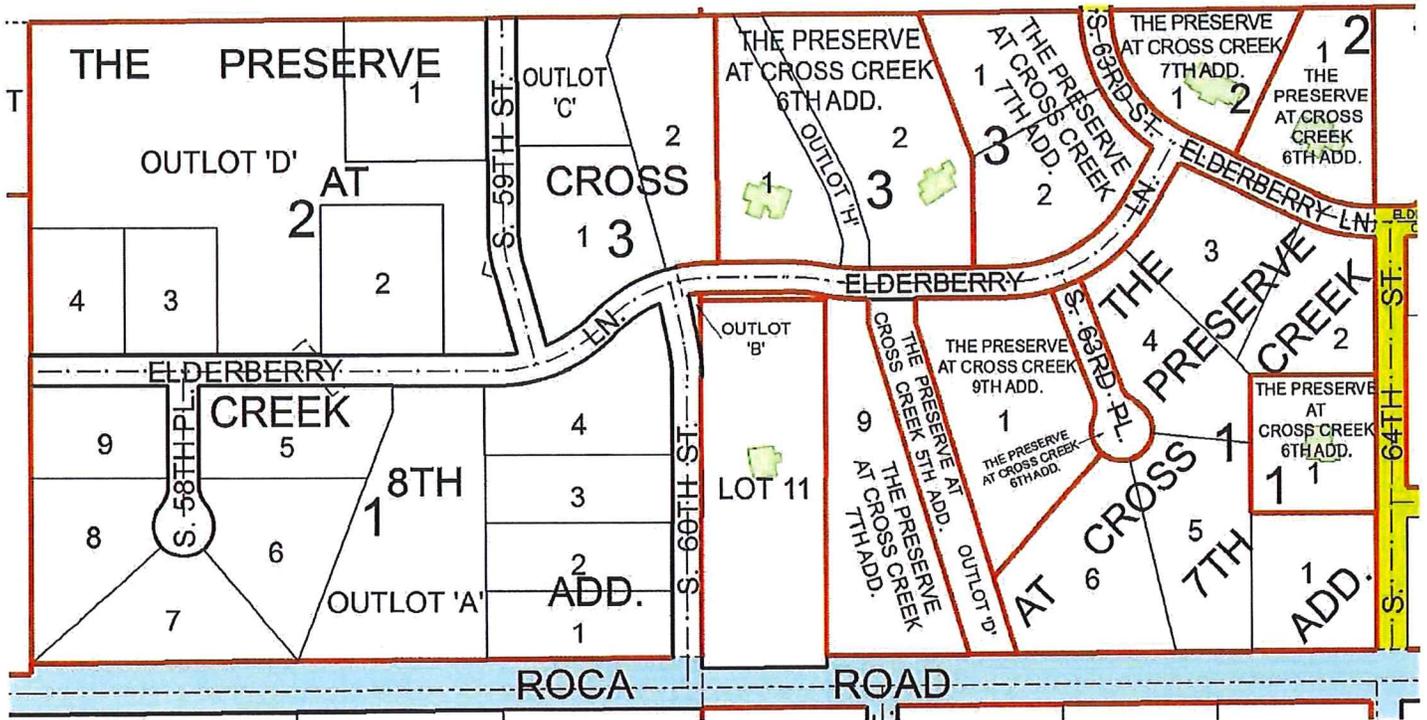
- (3) Beginning January 1, 2014, in counties with a population of at least one hundred fifty thousand inhabitants according to the most recent federal decennial census, for a protest regarding real property, each protester shall be afforded the opportunity **to meet in person** with the county board of equalization or a referee appointed under section 77-1502.01 to provide information relevant to the protested property value. (emphasis added).

To comply with the statutory requirement "to meet in person," the following are some suggested steps that can be taken to safely conduct the real property valuation protest process:

- Encourage virtual or telephonic meetings with the consent of the protestors/property owners;
- Require appointments to be made in advance to limit the number of protestors/property owners showing up at one time;
- Prevent crowding of protestors/property owners by securing alternate spaces where referees and/or CBOE members can conduct meetings;
- Require protestors/property owners to abide by the social distancing protocols during meetings by following the six-foot rule;
- Encourage protestors/property owners to e-mail or fax their supporting documents ahead of the meeting time;
- Limit the number of protestors/property owners who can attend a single meeting to no more than two at each individual session;
- Make hand sanitizer available to protestors/property owners, CBOE members, referees, and others during meetings,
- Wipe down meeting areas with sanitization wipes prior to each individual session; and
- Encourage the use of personal protective equipment (PPE) such as gloves, masks or Plexiglass to protect referees, CBOE members, and protestors/property owners. PPE can be obtained from county health departments.



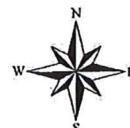
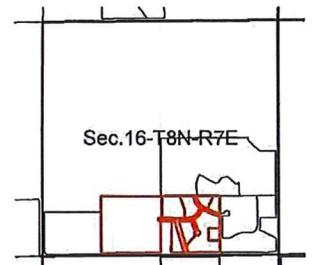
# THE PRESERVE AT CROSS CREEK 5TH, 6TH, 7TH, 8TH & 9TH ADD. SEC. 16, T.8N., R.7E.



## 30 Platted Lots

NOTE:

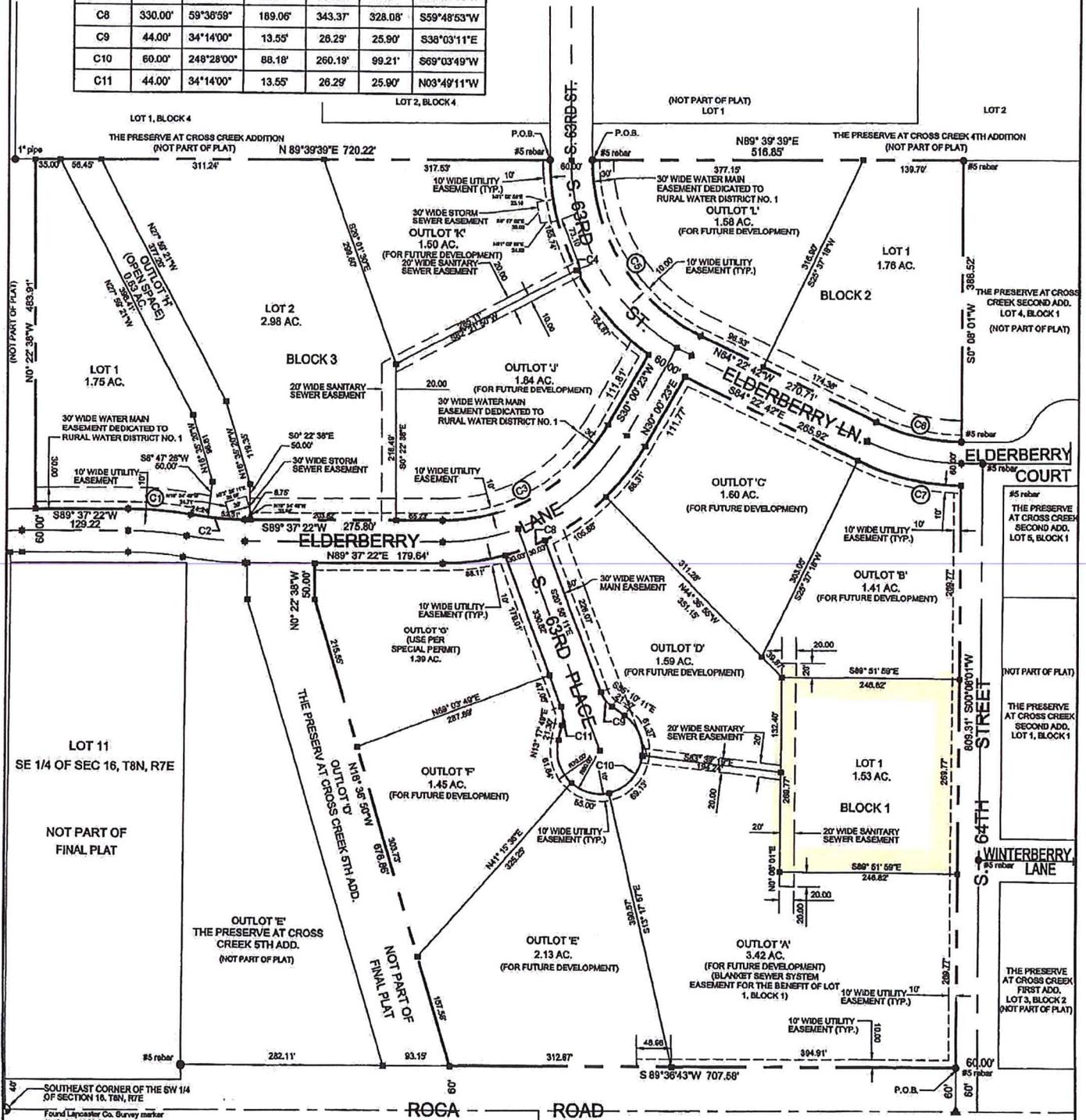
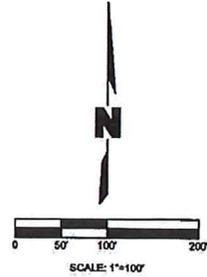
- ✓ Each lot is limited to only one access each.



# THE PRESERVE AT CROSS CREEK 6TH ADDITION

FINAL PLAT  
 BASED ON COUNTY SPECIAL PERMIT #13033

CURVE DATA						
CURVE #	RADIUS	ANGLE	TANGENT	LENGTH	CH DIST	CH BRG
C1	480.00'	10°28'31"	44.00'	87.76'	87.64'	S85°08'22"E
C2	420.00'	10°28'31"	38.50'	76.79'	76.68'	S85°08'22"E
C3	270.00'	59°36'59"	154.68'	280.94'	268.43'	N59°48'53"E
C4	330.00'	54°26'18"	169.74'	313.54'	301.88'	N27°33'30"W
C5	270.00'	64°02'21"	168.84'	301.78'	286.31'	S32°21'32"E
C6	270.00'	28°00'48"	82.37'	122.59'	121.53'	S77°23'06"E
C7	330.00'	25°55'04"	75.94'	149.28'	148.01'	N77°20'14"W
C8	330.00'	59°36'59"	189.06'	343.37'	328.08'	S59°48'53"W
C9	44.00'	34°14'00"	13.55'	26.29'	25.90'	S38°03'11"E
C10	60.00'	248°28'00"	88.18'	260.19'	99.21'	S69°03'49"W
C11	44.00'	34°14'00"	13.55'	26.29'	25.90'	N03°49'11"W



Found Litchester Co. Survey marker  
 1) 1" pba, N-38.8°  
 2) #5 rebar, NW-55.2', SW-60.2'  
 & N-60.0'

Inst. # 2014 031003

# THE PRESERVE AT CROSS CREEK 6TH ADDITION

## FINAL PLAT BASED ON COUNTY SPECIAL PERMIT #13033

Inst. # 2014031003 Thu Aug 14 11:04:23 CDT 2014  
Filing Fee: \$78.00  
Lancaster County, NE Assessor/Registrar of Deeds Office PLAT  
Page 5

PRCR06 #5106

### SURVEYOR'S CERTIFICATE

I hereby certify that I have caused to be surveyed the Subdivision to be known as "The Preserve at Cross Creek 6th Addition", A Legal Description of Lot 1, Block 1; Lot 1, Block 2; Lot 1, Block 3; and Outlots 'A', 'B', 'C', 'H', 'J' and 'K', of The Preserve at Cross Creek 6th Addition, located in the Southeast Quarter of Section 16, Township 8 North, Range 7 East of the 6th p.m., Lancaster County, Nebraska, more particularly described as follows:

**BLOCK 1**  
Beginning at the southeast corner of Block 1, The Preserve at Cross Creek 6th Addition, said point being at the intersection of the North right of way line for Roca Road and the West right of way line for South 64th Street; THENCE Westerly on the North right of way line for Roca Road, S 89°38'43"W 707.55', to the Southwest corner of Outlot 'C'; The Preserve at Cross Creek 6th Addition; THENCE on the West line of said Outlot 'C' for the next two (2) courses, N 16°36'50"W 676.86'; THENCE N 00°22'38"W 50.00', to a point on the South right of way line for Elderberry Lane; THENCE on said South right of way line for the next five (5) courses, N 89°37'22"E 179.64', to a point of curvature of a circular curve to the left, said curve having a radius of 330.00' and a central angle of 59°36'59"; THENCE on said curve, with a chord of N 59°48'53"E 328.08', to the point of tangency; THENCE on said tangent, N 30°00'23"E 111.77', to the North most corner of Outlot 'B'; THENCE S 64°22'42"E 255.92', to a point of curvature of a circular curve to the left, said curve having a radius of 330.00' and a central angle of 25°55'04"; THENCE on said curve, with a chord of S 77°20'14"E 148.01', to the intersection of the West right of way line for South 64th Street; THENCE Southerly on said West right of way line, S 00°00'01"W 809.31', to the point of beginning, said tract containing an area of 15.13 acres, more or less.

