

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, AUGUST 24, 2021**  
**IMMEDIATELY FOLLOWING THE BUDGET MEETING**

**COMMISSIONERS: Rick Vest, Chair; Deb Schorr, Vice Chair;**  
**Roma Amundson, Sean Flowerday; and Christa Yoakum**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board, the Lancaster County, Nebraska, web site, emailed to the media to the media on August 20, 2021, and published in the Lincoln Journal Star print edition and website on August 20, 2021.*

**Commissioners present: Rick Vest, Chair; Deb Schorr, Vice Chair; Roma Amundson and Sean Flowerday and Christa Yoakum**

**Others present: David Derbin, Chief Administrative Officer; Candace Berens, Deputy County Attorney; Dan Nolte, County Clerk; and Leslie Brestel, County Clerk's Office**

**The meeting was called to order at 9:26 a.m., the location of the Nebraska Open Meetings Act was announced.**

**1) MINUTES:**

- A.** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, August 17, 2021

**MOTION:** Amundson moved and Yoakum seconded approval of the minutes. Schorr, Amundson, Yoakum, Flowerday, and Vest voted yes. Motion carried 5-0.

- B.** Approval of the minutes of the Deputy Chief Administrative Officer interviews held on Tuesday, August 17, 2021

**MOTION:** Schorr moved and Yoakum seconded approval of the minutes. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

**2) CLAIMS:**

- A.** Approval of all claims processed through August 24, 2021

**MOTION:** Amundson moved and Yoakum seconded approval of the claims. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

**3) SPECIAL PRESENTATIONS:**

- A.** Commissioners' Award of Excellence for August 2021 to Becky Hight-Moravec, Election Commissioner, in the category of Productivity

Nolte read the proclamation into the record.

Dave Shively, Election Commissioner, and the Board thanked Hight-Moravec for her dedication and service.

**B. Certificates of Appreciation to the following temporary staff at the Election Commissioner:**

1. Sherri Lightner for 21 Years of service
2. Pam laquinta for 17 years of service
3. Roy Bartels for 17 years of service

Shively introduced staff members Billie Hawkins, Marilyn Olson, Bryan Cruz and Sandy Alberts as very valued members of the Election Office team. He said Lightner, laquinta and Bartels have been instrumental in the election process throughout the years and expressed his appreciation for their service.

**C. Certificate of Appreciation to Mary Boschult, 10-year President and Volunteer Coordinator of the City of Lincoln/Lancaster County League of Women Voters**

Shively thanked Boshcult for her efforts throughout the years.

Boschult thanked the Board for their support of the ballot dropboxes that have been placed in libraries throughout the County recently to make the voting process safer and more convenient for the public.

- 4) CONSENT ITEMS:** These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

**A. Right-of-way contracts with the following:**

1. Mark W Mainelli Revocable Trust & Stacy A Mainelli Revocable Trust, South 110th Street and Wittstruck Road, in the amount of \$2,571 (C-21-0651)
2. Warren D & Melanie M Cheney, South 110th Street and Wittstruck Road, in the amount of \$2,144 (C-21-0652)
3. Bertha Nietenstein Family Trust, West Adams Street and Northwest 140th Street, in the amount of \$1,102 (C-21-0653)
4. Robert A Yendra, South 110th Street and Stagecoach Road, in the amount of \$683 (C-21-0654)

**B. Amendments to the following contracts:**

1. C-18-0546 with LeadsOnline LLC for LeadsOnline Power Plus Software (Sole Source No. SS-77. The amendment renews the contract from September 18, 2021, through July 31, 2022. The cost to the County shall not exceed \$6,883.49.) (C-21-0643)
2. C-19-0645 with Sapp Bros Inc for Annual Supply – Lubricants (Bid No. 19-190. The amendment renews the contract from September 1, 2021, through August 31, 2022. The cost to the County shall not exceed \$40,000.) (C-21-0644)
3. C-20-0580 with Paramount Linen & Uniform Rental for Annual Service – Rental and Cleaning of Mats and Various Linens and Related Items (Bid No. 20-172. The amendment renews the contract from September 13, 2021, through September 12, 2022. The cost to the County shall not exceed \$5,000.) (C-21-0645)
4. C-18-0548 with Garcia-Chicoine Enterprises Inc for On-Call Guardrail Repair and Replacement Services (MOU033 using NDOT Contract QH1804. The amendment renews the contract from September 1, 2021, through August 31, 2022. The cost to the County shall not exceed \$35,000.) (C-21-0646)

