

**BUDGET MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
TUESDAY, JULY 21, 2020
COUNTY-CITY BUILDING
ROOM 112 – CITY/COUNTY CHAMBERS
10:00 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, Deb Schorr and Christa Yoakum

Others Present: Dave Derbin, Chief Administrative Officer; Ann Ames, Chief Deputy Administrative Officer; and Leslie Brestel, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on July 20, 2020.

The Chair noted the location of the Open Meetings Act and opened the meeting at 10:01 a.m.

AGENDA ITEM

1. APPROVAL OF BUDGET MEETING MINUTES FOR JULY 14, 2020

MOTION: Schorr moved and Amundson seconded to approve the meeting minutes from July 14, 2020. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

2. BUDGET UPDATE – Dennis Meyer, Budget and Fiscal Officer

Meyer reviewed both the Building Fund and remaining projects (see agenda packet). He felt the projects could be completed with the available funds. The amount shown as cash reserve are funds that are available and have not been designated to any particular project. Future building projects will be guided by the 2020-2030 facilities study.

Regarding the County-Wide Sinking Fund, the Sheriff's projects as listed have been moved from the General Fund to the current fund (see agenda packet). Funds are also available for the Criminal Justice Information System (CJIS) project.

Meyer said the cost for the Sheriff's Office full-time equivalent (FTE) position for the body cameras has been built into the Sheriff's General fund budget. The body cameras will be paid from the County-Wide Sinking Fund.

Concerning the CJIS project, the Secretary of State's Office received funds for voting machine upgrades, so the matching funds that were originally earmarked for the Election Commissioner's voting machine equipment will be used towards the CJIS project. Additionally, the net rent

received from the State for use of the Youth Services Center (YSC) will also be applied towards CJIS. Other funds that can be used for CJIS include the Jail Savings Fund (\$550,000) and Federal Forfeiture funds (\$1,000,000).

When asked about the anticipated cost of CJIS, Derbin stated the County Attorney's Office, Corrections Department, and Sheriff's Office are the main County users. While there are tie-ins between CJIS and other court systems, the courts do not use the program. Meyer added this project will take multiple years to complete.

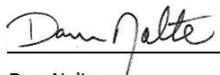
Meyer said Thursday's staff meeting will have discussion on the General Fund and that he projects a \$2,000,000 transfer to the cash reserve for a cash reserve balance of \$10,000,000, halfway to the desired balance of \$20,000,000. He noted the importance of continued training as it relates to additional appropriation requests and revenue collections.

Schorr asked Meyer to address reimbursable COVID-19 expenses and ongoing costs. Meyer stated he is in the process of submitting the reimbursement request into the Federal Emergency Management Agency (FEMA) portal. The costs incurred during fiscal year 2020, those expenses have been awarded through either the Bureau of Justice Agency (BJA) or the Crime Commission. At this point, none of the awarded funds have been used. When the reimbursements are used, they will be deposited into the fund from which the request was made. It will be a budgeted revenue source for this fiscal year. He estimated the reimbursements received to be approximately \$300,000 from the Crime Commission and BJA and \$150,000 from FEMA. Requests that are not reimbursed by FEMA will be filed through the CARES Act.

Schorr noted Douglas County is using CARES Act funds to purchase a van to function as a mobile vaccination facility.

3. ADJOURNMENT

MOTION: Schorr moved and Amundson seconded to adjourn at 10:36 a.m. Schorr, Amundson, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.



Dan Nolte
Lancaster County Clerk

