

**MEETING MINUTES
ASSEMBLE LINCOLN STANDING COMMITTEE
THURSDAY SEPTEMBER 28, 2023, AT 12:00 NOON
605 SOUTH 10TH STREET, LINCOLN, NE
ROOM 137A**

Advance public notice of the meeting was posted on the County-City Building bulletin board and posted to the Lancaster County Nebraska website on September 26, 2023, and published in the Lincoln Journal Star print and digital editions on September 27, 2023.

Members present: Beau Ballard, Eliot Bostar, Carolyn Bosn, Sean Flowerday, Rich Herink, Deb Schorr, and Anna Wishart

Members absent: Lynn Rex and Kenneth Zoeller

Others present: Ex-Officio Members Jeff Maul, Todd Ogden, and David Derbin; Adjunct Advisor Eric Gerrard; and Matt Hansen, Lancaster County Clerk

Bostar called the meeting to order at 12:09 p.m. and noted the location of the Nebraska Open Meetings Act.

Bostar described the appointment process for committee members Bostar, Ballard, Bosn, Flowerday, Schorr, Wishart and Zoeller and announced they were seated for the meeting.

1) APPOINTMENT OF TWO MEMBERS TO THE COMMITTEE FOR TERMS OF TWO YEARS PURSUANT TO PARAGRAPH 3.5 OF THE BYLAWS

MOTION: Bostar moved and Schorr seconded appointing Rich Herink as a member of the Committee. Ballard, Bostar, Bosn, Flowerday, Schorr, and Wishart voted yes. Zoeller was absent. Motion carried 6-0.

MOTION: Bostar moved and Flowerday seconded appointing Lynn Rex to the Committee. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Zoeller was absent. Motion carried 7-0.

2) ELECTION OF OFFICERS PURSUANT TO ARTICLE 4 OF THE BYLAWS

A. Chair

MOTION: Wishart moved and Ballard seconded nominating Bostar as Chair of the Committee. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Rex and Zoeller were absent. Motion carried 7-0.

B. Vice Chair

MOTION: Flowerday moved and Wishart seconded nominating Zoeller as Vice Chair of the Committee. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Rex and Zoeller were absent. Motion carried 7-0.

C. Secretary

MOTION: Bostar moved and Wishart seconded nominating Schorr as Secretary of the Committee. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Rex and Zoeller were absent. Motion carried 7-0.

3) APPOINTMENT OF ADJUNCT ADVISORS TO THE COMMITTEE PURSUANT TO ARTICLE 3 OF THE BYLAWS

MOTION: Bostar moved and Flowerday seconded nominating Eric Gerrard as an adjunct advisor to the Committee. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Rex and Zoeller were absent. Motion carried 7-0.

4) CONSULTANT NEXT STEPS

Bostar shared that he and Zoeller previously met with a consultant to start initial discussions of the contract. He welcomed input from other Committee members on contract priorities. He stated that he envisioned consulting services starting soon in preparation for the start of construction, including site selection, architect selection, and public input. The consultant contract would also include construction management services during actual construction. Bostar suggested the contract should have minimal expenditures until it can be merged into project costs in the future.

Schorr asked if there would be a preference for local vendors. Bostar said that could be included in the request for proposal.

Wishart discussed the importance of the consultant being available for public input.

Bostar explained the process for the Committee to send a proposal to the County Board for ratification. Schorr asked about the timeline for the proposal. Bostar said it was his goal to move quickly in the next few weeks.

5) SUBCOMMITTEE INPUT

Bostar suggested two initial subcommittees: "Finance and Fundraising" and "Public Input". Wishart and Flowerday agreed. Gerrard asked about creating additional subcommittees in the future, and Bostar replied that the bylaws allow for more.

Maul stressed the importance of public input and mentioned the Rotary Club and Downtown Lincoln Association as potential partners. Wishart and Ogden talked about the importance of the Lincoln Community Foundation.

Derbin explained the structure of subcommittees according to the bylaws. Derbin shared that the consultant might have ideas for new subcommittees once hired.

Schorr suggested the Committee wait to establish subcommittees to allow Zoeller and Rex to share their preferences.

Ogden asked about adjunct and ex officio members serving on subcommittees. Wishart suggested "Public Engagement" as a name for the subcommittee.

The consensus of the Committee was to establish subcommittees at the next meeting, which would allow for all members to decide their preferences for serving.

