

MHCC Advisory Board Minutes

June 10, 2020 12:00pm

VIRTUAL MEMBERS PRESENT: Arnold Remington, Scott Etherton, Christa Yoakum, Phil Tegeler, Cathy Rauch, Terri Burchess, Gail Anderson, Angela Zocholl
VIA AUDIO CONFERENCE: N/A
OTHERS PRESENT: Debra Haeffner
ABSENT: Nancy Field, Tim Kennett

Advance public notice of the Advisory Board Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, Crisis Center web site on June 8, 2020. The meeting was opened at 12:05 p.m. with the Chair noting the posted location of the Open Meetings Act. Call for approval of May minutes – Yoakum motion to approve, Burchess second and the roll call vote was 7 ayes to approve May minutes as written. Additions to June agenda as follows: Automated Payroll Update

Mental Health Crisis Center (MHCC) Building Updates: Locks ~ There has been no discovery of a functional non-ligature lock industry-wide that would be feasible to install without a major structural re-vamp of the affected areas. A show and tell of the current product gave the group a better understanding of how the current locking mechanisms function compared to the previous location's locks.

Electronic Health Record/Credible: Records Migration Continues ~ This project is progressing, A total of 2,300 records have been uploaded and counting. The process will be continued until all are done, resulting in all core records being attached to the electronic medical record profiles. Paper will be accessible as retention policy and records requests dictate.

Budget: End of Fiscal Year 19-20 ~ The end of the fiscal year budget is June 30th. A screen share review of the spreadsheet was presented. The budget is tight again this year and changes for FY 20-21 will have to be assessed. The budget hearing for MHCC is scheduled for 6/18/20 and will resume in person with the County Board.

Miscellaneous: Current Fiscal Year Statistics Update ~ Screen share revealed that the MHCC is on pace for 700 admissions by end of this FY 19-20. This number of admissions has not been seen since FY 05-06. The average length of stay is six days and the numbers show a decrease of inpatient commitments this year.

County Re-Opening COVID-19 Plan ~ The link below will take you to the current Personnel Policy Board policy with regard to preparedness to re-open some departments:

<https://www.lincoln.ne.gov/city/person/county/PPB/HRPBWorkplaceRespCovid.pdf>

MHCC Status ~ COVID precautions continue as previously noted in order to adhere to safety recommendations by the CDC. The Crisis Center is now taking oxygen levels in addition to temperatures and questionnaire screening for new and existing residents. Etherton has inquired

about testing of clients, however, no information has been made available at the time of this meeting. A new KN95 mask procedure for staff has been implemented along with the disinfection plan via the Health Department. This new PPE has been in use the past two weeks and will continue to be actively monitored for any failure in the product or procedure so that early action may be taken. Work order for plexiglass to be installed in the front office was discussed. The Mental Health Board will continue its operations via secured video conferencing as well as the psychiatrist and psychologist. The visits by outside professionals will continue to be limited and/or take place via ZOOM secured video conferencing as well.

Staffing ~ MHCC has hired six on-call technicians this last round and training will commence soon. Medical Care at Hospitals for Clients ~ With no incidences occurring, this item was removed from today's agenda.

Automated Payroll ~ The City of Lincoln/Lancaster County is actively shifting from its antiquated mainframe payroll system to a cloud-based system. Staff will begin posting leave requests on-line this month and will clock in/out via online in July with full payroll coming early fall.

Additional Announcement ~ Credible has offered half-price on-line training sessions of its Business Intelligence module. The business manager will be participating in these trainings as it coincides with the continuing education plan and job requirement to increase his knowledge base of Credible.

Due to planned absence, the July meeting will be CANCELLED. Please mark your calendar for the next meeting on **Wednesday, August 12, 2020. This will likely again be a video/audio conference. Thank you and be well.**