

**STAFF MEETING MINUTES  
LANCASTER COUNTY BOARD OF COMMISSIONERS  
TUESDAY, AUGUST 25, 2020  
COUNTY-CITY BUILDING  
ROOM 112 – CITY/COUNTY CHAMBERS  
10:00 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, Deb Schorr and Christa Yoakum

Others Present: Dave Derbin, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Dan Nolte, County Clerk; and Leslie Brestel, County Clerk's Office

*Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on August 24, 2020.*

The Chair noted the location of the Open Meetings Act and opened the meeting at 10:03 a.m.

**AGENDA ITEM**

**1. APPROVAL OF STAFF MEETING MINUTES FOR AUGUST 20, 2020**

**MOTION:** Schorr moved and Yoakum seconded approval of the August 20, 2020 Staff Meeting minutes. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

**2. PLACEMENT OF MAIL-IN BALLOT BOXES – Dave Shively, Election Commissioner**

Shively stated he has contacted the Lincoln City Libraries about placing ballot drop boxes inside their facilities to be accessible to the public for ballot return during the libraries' regular business hours. He will also reach out to the cities of Waverly and Hickman for a similar arrangement. If all locations were used there would be 11 box locations. Voters will be receiving a postcard offering mail in ballots (Exhibit 1). He noted over 5,000 requests have already been received.

Additional ballot boxes, temporary staff and transportation costs would need to be considered. The cost of ballot boxes is estimated at \$100 per box (Exhibit 2). Schorr suggested adding decals to the boxes for easy recognition.

**3. FAMILY SICK LIMITS – Doug McDaniel, Director; Nicole Gross, Compensation and Classification Manager; Amy Sadler, Human Resource Specialist; Lincoln-Lancaster County Human Resources**

McDaniel said an amendment is requested for Personnel Rule 19.3c to remove the cap on hours allowed for family sick leave and allow employees to use sick leave for both themselves and their families with no category distinctions.

McDaniel requested an executive session to discuss the union contract implications if the rule were to be amended.

**MOTION:** Schorr moved and Amundson seconded to enter Executive Session at 10:16 a.m. for the purpose of labor negotiations, and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

**ROLL CALL:** Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

The Chair restated the purpose for the Board entering Executive Session.

**MOTION:** Amundson moved and Yoakum seconded to exit Executive Session at 10:31 a.m. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.

#### **4. REGION V ALCOHOL COMPLIANCE CHECKS – Todd Duncan, Chief Deputy Sheriff**

Casey Dalhke, Deputy Sheriff, was available for discussion.

Dalhke said the Sheriff's Office will be conducting alcohol compliance checks and Region V will provide a \$2,000 grant to reimburse the County the associated deputy overtime expenses. Duncan added this has been a successful program in the past.

The Board was supportive of the program.

#### **OTHER MEETINGS ATTENDED**

Schorr stated CARES Act reimbursement funds are now available for all payroll costs for emergency medical technicians, first responders for fire and law enforcement for mid-March through mid-May. Personnel at the jail and Mental Health Crisis Center (MHCC) are not included. Reimbursement requests must be submitted by September 15.

#### **5. COVID-19 UPDATE AND RESPONSE**

Lopez reported the Lincoln-Lancaster County Health Department (LLCHD) has had trouble downloading data from the State since Saturday; therefore, the daily case count may not be correct.

There are 3,600 COVID-19 cases with the numbers trending down. The positivity rate as of August 15<sup>th</sup> is 5.5% with an overall positivity rate of 6.7%. Over 7,000 individuals have been monitored by the LLCHD since the pandemic began.

The LLCHD is working with the Lincoln Public Schools (LPS) and University of Nebraska-Lincoln (UNL). UNL has less than 25 cases on campus and a sorority house is in quarantine. Both UNL

and Nebraska Wesleyan University have testing sites available on campus. Currently, LPS has no school contact cases.

Lopez said the LLCHD has received a grant for work specifically with long-term care centers.

## **6. CHIEF ADMINISTRATIVE OFFICER REPORT**

### **A. Appointments to Aging Partners Advisory Council**

- 1. Tammy Burton-Fikar**
- 2. Lee Kreimer**

Derbin reviewed the candidates (see agenda packet). Randy Jones, Aging Partners Director, stated that while recruiting a variety of age groups for the council, at least 50% on the council should be senior citizens.

Yoakum added that she knows both candidates and feels they are extremely qualified for the advisory council.

The appointments will be forwarded to next Tuesday's agenda.

### **B. Appointments to Air Pollution Control Advisory Board (APCAB)**

- 1. Elizabeth VanWormer (new appointee)**
- 2. Deb McGuire (reappointment)**
- 3. Lucas Sabalka (reappointment)**

It was the consensus of the Board to schedule this item on next Tuesday's agenda.

### **C. Monolith Tour**

Derbin said dates and times for tours will be determined later.

## **7. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT**

### **A. Media Release regarding GARE Membership**

Yoakum stated the County has been accepted for a Government Alliance on Race and Equity (GARE) membership and would like to have a media release.

### **B. Lancaster County 2020 Priorities**

No updates were given.

## **8. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED**

### **A. Nebraska State JDAI Collaborative Meeting – Amundson**

Amundson reported there were discussions on site reports from the participating counties, the number of youths in the adult court system, the need for youth development training for adult court judges and legislative bills pertaining to juvenile justice. CEDARS is opening a location in Grand Island.

Additionally, the Wyoming Supreme Court has asked the Nebraska JDAI to give a presentation about the JDAI program and youth detention alternatives.

### **B. Lincoln Chamber of Commerce - Virtual Face the Chamber – Schorr**

Schorr stated LB1107 (Adopt the ImagiNE Nebraska Act, Key Employer and Jobs Retention Act, Renewable Chemical Production Tax Credit Act, Customized Job Training Act, Nebraska Transformational Projects Act, and Nebraska Property Tax Incentive Act and change and provide other related provisions) was discussed.

### **C. Lincoln Partnership for Economic Development (LPED) Investor Meeting – Schorr**

Vest said the presenters outlined several opportunities for potential new businesses. Schorr added the Get Back to Work task force, unemployment programs and the upcoming drive-thru job fair were discussed. Also, buying personal protective equipment (PPE) locally was encouraged.

### **D. New Americans Task Force – Yoakum**

Yoakum stated she was unable to attend.

### **E. County Board Chair/Vice Chair Monthly Meeting with Planning – Flowerday / Vest**

Vest reported the comprehensive plan meetings are being set up and that Fletcher Road may be added to the long-range transportation plan in the One and Six Road and Bridge plan.

Derbin added all separately incorporated cities and villages are required to have their own Board of Health.

## **9. SCHEDULE OF BOARD MEMBER MEETINGS**

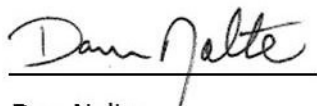
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**10. EMERGENCY ITEMS**

There were no emergency items.

**11. ADJOURNMENT**

**MOTION:** Schorr moved and Yoakum seconded to adjourn at 10:58 a.m. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk



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**POLLING PLACE LOCATION & EARLY VOTING BALLOT APPLICATION**

**DEADLINES TO REQUEST AN EARLY VOTE BALLOT:**

By mail, fax, email or drop box: 6:00 p.m., Friday, October 23, 2020  
 In Person: 5:00 p.m., Monday, November 2, 2020  
 By Agent: 7:00 p.m., Tuesday, November 3, 2020

**ELECTION COMMISSION CONTACT INFORMATION:**

- 601 North 46th Street, Lincoln, NE 68503
- Email: [earlyvote@lancaster.ne.gov](mailto:earlyvote@lancaster.ne.gov)
- Phone: (402) 441-7311
- Fax: (402) 441-6379
- Website: [lancaster.ne.gov/election](http://lancaster.ne.gov/election)

Lincoln NE 68521-4432  
 6133 NW 2nd Cir Apt 133  
 Zachary T Bock  
 193  
 \*\*\*\*\*ALL FOR AADC 680

FORWARDING SERVICE REQUESTED

POLLING PLACE LOCATION & EARLY VOTING BALLOT APPLICATION ENCLOSED



PRESORTED  
 FIRST-CLASS MAIL  
 U.S. POSTAGE PAID  
 STATE OF  
 NEBRASKA

David J. Shively  
 Election Commissioner  
 601 N. 46th St.  
 Lincoln, NE 68503

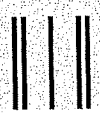


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DAVID J SHIVELY  
 ELECTION COMMISSIONER  
 601 N 46TH ST  
 LINCOLN NE 68503-3720

PLACE  
 STAMP  
 HERE



If you want to vote by mail, please return this portion:

**Early Voting Ballot Application**

Statewide Presidential General Election  
November 3, 2020



3271168

Place my name on the Early Voting Request List.

I am a registered voter, and I request an early voting ballot for the November 3, 2020 General Election.  
My current name and address are as follows:

Zachary T Bock  
6133 NW 2nd Cir Apt 133  
Lincoln NE 68521

I have moved!  
Please update my file to the following new home address:

Address \_\_\_\_\_  
City \_\_\_\_\_ State NE Zip \_\_\_\_\_

Print address where ballot should be mailed if different from above.  
Ballots are NOT forwardable. If your address changes after you submit this application, you must contact our office.

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**SIGN HERE**

X

Signature of Person Completing This Form (Voter or Agent\*)

\* An agent is a person who requests a ballot for another voter.  
An agent may request ballots for up to two (2) voters per election.

Dear Voter:

This is your **POLLING PLACE INFORMATION** and **EARLY VOTING BALLOT APPLICATION** for the November 3, 2020 Presidential General Election.

Please review your name, address, and political party. Remember, you must reregister every time you move, change your name, or change your party affiliation. If you find errors, please contact the Election Commission immediately at (402) 441-7311.

If you would like to request an Early Voting Ballot (also referred to as Absentee) be mailed to you for the November 3, 2020 Statewide Presidential General Election, please complete, sign, detach, and return the attached Early Voting Ballot Application. Applications may be mailed, or faxed to (402) 441-6379. A readable picture or a scanned image of the completed application may be emailed to: earlyvote@lancaster.ne.gov. Applications may also be placed in the Election Commissioner's Drop Box located at 601 N. 46th St., Lincoln.

Applications must be received by the Election Commission no later than 6:00 p.m. on Friday, October 23, 2020. Early Vote Ballots will be mailed beginning Monday, September 28, 2020.

A person may assist up to two voters by acting as their agent. The agent can complete and submit the early vote ballot application on behalf of the voter. A candidate or a member of a candidate campaign committee can only be an agent for his/her own family.

Please note: Early Vote Ballots will not be automatically mailed if you have voted by mail previously. You must sign and return the attached Early Vote Application if you want a ballot mailed for the November General Election. If you have any questions, contact the Election Commission at (402) 441-7311.

David J. Shively  
Lancaster County Election Commissioner

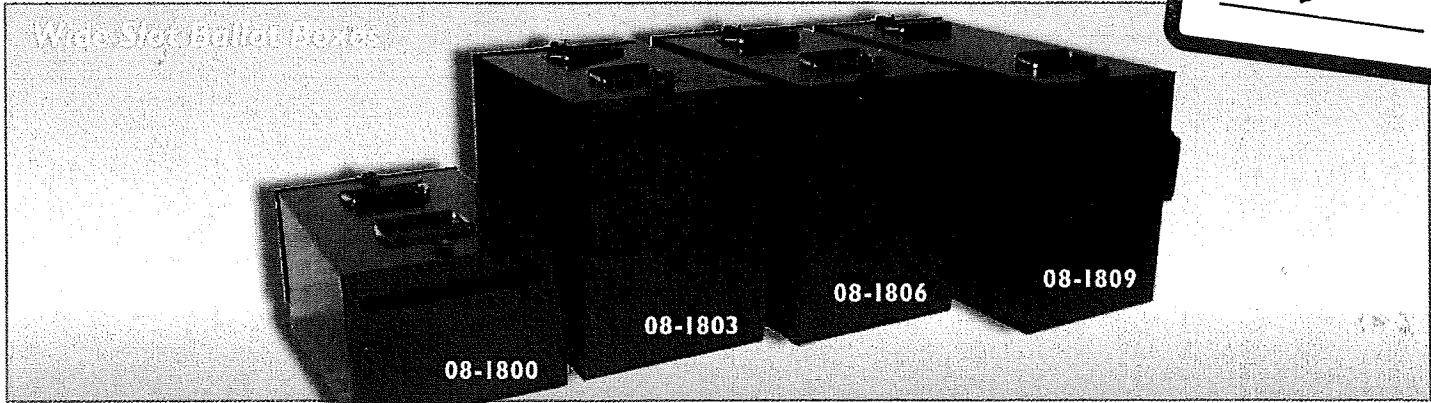
www.lancaster.ne.gov/election

If your name, address, or party affiliation listed above is incorrect, you will need to update your information. Information on updating your voter information is available on our website at:

**If you want to vote at your polling place:**  
Zachary T Bock  
6133 NW 2nd Cir Apt 133  
Lincoln NE 68521  
Political Party Affiliation: Democratic  
Precinct Name: 01E05  
Your Polling Site:  
Sandhills Publishing  
120 W Harvest Dr  
Lincoln NE 68521

General Election - November 3, 2020  
Polls are open from 8:00 a.m. - 8:00 p.m.

EXHIBIT  
2



**Wide Slot Ballot Boxes**

Dimensions: 17" x 11" x 8"  
 Slot size: 9-1/2"  
 Material: steel  
 Weight: 12 pounds  
 Front slot door  
 Rear full size door  
 Sealable latches

Wide Slot Ballot Boxes, 17" x 11" x 8" each

Item	Colors	Each	Price
08-1800	● red	1-49	\$68.95
	● blue	50-99	66.95
	● gray	100+	64.95

*Need security seals? See pages 6 - 11.  
 Need locks? See page 41.*

**Wide Slot Ballot Boxes**

Dimensions: 17" x 11" x 15"  
 Slot size: 9-1/2"  
 Material: steel  
 Weight: 16 pounds  
 Front slot door  
 Rear full size door  
 Sealable latches

Wide Slot Ballot Boxes, 17" x 11" x 15" each

Item	Colors	Each	Price
08-1803	● red	1-49	\$81.95
	● blue	50-99	79.95
	● gray	100+	77.95

*Need security seals? See pages 6 - 11.  
 Need locks? See page 41.*

**Wide Slot Ballot Boxes**

Dimensions: 18-1/2" x 11" x 15"  
 Slot size: 10-1/4"  
 Material: steel  
 Weight: 18 pounds  
 Front slot door  
 Rear full size door  
 Sealable latches

Wide Slot Ballot Boxes, 18-1/2" x 11" x 15" each

Item	Colors	Each	Price
08-1806	● red	1-49	\$88.95
	● blue	50-99	86.95
	● gray	100+	84.95

*Need security seals? See pages 6 - 11.  
 Need locks? See page 41.*

**Wide Slot Ballot Boxes**

Dimensions: 23-1/2" x 11" x 15"  
 Slot size: 10-1/4"  
 Material: steel  
 Weight: 19 pounds  
 Front slot door  
 Rear full size door  
 Sealable latches

Wide Slot Ballot Boxes, 23-1/2" x 11" x 15" each

Item	Colors	Each	Price
08-1809	● red	1-49	\$98.95
	● blue	50-99	96.95
	● gray	100+	94.95

*Need security seals? See pages 6 - 11.  
 Need locks? See page 41.*