6) SCHEDULING AND SETTING FUTURE AGENDAS

Bostar suggested an every other Thursday schedule for meetings, starting next Thursday, October 5th and continuing afterward. Committee members discussed their individual availability. The consensus of the Committee was to meet on October 5th to appoint subcommittees.

7) ADJOURNMENT

MOTION: Wishart moved and Flowerday seconded to adjourn at 12:37 p.m. Ballard, Bostar, Bosn, Flowerday, Herink, Schorr and Wishart voted yes. Rex and Zoeller were absent. Motion carried 7-0.

Matt Hansen

Matt Hansen
Lancaster County Clerk



EXHIBIT 1

BEFORE THE ASSEMBLE LINCOLN STANDING COMMITTEE

**IN THE MATTER OF THE APPOINTMENT OF)
COMMITTEE MEMBERS PURSUANT TO)
PARAGRAPH 3.5 OF THE BYLAWS)**

WHEREAS, pursuant to Neb. Rev. Stat. §§ 22-155, 23-104, 23-103, 23-120, 23-2902, 23-2903, and the Convention Center Facility Financing Assistance Act, Neb. Rev. Stat. §§ 13-2601 through 13-2613, the Board of County Commissioners of the County of Lancaster, Nebraska (“Board”) has established the Assemble Lincoln Standing Committee (“Assemble Lincoln”) to provide recommendations to the Board regarding the development and operation of a convention center in the City of Lincoln, in the County of Lancaster, Nebraska (“Convention Center”);

WHEREAS, given the statewide import of the development of the Convention Center, it is desirable that Assemble Lincoln be representative of community stakeholders with expertise and experience at the local, state, and federal levels; and


WHEREAS, Paragraph 3.5 of the Assemble Lincoln Bylaws (“Bylaws”) provides for Assemble Lincoln to appoint to Assemble Lincoln two members for terms of two years;


NOW, THEREFORE, Assemble Lincoln, pursuant to Paragraph 3.5 of the Bylaws, does hereby appoint to Assemble Lincoln the following two members for terms of two years:


- 1. Rich Herink
- 2. Lynn Rex


DATED this 28th day of September, 2023.

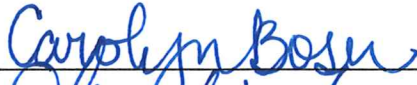
BY THE ASSEMBLE LINCOLN STANDING COMMITTEE











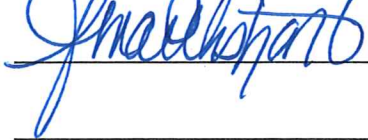


EXHIBIT 2

BEFORE THE ASSEMBLE LINCOLN STANDING COMMITTEE

**IN THE MATTER OF THE APPOINTMENT OF)
ADJUNCT ADVISORS PURSUANT TO)
ARTICLE 3 OF THE BYLAWS)**

WHEREAS, pursuant to Neb. Rev. Stat. §§ 22-155, 23-104, 23-103, 23-120, 23-2902, 23-2903, and the Convention Center Facility Financing Assistance Act, Neb. Rev. Stat. §§ 13-2601 through 13-2613, the Board of County Commissioners of the County of Lancaster, Nebraska (“Board”) has established the Assemble Lincoln Standing Committee (“Assemble Lincoln”) to provide recommendations to the Board regarding the development and operation of a convention center in the City of Lincoln, in the County of Lancaster, Nebraska (“Convention Center”);

WHEREAS, given the statewide import of the development of the Convention Center, it is desirable that Assemble Lincoln be representative of community stakeholders with expertise and experience at the local, state, and federal levels; and

WHEREAS, Article 3 of the Assemble Lincoln Bylaws (“Bylaws”) provides for Assemble Lincoln to appoint to Assemble Lincoln, at the discretion of Assemble Lincoln, adjunct advisors to support its operations;

NOW, THEREFORE, Assemble Lincoln, pursuant to Article 3 of the Bylaws, does hereby appoint to Assemble Lincoln the following adjunct advisors to support its operations:

1. Eric Gerrard
2. _____

DATED this 28th day of September, 2023.

BY THE ASSEMBLE LINCOLN STANDING COMMITTEE

<u>Richard L. Heind</u>	<u>Carolyn Boser</u>
<u>Ken Felt</u>	<u>J. Mallon</u>
<u>Deb Schorr</u>	_____
<u>J. Ballard</u>	_____
<u>John Butz</u>	