**BLOCK 2**  
Beginning at the Northwest corner of Lot 1, Block 2, The Preserve at Cross Creek 6th Addition, said point being on the East right of way line for South 63rd Street; THENCE Easterly on the North line of said Block 2, N 89°39'59"E 516.85', to the northeast corner of said Block 2; THENCE Southerly on the East line of said Block 2, S 00°08'01"W 388.52', to a point on a circular curve to the right, having a radius of 270.00' and a central angle of 28°00'49"; said point being on the North right of way line for Elderberry Lane; THENCE on the South line of said Block 2 for the next three (3) courses and on said curve, having a chord of N 77°23'08"W 121.53', to the point of tangency; THENCE on said tangent, N 64°22'42"W 270.71', to a point of curvature of a circular curve to the right, said curve having a radius of 270.00' and a central angle of 64°02'21"; THENCE on said curve, having a chord of N 32°21'32"W 286.31', to the point of beginning, said tract containing an area of 3.34 acres, more or less.

**BLOCK 3**  
Beginning at the Northeast corner of Outlot 'K', The Preserve at Cross Creek 6th Addition, said point being on the West right of way line for South 63rd Street, said point being on a circular curve turning to the left, having a radius of 330.00' and a central angle of 54°26'18"; THENCE on said West right of way line and on said curve, having a chord of with an S 27°33'30"E 301.88', to a point of intersection with the North right of way line of Elderberry Lane, said point being the East most corner of Lot 1, Block 3, The Preserve at Cross Creek 6th Addition; THENCE on said North right of way line for the next six (6) courses, S 30°00'23"W 111.81', to a point of curvature of a circular curve turning to the right, having a radius of 270.00' and a central angle of 59°36'59"; THENCE on said curve, having a chord of S 59°48'53"W 268.43', to the point of tangency; THENCE on said tangent, S 89°37'22"W 275.80', to a point of curvature of a circular curve turning to the right, having a radius of 420.00' and a central angle of 10°28'31"; THENCE on said curve, having a chord of N 85°08'22"W 76.89', to a point of reverse curvature with a circular curve turning to the left, having a radius of 480.00' and a central angle of 10°28'31"; THENCE on said curve, having a chord of N 85°08'22"W 87.64', to a point of tangency; THENCE on said tangent, S 89°37'22"W 128.22', to the Southwest corner of Outlot 'H', The Preserve at Cross Creek 6th Addition; THENCE Northerly on the West line of said Outlot 'H', N 00°22'38"W 483.91', to the Northwest corner of said Outlot 'H'; THENCE Easterly on the North line of Block 3, Outlots 'H', 'J' and 'K', The Preserve at Cross Creek 6th Addition, N 89°38'39"E 720.22', to the point of beginning, said tract containing an area of 8.71 acres, more or less.

Permanent monuments have been placed at all lot corners, street intersections, points of curvature, centerline points of tangency, and at all other points required by the Lancaster County, Nebraska, Land Subdivision Resolution.

All dimensions are chord measurements unless shown otherwise, and are in feet or decimals of a foot.

Signed this 14 day of July, 2014.

*B. Joe Kerr*  
BILLY JOE KERR, L.S. #463  
K & M Land Surveying  
6911 Southfork Circle  
Lincoln, NE 68516 (402) 476-3020



### DEDICATION

The foregoing plat, known as The Preserve at Cross Creek 6th Addition, as described in the surveyor's certificate is made with the free consent and in accordance with the desires of the undersigned, the sole owners, and the easements shown thereon are hereby granted in perpetuity to LANCASTER COUNTY, Windstream Nebraska Inc., Time Warner Cable Midwest LLC, Black Hills Energy, and Norris Public Power District, their successors and assigns, to allow entry for the purpose of construction, reconstruction, repair, operation and maintenance of wires, cables, conduits, fixtures, poles, towers, pipes, and equipment for the distribution of electricity and gas; telephone and cable television; wastewater collectors; storm drains; water mains and all appurtenances thereto, over, upon, or under the easements as shown on the foregoing plat.

The construction or location of any building or structure, excluding fences, over, upon, or under any easement shown thereon shall be prohibited. Lancaster County, its successors and assigns are hereby held harmless for the cost of replacement or damage to any improvement or vegetation over, upon, or under any easement shown thereon.

The construction or location of any fence or other improvement which obstructs drainage shall be prohibited over, upon, or under any storm drain easements or drainage easement shown thereon.

The private sanitary sewer easement shown hereon is for the benefit of the owners of all lots in the Preserve at Cross Creek 1st Addition C.U.P., Special Permit #13033, and they are hereby granted the right of such use.

The right of direct vehicular access to Roca Road is hereby relinquished.

Each lot is limited to only one access each.

The streets shown hereon are hereby dedicated to the public.

### WITNESS MY HAND:

*James R. Christo*  
Lakel II, LLC, a Nebraska limited liability company  
By: James R. Christo  
Title: President & Member

*Samuel J. Manzitto*  
Manzitto, Inc., a Nebraska Corporation  
By: Samuel J. Manzitto, Sr.  
Title: President

### ACKNOWLEDGMENT

STATE OF NEBRASKA )  
LANCASTER COUNTY ) SS

On this 14 day of July, 2014, before me, the undersigned, a notary public, duly commissioned, qualified for and residing in said county, personally came James R. Christo, President & Member, Lakel II, LLC, a Nebraska limited liability, to me personally known to be the identical person whose name is affixed to the dedication of the foregoing plat and he acknowledged the same to be his voluntary act and deed and the voluntary act and deed of said company.

*Katheryn A. Jennings*  
NOTARY PUBLIC



My commission expires the 21 day of April, 2017.

### ACKNOWLEDGMENT

STATE OF NEBRASKA )  
LANCASTER COUNTY ) SS

On this 14 day of July, 2014, before me, the undersigned, a notary public, duly commissioned, qualified for and residing in said county, personally came Samuel J. Manzitto, Sr, President, Manzitto, Inc., a Nebraska Corporation, to me personally known to be the identical person whose name is affixed to the dedication of the foregoing plat and he acknowledged the same to be his voluntary act and deed and the voluntary act and deed of said company.

*Katheryn A. Jennings*  
NOTARY PUBLIC



My commission expires the 21 day of April, 2017.

### PLANNING DIRECTOR'S APPROVAL

The Planning Director, Section 3.16 of the Lancaster County Land Subdivision Regulations, hereby approves this Final Plat.

*Steph Hrenzel*  
Planning Director

August 14, 2014  
Date

## DEDICATION

The foregoing plat, known as The Preserve at Cross Creek 6th Addition, as described in the surveyor's certificate is made with the free consent and in accordance with the desires of the undersigned, the sole owners, and the easements shown thereon are hereby granted in perpetuity to LANCASTER COUNTY, Windstream Nebraska Inc., Time Warner Cable Midwest LLC, Black Hills Energy, and Norris Public Power District, their successors and assigns, to allow entry for the purpose of construction, reconstruction, repair, operation and maintenance of wires, cables, conduits, fixtures, poles, towers, pipes, and equipment for the distribution of electricity and gas; telephone and cable television; wastewater collectors; storm drains; water mains and all appurtenances thereto, over, upon, or under the easements as shown on the foregoing plat.

The construction or location of any building or structure, excluding fences, over, upon, or under any easement shown thereon shall be prohibited. Lancaster County, its successors and assigns are hereby held harmless for the cost of replacement or damage to any improvement or vegetation over, upon, or under any easement shown thereon.

The construction or location of any fence or other improvement which obstructs drainage shall be prohibited over, upon, or under any storm drain easements or drainage easement shown thereon.

The private sanitary sewer easement shown hereon is for the benefit of the owners of all lots in the Preserve at Cross Creek 1st Addition C.U.P., Special Permit #13033, and they are hereby granted the right of such use.

The right of direct vehicular access to Roca Road is hereby relinquished.

Each lot is limited to only one access each.

The streets shown hereon are hereby dedicated to the public.

WITNESS MY HAND:



Lang II, LLC, a Nebraska limited liability company

By: James R. Christo

Title: President & Member



Manzitto, Inc., a Nebraska Corporation

By: Samuel J. Manzitto, Sr.

Title: President



6

NOTES:

1. THIS COMMUNITY UNIT PLAN CONTAINS 34.07 ACRES MORE OR LESS.
2. THIS COMMUNITY UNIT PLAN PERMITS 18 SINGLE FAMILY LOTS. EACH LOT SHALL CONTAIN A MAXIMUM OF ONE SINGLE FAMILY RESIDENCE, ALL LOCATED WITHIN THE BUILDING DEVELOPED AS SHOWN HEREON ON THIS PLAN.
3. THE CURRENT ZONING IS AGRICULTURE COUNTY JURISDICTION.
4. THE DEVELOPER PROPOSES THE USE OF LANCASTER COUNTY RURAL WATER FOR POTABLE WATER SUPPLY. HOWEVER, RURAL WATER TREATMENT PLANTS ARE CURRENTLY UNDER CONSTRUCTION AND WILL BE AVAILABLE BY 2015.
5. THE DEVELOPER PROPOSES THE USE OF A COMMUNITY WASTE WATER SYSTEM. INITIAL SYSTEM WILL BE A RAIN RETENTION LAGOON THAT IS BEING COMMISSIONED TO A TREATMENT PLANT WILL TAKE PLACE BY A COMMUNITY UNIT PLAN WITHIN THE ROCA JURISDICTION IS APPROVED AND LOTS ARE PLATTED IN OUTLOT "C". ALL WASTE WATER SYSTEMS SHALL BE APPROVED BY A PERMIT FROM THE STATE - NEBRASKA DEPARTMENT OF ENVIRONMENTAL QUALITY.
6. ALL STREETS SHOWN IN THE CLIP SHALL BE CONSTRUCTED AND SURFACED AND SHOULD BE PAVED WITH ASPHALTIC PAVEMENT AND 22 FEET IN WIDTH. ALL SURFACING RIGID AT INTERSECTION SHALL BE 30 FEET. THE SURFACING RIGID AT ROCA ROAD SHALL BE 80 FEET.
7. ALL CURVILINEAR DIMENSIONS ARE CHORD LENGTHS.
8. ALL TOPOGRAPHIC CONTOURS ARE AT HUNDRED DATUM.
9. THE FOLLOWING WASTEWATER ARE APPROVED WITH THIS APPLICATION: EXISTING STREET TREES, STREET LIGHTING, LANDSCAPE SCREENING, LOT WIDTH TO DEPTH RATIO.
10. FUTURE LOT OWNERS WILL BE ADVISED THAT THIS IS IN A RURAL PAVED AREA AND THAT NORMAL AND CUSTOMARY FARM ACTIVITIES ARE NOT A NUISANCE.
11. 13 LOTS MAY BE FINAL PLATTED INITIALLY. THE REMAINING LOTS CAN BE PLATTED ONCE THE COMBINATION EASEMENT OVER OUTLOT "B" IS IN PLACE WITH AN APPROPRIATE HOLDING AGENCY.
12. EACH LOT IS LIMITED TO A SINGLE ACCESS.
13. SHOWS NEED NOT BE SHOWN ON THIS SITE PLAN, BUT NEED TO BE IN COMPLIANCE WITH THE LANCASTER COUNTY ZONING REGULATIONS, AND MUST BE APPROVED BY BUILDING & SAFETY DEPARTMENT PRIOR TO INSTALLATION.
14. DIRECT VEHICULAR ACCESS TO ROCA ROAD IS HEREBY DISALLOWED EXCEPT AT PROPOSED FUTURE SOUTH SIDE STREET.
15. THE PROPOSED SANITARY SEWER IS LOCATED IN PUBLIC ROAD RIGHT-OF-WAY AND IS PRIVATELY OWNED. COST FROM IMPACTS TO THE SANITARY SEWER DUE TO FUTURE ROAD OR DEVELOPMENT WILL BE THE RESPONSIBILITY OF THE OWNER OF THE SANITARY SEWER.