5. C-21-0234 with WatchGuard Video for Public Safety Video Equipment (MOU095 using NASPO ValuePoint Contract OK-MA-145-0101. The estimated expenditure will increase by \$15,057 for the remainder of the MOU term with a revised total amount of \$281,697.) (C-21-0647)
  6. C-15-0316 with Legal Aid of Nebraska for legal services for the representation of indigent parents and juveniles in the Separate Juvenile Court of Lancaster County. (The third amendment extends the term of the contract from July 1, 2021, through June 30, 2031. Total cost to the County over the term of the amendment is \$9,571,239.10.) (C-21-0614)
- C. Grant contracts with the following (funded by the Nebraska Commission on Law Enforcement and Criminal Justice Community-based Juvenile Services Aid Grant for the period of July 1, 2021, through June 30, 2022):
1. Lincoln Public Schools for the Truancy Diversion program (in the amount of \$217,184) (C-21-0640)
  2. Clyde Malone Community Center for the Take Pause program (in the amount of \$25,283) (C-21-0641)
  3. OMNI Inventive Care for the Truancy Diversion Therapy program (in the amount of \$35,993) (C-21-0642)

**MOTION:** Yoakum moved and Flowerday seconded approval of the consent items. Amundson, Yoakum, Schorr, Flowerday and Vest voted yes. Motion carried 5-0.

5) **NEW BUSINESS:**

- A. Special events permit application from Pink Gorilla Events for an event on September 25, 2021

Ben Cohoon, Pink Gorilla Events representative, described the 14<sup>th</sup> annual biking event.

**MOTION:** Amundson moved and Schorr seconded approval of the application. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

- B. Special designated license application from Sesostri Shrine for an event on September 26, 2021

Item held per the applicant's request.

- C. Appointment of Kristy R. Bauer as the Deputy Chief Administrative Officer for the Lancaster County Board of Commissioners at an annual salary of \$95,500, effective September 9, 2021, and with a salary increase of \$5,000 after six months

**MOTION:** Schorr moved and Yoakum seconded approval of the appointment. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

- D. Resolution in the matter of final allocation of levy authority to all political subdivisions subject to Lancaster County levy authority (R-21-0049)

Dennis Meyer, Budget and Fiscal Director, distributed an updated copy of the resolution (Exhibit 1) noting the Waverly Fire District general fund was adjusted to \$139,740. Once the resolution is approved, it will be distributed to the affected organizations.

**MOTION:** Flowerday moved and Amundson seconded approval of the resolution. Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.

- E. Resolution in the matter of exceeding the budgeted restricted funds limit for the 2020-21 fiscal year by an additional one percent (R-21-0050)

Meyer reviewed the resolution.

**MOTION:** Flowerday moved and Schorr seconded approval of the resolution. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

- F. Resolution in the matter of approving the Lancaster County budget for fiscal year 2021-22 (R-21-0051)

Meyer reviewed the resolution and stated once it is adopted, the updated budget funds will be published as required by law.

**MOTION:** Amundson moved and Yoakum seconded approval of the resolution. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- G. Resolution authorizing the installation of traffic control devices in Lancaster County (R-21-0052)

Pam Dingman, County Engineer, noted the location of the requested school bus stop ahead sign.

**MOTION:** Amundson moved and Yoakum seconded approval of the resolution. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

- H. Resolution in the matter of amending the policy governing the expenditure of public funds for payment of reimbursement of actual and necessary expenses incurred by county elected officials, appointed officials, employees and volunteers (R-21-0053)

**MOTION:** Schorr moved and Amundson seconded approval of the resolution.

Vest said the Board has been briefed on the changes.

**ROLL CALL:** Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.

- I. Contract with Grant Street Group for the Lancaster County On-Line Payment & Point of Sale Processing (RFP 21-078. Implementation work shall begin upon execution of the contract. Online and POS Services will go live and begin January 1, 2022, for a period of four (4) years with an option to renew for one (1) additional four (4) year term. There will be no fees charged to the County for these services.) (C-21-0648)

**MOTION:** Schorr moved and Yoakum seconded approval of the contract. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

Schorr expressed gratitude towards Rachel Garver, County Treasurer, and the employees who assisted in this process to find a solution and cost savings for the County.

- J. Contract with LeGrande Excavating Inc to provide Annual Service – Snow & Ice Removal – City, County, and Public Building Commission Facilities. (Bid No. 21-134. This contract shall be effective upon execution by all parties. The cost to the County shall not exceed \$35,000.) (C-21-0649)

**MOTION:** Amundson moved and Yoakum seconded to approve the contract. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- K. Contract with Mr. Yards and More LLC to provide Annual Service – Snow & Ice Removal – City, County, and Public Building Commission Facilities. (Bid No. 21-134. This contract shall be effective upon execution by all parties. The cost to the County shall not exceed \$3,000.) (C-21-0650)

**MOTION:** Flowerday moved and Amundson seconded approval of the contract. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

- L. Agreements with NDOT and OPPD for the closure of existing railroad crossings due to Lincoln South Beltway construction. (There is no cost to the County.)
  - 1. 98th Street (C-21-0655)
  - 2. Rokeby Road (C-21-0656)

Dingman stated the agreements are for the relocation of railroad crossings associated with South Beltway construction.

