

**STAFF MEETING MINUTES
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, OCTOBER 1, 2020
COUNTY-CITY BUILDING
ROOM 112 – CITY/COUNTY CHAMBERS
8:30 A.M.**

Commissioners Present: Sean Flowerday, Chair; Rick Vest, Vice Chair; Roma Amundson, and Christa Yoakum

Commissioners Absent: Deb Schorr

Others Present: Dave Derbin, Chief Administrative Officer; Ann Ames, Deputy Chief Administrative Officer; and Leslie Brestel, County Clerk's Office

Advance public notice of the Board of Commissioners Staff Meeting was posted on the County-City Building bulletin board and the Lancaster County, Nebraska web site and provided to the media on September 30, 2020.

The Chair noted the location of the Open Meetings Act and opened the meeting at 8:33 a.m.

AGENDA ITEM

1. APPROVAL OF STAFF MEETING MINUTES FOR SEPTEMBER 24, 2020

MOTION: Yoakum moved and Amundson seconded approval of the September 24, 2020 Staff Meeting minutes. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

2. APPROVAL OF MEETING MINUTES FOR LINCOLN SPORTS FOUNDATION COMPLEX TOUR

MOTION: Amundson moved and Vest seconded approval of the meeting minutes for the Lincoln Sports Foundation Complex tour. Amundson, Vest and Flowerday voted yes. Yoakum abstained. Schorr was absent. Motion carried 3-0 with 1 abstention.

3. EXECUTIVE SESSION (LABOR NEGOTIATIONS) – Doug McDaniel, Director, Lincoln-Lancaster County Human Resources; Kristy Bauer, Deputy County Attorney; and Kevin Nelson, Accounting Operations Manager, County Clerk's Office

MOTION: Amundson moved and Vest seconded to enter Executive Session at 8:34 a.m. for the purpose of labor negotiations, and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering Executive Session.

MOTION: Vest moved and Amundson seconded to exit Executive Session at 8:54 a.m. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

4. WEEKLY H.R. PAYROLL SYSTEM TRANSITION UPDATE – Kevin Nelson, Accounting Operations Manager, County Clerk's Office

Doug McDaniel, Director, Lincoln-Lancaster County Human Resources, and Kristy Bauer, Deputy County Attorney, were also present.

Nelson said the Oracle payroll system is fully functional and the first paychecks have been generated and deposited. Fourteen employees (out of 900+) had an issue with their paychecks, half of which were related to deferred compensation. In the previous system, the Payroll division handled deferred compensation contributions. In the new system, deferred compensation is handled by Human Resources in the Benefits module. Those impacted may choose to have the contributions fixed all at once on the next paycheck or deducted across multiple paychecks.

Additionally, four employees experienced a bug in their timecard with various leave categories not transferring correctly.

Nelson thanked Tan Ngo and Greg Thorpe, County Payroll Specialists, for their extra work in getting the system ready, the E-Verge (consultant) team and an Oracle programmer who has worked on the project while battling COVID-19 in India.

McDaniel explained that the new payroll process requires a big cultural change. He noted benefits enrollment is approaching and all employees will need to enroll electronically.

Regarding holiday pay and holidays worked for unrepresented employees, McDaniel said a Personnel Rule change for clarity could be warranted. Holiday pay should not be considered as hours worked for the calculation of overtime. Bauer clarified that for those who work on the holidays, those hours must go into the calculation of hours for overtime purposes.

5. EXECUTIVE SESSION (PENDING LITIGATION) – Kristy Bauer, Deputy County Attorney

MOTION: Amundson moved and Yoakum seconded to enter Executive Session at 9:05 a.m. for the purpose of pending litigation, and to protect the public interest.

The Chair said it has been moved and seconded that the Board enter Executive Session.

ROLL CALL: Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

The Chair restated the purpose for the Board entering Executive Session.

MOTION: Amundson moved and Yoakum seconded to exit Executive Session at 9:54 a.m. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

6. COVID-19 UPDATE AND RESPONSE

No updates were given.

7. ACTION ITEM

- A. Amendment to County Contract No. C-08-0664, the Administrative Services Agreement for Lancaster County's 457(b) Deferred Compensation Program (Plan ID No. 006372), between Lancaster County and Prudential Retirement Insurance and Annuity Company, to remove Contribution Accelerator**

Derbin stated this is a compliment to the items that were approved on last Tuesday's agenda.

MOTION: Vest moved and Yoakum seconded approval of the amendment. Amundson, Schorr, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.

8. CHIEF ADMINISTRATIVE OFFICER REPORT

- A. Claim for Review: Vouchers 700082 on batch 258808 to Tyler Technologies, dated April 27, 2020 for a total of \$950.00**

Sheriff Terry Wagner, Lancaster County Sheriff, introduced Ben Houchin as the new Chief Deputy Sheriff. Houchin said he is excited about this opportunity and looked forward to working with the Board.

Regarding the claim, Wagner stated the work has been completed and the invoice was misplaced in a staffing transition.

It was the consensus of the Board to roll the claim to a Tuesday meeting as a regular claim.

B. Date and Time for Annual Joint Meeting with Lancaster County Agricultural Society (November 19th @ 7:00 p.m. at the Lancaster Event Center Fairgrounds)

It was the consensus of the Board to schedule the joint meeting on November 19th at 7:00 p.m.

9. DEPUTY CHIEF ADMINISTRATIVE OFFICER REPORT

A. Lancaster County 2020 Priorities

Ames stated she sent a request to departments for Annual Report submissions.

B. GARE Participation and Next Steps

Yoakum said she wants race equity as a 2020 priority. Ames added departments can identify people that would be willing to participate in Government Alliance on Race and Equity (GARE) programs.

10. DISCUSSION OF BOARD MEMBER MEETINGS ATTENDED

A. Emergency Medical Services Oversight Authority Board Meeting – Flowerday

Yoakum stated there was a presentation on the success of cardiac patients and fee increases were discussed.

Flowerday added there are no national standards for emergency responders.

OTHER MEETINGS ATTENDED

General Assistance

Yoakum reported General Assistance will be rolled into Medicaid expansion and will not have any further meetings. Staff will remain through November 30. The General Assistance website will be updated to direct individuals to self-enroll in Medicaid expansion. The County will remain responsible for cremation services.

Derbin added the County will still have costs that significantly impact the budget as Medicaid expansion will not retroactively reimburse for bills.

11. SCHEDULE OF BOARD MEMBER MEETINGS

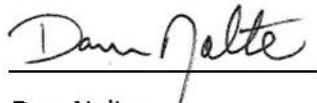
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12. EMERGENCY ITEMS

There were no emergency items.

13. ADJOURNMENT

MOTION: Amundson moved and Vest seconded to adjourn at 10:09 a.m. Amundson, Yoakum, Vest and Flowerday voted yes. Schorr was absent. Motion carried 4-0.



Dan Nolte
Lancaster County Clerk