LEGEND

- LIMITS OF COMMUNITY UNIT PLAN
- FRONT YARD SETBACK
- PROPOSED UTILITY EASEMENT
- EXISTING OVERHEAD ELECTRIC
- EXISTING POWER POLES
- PROPOSED WATER MAIN
- PROPOSED SANITARY SEWER
- PROPOSED SANITARY SEWER SERVICE
- PROPOSED STORM SEWER
- EXISTING TREE MASS
- EXISTING TREE MASS TO BE REMOVED

C.U.P. LEGAL DESCRIPTION:

A LEGAL DESCRIPTION OF A PORTION OF OUTLOT "A" AND A PORTION LOCATED IN THE SE 1/4 OF SECTION 18, TOWNSHIP 26N, RANGE 10E, NEBRASKA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTH 1/4 OF SAID SECTION, 1/4 SECTION 18, TOWNSHIP 26N, RANGE 10E, NEBRASKA, A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING; THENCE S89°37'22"W FOR A DISTANCE OF 223.85 FEET; THENCE ON A CURVE TO THE LEFT WITH A RADIUS OF 1332.77 FEET, A CHORD BEARING OF N10°16'11"E AND A CHORD DISTANCE OF 388.87 FEET; THENCE N89°37'22"W FOR A DISTANCE OF 102.15 FEET; THENCE S89°37'22"W FOR A DISTANCE OF 187.83 FEET; THENCE S89°37'22"W FOR A DISTANCE OF 102.15 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING AN AREA OF 34.07 ACRES, MORE OR LESS.

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY WAS MADE UNDER MY SUPERVISION AND THAT I AM A LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF NEBRASKA.

DATE: 10-13-2013  
 BILLY JOE KERR, L.S. 5822

APPROVAL:  
 THE FOREGOING COMMUNITY UNIT PLAN WAS APPROVED BY THE LINCOLN CITY - LANCASTER COUNTY PLANNING COMMISSION ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2013.

ATTEST: \_\_\_\_\_  
 CHAIR

DENSITY CALCULATION  
 34.07 AC. PROPERTY IN LANCASTER COUNTY JURISDICTION  
 1.28 U/AC (FOR COMMUNITY SEWER) = 43.30 UNITS

OPEN SPACE CALCULATION

34.07 AC. X 20% = 6.81 AC.  
 OUTLOT "A", B, & C TOTAL = 6.83 AC.

SHEET INDEX:

SITE PLAN	1
CONCRETE & DRAINAGE PLAN	2
SANITARY COLLECTION SYSTEM	3
SANITARY COLLECTION SYSTEM	4
SANITARY COLLECTION SYSTEM	5
SANITARY COLLECTION SYSTEM	6
SANITARY COLLECTION SYSTEM	7
SANITARY COLLECTION SYSTEM	8
SANITARY COLLECTION SYSTEM	9
PAVING PLAN	10
PAVING PLAN	11
PAVING PLAN	12
PAVING PLAN	13
PAVING PLAN	14
PAVING PLAN	15
PAVING PLAN	16

CURVE DATA:

(A) R = 800.00' Δ = 171.87° L = 238.37' Chord = 216.17' Chord B = 107.72'	(B) R = 300.00' Δ = 180.00° L = 188.40' Chord = 188.40'	(C) R = 100.00' Δ = 272.73° L = 177.00' Chord = 100.00'	(D) R = 100.00' Δ = 171.87° L = 188.40' Chord = 107.72'	(E) R = 100.00' Δ = 272.73° L = 177.00' Chord = 100.00'
---	--	--	--	--



DEVELOPER  
 BUILDERS ACHIEVING EXCELLENCE  
 1901 S.W. 8TH STREET, SUITE 100  
 LINCOLN, NE 68522  
 402-435-3350

OWNERS OF RECORD:  
 LANCE LEO  
 1901 S.W. 8TH STREET, SUITE 100  
 LINCOLN, NE 68522  
 402-435-3350

ENGINEER:  
 CIVIL DESIGN GROUP, INC.  
 8036 EXECUTIVE WOOD DRIVE  
 SUITE 200  
 LINCOLN, NE 68512 (402) 434-4844

SURVEYOR:  
 BILLY JOE KERR  
 K & L LAND SURVEYING, INC.  
 0811 SOUTH FORK CIRCLE  
 LINCOLN, NE 68510 (402) 478-3029

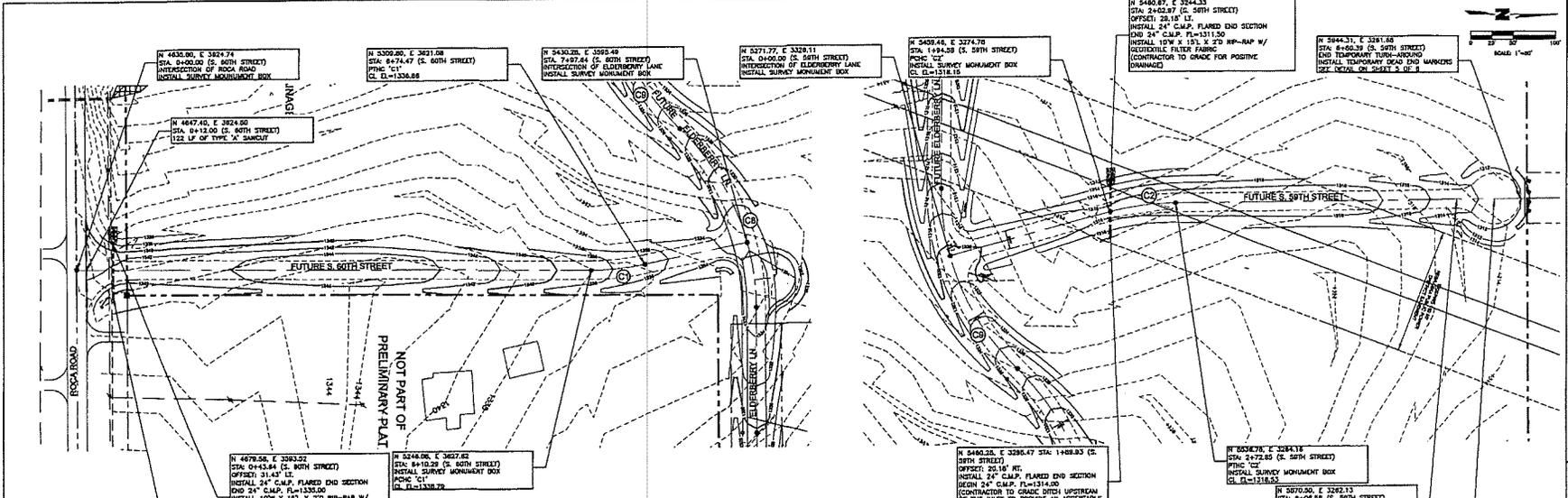
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2	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
3	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
4	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
5	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
6	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
7	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
8	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
9	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
10	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
11	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
12	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
13	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
14	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
15	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION
16	10/13/2013	REVISIONS AS PER LANCASTER COUNTY COMMISSION

SITE PLAN  
 THE PRESERVE AT CROSS CREEK 1ST ADDITION  
 LANCASTER COUNTY COMMUNITY UNIT PLAN # 13033  
 LINCOLN, NEBRASKA









**CURVE DATA TABLE**

CURVE ID	DELTA	RADIUS	LENGTH	TANGENT	CHORD
C1	12°19'28"	200.00	64.18	32.21	64.08
C2	14°09'42"	300.00	78.27	39.36	78.03

CIVIL DESIGN GROUP, INC.  
 2004 North 4th Street, Suite 203  
 Lincoln, NE 68502  
 P: 402-441-8844 F: 402-441-8847  
 www.civildesigngroup.com

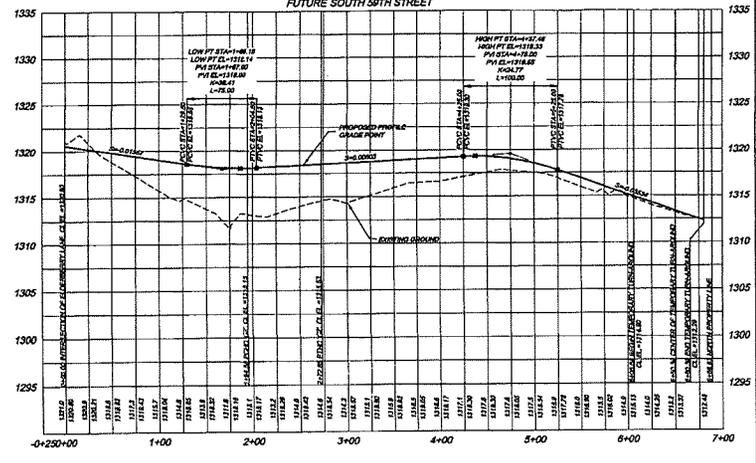
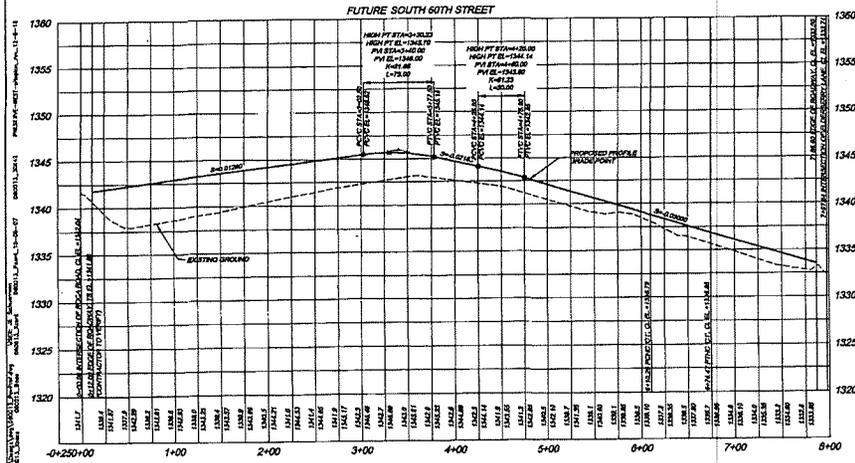


**REVISIONS**

NO.	DATE	DESCRIPTION

**PAVING CONSTRUCTION PLANS**  
**THE PRESERVE AT CROSS CREEK FIRST ADDITION**  
 LINCOLN, NEBRASKA

Drawn by: JH  
 Checked by: JH  
 Project No.: 08-0013  
 Issued: 06/01/2011  
 Date: 06/01/2011



**SCALE:**  
**HORIZONTAL: 1"=50'**  
**VERTICAL: 1"=5'**

**DIGGERS HOTLINE OF NEBRASKA**  
 PRIOR TO ANY EXCAVATION OR LAND DISTURBANCE,  
 THE CONTRACTOR SHALL HAVE UNDERGROUND  
 UTILITIES LOCATED AND MARKED BY CONTACTING  
 THE DIGGER HOTLINE OF NEBRASKA AT  
 1-800-331-5886.





Civil Design Group, Inc.  
 1700 North 17th Street  
 Lincoln, Nebraska 68502  
 Phone: (402) 441-1100  
 Fax: (402) 441-1101  
 www.civil-design.com

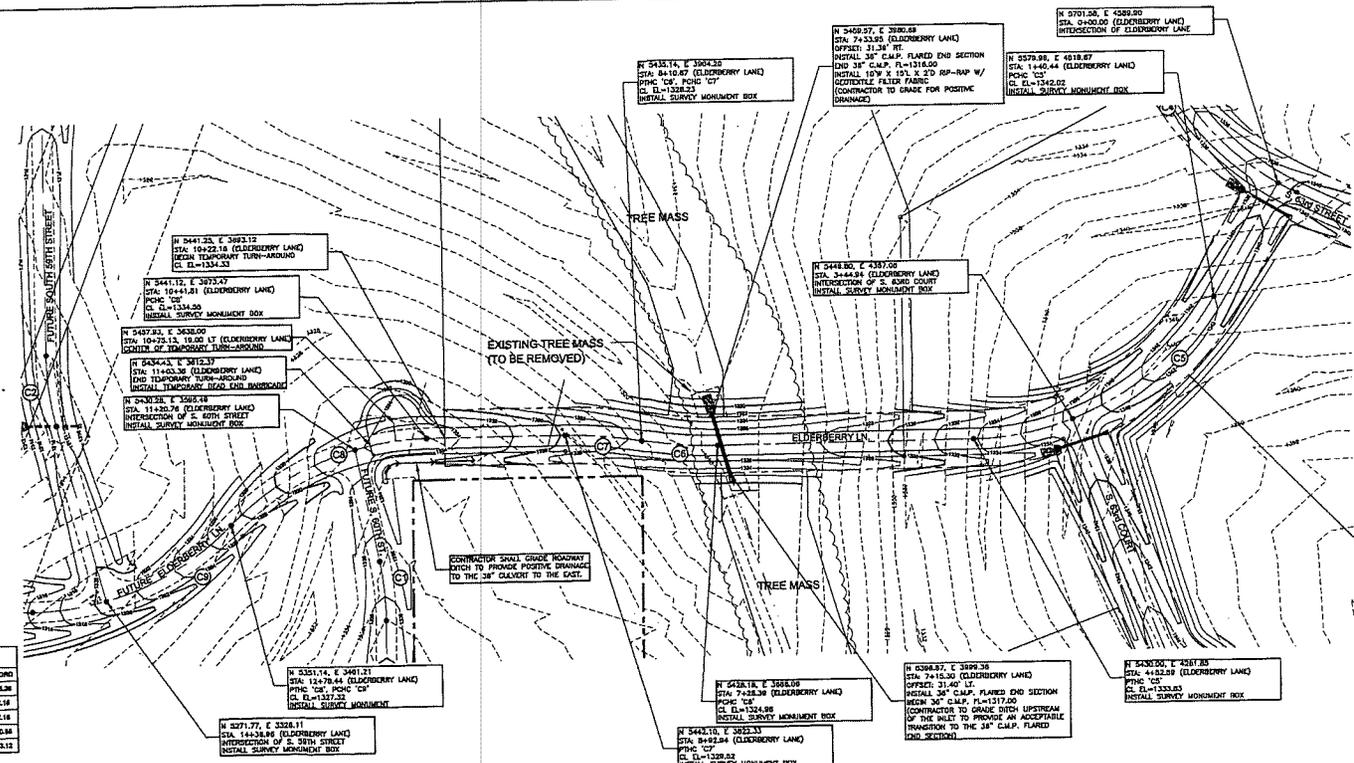


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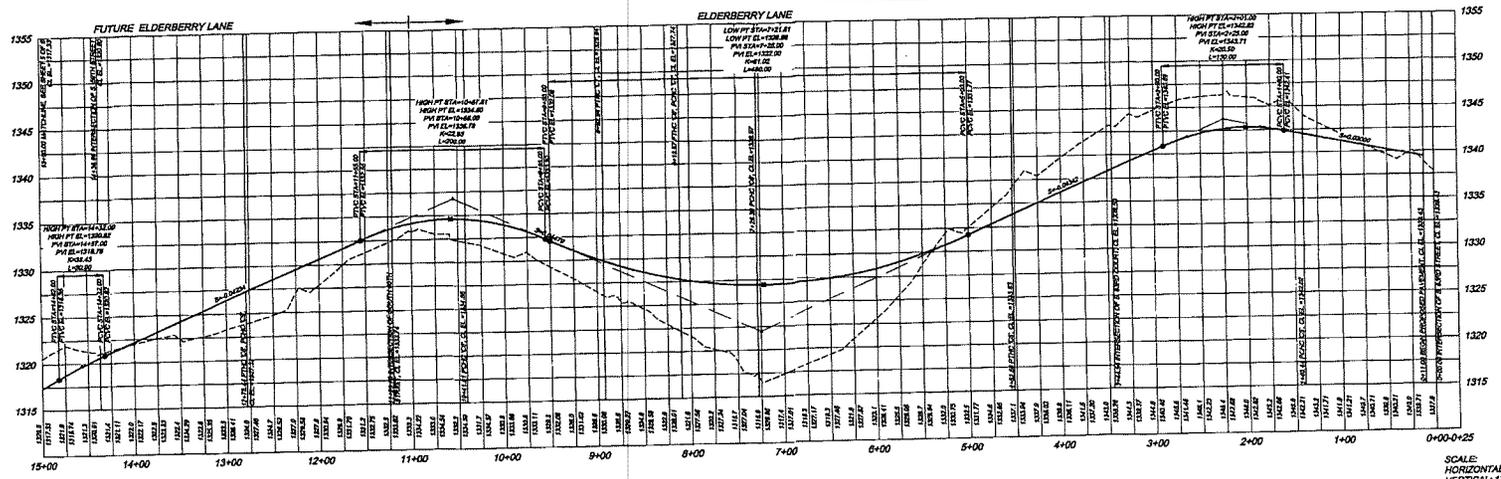
PAVING CONSTRUCTION PLANS  
 THE PRESERVE AT CROSS CREEK FIRST ADDITION  
 LINCOLN, NEBRASKA

SCALE:  
 HORIZONTAL: 1"=50'  
 VERTICAL: 1"=5'  
 DIGGERS HOTLINE OF NEBRASKA  
 PRIOR TO ANY EXCAVATION OR LAND DISTURBANCE,  
 THE CONTRACTOR SHALL HAVE UNDERGROUND  
 UTILITIES LOCATED AND MARKED BY CONTACTING  
 THE DIGGERS HOTLINE OF NEBRASKA AT  
 1-800-331-5888.

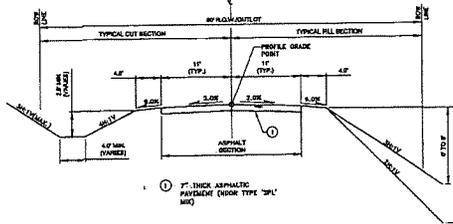
SHEET  
 13 OF 18



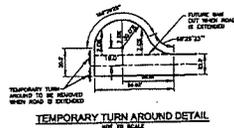
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CR 3	10°00'00"	400.00	139.62	141.42	278.52
CR 4	20°00'00"	200.00	69.81	70.71	139.26
CR 5	20°00'00"	200.00	69.81	70.71	139.26



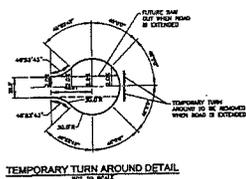
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 USER: J. H. HARRIS  
 PROJECT: PRESERVE AT CROSS CREEK FIRST ADDITION  
 SHEET: 13 OF 18  
 SCALE: 1"=50' HORIZONTAL, 1"=5' VERTICAL  
 DRAWN BY: J. H. HARRIS  
 CHECKED BY: J. H. HARRIS  
 APPROVED BY: J. H. HARRIS  
 DATE: 08/20/2013 10:58:47 AM



TYPICAL LANCASTER COUNTY RURAL CROSS SECTION

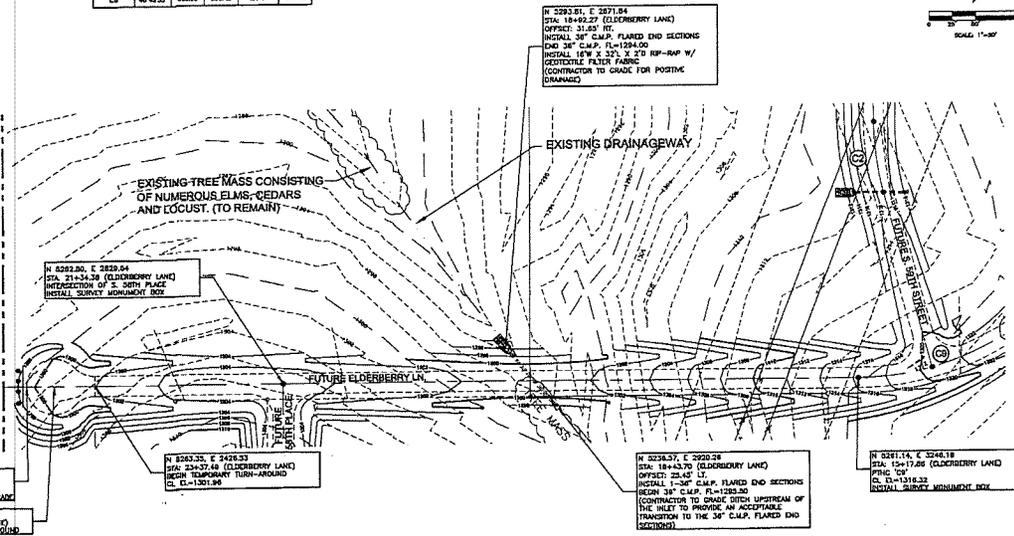


TEMPORARY TURN AROUND DETAIL NOT TO SCALE



TEMPORARY TURN AROUND DETAIL NOT TO SCALE

CURVE NO.	DELTA	RADIUS	LENGTH	TANGENT	CHORD
CS	46°42'37"	300.08	226.42	136.50	226.12



N 3283.55, E 3352.73  
 STA. 21+11.26 (ELDERBERRY LANE)  
 END TEMPORARY TURN-AROUND  
 INITIAL TANGENT BEG. FOR SUBSEQUENT

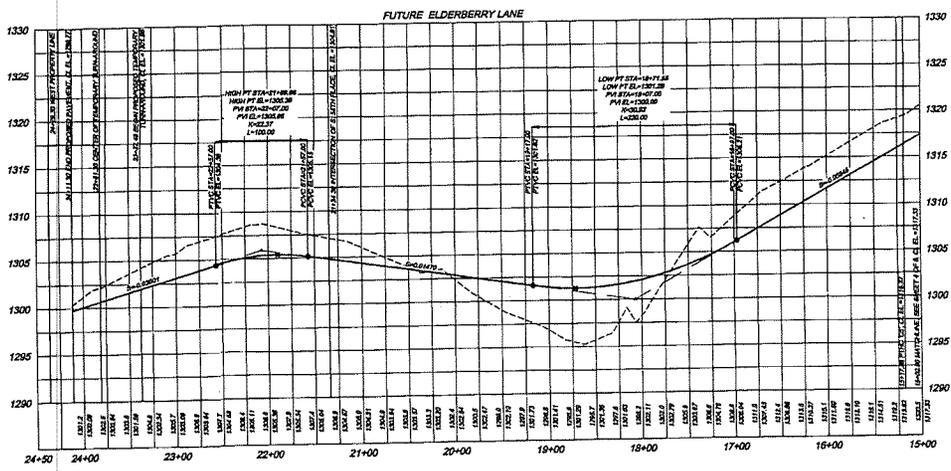
N 3283.47, E 3282.73  
 STA. 21+40.28 (ELDERBERRY LANE)  
 CENTER OF TEMPORARY TURN-AROUND

N 8263.22, E 2428.53  
 STA. 21+34.39 (ELDERBERRY LANE)  
 INTERSECTION OF S. CURVE PLACE  
 INITIAL SURVEY MONUMENT BOX

N 2293.91, E 2871.84  
 STA. 18+49.27 (ELDERBERRY LANE)  
 OFFSET: 31.63 FT.  
 INITIAL 36" C.M.P. FLARED END SECTIONS  
 END 36" C.M.P. FL=1294.00  
 INSTALL 18" X 32", 2' X 2' RP-RIP W/  
 GEOTEXTILE FILTER FABRIC  
 (CONTRACTOR TO GRADE FOR POSITIVE  
 DRAINAGE)

N 8238.57, E 2020.28  
 STA. 18+43.70 (ELDERBERRY LANE)  
 INITIAL 1'-00" C.M.P. FLARED END SECTIONS  
 BEGIN 36" C.M.P. FL=1295.50  
 (CONTRACTOR TO GRAB WITH UPSTREAM OF  
 THE WILEY TO PROVIDE AN ACCEPTABLE  
 TRANSITION TO THE 36" C.M.P. FLARED END  
 SECTIONS)

N 5281.14, E 5246.18  
 STA. 15+17.06 (ELDERBERRY LANE)  
 P.M.O. TOP  
 CL. EL=1316.32  
 INITIAL SURVEY MONUMENT BOX



SCALE:  
 HORIZONTAL: 1"=50'  
 VERTICAL: 1"=4'

**DIGGERS HOTLINE OF NEBRASKA**  
 PRIOR TO ANY EXCAVATION OR LAND DISTURBANCE,  
 THE CONTRACTOR SHALL HAVE UNDERGROUND  
 UTILITIES LOCATED AND MARKED BY CONTACTING  
 THE DIGGERS HOTLINE OF NEBRASKA AT  
 1-800-331-5886.



Civil Design Group, Inc.  
 2017 North W. 102nd St.  
 Lincoln, NE 68504  
 P: 402-426-4444 F: 402-426-4470  
 www.civil-design.com



NO.	DATE	DESCRIPTION

PAVING CONSTRUCTION PLANS  
 THE PRESERVE AT CROSS CREEK FIRST ADDITION  
 LINCOLN, NEBRASKA

2007

Drawn by: JG  
 Checked by: JG  
 Approved by: JG  
 Drawing No.: 04-0013  
 Date: 08/29/07

SHEET  
 14 OF 16





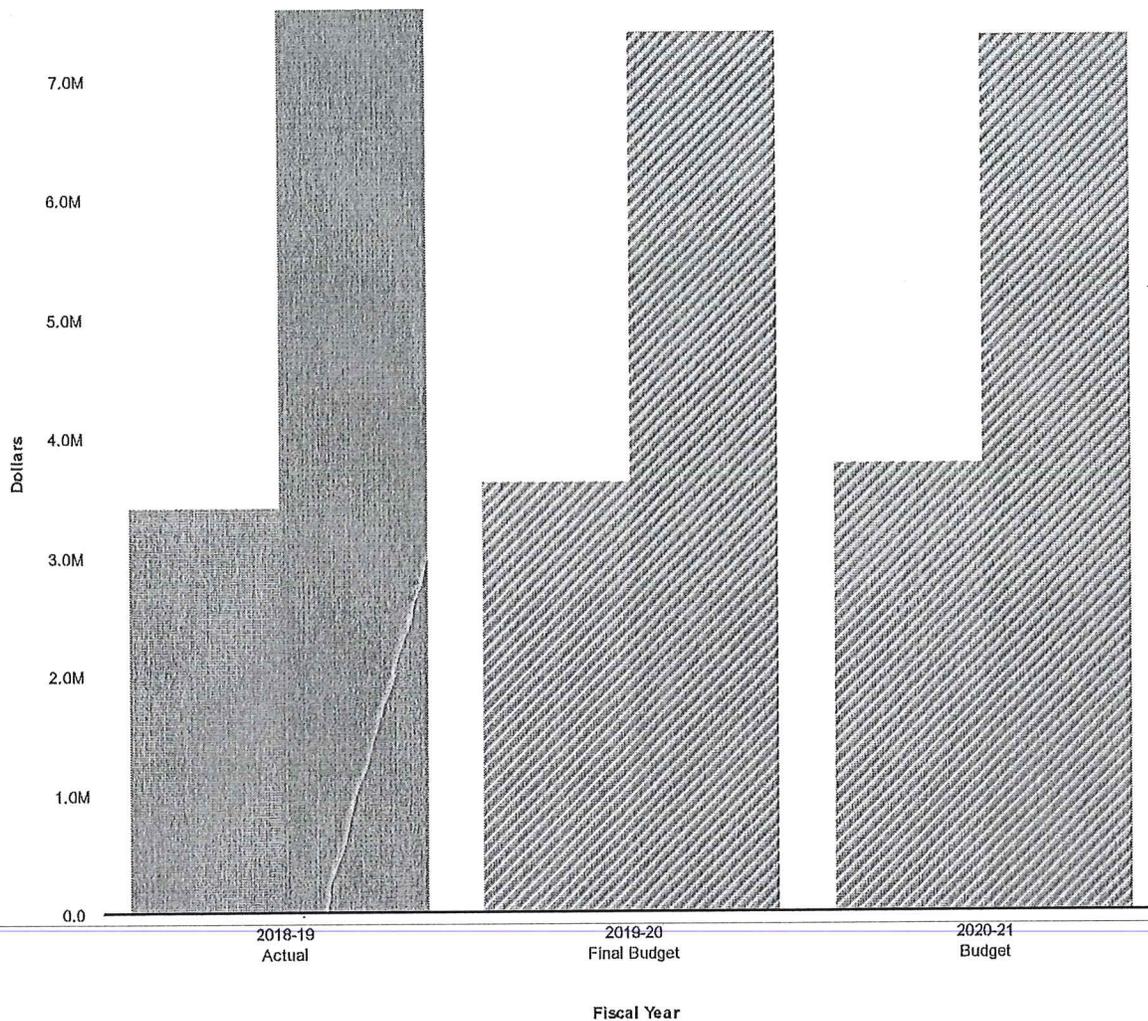


# May 14, 2020 Department Budget Hearings

County Treasurer

## Visualization

Sort Li  
● F  
● E



Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
<b>▼ REVENUES</b>	\$ 7,589,622	\$ 7,400,050	\$ 7,370,120
<b>▼ CHARGES FOR SERVICES &amp; FEES</b>	6,350,360	6,300,050	6,420,120
<b>▼ COMMISSIONS</b>	5,140,662	5,100,000	4,800,000
(55100) Commissions	0	5,100,000	4,800,000
(55110) Property Tax Commission	4,275,745	0	0
(55112) Motor Vehicle Tax Commission	303,516	0	0
(55129) Property Tax Relief Commission	236,284	0	0
(55114) Wheel Tax Commissions	189,029	0	0
(55120) Homestead Exempt Commission	136,089	0	0
<b>▼ FEES</b>	1,209,610	1,200,000	1,620,000
(55200) Fees	0	1,200,000	1,620,000
(55215) MV Registration Fees	456,123	0	0
(55295) Auto Title Fee	405,267	0	0
(55210) Drivers License Fees	222,648	0	0
(55355) Rental Vehicle Fees	39,983	0	0
(55240) Tax Sale Fees	32,029	0	0
(55380) MV Flat Fees	31,777	0	0
(55265) Boat Registration Fee	11,188	0	0
(55245) Tax Sale Certificate & Adv Fee	4,380	0	0
(55340) Sales Tax Fees	2,700	0	0
(55290) Chck Collection Fee	2,000	0	0

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(55230) Distress Warrant Fees	1,045	0	0
(55455) Gm & Pk Permit Issue Fees	417	0	0
(55495) Other Miscellaneous Fees	53	0	0
▼ OTHER SERVICE REVS/REIMB	88	50	120
(55800) Other Service Revs/Reimb	0	50	120
(55878) Postage Reimbursement	88	0	0
▼ INTEREST INCOME	1,236,612	1,100,000	950,000
▼ INTEREST INCOME	1,236,612	1,100,000	950,000
(57100) Interest Income	0	1,100,000	950,000
(57120) Interest on Pools	866,870	0	0
(57110) CD Interest	364,099	0	0
(57195) Other Interest Income	5,644	0	0
▼ OTHER REVENUES	2,650	0	0
▼ OTHER MISC REVENUE	2,650	0	0
(58595) Other Miscellaneous Revenues	2,650	0	0
▼ EXPENSES	3,410,083	3,624,015	3,780,133
▼ PERSONAL SERVICES	2,790,990	2,942,828	3,087,488
▼ SALARIES & WAGES	1,920,343	2,017,595	2,140,142
(61210) Regular Salary	1,710,637	1,802,489	1,912,998
(61110) Official's Salary	95,341	97,233	98,535
(61150) Deputy's Salary	100,149	92,373	93,609
(61250) Temporary Salary	14,043	20,500	30,000
(61310) Overtime	174	5,000	5,000
▼ EMPLOYEE BENEFITS	870,647	925,233	947,346
(61530) Group Health Insurance	554,206	575,427	578,622
(61520) Retirement Contributions	137,048	153,068	166,474
(61510) FICA Contributions	137,958	153,337	161,770
(61540) Group Dental Insurance	22,894	24,702	25,943
(61660) Post-Employment Health Program	12,620	11,650	7,800
(61650) Long-Term Disability	5,920	7,049	6,736
▼ OTHER CHARGES & SERVICES	582,443	640,187	651,645
▼ RENTALS	267,339	267,539	267,699
(66520) Building Rent	267,339	267,539	267,699
▼ OTHER CONTRACTED SERVICES	163,608	176,610	188,609
(64285) City Information Services	120,058	120,054	135,396
(64295) Other Misc Contracted Svs	10,053	15,000	15,000
(64288) GIS Information Services	7,360	7,562	13,913
(64290) Banking Services	5,294	11,500	11,500
(64175) Comput Softwr Maint/License	6,383	7,300	7,300
(64286) VOIP Information Services	9,231	9,998	0
(64145) Armored Car Service	5,228	5,196	5,500
▼ POSTAGE, COURIER & FREIGHT	94,060	120,000	120,000
(64855) Postage	94,060	120,000	120,000
▼ PRINTING & ADVERTISING	31,967	38,500	39,000
(64910) Printing	25,280	29,000	29,000
(64935) Legal Publishing	4,257	6,000	6,000
(64915) Photocopying	2,112	2,500	3,000
(64925) Advertising	318	1,000	1,000
▼ INSURANCE & SURETY BONDS	16,489	17,013	16,612
(65935) Other Insurance	13,651	13,659	13,147
(65925) Flood Insurance	2,528	2,654	2,765
(65955) Employees' Bonds	310	700	700
▼ MISC FEES & SERVICES	4,881	7,775	7,775
(65670) Enrollment Fees & Tuition	2,545	5,300	5,300
(65845) Other Misc Fees & Services	976	1,000	1,000
(65660) Memberships & Dues	380	1,075	1,075
(65665) Books & Subscriptions	930	400	400
(65690) Contingencies	50	0	0
▼ REPAIR & MAINTENANCE COSTS	358	8,500	8,500
(66225) Building R&M	0	5,000	5,000
(66410) Other Equipment R&M	0	2,000	2,000
(66280) Security Equipment R&M	358	1,500	1,500
▼ TRANS, TRAVEL & SUBSISTANCE	2,673	3,000	1,950
(64715) Lodging	1,615	1,350	600
(64725) Mileage	259	500	750

Collapse All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(64720) Fares	485	400	0
(64735) Vehicle Rental	165	300	300
(64710) Meals	149	350	200
(64730) Parking & Tolls	0	100	100
▼ COMMUNICATIONS	1,068	1,250	1,500
(64810) Telephone - Local	617	750	850
(64825) Cellular Phone Service	426	450	600
(64815) Telephone - Long Distance	25	50	50
▼ SUPPLIES	14,241	32,000	32,000
▼ OFFICE SUPPLIES	13,664	30,000	30,000
(63110) Office Supplies	13,664	30,000	30,000
▼ OPERATING SUPPLIES	576	1,000	1,000
(63345) Other Operating Supplies	576	1,000	1,000
▼ REPAIR & MAINT SUPPLIES	0	1,000	1,000
(63895) Other Repair & Maint Supplies	0	1,000	1,000
▼ CAPITAL OUTLAY	22,410	9,000	9,000
▼ EQUIPMENT	22,410	9,000	9,000
(67475) Computer Equipment	13,875	2,000	2,000
(67465) Furniture & Fixtures	7,667	5,000	5,000
(67415) Office Equipment	868	2,000	2,000
Revenues Less Expenses	\$ 4,179,540	\$ 3,776,035	\$ 3,589,987

Data filtered by Types, Lancaster County General Fund, County Treasurer and exported on May 11, 2020. Created with OpenGov

04/17/2020

Microcomputer Estimate

County Treasurer	
Control #	189025

Funding Source	
Acronym:	CTO
Special Funding Source:	

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
HP ProDesk 600 G5 Desktop Mini, i5-9500T 3.7GHz, 16 GB, 256GB SSD, W10P64, STD Stock	7PE01UT#ABA	\$759.00	10	\$2.00	\$7,610.00
HP E223 21.5-inch Widescreen LED backlit LCD Monitor	1FH45AA#ABA	\$130.00	9	\$3.00	\$1,197.00
HP LJ Pro MFP M479fdn, 28PPM, Network, 50000ppmonth duty cycle, Print, Copy, Scan, Fax - Color	W1A79A#BGJ	\$550.00	2	\$6.60	\$1,113.20
Shipping and Handling	S&H	\$0.00	1		\$0.00

Total Hardware Cost	\$1,439.00	\$9,920.20
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Software	PART #	Purchase Cost	Qty
NO SOFTWARE			

Total Software Cost:	\$0.00	\$0.00
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Total Hardware/Software Cost	\$9,920.20
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Estimated Installation Costs:	\$0.00
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Total System Cost:	\$9,920.20
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**Microcomputer Estimate**

04/17/2020

County Treasurer	
Control #	189025

Funding Source	
Acronym:	CTO
Special Funding Source:	

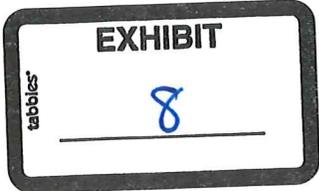
Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
HP ProDesk 600 G5 Desktop Mini, i5-9500T 3.7GHz, 16 GB, 256GB SSD, W10P64, STD Stock	7PE01UT#ABA	\$759.00	10	\$2.00	\$7,610.00
HP E223 21.5-inch Widescreen LED backlit LCD Monitor	1FH45AA#ABA	\$130.00	9	\$3.00	\$1,197.00
HP LJ Pro MFP M479fdn, 28PPM, Network, 50000ppmonth duty cycle, Print, Copy, Scan, Fax - Color	W1A79A#BGJ	\$550.00	2	\$6.60	\$1,113.20
Shipping and Handling	S&H	\$0.00	1		\$0.00
		<b>Total Hardware Cost</b>			<b>\$9,920.20</b>

Software	PART #	Purchase Cost	Qty	
NO SOFTWARE				
		<b>Total Software Cost:</b>		<b>\$0.00</b>

<b>Total Hardware/Software Cost</b>	<b>\$9,920.20</b>
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<b>Estimated Installation Costs:</b>	<b>\$0.00</b>
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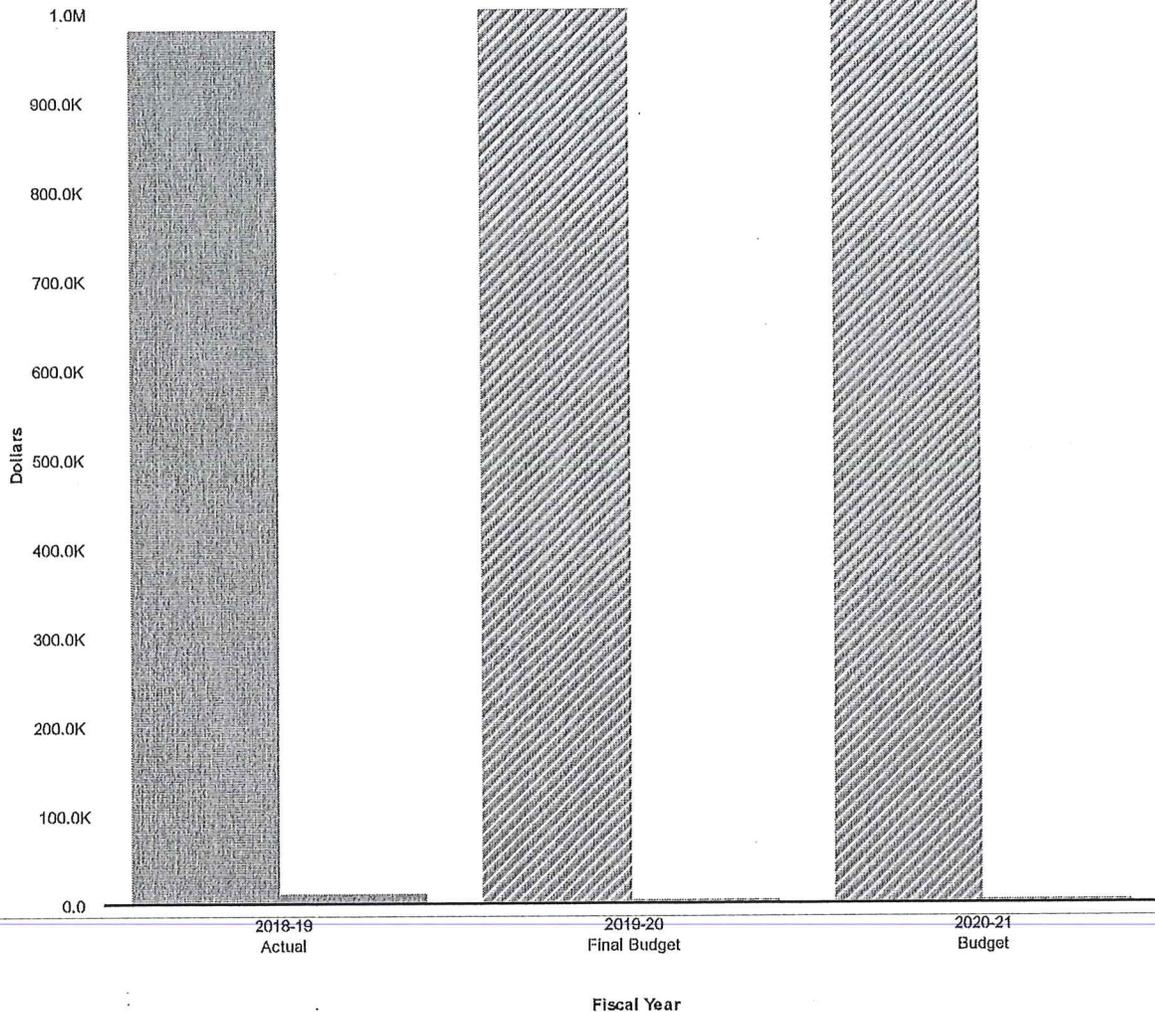
<b>Total System Cost:</b>	<b>\$9,920.20</b>
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# May 14, 2020 Department Budget Hearings

Extension Service

Visualization



Sort List

- E
- F

Expand All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
▼ REVENUES	\$ 12,357	\$ 5,500	\$ 5,500
▼ OTHER REVENUES	12,357	5,500	5,500
▼ OTHER MISC REVENUE	12,357	1,000	2,000
(58595) Other Miscellaneous Revenues	12,357	1,000	2,000
▼ RENTAL INCOME	0	4,500	3,500
(58115) Rental Income-Buildings	0	4,500	3,500
▼ EXPENSES	980,903	1,004,352	1,012,393
▼ PERSONAL SERVICES	488,084	521,802	529,334
▼ SALARIES & WAGES	330,991	343,730	360,666
(61210) Regular Salary	310,955	323,730	339,566
(61250) Temporary Salary	18,810	18,000	19,000
(61310) Overtime	1,226	2,000	2,100
▼ EMPLOYEE BENEFITS	157,093	178,072	168,668
(61530) Group Health Insurance	106,130	109,587	96,444
(61510) FICA Contributions	22,965	26,295	27,591

Expand All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(61520) Retirement Contributions	21,184	25,627	26,884
(61660) Post-Employment Health Program	1,300	10,725	11,445
(61540) Group Dental Insurance	4,572	4,738	5,232
(61650) Long-Term Disability	942	1,100	1,071
▼ OTHER CHARGES & SERVICES	433,112	465,350	465,859
▼ OTHER CLIENT SERVICES	314,035	324,240	328,122
(65295) Other Client Services	314,035	324,240	328,122
▼ PRINTING & ADVERTISING	27,346	26,950	27,800
(64910) Printing	17,874	16,800	17,000
(64915) Photocopying	8,107	10,000	10,000
(64925) Advertising	1,365	150	800
▼ POSTAGE, COURIER & FREIGHT	26,323	26,000	26,000
(64855) Postage	26,323	26,000	26,000
▼ UTILITIES	20,281	22,100	22,100
(66110) Electricity	14,073	16,000	15,500
(66115) Natural Gas	3,943	3,500	4,000
(66120) Water & Sewer	1,588	2,100	2,100
(66125) Refuse Disposal	677	500	500
▼ TRANS, TRAVEL & SUBSISTANCE	10,146	15,200	14,000
(64735) Vehicle Rental	6,963	7,500	7,500
(64725) Mileage	1,743	5,000	4,000
(64715) Lodging	1,151	2,000	1,800
(64710) Meals	290	600	600
(64730) Parking & Tolls	0	100	100
▼ OTHER CONTRACTED SERVICES	12,939	13,464	9,670
(64286) VOIP Information Services	10,064	10,397	0
(64285) City Information Services	560	467	6,870
(64175) Comput Softwr Maint/License	2,315	2,600	2,800
▼ REPAIR & MAINTENANCE COSTS	3,898	15,500	15,400
(66225) Building R&M	0	8,000	8,000
(66275) Computer Equipment R&M	2,432	4,800	4,500
(66210) Motor Vehicle R&M	381	2,000	2,000
(66230) Grounds Equipment R&M	870	300	500
(66220) Office Equipment R&M	215	300	300
(66410) Other Equipment R&M	0	100	100
▼ MISC FEES & SERVICES	4,619	7,800	7,400
(65845) Other Misc Fees & Services	1,213	5,000	4,000
(65670) Enrollment Fees & Tuition	2,631	2,000	2,500
(65665) Books & Subscriptions	675	700	800
(65660) Memberships & Dues	100	100	100
▼ RENTALS	6,115	6,115	6,115
(66520) Building Rent	6,115	6,115	6,115
▼ INSURANCE & SURETY BONDS	4,117	4,281	5,552
(65910) Property Insurance	1,918	1,977	3,067
(65925) Flood Insurance	1,279	1,343	1,378
(65920) Vehicle Insurance	920	961	1,107
▼ COMMUNICATIONS	3,293	3,700	3,700

Expand All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(64825) Cellular Phone Service	1,621	2,000	2,000
(64820) Internet/Data Processing Svcs	1,672	1,700	1,700
▼ CAPITAL OUTLAY	44,492	2,000	2,000
▼ BUILDINGS	30,344	0	0
(67215) Repair/Impr to Buildings	30,344	0	0
▼ EQUIPMENT	14,148	2,000	2,000
(67415) Office Equipment	14,148	2,000	2,000
▼ SUPPLIES	15,214	15,200	15,200
▼ OFFICE SUPPLIES	7,456	6,500	6,900
(63110) Office Supplies	3,312	3,500	3,700
(63120) Duplicating Supplies	4,143	3,000	3,200
▼ OPERATING SUPPLIES	5,889	5,700	6,000
(63225) Janitorial Supplies	5,043	4,500	4,800
(63345) Other Operating Supplies	846	1,200	1,200
▼ ENERGY SUPPLIES	1,869	3,000	2,300
(63510) Motor Fuels	1,869	3,000	2,300
<b>Revenues Less Expenses</b>	<b>\$ -968,546</b>	<b>\$ -998,852</b>	<b>\$ -1,006,893</b>

Data filtered by Types, Lancaster County General Fund, Extension Service and exported on May 11, 2020. Created with OpenGov

**Microcomputer Estimate**

04/14/2020

County Extension Office	
Control #	188992

Funding Source	
Acronym:	CCE
Special Funding Source:	

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
HP ProDesk 600 G5 Tower Desktop i7-9700 4.7GHZ, 16Gb, 512GB SSD, DVD+/-RW, Win10P, Wireless Kyb/Mouse	RTI-6DC50AV	\$959.00	5	\$10.00	\$4,845.00
x HP Elitebook x360 830 G6 4.6GHz i7-8565U, 16GB, 512GB SSD, W10P, 13.3" 1920x1080, 3/3/0	7NK39UT#ABA	1,537.00	3	\$2.00	\$4,617.00
HP 9x5 NBD On-Site Accidental Damage Protection 3 Yr Extended Warranty for Notebooks	UB0E4E	107.00	3		\$321.00
Shipping and Handling	S&H	\$0.00	1		\$0.00
<b>Total Hardware Cost</b>		<b>\$2,603.00</b>			<b>\$9,783.00</b>

Software	PART #	Purchase Cost	Qty	
NO SOFTWARE				
<b>Total Software Cost:</b>		<b>\$0.00</b>		<b>\$0.00</b>

<b>Total Hardware/Software Cost</b>	<b>\$9,783.00</b>
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<b>Estimated Installation Costs:</b>	<b>\$0.00</b>
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<b>Total System Cost:</b>	<b>\$9,783.00</b>
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**Lancaster County  
Conferences, Training and Travel Expenses  
2020-21 Budget**

**Business Unit Name** County Extension **Business Unit #** 6451

Conference/Training Session	Object Code		AMOUNT
	Name	#	
Support needed to present educational programs, assist the public, attend trainings, inservices, and inter-agency meetings. Examples of training include: Extension Fall Conference, Front Door Forum, NACEB Summer & Winter Meetings, 4-H Inservice Trainings, Cause Collective and other miscellaneous trainings.	Meals	64710	\$600
	Lodging	64715	\$1,800
	Mileage	64725	\$4,000
	Parking & Tolls	64730	\$100
	Enrollment Fees & Tuition	65670	\$2,500

**Lancaster County  
Future Projects and Upgrades  
20-21 Budget**

Department County Extension

Estimated Fiscal Year	Estimated Amount	Description of Project or Upgrade
2021-2022 2022-2023	\$200,000  OR  \$250,000	Six office addition to accommodate growth and expansion of our programs.  Six office addition to accommodate growth and expansion of our programs with additional parking and handicap access and entrance.
	\$200,000 - \$250,000	<b>TOTAL</b>

**Lancaster County  
Conferences, Training and Travel Expenses  
2020-21 Budget**

**Business Unit Name** County Extension

**Business Unit #** 6451

<b>Conference/Training Session</b>	<b>Object Code</b>		<b>AMOUNT</b>
	<b>Name</b>	<b>#</b>	
Support needed to present educational programs, assist the public, attend trainings, inservices, and inter-agency meetings. Examples of training include: Extension Fall Conference, Front Door Forum, NACEB Summer & Winter Meetings, 4-H Inservice Trainings, Cause Collective and other miscellaneous trainings.	Meals	64710	\$600
	Lodging	64715	\$1,800
	Mileage	64725	\$4,000
	Parking & Tolls	64730	\$100
	Enrollment Fees & Tuition	65670	\$2,500

04/14/2020

Microcomputer Estimate

County Extension Office	
Control #	188992

Funding Source	
Acronym:	CCE
Special Funding Source:	

Hardware	PART #	Purchase Price	Qty	Disposal Fee	Total
HP ProDesk 600 G5 Tower Desktop i7-9700 4.7GHZ, 16Gb, 512GB SSD, DVD+/-RW, Win10P, Wireless Kyb/Mouse	RTI-6DC50AV	\$959.00	5	\$10.00	\$4,845.00
x HP Elitebook x360 830 G6 4.6GHz i7-8565U, 16GB, 512GB SSD, W10P, 13.3" 1920x1080, 3/3/0	7NK39UT#ABA	1,537.00	3	\$2.00	\$4,617.00
HP 9x5 NBD On-Site Accidental Damage Protection 3 Yr Extended Warranty for Notebooks	UB0E4E	107.00	3		\$321.00
Shipping and Handling	S&H	\$0.00	1		\$0.00
<b>Total Hardware Cost</b>		<b>\$2,603.00</b>			<b>\$9,783.00</b>

Software	PART #	Purchase Cost	Qty	Total
NO SOFTWARE				
<b>Total Software Cost:</b>		<b>\$0.00</b>		<b>\$0.00</b>

<b>Total Hardware/Software Cost</b>	<b>\$9,783.00</b>
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<b>Estimated Installation Costs:</b>	<b>\$0.00</b>
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<b>Total System Cost:</b>	<b>\$9,783.00</b>
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**Lancaster County  
Future Projects and Upgrades  
20-21 Budget**

Department County Extension

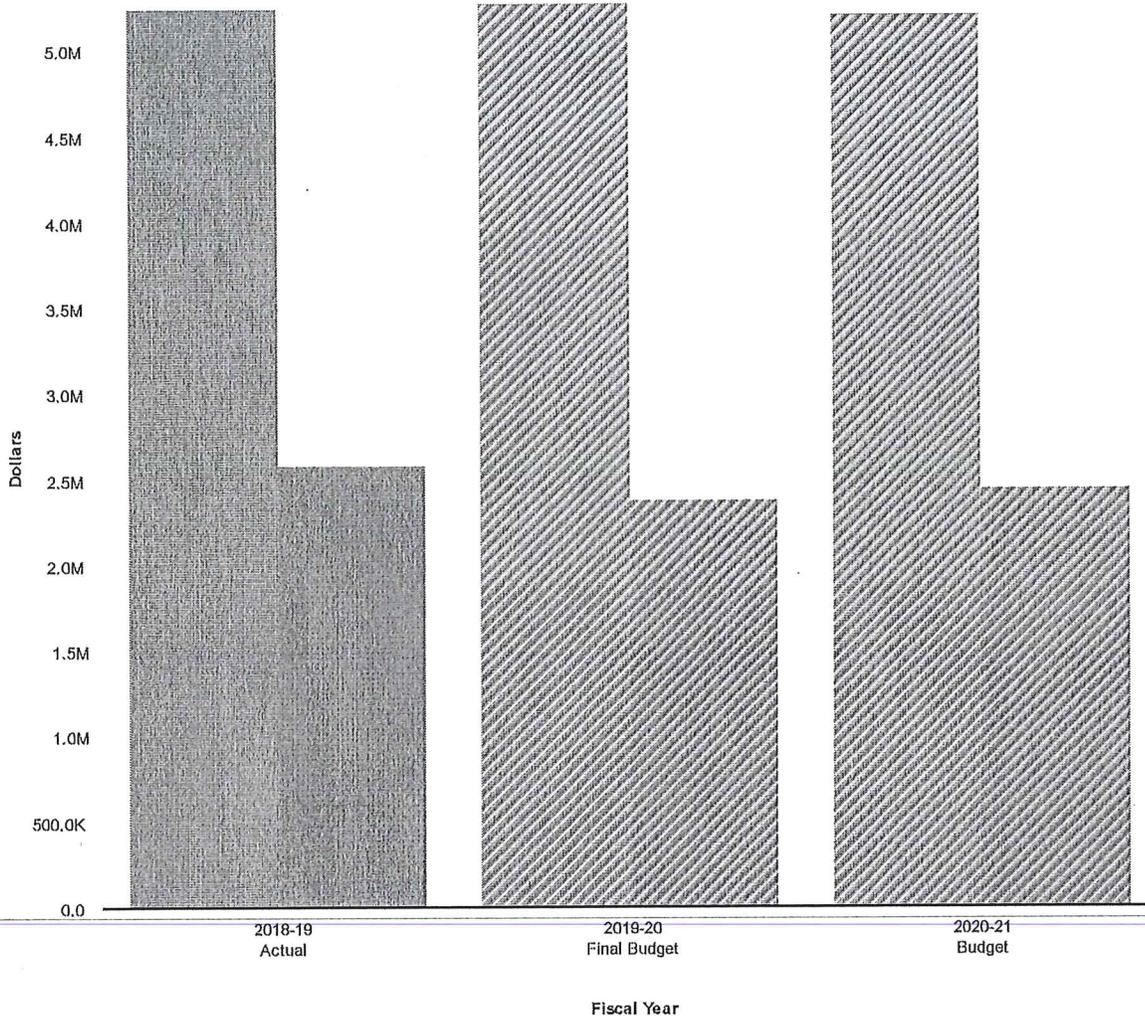
Estimated Fiscal Year	Estimated Amount	Description of Project or Upgrade
2021-2022 2022-2023	<p style="text-align: center;">\$200,000</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">\$250,000</p>	<p>Six office addition to accommodate growth and expansion of our programs.</p> <p>Six office addition to accommodate growth and expansion of our programs with additional parking and handicap access and entrance.</p>
	\$200,000 - \$250,000	<b>TOTAL</b>



# May 14, 2020 Department Budget Hearings

Youth Services Center

## Visualization



Sort L:  
● E  
● F

	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
<b>Expand All</b>			
<b>REVENUES</b>	\$ 2,588,454	\$ 2,386,812	\$ 2,452,190
<b>INTERGOVERNMENTAL REVENUE</b>	1,685,256	1,208,880	1,511,100
<b>STATE REVENUES</b>	1,685,256	1,208,880	1,511,100
(54561) Juvenile Probation	1,685,256	1,208,880	1,511,100
<b>CHARGES FOR SERVICES &amp; FEES</b>	903,198	1,177,932	941,090
<b>OTHER SERVICE REVS/REIMB</b>	759,099	799,544	799,560
(55810) Contract Revenue/Reimbursement	758,981	799,344	799,360
(55896) Other Reimb & Refunds	118	200	200
<b>BOARDING COST REIMBURSEMENTS</b>	138,859	372,388	136,530
(55545) Other Boarding Cost Reimb	113,846	336,775	59,616
(55520) NE OJS Housing	20,876	33,396	76,500
(55510) City Housing	4,137	2,217	414
<b>COMMISSIONS</b>	5,240	6,000	5,000
(55135) Telephone Commissions	4,279	5,000	4,000
(55150) Vending Machine Commissions	961	1,000	1,000
<b>EXPENSES</b>	5,251,043	5,271,313	5,208,307
<b>PERSONAL SERVICES</b>	3,546,234	3,507,132	3,560,320
<b>SALARIES &amp; WAGES</b>	2,547,912	2,469,652	2,492,473
(61210) Regular Salary	2,214,664	2,280,253	2,299,855
(61110) Official's Salary	108,900	112,508	116,300

Expand All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
(61250) Temporary Salary	204,052	64,030	63,815
(61310) Overtime	20,296	12,861	12,503
▼ EMPLOYEE BENEFITS	955,316	995,981	1,024,273
(61530) Group Health Insurance	563,083	585,328	605,350
(61510) FICA Contributions	186,513	188,928	190,675
(61520) Retirement Contributions	167,230	181,337	186,082
(61540) Group Dental Insurance	23,349	24,271	26,795
(61660) Post-Employment Health Program	8,410	8,450	7,800
(61650) Long-Term Disability	6,731	7,667	7,572
▼ OTHER COMPENSATION COSTS	43,007	41,499	43,574
(61750) Workers' Comp Insurance	43,007	41,499	43,574
▼ OTHER CHARGES & SERVICES	1,666,746	1,720,088	1,603,752
▼ OTHER CONTRACTED SERVICES	811,093	830,502	860,379
(64180) Educational Services	768,765	799,344	799,360
(64285) City Information Services	17,203	4,379	46,639
(64170) Equip Maintenance Agreements	10,850	12,710	12,710
(64286) VOIP Information Services	12,563	12,399	0
(64295) Other Misc Contracted Svcs	1,707	1,570	1,570
(64290) Banking Services	4	100	100
▼ RENTALS	465,224	449,427	299,615
(66520) Building Rent	465,224	449,427	299,615
▼ CONTRACTED HEALTH SERVICES	187,553	210,415	198,790
(65185) Nursing Services	176,662	196,805	185,180
(65180) Mental Health	5,075	6,000	6,000
(65140) Employee Physicals	4,497	1,510	1,510
(65165) Physician Services	1,286	2,500	2,500
(65145) Hospitalization	0	1,500	1,500
(65160) Pharmacy	32	1,000	1,000
(65125) Dental Services	0	1,000	1,000
(65155) Laboratory	0	100	100
▼ NOT-FOR-PROFIT CONTRACTS	64,524	76,856	82,560
(64580) Child Guidance Center	64,524	76,856	82,560
▼ COMMUNICATIONS	59,274	75,650	65,520
(64820) Internet/Data Processing Svcs	54,308	71,740	61,557
(64825) Cellular Phone Service	4,020	2,976	3,029
(64810) Telephone - Local	946	934	934
▼ OTHER CLIENT SERVICES	34,562	36,660	56,989
(65215) Client Food	26,325	25,919	46,291
(65250) Client Sundries	3,580	3,398	3,398
(65235) Client Transportation	2,279	4,000	4,000
(65295) Other Client Services	2,379	3,343	3,300
▼ INSURANCE & SURETY BONDS	22,699	21,780	22,881
(65915) Liability Insurance	21,312	20,331	21,348
(65920) Vehicle Insurance	1,387	1,449	1,533
▼ PRINTING & ADVERTISING	6,578	8,046	7,128
(64915) Photocopying	6,495	7,646	6,728
(64910) Printing	83	400	400
▼ REPAIR & MAINTENANCE COSTS	9,577	4,650	4,650
(66210) Motor Vehicle R&M	3,458	1,000	1,000
(66280) Security Equipment R&M	1,746	1,500	1,500
(66410) Other Equipment R&M	1,448	500	500
(66265) Communication Equip R&M	1,122	500	500
(66285) Laundry Equipment R&M	604	500	500
(66275) Computer Equipment R&M	1,124	0	0
(66215) Furniture & Fixture R&M	0	500	500
(66225) Building R&M	76	150	150
▼ MISC FEES & SERVICES	2,946	3,141	3,024
(65670) Enrollment Fees & Tuition	743	2,346	2,229
(65845) Other Misc Fees & Services	1,710	345	345
(65675) Licensing	449	450	450
(65740) Interpreter	44	0	0
▼ TRANS, TRAVEL & SUBSISTANCE	1,484	1,698	953
(64715) Lodging	1,016	696	400
(64725) Mileage	207	682	345
(64710) Meals	250	320	208
(64730) Parking & Tolls	11	0	0

Expand All	2018-19 Actual	2019-20 Final Budget	2020-21 Budget
▼ POSTAGE, COURIER & FREIGHT	1,233	1,263	1,263
(64855) Postage	753	785	785
(64860) Freight & Express Charges	480	478	478
▼ SUPPLIES	37,696	33,351	33,493
▼ OPERATING SUPPLIES	28,673	22,941	23,083
(63225) Janitorial Supplies	9,056	9,000	9,000
(63325) Inmate Clothing	8,339	3,141	3,141
(63260) Household Supplies	3,893	5,000	5,000
(63290) Program/Recreation Supplies	3,630	3,600	3,600
(63220) Uniforms	2,588	1,000	1,000
(63285) Linen & Bedding Supplies	763	600	600
(63345) Other Operating Supplies	361	200	200
(63320) Keys & Lock Supplies	43	300	300
(63335) Minor Equipment	0	100	100
(63215) Education & Training Materials	0	0	142
▼ OFFICE SUPPLIES	5,018	5,460	5,460
(63110) Office Supplies	5,018	5,460	5,460
▼ MEDICAL SUPPLIES	2,407	3,000	3,000
(63410) Medical Supplies	2,407	3,000	3,000
▼ REPAIR & MAINT SUPPLIES	914	1,100	1,100
(63815) Motor Veh Parts, Supp, Assessr	914	700	700
(63855) Tires & Repair Supplies	0	400	400
▼ ENERGY SUPPLIES	684	750	750
(63510) Motor Fuels	657	700	700
(63520) Lubricants	26	50	50
▼ FOOD SUPPLIES	0	100	100
(63910) Food	0	100	100
▼ CAPITAL OUTLAY	367	10,742	10,742
▼ EQUIPMENT	367	10,742	10,742
(67445) Communication Equipment	8	10,592	10,592
(67455) Food & Beverage Equipment	358	100	100
(67460) Tools	0	50	50
Revenues Less Expenses	\$ -2,662,590	\$ -2,884,501	\$ -2,756,117

Data filtered by Types, Lancaster County General Fund, Youth Services Center and exported on May 11, 2020. Created with OpenGov

**Lancaster County  
Conferences, Training and Travel Expenses  
2020-21 Budget**

Business Unit Name   Youth Services Training  

Business Unit #                   6782                  

Conference/Training Session	Object Code		AMOUNT
	Name	#	
CPR/AED/First Aide Recertifications for direct care staff	Tuition	65670	1,829
Pressure Point Control Tactics (PPCT) instructor recertification	Tuition	65670	200
	Meals	64710	104
	Lodging	64715	200
	Mileage	64725	115
Handle with Care instructor recertification	Tuition	65670	200
	Meals	64710	104
	Lodging	64715	200
	Mileage	64725	230
			3,182

**Lancaster County  
Conferences, Training and Travel Expenses  
2020-21 Budget**

Business Unit Name   *Youth Services Training*  

Business Unit #           6782          

Conference/Training Session	Object Code		AMOUNT
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	Lodging	64715	200
	Mileage	64725	230
			3,182

## COVID-19 Response

lincoln.ne.gov COVID-19 Response

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# Coronavirus (COVID-19) Mitigation and Response

## Latest Statistics

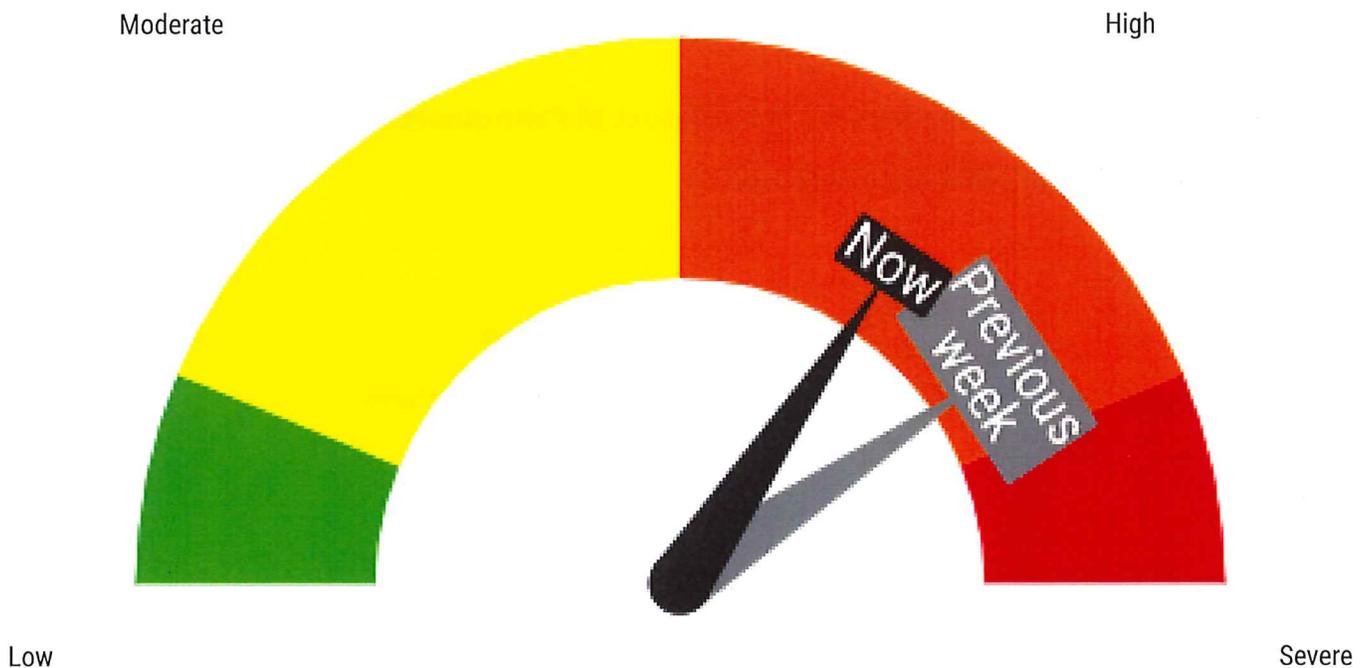


Lincoln-Lancaster County Health Department  
COVID-19 Dashboard

For information on statewide cases, including numbers by county, please see the [Nebraska Department of Health and Human Services COVID-19 Dashboard](#).

## What's Happening Now

### High Risk of COVID-19 Spread



This COVID-19 Risk Dial provides a summary of current conditions in the Lincoln-Lancaster County community. Each color incorporates federal and national guidance published by top public health experts and is coupled with specific guidance.

**This is only guidance** and does not replace federal, state, or local directed health measures. At-risk and vulnerable populations should take stringent precautions.

## **Community Guidance and Recommendations**

**See all COVID-19 Risk Dial Recommendations**

## **Reopening Requirements and Guidelines**

### **Lincoln-Lancaster County Health Department Directed Health Measures 2020-04**

We thank Lincoln businesses for their patience during the pandemic, and for their assistance in developing these requirements and guidelines.

#### **Dine-in Restaurants**

#### **Barber Shops, Cosmetology Establishments, Body Art Facilities, and Massage Therapists**

#### **Child Care Facilities**

#### **LLCHD Farmers Market Guidelines**

If you have questions, please call LLCHD at **402-441-6280**.

#### **State of Nebraska Guidelines for the Conduct of Faith-Based Services**

#### **State of Nebraska Guidance Documents**

### **Free Drive-Through Testing**

The CDC has expanded the list of symptoms for COVID-19 to include these:

**Fever**

**Cough**

**Shortness of breath or difficulty breathing**

**Chills**

**Repeated shaking with chills**

**Repeated muscle pain**

**Headache**

**Sore throat**

**New loss of taste or smell**

Those who experience any of these symptoms are urged to access drive-through testing offered by Bryan Health and CHI Health St. Elizabeth.

**Residents begin the testing process with a free online risk assessment available at [BryanHealth.com](http://BryanHealth.com) and [CHIHealth.com](http://CHIHealth.com).**

If testing is recommended, individuals will be given an order and referred to one of the testing sites. Only those with an order and referral from Bryan Health or CHI Health St. Elizabeth or an order from their doctor are permitted at the drive-through sites. Those who need assistance may contact the Health Department at **[402-441-8006](tel:402-441-8006)**.

If you currently have no symptoms, you do not need to contact your health care provider or use the online screening tool at this time. However, please keep your essential medical appointments, and if you have a true emergency, call 911 for assistance.

**Message from Mayor Leirion Gaylor Baird**

Message from the Mayor on COVID-19 Sympto...



# Lincoln-Lancaster County Directed Health Measures

## Lincoln-Lancaster County Health Department Directed Health Measures 2020-04

Those with questions about the Directed Health Measures should contact LLCHD at 402-441-6280.

### **Local Directed Health Measure in effect through June 30**

Pat Lopez, Interim Health Director of the Lincoln-Lancaster County Health Department (LLCHD), has extended and modified the COVID-19 Directed Health Measure (DHM) for Lancaster County through Tuesday, June 30.

"What we are working to achieve through the Directed Health Measure is a reduction of the negative impact – both health and economic – that could result from increased transmission of the virus," said Mayor Leirion Gaylor Baird.

The major factors officials are monitoring to guide future action include the number of new cases reported daily, testing capacity, the positivity rate, the strength of the local health care system, and public health capacity for contact tracing.

The Governor has announced his intention to issue a new State DHM for three Health Districts across the State, including Lincoln-Lancaster County, Three Rivers Public Health and the West Central District beginning May 11 and extending to at least May 31.

"We are working in concert with the State of Nebraska to support efforts to carefully and safely bring our economy back to life," said Gaylor Baird. "We are all learning together how to live with the coronavirus in our daily lives. I urge everyone to not let your guard down, to wear facial coverings whenever distancing is difficult, and do everything you can to protect our most at risk, vulnerable residents."

**As of 12:01 a.m. May 11, the following are not allowed in Lancaster County:**

### **⊗ Not Allowed**

**Gatherings of more than 10 people in single spaces**, including schools; fitness centers and gyms; auditoriums, stadiums and arenas; large event conference rooms and meeting halls; theaters; and libraries.

**Gatherings of less than 10 people in single spaces where a minimum of six feet between all individuals cannot be maintained.**

**Door-to-door sales activities are not allowed.** No peddler permits will be processed.

Alcohol sales are restricted, unless served with a meal, to carry-out sales and delivery only, to the extent permitted by law.

**The staff of a business is excluded from the 10-person limit, which only applies to customers, patrons, and other invitees.**

The Directed Health Measures also include a list of exceptions. The measures do not apply to the following:

**✔ Allowed**     **MUST KEEP 6 FEET FROM OTHERS**

Food and beverage sales at restaurants, bars, taverns, and private clubs are allowed but are restricted to no more patrons than 50% of maximum occupancy (indoor or outdoor). Alcohol may be sold and consumed onsite with a meal. Patrons/parties must be seated at individual tables and be a minimum of 6 feet apart. Employees such as wait staff and cashiers shall wear face coverings. Special requirements for disinfection must be followed.

Barber Shops, Cosmetology Establishments, Art Facilities, and Massage Therapists may operate but must not have more than 10 patrons in a room or space at the same time. A minimum of 6 feet shall be maintained between all workstations. Employees and patrons must wear face coverings.

Daycare and childcare facilities shall be allowed to care for groups of 15 or fewer children per room or space.

Religious services, including weddings and funerals, are allowed, but must follow the State of Nebraska Department of Health and Human Services Directed Health Measure Order 2020-LLHD-002 dated May 7, 2020.

Courts of law, meetings or sessions of the Nebraska Legislature, or operations of any other political subdivision

Essential federal, state, county, and city operations

Election offices and polling places on an election day

Medical providers or facilities and pharmacies

Public utilities

Logistics and distribution centers

Congregate living settings, group homes, residential drug and/or mental health treatment facilities, and shelters

Public transportation and airport travel

Necessary shopping at fuel stations, grocery stores and other retailers

Dwelling units housing ten or more related people

**Those in these excepted settings should maintain at least six feet of separation between individuals as much as possible.**

**Those who observe suspected violations should not call the Police or Sheriff's 911 or non-emergency numbers.** Those lines of communication must remain open for emergencies. Those situations should be reported to **UPLNK** either through the phone app or online at **[UPLNK.lincnln.ne.gov](https://www.uplnk.lincnln.ne.gov)**. The initial response to any complaint will be handled by LLCHD. Health officials will provide education to those who need it about why compliance is so vital to our community's safety. UPLNK cases are acknowledged when staff receive and enter them. They are closed after they have been dispatched and investigated.

## State of Nebraska

### State of Nebraska Directed Health Measures

**[Nebraska DHHS Directed Health Measures](#)**

**[Nebraska Joint Information Center Newsroom](#)**



**[COVID-19 Information from the Lincoln-Lancaster County Health Department](#)**

LLCHD COVID-19 Hotline  
**[402-441-8006](tel:402-441-8006)**

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### Lastest COVID-19 News Releases

- [Total COVID-19 Cases in Lincoln Now 799](#)
- [51 New COVID-19 Cases Reported in Lincoln](#)
- [COVID-19 Cases in Lincoln Now Total 735](#)
- [Lincoln Has Fifth Death From COVID-19](#)
- [New Data Shows Racial Disparities in COVID-19 Cases](#)
- [Lincoln Has Fourth Death From COVID-19](#)
- [COVID-19 Information, Testing, and Assistance Available for Non-English Speakers](#)
- [Lincoln Has Third Death From COVID-19](#)
- [Libraries Extends Due Dates to July 1](#)
- [COVID-19 Risk Dial Provides Current Risk and Specific Guidelines for Residents](#)

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