**MOTION:** Flowerday moved and Yoakum seconded approval of the agreements. Amundson, Yoakum, Flowerday, Schorr, and Vest voted yes. Motion carried 5-0.

- M. Agreement with R.W. Engineering & Surveying Inc for professional engineering services for sanitary sewer improvements at the existing Waverly Maintenance Shop (Project 21-88. The cost to the County shall not exceed \$18,130.) (C-21-0657)

Dingman stated the contract is to fix the Waverly shop sewer system. Currently the water used drains into a 55-gallon barrel. When the barrel overflows, it drains into the City of Waverly sewer system. The contract will design a grit tank and a new sewer line.

**MOTION:** Amundson moved and Yoakum seconded approval of the agreement. Schorr, Amundson, Yoakum, Flowerday and Vest voted yes. Motion carried 5-0.

- N. Contract with Kubert Appraisal Group for the appraisal of easement areas at Culvert U-243 and Culvert W-258 in the amount of \$6,400 (Tract 1, Southwest 128th Street and West Sprague Road; Tract 2, Southwest 2nd Street and West Hallam Road; Project 21-21.) (C-21-0661)

Dingman thanked the County Attorney's Office for the quick turnaround of the contract.

**MOTION:** Yoakum moved and Flowerday seconded approval of the contract. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.

- O. Professional services agreement with Innerspace Studios Ltd, on behalf of the Lancaster County Sheriff's Office, for services related to renovation of space on the first floor of the property located at 575 South 10th Street. (Work is estimated to be completed in nine months. The cost to the County shall not exceed \$12,600.) (C-21-0658)

Berens recommended Board approval would be contingent upon the receipt of insurance.

**MOTION:** Schorr moved and Flowerday seconded to approve the agreement contingent upon the receipt of insurance. Yoakum, Flowerday, Schorr, Amundson and Vest voted yes. Motion carried 5-0.

- P. Agreement with Sherri Eggleston Photography for individual headshots for the Lancaster County Sheriff's Office sworn employees and on an as-needed basis for new employees. (The cost to the County is \$5,490 for current employees plus an additional \$30 per headshot for new employees.) (C-21-0659)

Terry Wagner, County Sheriff, stated the contract is for professional photos of commissioned staff.

**MOTION:** Amundson moved and Flowerday seconded approval of the agreement. Amundson, Yoakum, Flowerday, Schorr and Vest voted yes. Motion carried 5-0.

- Q. Federal Equitable Sharing Agreement and Annual Certification for the Lancaster County Sheriff's Office regarding equitable sharing activity of drug forfeiture funds for the fiscal year ending June 30, 2021 (C-21-0660)

The item was held.

- 6) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

Diane Heidtbrink, County resident, said she would like attention to be placed on County roads. She said South 98<sup>th</sup> Street has major issues and felt additional funds could help with the condition of the road.

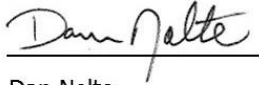
7) **ANNOUNCEMENTS:**

- A. In place of the regularly scheduled staff meeting, the Lancaster County Board of Commissioners will hold a legislative retreat on Thursday, August 26, 2021, at 8:30 a.m. in the Lancaster County Sheriff's Training Classrooms B & C (575 S. 10<sup>th</sup> Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, August 31, 2021, at 9:00 a.m. with the Board of Equalization immediately following in Room 112 of the County-City Building (555 S. 10th Street, Lincoln).
- C. A public hearing will be held on Tuesday, August 31, 2021, at 9:00 a.m. in Room 112 of the County-City Building (555 S. 10th Street, Lincoln, Nebraska), regarding County Text Amendment No. 21005, to amend Article 14 Community Unit Plan and Article 15 Additional Use Regulations of the Lancaster County Zoning Regulations and amend Chapter 2 Definitions of the Lancaster County Subdivision Resolution to allow for Solar Energy Conversion Systems and all necessary appurtenances within an outlot.
- D. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).

- E. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

8) **ADJOURNMENT**

**MOTION:** Schorr moved and Yoakum seconded to adjourn at 10:08 a.m. Flowerday, Schorr, Amundson, Yoakum and Vest voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk

