

**MINUTES**  
**LANCASTER COUNTY BOARD OF COMMISSIONERS**  
**COUNTY-CITY BUILDING, ROOM 112**  
**TUESDAY, SEPTEMBER 10, 2019**  
**9:00 A.M.**

*Advance public notice of the Board of Commissioners meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska, web site and emailed to the media on September 6, 2019.*

Commissioners present: Roma Amundson, Chair; Sean Flowerday, Vice Chair; Deb Schorr; Rick Vest; and Christa Yoakum

Others present: Kerry Eagan, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; Jenifer Holloway, Deputy County Attorney; Dan Nolte, County Clerk; Cori Beattie, Deputy County Clerk; and Monét McCullen, County Clerk's Office

*The meeting was called to order at 9:02 a.m., the Pledge of Allegiance was recited and the location of the Nebraska Open Meetings Act was announced.*

**1) MINUTES:**

**A. Approval of the minutes of the Board of Commissioners meeting held on Tuesday, September 3, 2019.**

**MOTION:** Vest moved and Schorr seconded approval of the minutes. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

**2) CLAIMS:**

**A. Approval of all claims processed through September 10, 2019.**

**MOTION:** Flowerday moved and Yoakum seconded approval of the claims. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

**3) CONSENT ITEMS: These are routine business items that are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:**

**A. Grant contracts with Clyde Malone Community Center (funded by the Community-Based Juvenile Services Aid for the period of July 1, 2019 through June 30, 2020) for the following programs:**

- 1. Leadership Academy for Young Women (in the amount of \$34,870). (C-19-0681)**
- 2. Leadership Academy for Young Men (in the amount of \$34,870). (C-19-0682)**

- B. Amendments to the following Grant contracts (The term of the amendments are October 1, 2019 through September 30, 2020):**
- 1. C-17-0108 with Houses of Hope, dba Touchstone for the Family Treatment Drug Court program (for a decrease amount of \$13,933). (C-19-0683)**
  - 2. C-16-0725 with University of Nebraska - Lincoln for the Family Treatment Drug Court program (for an increase amount of \$13,933). (C-19-0692)**
- C. Second Grant Contract Addendum to C-19-0341 with Heartland Bike Share (BikeLNK) (to amend Attachment A to change the location of the grant project from 8th and Q Streets to the southeast corner of 8th and P Streets, in the Haymarket area of Lincoln, Nebraska). (C-19-0693)**
- D. Amendments to the following County contracts:**
- 1. C-18-0583 with Star Image Supply, Inc., for Annual Supply – Lexmark Toner Cartridges. (Bid No. 18-216. The amendment renews the contract from October 2, 2019 through October 1, 2020. The cost to the County is not to exceed \$8,000.) (C-19-0684)**
  - 2. C-15-0095 with NECO Security for Annual Requirements – Providing Fire Alarm and Security Monitoring Services. (Bid No. 15-010. The amendment extends the contract from September 10, 2019 through November 9, 2019. The expenditures for the County are not to exceed \$1,200.) (C-19-0687)**
  - 3. C-17-0768 with Midwest Service and Sales Co., for Annual Supply - Grader Blades. (Bid No. 17-212. The amendment increases the County's maximum expenditures by \$50,000 for a revised total of \$85,000 for the remainder of the current term.) (C-19-0688)**
  - 4. C-17-0645 with AOI for the Annual Supply Workstations and Accessories. (Bid No. 17-140. The amendment renews the contract from September 12, 2019 through September 11, 2020. The estimated cost to the County is not to exceed \$12,000.) (C-19-0689)**
  - 5. C-17-0646 with Office Interiors & Design, Inc., for the Annual Supply Workstations and Accessories. (Bid No. 17-140. The amendment approves a price change and renews the contract from September 12, 2019 through September 11, 2020. The cost to the County is not to exceed \$15,000 for contracts.) (C-19-0690)**
  - 6. C-18-0459 with Maxwell Products, Inc., for Annual Supply – Asphaltic Joint Sealant. (Bid No. 18-173. The amendment renews the contract from September 4, 2019 through September 3, 2020. The cost to the County is not to exceed \$50,000.) (C-19-0691)**
- E. Second amendment to County contract C-19-0243 with Great Plains Appraisal Company for Referee Coordinator Services. (The amendment renews the agreement from November 1, 2019 through October 31, 2022.) (C-19-0694)**
- F. Received and placed on file the following reports for August, 2019:**
- 1. County Clerk**
  - 2. County Assessor/Register of Deeds**
  - 3. Clerk of the District Court**
  - 4. Records and Information Management**

**MOTION:** Vest moved and Flowerday seconded approval of the consent items. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

**4) NEW BUSINESS:**

- A. Special Designated License application from Ken's Liquor Inc., for an event at Prairie Creek Inn, 2400 South 148<sup>th</sup> Street, Walton, Nebraska on October 12, 2019.**

**MOTION:** Schorr moved and Yoakum seconded approval of the special designated license application. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

- B. Appointment of Brian Wertz and Rick Dickey, and reappointment of Phil Nalley to the Lincoln-Lancaster County Air Pollution Advisory Board, with all terms expiring on September 1, 2022.**

**MOTION:** Flowerday moved and Yoakum seconded approval of the appointments and reappointment. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

- C. Reappointment of Christy Joy to the Lincoln-Lancaster County Planning Commission for a term to expire August 24, 2025.**

**MOTION:** Vest moved and Schorr seconded approval of the reappointment. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

- D. Appointment of Stephanie Jarrett and Jasmine Kingsley for terms expiring April 15, 2021, and Staci Bliecher for a term expiring April 15, 2022, to the Lincoln-Lancaster County Board of Health.**

**MOTION:** Yoakum moved and Flowerday seconded approval of the appointments. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

- E. Recommendations from the Personnel Policy Board to request amendments to the following:**

- 1. Rule 2.7 – Personnel Policy Bulletins**
- 2. Rule 2.8 – Availability of These Rules**
- 3. Rule 3 – Classified Service and Exceptions Therefrom**
- 4. Rule 4.4 – Quorum**

**MOTION:** Vest moved and Yoakum seconded to delay action for week to September 17, 2019. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

- F. Recommendation request from the Personnel Policy Board to revise the Vacation Usage Upon Retirement Policy.**

**MOTION:** Vest moved and Yoakum seconded to delay action for one week to September 17, 2019. Schorr, Flowerday, Yoakum Vest and Amundson voted yes. Motion carried 5-0.

- G. Lease Agreement between Lancaster County as lessee and the City of Lincoln as lessor for office space and facilities for adult probation located at 901 West Bond Street in Lincoln, Nebraska. The lease term is September 1, 2019 through August 31, 2020. (C-19-0695)**

**MOTION:** Schorr moved and Vest seconded approval of the lease agreement. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

- H. Agreement with Great Plains Appraisal Company for qualified professional appraisal services to assist the County Assessor's Office in performing the appraisal functions necessary to process the Tax Equalization and Review Commission (TERC) appeals for the 2019-2021 tax years. The total compensation for services shall not exceed \$200,000 for each calendar year. (C-19-0696)**

**MOTION:** Schorr moved and Yoakum seconded approval of the agreement. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.

- I. Agreement with Region V Systems for Emergency Protective Custody (EPC) services at the Mental Health Crisis Center. Region V will enter into separate agreements with referring counties who will send acutely mentally ill individuals to Lancaster County. The County will be paid \$208 per individual per day. The term of the agreement is July 1, 2019 to June 30, 2020. (C-19-0680)**

Flowerday said he was under the impression the amount would be \$214 per day as The Bridge Behavioral Health needs that much to cover their operating costs and Region V wanted that amount to be even amongst agencies.

Jenifer Holloway, Deputy County Attorney, said she is unaware if the price should be \$214, but she does know the \$208 amount was raised from the initial amount. Flowerday stated they can vote on this item today as his question is mostly pertaining to The Bridge.

**MOTION:** Flowerday moved and Vest seconded approval of the agreement. Flowerday, Yoakum, Vest, Schorr and Amundson voted yes. Motion carried 5-0.

- J. Contract between Joseph Higgins, Ph.D and Lancaster County, on behalf of the Lancaster County Mental Health Crisis Center, for qualified mental health services. The services will be provided at the rate of \$79 per hour for a maximum of 320 hours per year. The term of the contract is October 9, 2019 through October 10, 2020. (C-19-0697)**

**MOTION:** Schorr moved and Yoakum seconded approval of the contract. Schorr, Flowerday, Yoakum, Vest and Amundson voted yes. Motion carried 5-0.

- K. Recommendation from the Purchasing Agent and County Engineer to award and execute Purchase Orders to Sid Dillon Ford Inc., (State of Nebraska Contract 15036 OC) for the following:**

1. Two 1-Ton Diesel Regular Cab 4 x 4 Wheel Pick-Up Trucks. The total amount is \$89,549. (C-19-0685)
2. Two 1-Ton E85 Regular Cab 4 x 4 Single Rear Wheel Pick-Up Truck. The total amount is \$76,512. (C-19-0686)

LeRoy "Bud" Geistlinger, Lancaster County Assistant Highway Superintendent, said these four pick-up trucks will replace four trucks in their aging fleet. Those old models range from a 1992 model to a 1997 model with 200,000 plus miles (Exhibit A).

**MOTION:** Schorr moved and Yoakum seconded approval of the recommendations. Vest, Schorr, Flowerday, Yoakum and Amundson voted yes. Motion carried 5-0.

- 5) **PUBLIC COMMENT:** Those wishing to speak on items relating to County business not on the agenda may do so at this time.

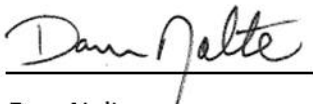
No one appeared for public comment.

6) **ANNOUNCEMENTS:**

- A. The Lancaster County Board of Commissioners will hold a staff meeting on Thursday, September 12, 2019 at 8:30 a.m., in the Bill Luxford Studio (Room 113) of the County-City Building (555 S. 10th Street, Lincoln).
- B. The Lancaster County Board of Commissioners will hold its next regular meeting on Tuesday, September 17, 2019 at 9:00 a.m., in Room 112 of the County-City Building (555 S. 10<sup>th</sup> Street, Lincoln) with the Board of Equalization immediately following.
- C. County Commissioners can be reached at 402-441-7447 or [commish@lancaster.ne.gov](mailto:commish@lancaster.ne.gov).
- D. The Lancaster County Board of Commissioners meeting is broadcast live on LNKTv City. For the rebroadcast schedule visit [lincoln.ne.gov](http://lincoln.ne.gov) (keyword: LNKTv). Meetings are also streamed live on LNKTv and can be viewed on YouTube (LNKTvcity).

7) **ADJOURNMENT**

**MOTION:** Schorr moved and Vest seconded to adjourn the Lancaster County Board of Commissioners meeting at 9:19 a.m. Yoakum, Vest, Schorr, Flowerday and Amundson voted yes. Motion carried 5-0.



Dan Nolte  
Lancaster County Clerk

